Maybridge Keystone Centre
Operated and administrated by
Maybridge Keystone Club
Reg Charity No. 290520
Raleigh Way, Goring-By-Sea,Worthing. West Sussex BN12 6JD



MAYBRIDGE KEYSTONE CLUB & CENTRE

AGM REPORT Monday 12th October 2026

Comments from the young people 2026

"I love coming to the club as I get to do activities I don't usually get to do."

"I get to try new things and meet new people ". "I like that I have made new friends"

" I enjoy playing with my friends at club".

Comments from parents and carers.

"They have been to multiple different clubs and have never felt included. My son now can't wait until Fridays so he can go to the club."

"This club has supported my child to feel more comfortable in social settings".

"It's such a great space for my child to develop their social skills".

MAYBRIDGE KEYSTONE CLUB / CENTRE AGM AGENDA 12TH OCTOBER 2026

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1. **PRESENT:**
2. **APOLOGIES:**
3. **WELCOME,**
4. **MATTERS ARISING;**
5. **Minutes: agreed**
6. **Chair and Vice Chair's Report (Robin R, Trevor E)**
7. **Treasurer's Report (John G)**
8. **Bookings Report (Richard R)**
9. **Youth Report (Maisie)**
10. **Fundraising**
11. **Transition Town – Breathing Spaces**
12. **Community Transport –**
13. **Motion;** The information about Trustees has been circulated in public and all the persons stated in these papers have agreed to stand as a Trustee for the incoming year, with separate roles as shown on the agenda. It is, therefore proposed that the Trustees are elected en bloc. Previous Trustees to be thanked for their contribution. Representatives for community organisations are also to be agreed en bloc. Should additional representation or trusteeship arise. i.e. Youth Rep, this is to be agreed by the person wishing to join the Governance team and the Management committee either at this AGM or a Management meeting to appoint trustees, there is a need for more trustees to enable the load to be spread, if interested please contact MKC as above.

Proposer Seconder

Election of Officers / Trustees as shown

Chair -person Trevor England (T); Vice Chair -person Robin Rogers (T). Treasurer John Gunner (T); Secretary (Charity Commission contact) Cllr. Hazel Thorpe(T) ; Minutes Secretary Shirley Robinson Viney (T); and Trustees Kingsley Harte and Ray Illingworth.

Representatives; Breathing Spaces Claire Hunt and Lisa Leach, CT Transport Lee Gander Youth work (Maisie +) (Centre manager) Richard Rodrigues.

14. AOB **15. Dates for next meetings-** **16. Meeting closed at .....**

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CHAIRMAN's REPORT

Our experienced and strong team of Trustees have continued to make the Maybridge Keystone Club (MKC) a great success.
We are pleased to welcome a new Trustee, Ray Illingworth who brings business experience to add to the Team's knowledge. However, on a sad note, Richard Nowak has had to stand down due to his family commitments. He has offered to support us whenever we ask for help and we wish him well.

Ours is still a modern building and looks impressive. Bearing in mind it is 15 years old we have worked hard to ensure that it works well for our numerous hirers. Last Christmas, we gutted the old kitchen, replaced it with brand new one, decorated the walls, laid new flooring and fitted a new range cooker, fridge/freezer and dish washer.

Possible our most important asset, Richard, the Facilities Officer, celebrated his 10th anniversary with us this summer. He always welcomes our hirers with a smile and works hard to ensure that visiting the MKC is a pleasant experience.

Hazel Thorpe, as the Secretary is really efficient, in ensuring that meetings, agendas and the various responsibilities actually happen. Robin Rogers serves as Vice Chair and he assists me in a wide number of roles including offering helpful advice. John Gunner is our amazing Treasurer, and he works really hard to ensure that our income is healthy and our funds are well spent especially on maintenance issues. He has wide experience in that role Shirley Robinson-Viney has been involved with the Youth activities for many years and looking after the Youth Mayors for around 20 years. Kingsley Harte has a young family and is a qualified electrician. We are fortunate to have such a talented team!

We are pleased to have a number of regular hirers who do seem to appreciate the facilities that the MKC offers and give us a regular income which helps us control our expenditure. We firmly believe that the MKC offers hirers and our local youth a quality clean environment that is both safe and friendly. Now a special mention to Sussex Community Transport, namely, Lee, Chris and Steve who are major contributors to the MKC and they can be relied upon to help us in many ways.

All Trustees are unpaid volunteers who give up their time to ensure that the Youth Club works well within our community. We contract out to the Sid Youth who run a Juniors Club on Friday afternoons.

I would like to say a 'big thank you' to all involved with the MKC. I look forward to another year and an exciting future.

Trevor England
Chair MKC.

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Maybridge Keystone Centre AGM

Thursday 28th August 2025 7.15 for 7.30pm

Present: Trevor England, John Gunner, Iona Harte, Kingsley Harte, Claire Hunt, Lisa Leach, Richard Nowak, Ian Northeast, Marlene and Adrian Tinknell, Shirley Robinson-Viney, Richard Rodrigues, Robin Rogers, and Hazel Thorpe

Apologies: Mayor Cllr. Cathy Glynn Davies, and Deputy Mayor Cllr. Lysanne Skinner . Pauline Cory (Transition Town), Lee Gander (Community Transport), Lucy (West Tarring Youth Hub, Ryan Loversidge (Sid Youth), Anne Romer (Resident/ supporter),

Welcome, Robin Rogers welcomed everyone and asked all to introduce themselves.

It was decided to decamp to the welcome garden to unveil the memorial bench by Ian Northeast.

Trevor England expressed everyone's thanks to Doreen and Derek for all they did to help, and hard work done to secure the building for MKC There is still a U Tube video online https://www.youtube.com/watch?v=EgRuSWwKfwo

Matters arising; None.

1. **Minutes:** agreed
2. **Chair and Vice Chairs Report (Robin R, Trevor E)** To note, Richard Nowak is not a Rotarian.

3) Treasurers Report (John G)

John gave us a report to bring us to date and was thanked for all his hard work sorting the utilities for MKC . Water costs originally £17K but now £7K. British Gas Light charge 20% VAT as they class us as a business. We have lost our Dogs Trust user due increased NI costs and we will need to consider a new flat roof in the future. Please see the attached signed copy if our accounts audited by an independent examiner .

3. **Bookings Report (Richard R)** Only one space is available, vacated by the Dogs Trust which may be used by the Elite sports for backet ball coaching.

4. **Fundraising - Nothing to report from Sid Youth :** Hazel is looking into funding to continue with the Youth Club and waiting a positive response from Hall and Woodhouse(£2,484) due in late September / early October – ongoing
5. **Transition Town –** carrying on as usual, they have a group Thursday am, and since installing the camera by the Yurt there have been no issues The group have expressed an expression of interest in food use maybe in partnership with Russell Martin Foundation.
    a. The group was asked about the shed (used to store tools, nothing flammable which is close to the centre.... Could it be moved away please?
6. **Community Transport** – No update though we working on the fast charging electric point
7. **Motion;**

   The information about Trustees has been circulated in public and all the persons stated in these papers have agreed to stand as a Trustee for the incoming year, with separate roles as shown on the agenda. It is, therefore proposed that the Trustees are elected en bloc. Previous Trustees to be thanked for their contribution. Representatives for community organisations are also to be agreed en bloc.

   Should additional representation or trusteeship arise. i.e. Youth Rep, this is to be agreed by the person wishing to join the Governance team and the Management committee either at this AGM or a Management meeting. to appoint trustees, there is a need to more trustees to enable the load to be spread, if interested please contact MKC as above.

Proposed Trevor E, Seconder Robin R. Officers elected and all appointed en bloc, as follows

Trustees (T) Chair Person Trevor England, (T) Vice Chair Robin Roger,(T) Treasurer John Gunner, (T) Secretary and contact for the Charity Commission, Fundraising, Hazel Thorpe, (T) Minutes Secretary and Safeguarding Shirley Robinson- Viney, (T) Sustainability, Kingsley Harte,(T) General Trustee Richard Nowak. Representative for Young people tbc, Transition Town Representatives Claire Hunt and Lisa Leach, Community Transport Lee Gander, Site manager / Bookings

8. New kitchen and deep clean of floors on the way. Entrance hall needs updating with solid chairs etc. see below.
9. Maintenance ongoing

10. AOB

a. Maybe need to look into newer reception furniture that is in place at the moment is shabby and a bit dangerous.
b. Need to look into Thursday evening for a possible basketball coaching session.
c. Help is needed re website, ideas to Hazel please
   AP - Trevor may have someone he could chat to
d. Flooring for kitchen, Trevor to make enquiries re this AP
e. Discussion re DEFIB – decision 100% to go ahead to enquire = budget of £1,500

Maybridge Keystone overview of year report

At the request of the Maybridge Keystone Club management committee, Sid Youth were approached to deliver the Junior Youth Club, restarting a group that had previously been delivered by another service. The aim was to re establish a consistent and welcoming junior provision that supports children's social development, confidence and wellbeing through positive activities and trusted relationships with staff. From the outset the focus has been on creating a safe space where children feel comfortable, included and able to try new things.

Overview:

This year we have seen many of our older club attendees move on to secondary school, which is a positive step for them but did mean saying goodbye to some familiar faces. These have been signposted onto Sid Youth's Hangout sessions delivered at Worthing Leisure Centre from 5:45-7:15 on Fridays too. At the same time as losing some regular young people we have welcomed a high number of new children, some of whom had not previously attended a youth setting at all. Staff have worked hard to help new members settle into the space, build friendships and feel part of the group. We have continued to offer a wide variety of activities to suit different interests, abilities and energy levels, helping children to build confidence, teamwork skills and resilience.

Attendance:

Attendance has remained fairly steady across the year, with some natural dips around school holidays and family commitments. Overall numbers have grown gradually as more children and families have become aware of the group. We have occasions where there have been inset days on a Friday leading to lower attendance but on the whole there is a pretty consistent core group of young people.

What is working well:

We regularly use both the gym and the main room, which allows us to offer a range of activities at the same time and reduces the noise levels for those that may struggle or be over stimulated by noise. This gives children choice and supports different needs, whether they want to be active or prefer quieter sessions. The children know all staff, Junior Leaders and volunteers well and relationships are strong, with young people feeling able to ask for help or talk about worries.

Behaviour has generally been positive, with clear boundaries and expectations understood by the group. Young people take good ownership of their space and help co-create plans for activities that can be delivered during future sessions.

Young people (and we are sure parents) appear to like the variety and cost of any tuck on offer during sessions. We have had to be aware of dietary needs for one individual but still cater for them at the same cost of 50p per item so they don't feel left out separate from the group.

Activities delivered:

Throughout the year there has been all manner of activities that have been delivered and enjoyed by the young people. Examples of these include:

- Various sports including football, dodgeball, basketball, team games and free play such as den building
- Many different arts and crafts using a range of materials
- VR sessions which have been very popular
- Board games encouraging turn taking and communication
- Cooking activities focusing on simple skills and safety
- Quizzes and group challenges
- Music making and rhythm based activities
- Theme based activities such as an Easter egg hunt in the grounds of club, pumpkin carving, snowmen biscuit decoration, gingerbread houses
- Talent shows to support confidence and self expression

Feedback from young people:
Young people have said they enjoy having lots of choice and particularly like the sports, VR and cooking sessions. Several children have said they like coming because they feel safe and because the staff are kind and listen to them. Some have shared that they enjoy making new friends and trying activities they would not normally do at home or school.

Here are some comments captured from young people-

- Absolutely love the sports hall, I'd rate is 9.7/10
- Outdoor space is great, I'd rate it 1,000/10
- I like playing with my friends and games in hall, also enjoy lego, I'd rate it 1,000,000 / 10
- I wish I could come here everyday
- I love the game and the tuck shop
- I love that there is different crafts to do
- I enjoy playing dodgeball in the gym
- I'm so glad I was told about club, I've already made new friends
- I like being able to play with my friends outside of school

Feedback from parent and carers:
Parents and carers have been positive about the club, commenting that their children look forward to attending each week and often talk about what they have done. Some parents have said they have noticed improvements in confidence and social skills. A small number of parents have shared that the current day of the week does not always suit family routines, particularly around the start of the weekend.

Here are some comments captured from parents-

- It's the only club they've stuck to and loved being at
- The staff really care and help my son feel included

- It"s the perfect environment for SEN children
- It's great taking my kids somewhere I know they will be safe and happy at
- My daughter loves having a space to go to after school and enjoys having different things to do
- They enjoy playing games in the gym
- It's such a great space for my child to develop their social skills
- This club has supported my child to feel more comfortable in social settings

Reflection on progress and promotion:

Sid Youth staff have continued to promote the club online via social media, with regular posts and information shared into local community groups. Staff have also carried out leaflet drops to parents at school pick up times at the two most local junior schools. In conversations with parents, some have shared that the timing can be challenging as they prefer to start their weekends earlier. Workers have tried promoting the benefit of parents having some time to get jobs done while children attend the club, which has been helpful for some families. We have run incentives and challenges with the current membership list to encourage them to bring their friends along to the sessions too. Promotion will continue, with reflection on timings and engagement going forward.

We are committed to continuing to deliver the sessions on behalf of Maybridge Keystone Club for as long as the funding is in place for it to do so. We are aware that the CIL funding that has been supporting the cost of these sessions will be coming to an end in July 2025. We shall await the management committee consideration of next steps and whether they wish for this to continue into the next academic year starting 2026.Sid Youth would like to have a minimum of one terms notice if the sessions were going to end in July 2025 so that young people and families can be prepared for this ending.

Breathing Spaces (Transition Town) AGM Report

Breathing Spaces volunteers have continued to look after the Woodland Garden and the tiny 'flower farm' plot at the back of the building. Volunteers take home some veg, fruit, flowers and herbs each week and we dry some bunches for sale at our annual seed swap. We create a large amount of compost and leaf mould which we add to the beds to help with moisture retention in the increasingly drier summers we are experiencing. We are continuing to plant more perennial flowers to help minimise the work and need for watering but are still sowing a few favourites like Sunflowers!

We have been working with Key stage 3 students from the Russell Martin Foundation Extra Time project at Maybridge with while we are there on a Thursday. Exploring together what type and amount of things are thrown into general waste bins became the starting point for designing an easier to use recycling and composting system for the centre.
The result is a new colour-coded 4 bin system (general waste, mixed recycling, supermarket recyclable and compostable food waste), each with a Wanted: Reward sticker designed by the students and a clear list of what can go in each bin. The Reward is 'A Good Ecosystem' - for the centre, because the food waste gets composted and returned to the soil and for the planet because we're cutting down on landfill, and increasing recycling. We are pleased to say that the school is getting really good at using the bins correctly, but we now need to engage other Centre users in doing the same.

The food waste tumbler outside is insulated and lockable and does require a different mix from what we normally do in our garden waste bins. We chop up the food waste (rescuing any we think is edible), add a 50:50 mix with sawdust or wood chip (not paper or card as it doesn't work so well in this system) and turn regularly. When the first chamber is half full we start using the second chamber and the first is left to continue rotting down until it can be moved to the wooden 'maturation' box nearby. The tumbler is also topped up with food waste we collect from the Broadwater Community Support Hub, who in return receive some of the beautiful flowers we grow - a sustainable and satisfying circular exchange!

The Food Cycle project is funded by a **National Lottery** grant to **Brighton and Hove Food Partnership** for their **Food Use Places programme.**

If you would like to help with our composting and with growing food and flowers, we always need volunteers. **Join us on Thursday mornings,** 10.30am-12.30pm. breathingspaces@ttworthing.org