CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01/10/2025 - 30/09/2026**

Charity name: Capel-le-Ferne Village Hall

Charity registration number: 281786

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The village hall is held in trust for the benefit of the inhabitants of Capel-le-Ferne. It provides a venue for meetings, lectures, classes, recreation and other leisure activities, with the aim of improving their wellbeing.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19th	
Statement confirming whether the Trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The charity Trustees have complied with their duty to have due regard to the guidance on public benefit published by the Commission in exercising their powers or duties.

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	***n/a***
Policy on social investment including program related investment	Para 1.38	**n/a**

Contribution made by volunteers	Para 1.38	The hall relies on the dedication and support of its Trustees and volunteers. They set up and put away tables, help at boot fairs, community lunches and the Garage Safari, run the kitchens and bake cakes. They also put up and take down Christmas decorations, carry out routine maintenance, apply for funding, organise marketing, plan events and attend meetings on behalf of the hall. Their many contributions are essential to the smooth running of a successful community hall.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The hall continues to provide a place for village residents to take part in activities and socialise with others. During the year, the Trustees and hall committee continued to provide community lunches and improved safety arrangements through fire assessments and the introduction of a new compliance procedure. Despite spending over £10,000 on the fabric of the hall, the charity increased its savings by several thousand pounds during the year, this with a view to further improve the fabric of the hall. Free community lunches enabled members of Capel community to meet over a freshly prepared meal. More than 45 people attended, on each of the occasions, enjoying companionship and conversation. The meals were prepared, cooked and served by the hall Trustees, with much-appreciated support from the Community Warden. Working with the local Parish Council and the Folkestone and Hythe Lions, the Trustees organised Christmas events including the lighting of the outdoor tree, carol singing and a Father Christmas grotto for village children. There are plans to expand these events in the coming year.

		Although small, the Farmers Market continues to attract local residents and visitors from across East Kent. It hosts a monthly Parish Council surgery, occasional sessions with the Community Roots van and, on several occasions, visits from a County Councillor.

Additional information (optional)
You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.	n/a
Performance of fundraising activities against objectives set	Para 1.41	n/a
Investment performance *against objectives*	Para 1.41	n/a
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity remains in a strong position despite heavy investment in the fabric of the hall.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Restricted Funds are to be maintained at £20k, to not exceed £30k and not fall below £10K - this would enable to charity to still operate for at least six months if we were to no longer have revenue from our various fund raising activities.

Amount of reserves held	Para 1.22	Bank Accounts and cash in hand totaling £36,365
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the *charity continuing as a going* concern	Para 1.23	n/a

Additional information (optional)
You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	These include Hiring of hall Garage Safari Boot fairs Honesty book/puzzle sales Farmers Market Donations
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Our principal risk is that of personnel. Over recent years the number of Trustees has fallen from 14 to 7. The number of volunteers we can call on for events etc has also fallen. It has therefore fallen to the Trustees to run the various events that are held.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Governance document
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g., election to post or name of any person or body entitled to appoint one or more Trustees	Para 1.25	Up to 6 Trustees can be elected while a number of organisations regularly using the hall have the right under our governance document to appoint a Trustee. The governance document allows for new organisations to be appointed proposed by

		the Committee where the existing organisations fail to continue.

Additional information (optional)
You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of Trustees.	Para 1.51	New Trustees are given a copy of the governance document together with a rights of trustee document when they first become a trustee. They are required to sign a trustee declaration after being appointed.
The charity's organisational structure and any wider network with which the charity works.	Para 1.51	The village hall is run on behalf of the village by its Trustees. We work with other organisations in the village such as the Parish Council, the WI and the Church. We have continued to improve the fabric of the building and would like to thank, the community and our various clubs for their patience whilst works have been carried out. We would like to extend our thanks to the Parish Council who have been very supportive of the hall throughout the year. The Trustees have met 11 times during the year and kept in touch at other times via email and phone. We also have a WhatsApp group. Speakers are welcome at the meetings but have no voting rights. Urgent decisions have been made via email and then ratified at committee meetings. Confidential matters are discussed by Trustees only. All expenditure must be approved by Trustees; specific responsibilities are delegated as follows: Fire Safety – Roy Mann Maintenance -All Trustees Farmers' Market – Roy Mann, Barry Mansfield, Books – Roy Mann Promotion – All Administration – Kath Hounsell Sarah Leonard – Youth Club
Relationship with any related parties	Para 1.51	

Other		

Reference and Administrative details

Charity name	Capel le Ferne Village Hall Management Committee
Other name the charity uses	-
Registered charity number	
Charity's principal address	Village Hall Lancaster Avenue Capel-le-Ferne Folkestone CT18 7LX

Names of the charity Trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Roy Mann	Chair		
2	Barry Mansfield			Short Bowls Club
3	Jerry Watson			
4	Caroline Bunting	Vice Chair		WI
5	Keith Pilcher			
6	Sheila Peacock	Treasurer		
7	Kath Hounsell	Secretary		
8	Sarah Leonard			Youth Club
9	Ian Bewick			Capel Cares
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate Trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of Trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian Trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a

Other optional information

Declarations

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's Trustees

Signature(s)		
Full name(s)	ROY MANN	
Position (eg Secretary, Chair, etc)	CHAIR	

Date	06/11/2026

INDEPENDENT EXAMINER'S REPORT TO

CAPEL-LE-FERNE VILLAGE HALL MANAGEMENT COMMITTEE – CHARITY NUMBER 281786

ON THE ACCOUNTS FOR THE YEAR ENDED 30 SEPTEMBER 2026

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As Trustees of the charity, the Committee are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with general Directions given by The Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

Signed: .....

Date: 06 November 2026

J YOUNG
Youngs Accountancy Services Ltd
25 Beatrice Road
Capel Le Ferne
Folkestone, CT18 7LH

CAPEL-LE-FERNE VILLAGE HALL MANAGEMENT COMMITTEE

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED SEPTEMBER 2026

	UNRESTRICTED FUNDS 2026 £	UNRESTRICTED FUNDS 2025 £
RECEIPTS		
Hall Hiring	32731	23792
Fund Raising	3056	7228
Bank Interest Received	-	205
Interest Distributions Received	-	56
Investment Income	19617	-
Donations	2498	945
TOTAL RECEIPTS	57902	32226
PAYMENTS		
Water Rates	822	1111
Insurance	1968	1446
Lighting & Heating	3236	3871
Telephone	560	886
Lettings Secretary Services	3631	3575
Cleaning & Refuse	11948	10101
Repairs & Renewals	14216	6385
Printing, Stationery & Postage	44	59
Bank Charges	72	122
Accountancy Charges	1340	1280
Subscriptions & Licences	352	429
Sundry Expenses	1511	1082
	39701	30347
Capital Expenditure	-	319
TOTAL PAYMENTS	39701	30666
NET SURPLUS	18201	1560
OPENING BALANCES AT BANK & CASH IN HAND	18164	16604
CLOSING BALANCES AT BANK & CASH IN HAND	36365	18164

CAPEL-LE-FERNE VILLAGE HALL MANAGEMENT COMMITTEE

STATEMENT OF ASSETS

AS AT 30 SEPTEMBER 2026

	UNRESTRICTED FUNDS 2026 £	UNRESTRICTED FUNDS 2025 £
CASH FUNDS		
Bank Accounts	35840	18062
Cash In Hand	525	102
	36365	18164
INVESTMENTS		
NOTE	0	19159
FIXED ASSETS		
Land & Buildings – Hall & Improvements at cost	90857	90857
Fixtures, Fittings & Equipment at cost	27033	27033
	117890	117890

NOTE

INVESTMENTS	MARKET VALUE AT 30-Sep-26 £	MARKET VALUE AT 30-Sep-25 £
Black Rock Charities UK Bond Fund		
374.543 Accumulation Units	0	17813
Black Rock Charities UK Bond Fund 948.980 Income Units	0	1346