

**Registered Charity Number:293808**

**THE GERRARDS CROSS CE SCHOOL PTA**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2024**

# THE GERRARDS CROSS CE SCHOOL PTA

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# THE GERRARDS CROSS CE SCHOOL PTA

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## REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number	293808
Trustees	Clare Fundell Athena Couvaras Nisha Kudhail (appointed 14/10/2024) Harpreet Virk (appointed 14/10/2024) Nina Kumar (appointed 14/10/2024)
Secretary	Kate Arnold
Principal and registered office	The Gerrards Cross CE School Moreland Drive Gerrards Cross Bucks SL9 8BD
Independent examiner	Affinia (Orpington) Lynwood House Crofton Road Orpington BR6 8QE
Bankers	Lloyds Bank

# THE GERRARDS CROSS CE SCHOOL PTA

## TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2024

The trustees present their report and the financial statements for the year ended 31 August 2024.

### **Structure, governance and management**

The Charity is governed by its constitution dated February 2015. Trustees meet regularly to discuss, plan and monitor the activities of the Charity. The Charity has no employees. All events are organised by volunteers. New Trustees are appointed from the parents of the Gerrards Cross CE School.

The following persons served as Trustees during the year ended 31 August 2024:

Claire Devonald (Chair)  
Clare Fundell (Vice Chair)  
Kate Arnold (Secretary)  
Athena Couvaras (Treasurer)

The members of the events committee during the year were:

Nicola Flower - Head Teacher  
Bethany Oxley  
Nisha Kudhail  
Katherine Nisbet  
Harpreet Kirk

### **Objective, principal activity and public benefit statement**

The principal objective and activity of the Charity in the year under review was to continue to raise money for the Gerrards Cross CE School, to enable it to continue to advance the education of all the pupils attending. The Trustees confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission, in exercising their powers and duties.

### **Investment powers and policies**

The Charity will seek to maximise the return on cash balances by utilising higher interest bank accounts, where appropriate. The Charity will not make any other form of investment.

### **Reserves policy**

The Trustees consider that a reserve in the region of £2,000, but not more than £8,000, is necessary to ensure sufficient funds are available to secure bookings or make payments in advance of events. In addition, the Trustees consider that the Charity should hold sufficient funds to meet any needs of the school, which can, at the discretion of the Trustees be used to fund expenditure by the school of up to £40,000. The level of reserves is considered by Trustees at their quarterly meetings.

# THE GERRARDS CROSS CE SCHOOL PTA

## TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2024 (Continued)

### **Analysis of generated income**

The majority of the income generated in the year came from events held. All events were well supported by members of the school community.

The remainder of the Trustees' Report provides a brief financial overview of all activity organised this year.

The following events were run in the year:

- Circus
- Quiz Night
- Christmas wreath making workshop
- Christmas Fair
- Christmas cards
- Lent Fair
- Easter Egg Hunt
- Party in the Playground
- Summer Social
- Frozen Friday
- Legoland inset day
- Second Hand Uniform Sales

### ***Circus***

The PTA introduced a Circus to the event calendar for the current year. The event was a huge success, with tickets selling out and the school committee asking for it to be added to the future annual calendar. The event raised £985 for the school in the year (with £2,326 of funds raised in the prior financial year, when ticket sales went live).

### ***Quiz Night***

This event raised a great profit of £4,828 (YE 2023: £3,567). The event was held in the Gerrards Cross CE School hall and Mr Arnold, a teacher from the school, was the quiz master and kept the parents entertained. The PTA hereby records its thanks to Mr Arnold and all those who helped make the event a huge success.

### ***Christmas wreath making workshop***

A Christmas wreath making workshop was held again this year, following the successful introduction of this event last year. The event was held in the Gerrards Cross CE School hall and was led by a local florist, Holly and Ivy Flowers. The event raised £224 (YE 2023: £226) and was a wonderful festive evening that was enjoyed by all who attended.

### ***Christmas Fair***

The Christmas Fair raised £10,055 (YE 2023: £5,293). Whilst the PTA continued with the usual activities, we also continued the concept of a Christmas village that was introduced in 2022. The Christmas village involved local small suppliers setting up stands and selling their items (such as jewellery, gift hampers and homemade items) in exchange for a monetary donation to the PTA. This was a well-attended event and overall, there was a great festive spirit.

### ***Christmas Cards***

Christmas cards raised £694 (YE 2023: £701). The online sale of Christmas cards continues to be very well received.

# THE GERRARDS CROSS CE SCHOOL PTA

## TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2024 (Continued)

### **Lent Fair**

The profit this year was £1,142 (YE 2023: £1,336). The PTA produced beautiful Easter Hampers to be raffled off for the event, which was made possible because of the generous hamper donations from parents.

### **Easter Egg Hunt**

Given the success of the Easter Egg Hunt in prior years, the event was put on again over two days. Families purchased tickets and were given a map and clues to lead them to letters, put up around the local area, and identify an easter themed word. The egg hunt ended with each child receiving an easter egg from JJ Toys, a local business. The PTA would like to record its sincere thanks to the owners of JJ Toys for their support with this event and their help with making it such a great success again. This event raised £790 (YE 2023: £645).

### **Party in Playground**

Party in Playground raised a healthy profit of £3,482 (YE 2023: £2,504). This event was the same format as the prior year, where slight changes were made to the layout and some additions such as a petting area were introduced.

The PTA continued to adopt a more environmentally friendly approach, using the reusable plastic cups purchased in the prior year. Customers who purchased drinks paid a deposit for each cup, which was then refunded to them upon returning the cup.

### **Second Hand Uniform Sales**

Two second hand uniform sale events were held at school (Oct 23 and May 24) and another was held in June 24, for new parents joining in Sep 24. As with prior years, the sales proved to be very popular with parents and raised £808 (YE 2023: £684) for the PTA.

### **Other new events**

During the year, the PTA also introduced a Summer Social, an adult only event for parents to celebrate the end of the school year, and Legoland ticket sales for the inset day in September. The events raised £709 and £3,715, respectively.

### **Donations**

This year the PTA received donations or sponsorship for specific events, such as Christmas fair. The Trustees would like to take this opportunity to thank all those individuals and businesses who, through their dedication and hard work, have assisted with making all these events memorable and successful.


### **Analysis of donations**

Our events raised £27,926, of which a total of £38,970 was donated back to the school, which paid for items set out on page 3 of the financial statements.

### **Financial summary**

The PTA has ended the year with a cash balance of £48,108.

Signed on behalf of Trustees on .....9/7/2025.....

  
Athena Couvaras  
PTA Treasurer

# THE GERRARDS CROSS CE SCHOOL PTA

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE GERRARDS CROSS CE SCHOOL PTA

I report to the Trustees on my examination of the financial statements of The Gerrards Cross CE School PTA for the year ended 31 August 2024.

### Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

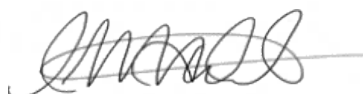
I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Louise Hallsworth FCA  
For and on behalf of  
**Affinia (Orpington)**  
**Chartered Accountants**  
Lynwood House  
Crofton Road  
Orpington, BR6 8QE

Dated: 10 July 2025

## THE GERRARDS CROSS CE SCHOOL PTA

### RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2024

	Receipts £	Payments £	Surplus / Deficit £
<b>Income from:</b>			
Christmas fair	11,177.76	1,122.73	10,055.03
Quiz Night	7,167.39	2,339.73	4,827.66
Party in Playground	5,140.78	1,658.91	3,481.87
Circus	4,876.46	3,891.87	984.59
Legoland	3,715.40	-	3,715.40
BookFair - izettle used	2,120.05	2,152.54	-32.49
Xmas Wreath making	1,668.89	1,444.56	224.33
Lent Fair	1,185.00	42.54	1,142.46
Summer Social	1,156.83	447.55	709.28
Easter Egg Hunt	1,055.28	264.98	790.30
Prior year events	850.00	367.04	482.96
Second Hand Uniform Sale	807.82	-	807.82
Christmas Cards	694.07	-	694.07
Frozen Friday	96.38	83.50	12.88
Other	30.00	-	30.00
BNO	-	-	-
Grant	-	-	-
Coronation art	-	-	-
Children in Need	-	-	-
Sweet sale	-	-	-
Coronation medals	-	-	-
<b>Total</b>	<b>41,742.11</b>	<b>13,815.95</b>	<b>41,742.11</b>
Donations to the School	-	38,970.10	-38,970.10
PTA renewals / Auditors / Misc exp.	-	563.00	-563.00
Floats	-	-	-
<b>Total</b>	<b>41,742.11</b>	<b>53,349.05</b>	<b>-11,606.94</b>

# THE GERRARDS CROSS CE SCHOOL PTA

## RECEIPTS NAD PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2024

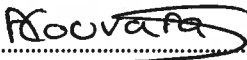
Comparative Year Information: Year Ended 31 August 2023			
	Receipts £	Payments £	Surplus / Deficit £
<b>Income from:</b>			
Christmas fair	8,855.44	3,562.33	5,293.11
Quiz Night	5,371.02	1,804.22	3,566.80
Party in Playground	5,447.43	2,942.96	2,504.47
Circus	2,326.25	234.00	2,092.25
Legoland	-	-	-
BookFair - izettle used	2,801.80	2,801.80	-
Xmas Wreath making	915.74	690.00	225.74
Lent Fair	230.00	206.89	23.11
Summer Social	-	-	-
Easter Egg Hunt	828.14	183.50	644.64
Prior year events	-	-	-
Second Hand Uniform Sale	684.21	-	684.21
Christmas Cards	701.20	-	701.20
Frozen Friday	68.37	117.79	-49.42
Other	408.78	-	408.78
BNO	11,852.66	7,232.52	4,620.14
Grant	1,000.00	-	1,000.00
Coronation art	514.25	-	514.25
Children in Need	215.10	215.10	-
Sweet sale	90.57	-	90.57
Coronation medals	-	477.74	-477.74
<b>Total</b>	<b>42,310.96</b>	<b>20,468.85</b>	<b>21,842.11</b>
Donations to the School	-	3,479.46	-3,479.46
PTA renewals / Auditors / Misc exp.	446.4	3,106.01	-2,659.61
Floats	-	220.00	-220.00
<b>Total</b>	<b>42,757.36</b>	<b>27,274.32</b>	<b>15,486.04</b>

**THE GERRARDS CROSS CE SCHOOL PTA**

**BALANCE SHEET  
AT 31 AUGUST 2024**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Current Assets</b>		
Cash at Bank and in Hand	48,108.21	59,715.15
<b>Total net assets</b>	<b>48,108.21</b>	<b>59,715.15</b>
<b>Represented by:</b>		
Accumulated Fund balance at beginning of the year	59,715.15	44,232.11
Excess receipts over payments	-11,606.94	15,483.04
<b>Accumulated Fund balance at the end of the year</b>	<b>48,108.21</b>	<b>59,715.15</b>

Approved on behalf of the Trustees on 9 July 2025 .....

  
.....  
Athena Couvaras  
PTA Treasurer

## THE GERRARDS CROSS CE SCHOOL PTA

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024 (Continued) ANALYSIS OF DONATIONS TO THE SCHOOL FOR THE YEAR ENDED 31 AUGUST 2024

<b>Donations to School</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
School expenses	10,000	-
Playground markings	8,477	-
Smart boards for classrooms	7,427	-
IT room chairs	2,754	-
Books	2,619	-
GX Voice (newsletter)	1,658	856
Reading scheme	1,071	-
Hall projector	822	-
Image Musical Theatre	800	960
Ovens	800	-
Year 6 Leavers books	727	88
Reception outside toys	659	-
Portable keyboards	603	-
KS1/KS2 Christmas parties/disco	441	475
Class storage boxes	112	-
Jubilee Book Marks	-	-
Environment week	-	-
Maths workshop	-	1,100
<b>Total donations in the year</b>	<b>38,970</b>	<b>3,479</b>