

CONGO CHURCH ASSOCIATION

REGISTERED CHARITY NO. 285760

ANNUAL REPORT AND
FINANCIAL STATEMENTS

YEAR ENDED 30TH JUNE 2021



**CONGO CHURCH ASSOCIATION
YEAR ENDED 30TH JUNE 2021
ANNUAL REPORT AND FINANCIAL STATEMENTS**

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**TRUSTEES' REPORT FOR THE CONGO CHURCH ASSOCIATION (CCA)
REGISTERED CHARITY NO 285760, OCTOBER 2021**

The Congo Church Association, registered charity number 285760, is an unincorporated association governed by a written constitution.

Trustees

The Association's Chairman is appointed by the Archbishop of the Anglican Church of Congo (Eglise Anglicane du Congo). Other trustees are appointed by the members at its Annual General Meeting. None of the officers or other trustees receives a salary or any other benefits from the Association.

The principal officers of the Association and their addresses are as follows:

Chairman	Honorary Secretary	Honorary Treasurer
Mrs. Judy Rous 353 Banbury Road Oxford OX2 7PL	Mrs. Julia Dickens Hockliffe Grange Hockliffe Bedfordshire LU7 9NL	Mr. Paul Dickens Hockliffe Grange Hockliffe Bedfordshire LU7 9NL

Since the Association does not have a principal or registered office, all correspondence should be addressed to one of the above persons. The other trustees who served during the year were:

Elected (at 2020 AGM): Revd. Tim Naish, Revd. Matthew Grayshon, Martin Jennings, Julia Dickens.

Co-opted during the year: None

Bankers: Bank accounts are held with Santander, 2 Triton Square, Regent's Place, London, NW1 3AN and with CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, Kent ME19 4JQ

Independent Examiner: Mr Anthony Williams, A J Carter and Co, Chartered Accountants, 22b High Street, Witney, Oxon OX28 6RB

The Association's objects are:

- a) To advance the Christian Religion in the Democratic Republic of the Congo;
- b) In partnership with the Anglican Church in the Democratic Republic of Congo to relieve poverty and to provide for the needs of refugees and the displaced;
- c) In partnership with the Anglican Church in the DRC and civil society there to promote and sustain schemes for peace and reconciliation, health, education and community development for the welfare and benefit of the population;
- d) To relieve poverty among the clergy and former clergy of the Anglican Church and the widows and dependents of any such persons.

A report from the chair – Judy Rous (Chairman)

The Committee of the Association, who are also the Trustees, met 4 times during the year and twice since year end; all meetings were held on Zoom. The Annual General Meeting 2020 took place on 24th October via Zoom too. Presentations included updates from various church leaders in DRC, both live and pre-recorded, as well as a photo presentation covering every diocese and national ministry. More people than normal were able to attend the gathering because it was online. Martin Jennings and Julia Dickens were appointed as Trustees.

The Trustees have had regard to the guidance issued by the Charity Commission in relation to public benefit in executing the activities of the Congo Church Association (CCA). CCA has disbursed grants from the General Fund and the Restricted Funds for purposes that are in line with the Objects of the Association. The same pattern of disbursing funds has continued, notably awarding equal grants to the dioceses, to the Provincial Department for Mission and Evangelism and to the Provincial Youth and Children's Department as well as 7 grants for theological education at the Anglican University of Congo (UAC). CCA's grants support a wide range of activities undertaken by the Anglican Church of Congo (EAC): theological education and capacity building, church planting and roofs for churches, humanitarian aid for those displaced from their homes by violence and insecurity, and income generating initiatives to support church ministry. Project reporting is essential before a new proposal can be considered; each proposal must be in line with the Objects of the Association. Sometimes recipients choose to carry over their grant so that a bigger sum is available in a subsequent year.

Despite the challenges of various periods of restrictions caused by Covid-19, ongoing serious insecurity, population displacement and violence in Ituri and North Kivu provinces, and the eruption of Mt Nyiragongo volcano in Goma, a remarkable number of ordinary activities have continued, including schools, Bible Institutes and universities completing the academic year.

Grants made this year were used, amongst other things, to support theological students at 3 Anglican Universities, towards construction of a rental house for income generation for the Mothers' Union in Beni Diocese, various training seminars prior to evangelistic outreach campaigns, a translation project to produce the Prayer Book in Kikongo language, capacity building seminars relevant to various contexts; roofing sheets for several new churches, largely built by local efforts; humanitarian aid for those displaced from their homes by violence and insecurity, and support to retired clergy, evangelists and clergy widows and their families.

Restricted gifts provided, amongst other things, support for particular dioceses and ministries, education fees for various students, clergy children and orphans; family support for the wife and children of a bishop who died suddenly, youth ministry, crisis assistance to Goma following the eruption of Mt Nyiragongo, and palliative care work in Aru Diocese.

After discussion with the leadership of the Anglican University of Congo (UAC) and Archbishop Masimango, the UAC Theology Faculty Endowment fund held by CCA was released to UAC for the construction of a rental house to provide income for the Theology Faculty. This will generate much more income than holding the money in a UK bank account.

CCA will continue to work in close partnership with the Anglican Church of Congo, encouraging prayer, interest and support for their vital ministries from our supporters. We know that EAC leaders will steward well the resources given by overseas' friends, whether large or small. CCA Trustees are very appreciative of the ongoing generous financial support and interest shown by many over the past year, especially in the current challenging circumstances of the Covid-19 pandemic, and we look forward to continuing this further in the coming year.

Judy Rous, Chair
September 22nd 2021

Treasurer's commentary on the accounts – Paul Dickens (Hon Treasurer)

Introduction

The purpose of this commentary is to explain and to amplify the Congo Church Association's accounts for the year ended 30th June 2021. These accounts, which follow on pages 6 to 11, show the Association's activities over the last year and its assets at the end of June 2021.

At the year end the balance of our General Fund, representing money which the trustees can use to further the Association's objects, stood at about £25,129. £16,200 of this is earmarked for unpaid diocesan grants and we keep a reserve of £5,000 for emergencies. We are immensely grateful to all our donors.

The Association's other funds can only be used for pre-determined purposes. A surplus or deficit on these funds, and changes in the value of our total net assets, will often result from timing differences between receipt and distribution of income.

Income

Almost all of the Association's income (99%) comes from donations, with the remainder coming from investments and interest.

As in previous years, our donations fell into 2 main categories. Specific donations are those which can only be used for a pre-determined purpose which the donor has identified. Where there are no restrictions upon how a donation may be used, it is classed as general. General donations (£33,275) are in line with last year (£33,412 - ignoring the £12,000 legacy). These two years are considerably higher than previous years. It should also be noted that the Association regularly receives relatively large donations from two or three individuals.

Income includes tax both recovered and recoverable from the Inland Revenue for the current financial year. Since we rely far more on donations than on investment income, the Gift Aid Regulations have proved very beneficial to the Association.

Expenditure

Almost all of our expenditure relates directly to the Association's objectives. A few specific items (such as payments of bursaries to the Theological Faculty at UAC ("UACThF", previously known as "ISThA")) are separately identified in the Income and Expenditure account. The remainder is analysed in Notes 2 and 6, which splits it between that which was met from the General Fund (Note 2) and that funded by specific donations or income from restricted funds (Note 6).

Where a donor has specified a purpose for which their donation should be used, then, so long as it is within the Association's objects, it will be accepted and allocated to that cause. The largest item met from our General Fund is support for UACThF. We continue to apply the scheme agreed by the AGM in November 2012, as amended from time to time at subsequent AGMs. After keeping a £5,000 reserve, the funds available in General Fund will be applied as follows:- firstly to pay for 7 bursaries at the UACThF; secondly to be divided into a number of equal portions (the exact number has changed from year to year) and allocated in equal shares to the dioceses and certain Provincial Departments, who will be invited to submit proposals for projects where the funds available might be spent. The committee has discretion to include Congo Brazzaville and other areas as separate dioceses and to "tweak" the number and destination of provincial grants where

appropriate. In this way, the dioceses are treated equally and the Association can better monitor the use of its funds. Administrative and financial expenses remain at a very low level (under 1% of total income). The key items included under this heading are the fee charged by our independent examiner, and the costs of producing and distributing the newsletter. The newsletter is a vital part of the Association's work, being one of the few means people have of finding out about the church in the Congo.

Assets

Investments are stated at their market value on the balance sheet date (30th June 2021). The only investments which have to be valued as a result of this policy are those in the CBFCE Investment Fund. These investments have increased in value by about £2,582 as share prices have moved upwards.

Reserves

The statement of funds (note 6) shows how our assets may be used, the General Fund representing that portion which can be used for any purpose which falls within the Association's objects. The Kisangani Clergy Children's Fund represents shares and moneys deposited in CBF Funds on behalf of the Diocese of Kisangani, together with income on these investments. Income from the General Endowment is credited to the General Fund as in previous years. Interest received on the UACThF Endowment is used as a contribution towards our UACThF bursaries.

Poverty in the Congo makes it vital that the Church gives support to retired clergy. Until recently, the Association held two pension funds. Firstly, one for the ordinary clergy (Clergy Pension Fund) which is funded both by special donations and from general funds. By agreement with Archbishop Masimango and the House of Bishops, this fund was distributed to Province in June 2020 to enable a house to be purchased in Goma, the income from which will be used to support retired clergy. The second pension fund is for three bishops, who have themselves contributed to it – one bishop took his entitlement during 2015/16 and one during 2016/17.

This Trustees' Report was approved by the Trustees on 16th October, 2021 and signed on their behalf by:

Judy Rous (Chairman)

**CONGO CHURCH ASSOCIATION
YEAR ENDED 30TH JUNE 2021
INDEPENDENT EXAMINER'S REPORT**

I report to the Trustees on my examination of the accounts of the Congo Church Association for the year ended 30th June 2021.

Responsibilities and Basis of Report

As the charity's trustees you are responsible for the preparation in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act: or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A P Williams FCCA CTA
A J Carter & Co
Chartered Accountants

22b High Street
Witney
Oxon
OX28 6RB

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**CONGO CHURCH ASSOCIATION
ACCOUNTS FOR THE YEAR ENDED 30TH JUNE 2021
STATEMENT OF FINANCIAL ACTIVITIES**

		2020 - 2021			2019-2020
Notes		General	Restricted	Total	
		Funds	Funds		
		£	£	£	£
<u>INCOMING RESOURCES</u>					
<u>Voluntary income</u>					
		33,275.33	0.00	33,275.33	45,412.33
		0.00	116,397.18	116,397.18	82,245.72
		33,275.33	116,397.18	149,672.51	127,658.05
		951.26	269.14	1,220.40	1,802.34
	1	34,226.59	116,666.32	150,892.91	129,460.39
<u>RESOURCES EXPENDED</u>					
<u>Charitable activities</u>					
		6,800.00	0.00	6,800.00	27,100.00
		11,713.00	0.00	11,713.00	11,350.00
		4,000.00	1,500.00	5,500.00	3,250.00
		656.99	122,553.13	123,210.12	198,872.25
	3	975.77	0.00	975.77	989.03
	2 & 6	24,145.76	124,053.13	148,198.89	241,561.28
		10,080.83	(7,386.81)	2,694.02	(112,100.89)
	2	(2,699.74)	2,699.74	0.00	0.00
		0.00	2,581.69	2,581.69	697.17
		17,747.77	70,492.29	88,240.06	199,643.78
		25,128.86	68,386.91	93,515.77	88,240.06

**CONGO CHURCH ASSOCIATION
ACCOUNTS FOR THE YEAR ENDED 30TH JUNE 2021
BALANCE SHEET**

		30/06/2021	30/06/2020
ASSETS			
Investments	4	74,638.25	71,404.49
Cash at Bank and in hand		10,608.27	
Current (Santander & CAFCash)			3,969.98
Deposit (CAFGold)			47.15
Debtors	5	<u>8,947.25</u>	<u>13,496.44</u>
		94,193.77	<u>17,513.57</u>
Creditors - (independent examiners)		<u>(678.00)</u>	<u>(678.00)</u>
TOTAL NET ASSETS		<u>93,515.77</u>	<u>88,240.06</u>
STATEMENT OF FUNDS			
Kisangani Clergy Children's Fund		16,667.54	15,153.61
UACThF Endowment		949.91	18,369.91
Boga Pension Fund		0.00	139.33
Bishops' Pensions		722.60	716.39
Gen. Endowment		17,319.06	15,988.37
Other restricted funds		32,727.80	20,124.68
General fund *		<u>25,128.86</u>	<u>17,747.77</u>
TOTAL	6	<u>93,515.77</u>	<u>88,240.06</u>

Approved by the Trustees on 16th October, 2021
and signed on their behalf by:

Judy Rous (Chairman)

* Our reserves policy is to keep back £5,000 for emergencies and winding-up costs. The Association has virtually no running costs and does not, therefore, need to identify any particular period for which reserves are kept for the purpose of covering such costs.

The notes on pages 9 to 11 form part of these accounts

ACCOUNTING POLICIES **for the year ended 30th June 2021**

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of Preparation

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

b) Income Recognition Policies

Items of income are recognised and included in the accounts when all of the following criteria are met:

- The charity has entitlement to the funds;
- any performance conditions attached to the items of income have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

c) Interest Receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

d) Fund Accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the Charity. Designated funds are unrestricted funds of the Charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for the particular areas of the Charity's work or for specific projects being undertaken by the Charity.

e) Expenditure and Irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

f) Stock

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised in income when the items are sold.

g) Debtors

Debtors and prepayments are recognised at the settlement amounts.

h) Cash at Bank and in Hand

Cash at bank and cash in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

i) Creditors and Provisions

Creditors and provisions are recognised where the Charity has an obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

**CONGO CHURCH ASSOCIATION
ACCOUNTS FOR THE YEAR ENDED 30TH JUNE 2021
NOTES TO THE ACCOUNTS**

1. INCOMING RESOURCES

Income includes tax recoverable (but not recovered) from the Inland Revenue for the current year (**£7,977.25**).

The aggregate of donations made to the Association during 2019/20 by its Trustees is £5,970.

2. CHARITABLE ACTIVITIES - GENERAL FUND

Grants for Diocesan and Provincial projects (new system)	6,800.00
UACThF – student bursaries and other support	15,713.00
Archbishop emergency travel	656.99
TOTAL	23,169.99

Transfers from restricted/designated funds to General Fund:

Interest from General Endowment	300.26
Support for Bp Desire's widow and children	(3,000.00)

**CONGO CHURCH ASSOCIATION
ACCOUNTS FOR THE YEAR ENDED 30TH JUNE 2021
NOTES TO THE ACCOUNTS**

3. GOVERNANCE AND ADMINISTRATION COSTS

	2020-2021	2019-2020
AGM costs	0.00	100.00
Partnership in World Mission subscription	0.00	50.00
Financial/Independent Examiner's fees payable (2020/21 year)	678.00	678.00
Independent Examiner's fees (extra on estimated fees)	0.00	0.00
Newsletters and postage	170.05	66.29
Bank charges	78.00	60.00
Internet service provider	49.72	34.74
	<u>975.77</u>	<u>989.03</u>

4. INVESTMENTS

	2020-2021	2019-2020
	£	
CBF Church of England Deposit Fund	10,217.10	10,210.89
United Trust Bank	38,735.98	38,095.56
Cambridge & Counties BS	5,441.56	5,436.12
CBF Church of England Investment Fund	20,243.61	17,661.92
	<u>74,638.25</u>	<u>71,404.49</u>

Our investment in the CBF Church of England Investment Fund includes £9,809.39 held on behalf of the Kisangani Clergy Children's Fund. The remainder is allocated to our General Endowment.

5. DEBTORS

	30/06/2021	30/06/2020
Owed by Stewardship	970.00	0.00
Taxation recoverable FY 19-20	0.00	13,496.44
Taxation recoverable FY 20-21	7,977.25	0.00
	<u>8,947.25</u>	<u>13,496.44</u>

CONGO CHURCH ASSOCIATION
ACCOUNTS FOR THE YEAR ENDED 30TH JUNE 2021
NOTES TO THE ACCOUNTS

6. STATEMENT OF FUNDS	Opening Balance at 01/07/20	Incoming	Expended	GF T/F out	Gain/ loss	Closing Balance at 30/06/2021
	£	£	£	£	£	£
Restricted and Designated funds						
Kisangani Clergy Children's Fund	15,153.61	262.93	0.00		1251.00	16,667.54
UACThF Endowment	18,369.91	0.00	17,420.00			949.91
Boga Pension Fund	139.33	0.00	139.33			0.00
Bishops' Pensions	716.39	6.21	0.00			722.60
Gen. Endowment	15,988.37	300.26	0.00	(300.26)	1330.69	17,319.06
Other restricted funds						
Aru Diocese Gifts	625.00	8,099.88	8,724.88			0.00
Aru Theological Resources (Note A)	2,840.54	1,532.50	2,354.73			2,018.31
Beni Diocese Gifts	0.00	602.00	602.00			0.00
Boga Diocese Gifts	625.00	7,173.63	7,798.63			0.00
Boga Displaced People	0.00	1,581.25	1,581.25			0.00
Rev. Bisoke personal support	0.00	775.00	775.00			0.00
Rev. Bisoke Bibles	0.00	1,966.00	1,966.00			0.00
Rev. Bisoke student studies (Note A)	1,845.00	3,750.00	4,065.00			1,530.00
Bukavu Diocese Gifts	0.00	250.00	250.00			0.00
Goma Diocese Gifts	0.00	250.00	250.00			0.00
Other Goma Gifts	0.00	26,826.75	26,826.75			0.00
Bp's widow & children housing support	0.00	1,250.00	1,250.00			0.00
Bp's orphaned children education (Note A)	0.00	2,000.00	1,500.00			500.00
Bp's widow & children gen. support (Note A)	0.00	23,838.75	21,500.00	3,000.00		5,338.75
North Kivu Diocese Gifts	0.00	1,250.00	1,250.00			0.00
UACThF Gifts	0.00	1,500.00	1,500.00			0.00
Kinshasa Diocese Gifts	0.00	1,400.00	1,400.00			0.00
Kisangani Diocese Gifts (Note B)	500.00	0.00	0.00			500.00
Rev. Barozi studies	4.00	348.00	352.00			0.00
Bukavu Asst. Bishop support	25.00	1,306.25	1,237.50			93.75
Kamango Diocese gifts	0.00	500.00	500.00			0.00
Provincial Youth Office	0.00	9,607.56	9,607.56			0.00
Kindu Diocese Gifts	0.00	2,394.00	2,394.00			0.00
Kalima church (Kindu)	0.00	300.00	300.00			0.00
Katanga Diocese Gifts (Note A)	7,252.50	450.00	0.00			7,702.50
Aru Archdeacon's grandchildren	0.00	300.00	300.00			0.00
Chantal (Aru)	0.00	200.00	200.00			0.00
Aru Palliative Care (Note A)	703.25	11,082.50	1,589.27			10,196.48
Aru Medical Resources (Note A)	1,778.56	0.00	1,679.73			98.83
Aru Service Medical Palliative care	0.00	475.00	112.50			362.50
Piriya medical	0.00	365.35	0.00			365.35
Service Medical (Aru)	62.50	3,600.00	1,957.00			1,705.50
Christians in Ngiri	0.00	560.00	560.00			0.00
Compassion Orphanage General	1,365.11	562.50	1365.11			562.50
Compassion Orph'ge Building (Note A)	1,250.00	0.00	744.89			505.11
Chester Crisis Appeal (Note A)	1,248.22	0.00	0.00			1,248.22
General Fund (Note C)	17,747.77	34,226.59	24,145.76	(2,699.74)		25,128.86
	88,240.06	150,892.91	148,198.89	0.00	2,581.69	93,515.77

Note A Funds held back at donor's and/or donee's request

Note B Retained pending decision by donor as to how the money is to be used

Note C General Fund balance of £25,128.86 includes £5,000 reserves and £16,200 in agreed but as yet unpaid grants.