



## Trustees' Annual Report for the period

From 1<sup>st</sup> January 2023 to 31<sup>st</sup> December 2023

Charity name: **Crudwell Village Hall & Recreation Ground**

Charity registration number: **294177**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The provision and maintenance of a village hall and recreation ground for the use of the inhabitants of the Parish of Crudwell without distinction of political, religious, or other opinions including use for meetings, lectures and classes and other forms of recreation and leisure-time occupation with the object of improving the conditions of life for parishioners.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The hall is hired out on a regular basis to Crudwell Preschool, Crudwell Short Mat Bowls Club, Crudwell Badminton Club, Crudwell Scout Group, Crudwell Ladies, Tai Chi, Pilates, North Wiltshire Flower Club and others. It is also hired out on an 'ad hoc' basis for parties and functions. Additional income is obtained from miscellaneous donations and the annual Crudwell Bike Ride. The multi-sports facility in the grounds of the hall is maintained solely by donations from residents of the Parish of Crudwell.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees of the Charity believe they have acted in accordance with the guidance provided by Charities SORP (FRS102) second edition October 2019 and in accordance with the guidance provided by Section 17(5) of the Charities Act and the Charities (Accounts and Reports) Regulations 2008.

### Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	2023 was a year of renewal following the challenges of 2022 when the Hall was still recovering from the effects of the pandemic. Having retained and recruited a team of active volunteers on both the committee and to help with letting users in and out of the hall, we saw a set of new activities at the hall plus the return of a full schedule of ad-hoc bookings. Alongside the return of birthday parties for young old, we have installed a clothes bank, secured regular visits by pizza and bakery trucks, and

		<p>welcomed the Kennel Club's Rally dog obedience competition. We have also developed a set of plans for the development of the main field to create a more attractive and usable space for the whole community. Community approval and feedback has been sought and won for the plans and the first phase, the installation of the path, is waiting only for the field to dry out following record rain levels at the start of the year.</p> <p>Thus the hall and recreation ground have remained staple features in the village, providing spaces for a wide range of regular activities for the local community.</p>
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The hall's financial position remained stable at the end of the period. Rental income showed a substantial increase due in part to rents owing from 2022 being paid. We were able to stabilise operating expenses, despite continued increases from suppliers, and we ended the year with sufficient funds to set up a savings account with the Charity Bank to hold £30,000 for a year, pending the work to the field area. Net income from the 2023 Bike Ride was high enough to enable £6000 to be put aside to fund specific future development work on the field.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity holds a reserve to cover contingencies in unexpected situations which would enable user groups to continue to function as normally as possible. In addition, a reserve is held from the donations to the upkeep of the multisports facility for the inevitable cost of resurfacing at some point in the future.
Amount of reserves held	Para 1.22	Hall contingencies: £15,000 Multisports facility: £12,000
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Charity Commission Scheme dated and sealed 29 <sup>th</sup> November 1991
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Other

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Up to nine Elected Members are elected at the Annual General Meeting of the Charity and hold office until the next annual general meeting when they can be re-elected. Each user group is entitled to appoint one member to hold office for the same period, up to a total of 12 Representative Members. Not more than three Members can be co-opted into office during the year. All Members whether Elected Representative or Co-Opted are trustees of the hall and hold equal responsibility and liability for the Charity.
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## Reference and Administrative details

Charity name	Crudwell Village Hall & Recreation Ground
Other name the charity uses	Crudwell Village Hall
Registered charity number	294177
Charity's principal address	Tetbury Lane, Crudwell, Malmesbury, Wiltshire SN16 9HB

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Philip Buxton	Chair		
2	Damian Gilmartin	Chair of Fund Raising		
3	Gary Lawes			
4	Thomas Roberts			
5	Annie Smith	Treasurer		
6	Jennifer Wilson			
7	Russel Wilson			
8				

## Corporate trustees – names of the directors at the date the report was approved

Director name		
n/a		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
n/a		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

## Exemptions from disclosure



Reason for non-disclosure of key personnel details

N/A

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Philip Mark Buxton	Annie Smith
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date

30/4/24.



**Crudwell Village Hall & Recreation Ground  
Charity No.294177**

**ANNUAL ACCOUNTS  
for the year ended 31 December 2023**

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Prepared by A Smith, Treasurer  
16th February 2024

A handwritten signature in black ink, appearing to read "A. Smith".

Approved by the Trustees of the Charity at a Trustees meeting held on 22nd February 2024  
Phil Buxton, Chair  
22nd February 2024

A handwritten signature in blue ink, appearing to read "P. W. Jones".

Independently examined by R Jones FMAAT  
10th April 2024

A handwritten signature in black ink, appearing to read "R. A. Jones".

**CRUDWELL VILLAGE HALL & RECREATIONAL GROUND  
BALANCE SHEET AS AT 31 DECEMBER 2023**

		<b>2023</b>	<b>2022</b>
<b>FIXED ASSETS</b>	Note no.4		
Land & Buildings		249,691	259,252
Fixtures & fittings		1,872	3,061
<b>Total Net Fixed Asset Value</b>		<u>251,563</u>	<u>262,313</u>
<b>CURRENT ASSETS</b>			
<b>Bank Account Balances</b>	Note No.5		
Operating Account (HSBC)		38,618	59,769
Fund Raising Account (Lloyds)		10,011	5,390
CRAG Account (Lloyds)		12,487	12,849
Charity Bank savings account		30,000	
<b>Total Net Current Assets</b>		<u>91,115</u>	<u>78,008</u>
<b>TOTAL ASSETS</b>		<u>342,679</u>	<u>340,322</u>
<b>CURRENT LIABILITIES</b>			
<b>Creditors</b>			
Booking Deposits Held	Note No.5	200	200
Cheques not Cashed	Note no.1	-	280
<b>TOTAL LIABILITIES</b>		<u>200</u>	<u>480</u>
<b>TOTAL ASSETS LESS TOTAL LIABILITIES</b>		<u><u>342,479</u></u>	<u><u>339,842</u></u>
<b>Financed by:</b>			
Accumulated fund b/f 1/1/2022		<u>339,842</u>	<u>356,026</u>
Excess of Income/Expenditure		2,637	- 16,184
		<u><u>342,479</u></u>	<u><u>339,842</u></u>

Prepared by Annie Smith, Treasurer



16th February 2024

Approved by Phil Buxton on behalf of the Trustees of the Charity



22nd February 2024

Independently examined by Rachel Jones FMAAT



10th April 2024

**CRUDWELL VILLAGE HALL & RECREATION GROUND  
INCOME AND EXPENDITURE ACCOUNT  
for the period ending 31 December 2023**

<b>INCOME</b>		<b>2023</b>		<b>2022</b>	
<b>Grants/Donations</b>					
Wiltshire Council (grants)		0		0	
Duncan Norman Trust		600		300	
Other donations		0		0	
			600		300
<b>Fund Raising</b>					
2023 Bike Ride income	Note No.1	11,004		9,814	
2023 Gift Aid from Bike Ride (thru Jus)	Note No.1	1,438	12,442	65	9,879
CRAG income 2023	Note No.2	1,325		1,350	
CRAG gift aid from 2023 donations	Note No.2	289	1,614	320	1,670
<b>Hall Rental Income</b>	Note No.3		21,711		13,007
<b>Investment Income</b>					
Bank interest	CRAG Note No.2	1.66	2	0	0
*Charity donation cheque not cashed in 2022			280		
<b>TOTAL INCOME</b>			<b>36,648</b>		<b>24,857</b>
<b>EXPENDITURE</b>					
Fund Raising:					
Bike Ride 2023	Note No.1	7,821		8,756	
CRAG	Note No.2	1,978	9,799	3,975	12,732
Hall Operating expenditure	Note No.3		13,013		18,291
Expenditure on capital projects	Note No.3		450		
Miscellaneous roundings					-1
<b>Total Expenditure</b>			<b>23,261</b>		<b>31,022</b>
<b>Net Incoming Resources</b>			<b>13,387</b>		<b>-6,165</b>
Depreciation					
Land & Buildings	Note No.4	9,561		9,561	
Fixtures & Fittings		1,189	10,750	457	10,018
<b>NET MOVEMENT IN FUNDS</b>			<b>2,637</b>		<b>-16,184</b>

**CRUDWELL VILLAGE HALL AND RECREATIONAL GROUND**  
**Note No.1 to Accounts**  
**SUMMARY OF FUND RAISING ACCOUNTS**  
**for year ending 31 December 2023**

	<u>2023</u>	<u>2022</u>
<b>Funds Brought Forward on 01.01.2023</b>		
Bike Ride Current account	5,390	4,341
less outstanding cheques		-354
	<b>5,390</b>	<b>3,987</b>
<b>Summary Income for the year</b>		
Rider sponsorship	7,124	6,005
Other receipts	3,879	3,809
	11,004	9,814
Gift Aid	1,438	65
	<b>12,442</b>	<b>9,879</b>
<b>Summary Expenditure for the year</b>		
Event expenses	-2,777	-2,721
Team charity cheques	-5,043	-4,384
Cheques not cashed (2022)		280
Capital purchase (2022)	0	-1,650
Miscellaneous roundings		-1
	<b>-7,821</b>	<b>-8,476</b>
<b>Net Income</b>	4,621	1,403
<b>Funds transferred to Management Capital a/c</b>	0	0
<b>Closing Balance at year end 31.12.2023</b>	<b>10,011</b>	<b>5,390</b>
<hr/>		
Reconciled by:		
Bank balances at year end 31Dec2023		
Fund Raising a/c no.03068638	10,011	5,390
less outstanding cheques		
	<b>10,011</b>	<b>5,390</b>
<b>Closing balance at year end 31Dec2023</b>	<b>10,011</b>	<b>5,390</b>

This summary represents a true and fair view of the Crudwell Village Hall Fund Raising Committee's activities for the year ended 31/12/2023 and to my knowledge the requirements of the Charities Act have been complied with.

Prepared by Annie Smith, Treasurer 2023 Bike Ride

Approved by Damian Gilmartin, Chair Bike Ride



**CRUDWELL VILLAGE HALL AND RECREATIONAL GROUND**  
**Note No.2 to Accounts**  
**SUMMARY OF CRAG ACCOUNTS**  
**for year ending 31 December 2023**

	<u>2023</u>	<u>2022</u>
<b>Funds Brought Forward on 1st January 2023</b>		
Lloyds current account	12,848.93	14,954.62
HSBC current account	-	199.45
	<u>12,848.93</u>	<u>15,154.07</u>
<b>Summary Income for the year</b>		
Subscriber donations	1,260.00	1,240.00
Donations other	65.00	110.00
Other income	-	-
	<u>1,325.00</u>	<u>1,350.00</u>
Gift Aid	288.75	320.26
Bank interest	1.66	-
<b>Total Income 2023</b>	<u>1,615.41</u>	<u>1,670.26</u>
<b>Summary Expenditure for the year</b>		
Maintenance	- 595.80	- 1,397.50
Purchases	- 1,332.00	- 2,557.90
Advertising	- 50.00	-
Bank charges	-	20.00
<b>Total Expenditure 2023</b>	<u>- 1,977.80</u>	<u>- 3,975.40</u>
<b>Surplus/deficit for the year</b>	<b>- 362.39</b>	<b>- 2,305.14</b>
<b>Closing Balance at year end 31Dec2023</b>	<u><u>12,486.54</u></u>	<u><u>12,848.93</u></u>
<b>Reconciled by:</b>		
<b>Bank balances at 31/12/2023</b>		
Lloyds Bank current account	12,486.54	12,848.93
HSBC current account (account closed in 2022)	-	-
	<u>12,486.54</u>	<u>12,848.93</u>
<b>Closing balance at 31/12/2023</b>	<u><u>12,486.54</u></u>	<u><u>12,848.93</u></u>

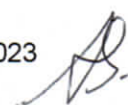
This summary represents a true and fair view of the Crudwell Recreation Action Group's activities for the year ended 31/12/2023 and to my knowledge the requirements of the Charities Act have been complied with.

Prepared by Annie Smith, Treasurer CRAG

Approved by Simon Thomson, Chair CRAG

**CRUDWELL VILLAGE HALL & RECREATION GROUND**  
**Note No. 3 to Accounts**  
**OPERATING INCOME AND EXPENDITURE ACCOUNT**  
**for the period ending 31/12/2023**

	2023	2022
<b>HALL RENTAL INCOME</b>		
Total invoiced through Xero	19337.93	All bookings 13244.52
Bank receipt (E Voyles S23048)	7.50	
Total bookings through Stripe	2421.25	
<b>Less: fee for bookings through Stripe</b>	<b>-55.68</b>	<b>-237.29</b>
	<b>21711.00</b>	
<i>Analysis of net rental income:</i>		
Hire: regular bookings	18579.71	0.00
Hire: Ad Hoc bookings	3131.29	0.00
<b>Total Income from hall bookings</b>	<b>21711.00</b>	<b>13007.23</b>
<b>HALL EXPENDITURE</b>		
Advertising Malmesbury Jackdaw	104.00	789.00
Bank charges HSBC	66.40	60.00
Cleaning includes windows	2715.30	2536.81
Consumables Galleon Supplies	478.55	86.10
Donations 2022 Derek Taylor bench	0.00	570.46
Maintenance Grass cutting	1396.80	1649.16
Maintenance Waste collection	434.16	294.90
Maintenance: General maintenance	992.57	3582.56
Maintenance Other (hall painting)	351.32	726.53
Heat & Light Electricity	1940.32	1860.32
Heat & Light Oil	1505.47	1639.45
Insurance Premiums	1106.01	960.10
Licences Music	<b>-116.90</b>	481.78
Professional fees 2022 Mander Duffill	0.00	480.00
Service contracts Boiler	152.40	167.64
Service contracts Fire prevention	545.72	506.44
Service contracts Fire risk assessment	0.00	360.00
Software CCTV& installation	0.00	155.00
Subscriptions WVHA, OWL, Xero	306.40	252.35
Telephone & broad Tom Roberts Software	358.12	568.80
Water	233.06	238.94
Website/Email Domain renewals & hosting	290.00	325.09
Websites (Michael Fox - old invoice)	153.00	0.00
<b>Total Expenditure</b>	<b>13012.70</b>	<b>18291.43</b>
<b>Excess of Income/Expenditure</b>	<b>8698.30</b>	<b>-5284.20</b>



**FIXED ASSETS SUMMARY 2023**

As at 31st December 2023

	<b>Land and Buildings</b>	<b>Fixtures and Fittings</b>	<b>Total</b>
	£	£	£
<b>Cost</b>			
At 1st January 2023	323,487	5,944	329,431
Additions	0	0	0
Disposals	0	0	0
At 31st December 2023	323,487	5,944	329,431
<b>Depreciation</b>			
At 1st January 2023	64,235	2,882	67,117
Charge for the year	9,561	1,189	10,750
Eliminated on disposals	0	0	0
At 31st December 2023	73,796	4,071	77,867
<b>Net Book Values</b>			
<b>at 31st December 2023</b>	<b>249,691</b>	<b>1,872</b>	<b>251,563</b>
At 31st December 2022	259,252	3,060	262,312

**CRUDWELL VILLAGE HALL & RECREATION GROUND charity no.294177**

**DEPOSITS HELD AT 31 DECEMBER 2023**

<u>Date banked</u>	<u>Hirer</u>	<u>Event Date</u>	<u>Time</u>	<u>Deposit</u>	<u>Bond</u>	<u>Total</u>
29-Jan-19	Rugbytots (R107)	Saturdays - ongoing	0800-1230	£50.00		£50.00
3-Sep-19	Pilates (R110)	Thursdays - term time	0900-1030	£50.00		£50.00
8-Apr-19	Private Function BF349	4/5-July-20	noon-noon	£50.00		£50.00
15-Apr-19	Wiltshire Police (WOMAD) (BF326)	July annually	noon-noon	£50.00		£50.00
				<u>£200.00</u>	<u>£0.00</u>	<u>£200.00</u>

**Notes:**

1. Helen Foster used to run Pilates and has been contacted to refund her deposit. No response so far.
2. The hirer of BF349 has been contacted and we are awaiting response.

**Bank reconciliations at 31.12.2023**

<u>Bank account</u>	<u>Operating (HSBC)</u>	<u>Fund Raising) (Lloyds)</u>	<u>CRAG (Lloyds)</u>	<u>Charity Bank</u>	<u>Totals</u>
Opening balances 01.01.23	59,769.30	5,390.19	12,848.93	0.00	78,008.42
Receipts in 2023	23,006.86	12,228.38	1,615.41	0.00	36,850.65
Payments in 2023	-14,158.56	-7,607.23	-1,977.80	0.00	-23,743.59
Internal transfers	-30,000.00	0.00	0.00	30,000.00	0.00
<b>Closing balances 31.12.23</b>	<b><u>38,617.60</u></b>	<b><u>10,011.34</u></b>	<b><u>12,486.54</u></b>	<b><u>30,000.00</u></b>	<b><u>91,115.48</u></b>
					91,115



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

**Independent  
examiner's  
report on the  
accounts**

**Section A Independent Examiner's Report**

**Report to the trustees/ members of** Charity Name  
Crudwell Village Hall & Recreation Ground

**On accounts for the year ended** 31 December 2023 **Charity no (if any)** 294177

**Set out on pages** 1 - 8

**Responsibilities and basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2023

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~\*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:** RA Jones . **Date:** 10th April 2024

<b>Name:</b>	Mrs Rachel Jones
<b>Relevant professional qualification(s) or body (if any):</b>	FMAAT
<b>Address:</b>	Sawadee, The Plies, Fairford, Gloucestershire, GL7 4AJ

Section B Disclosure	
	Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).
<b>Give here brief details of any items that the examiner wishes to disclose.</b>	No items require disclosure