Walberton Village Hall

Independent Examiner's Report to the Trustees of
Walberton Village Hall
For the Year Ended 31 March 2026

I report on the accounts of the charity for the Year Ended 31 March 2026, which are set out on pages 5 to 6

Respective responsibilities of trustees and examiner

The charity's trustee is responsible for the preparation of the accounts. The charity's trustee considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.
Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, It is my responsibility to: • examine the accounts under section 145 of the 2011 Act,

- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145 (5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Jennifer de Clercq
Smithe & Co Limited
Chichester Enterprise Centre
Terminus Road
Chichester
PO19 8FY
Date: 25 September 2026

Walberton Village Hall AGM Minutes

Meeting Details

Date	18/03/2026
Time	19:15
Location	Walberton Village Hall
Attendees	Jean Strickland Chair Jill Brown George Fulcher Liz Hewson Mary Lewis Penny Osborne-West Toby Hewson Walberton Parish Council Rep Richard Riordan Walberton Parish Council Rep Brenda Baily – Walberton Gardeners Club Secretary Douglas McElvogue Chair of Parish Council 8 Members of the Public/Volunteers
Apologies	Lyn Taylor Jacqui Meissel Libby Delgado

1. Welcome

Jean Strickland welcomed all to the meeting and gave apologies.

2. Minutes of the Previous Meeting

The previous minutes were agreed.

3. Discussions and Reports

CHAIR OF THE VILLAGE HALL COMMITTEE

Jean Strickland, who is currently acting Chair of the Committee gave a brief report on how well the Committee had done to get the Hall to the current position of financial stability. Jean Reiterated how grateful the Committee is for all those who volunteer to help at Events and that she hoped this would continue.

HALL MANAGER REPORT

Penny advised that she has managed to fill nearly all slots in the hall with only a couple left available to hire. In doing that she feels that she has accomplished what she had been asked to do on taking on the role three years previously which was to increase the hall revenue so that the Hall can meet its expenses from its income.

Penny uses social media to advertise all events and all available slots, and this has work well. Her relationship with all hirers is good.

FINANCIAL REPORT

Jill Brown advised that while the Hall made an overall loss of £8575 this was primarily due to paying out for the roof repairs which amounted to £24,000.

Fund Raising brought in a profit of £8,530 up on last year and thank George Fulcher for her efforts here as chair of Fund-Raising Committee. Expenses are down due to careful management and renegotiating contracts and income from hirings is up 30% on last year.

We have been successful in getting agreement form Arun to the section 106 Funds and once received we can start to conduct some of the Hall improvements required such as redecoration of the large hall and refurbishment of the gents' toilets.

QUESTIONS FROM THE FLOOR

Q. Did we receive any insurance claim funds for the roof?

A. Yes c£3,000. Although we tried to obtain more the insurer felt the roof needed attention anyway so would not commit any more funds.

Q. Do we have a list of things that need doing?

A. Yes, we have a 5-year plan. We needed to wait and build up Funds after the roof work but will now start scheduling some of the work.

Q. Do we have any, or have we thought, of obtaining sponsorship as other halls do this?

A. We do get sponsorship for some very small items but in the main no but we will consider this further.

4. Re Election of Committee Members

Jean Strickland advised that she is stepping down as Chair but happy to help out where required. Jean proposed Jill Brown as her replacement which was seconded by Liz Hewson.

Liz Hewson and George Fulcher are happy to stay on as Committee members.

Mary Lewis stepped down but is very happy to continue to volunteer.

The audience was advised that The Committee is looking for a Treasurer to replace Jill Brown. Not a complex role and jill stressed she is not an Accountant. We are also looking for a Secretary as the Secretary has recently resigned.

The audience was asked to mention this to friends and contact Penny if anyone is interested.

Meeting Closed 8pm

All present were invited to stay for cheese and wine.

Jean and Mary were presented with Flowers (some flowers also sent to Chloe) with thanks to all for their help.

Minutes prepared by: Jill Brown

Date: 20/05/2026