CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01 Sep 2024 Period start date To 31 Aug 2025 Period end date

Charity name: Holy Trinity School Parent-Teacher Association

Charity registration number: 280051

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objectives of the Association is to advance the education in the School by providing and assisting in the provision of facilities not within the scope of the budget from the Local Education Authority, and as ancillary to this the association may: a. Foster more extended relationships between staff, parents and others associated with the school; b. Engage in activities which support the school and advance the education of the pupils attending.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The objectives of the Association is to advance the education in the School by providing and assisting in the provision of facilities not within the scope of the budget from the Local Education Authority
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Charity assesses grant requests from the headteacher, on behalf of Holy Trinity C of E Primary School and if approved by a vote of the trustees at regular committee meetings they are reimbursed.
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The major elements of the income generated arose from • Two discos £848 • School ball £8,252 • HT Fest that raised £2,968 • Quiz nights £1,018 • Carols in the courtyard £426 • PJ party £513 • Netball £500 • Other fundraising £672 Main PTA Account • We began the year with funds of £41,869. • Throughout the year our fundraising raised £15,196 • We had charitable expenditure in the form of donations to various projects of £6,665 and admin expenses of £306 • We ended the year with Funds of £50,105 In terms of charitable expenditure this was spread over multiple smaller items including outdoor seating £1,275, new sheds £810 and new gazebos £1,667.

Additional information (optional)
You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	

Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We ended the year with Funds of £50,105. The current funds held are in excess of the charity reserve policy but we are expecting to make a significant grant to the Cookham Holy Trinity School that we support in the next financial year to invest in a refurbished outdoor play area.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held for two purposes 1. To meet any unexpected large projects that may require funding in the future. In the past we have spent significant sums on equivalent projects and would like the opportunity to continue to support these projects in the future, up to £25,000 is held for this purpose 2. Working capital to support future fundraising events where expenditure is made in advance of proceeds from the event, up to £5,000 is held for this purpose
Amount of reserves held	Para 1.22	Reserves of £25,000 are held
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	There are no funds in deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No going concern uncertainty

Additional information (optional)
You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by members of this association at AGM

Additional information (optional)
You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Holy Trinity School Parent-Teacher Association
Other name the charity uses	Cookham Holy Trinity School PTA
Registered charity number	280051
Charity's principal address	Holy Trinity C of E Primary School School Lane Cookham Berkshire SL6 9QJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kate Winrow-Davies	Chair		
2	Robert Parker	Treasurer		
3	Sally MacMillan			
4	Gemma Ransome			
5	Andrew Lowe			
6	Charlotte King			
7				
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10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	R. Parker	
Full name(s)	Robert Parker	Kate Winrow-Davies
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date	15/6/26	

CHARITY COMMISSION FOR ENGLAND AND WALES

Holy Trinity School Parent-Teacher Association	280051

Receipts and payments accounts

CC16a

For the period from	Period start date 1st September 2024	To	Period end date 31st August 2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
School Ball	15,861	-	-	15,861	-
Quiz	1,606	-	-	1,606	-
Discos	1,375	-	-	1,375	-
HT Fest	5,641	-	-	5,641	-
Carols in the Courtyard	750	-	-	750	-
PJ Party	630	-	-	630	-
Netball	500			500	
Other Fundraising	1,043			1,043	
Movie Night				-	
	-	-	-	-	-
***Sub total** (Gross income for AR)*	27,405	-	-	27,405	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	27,405	-	-	27,405	-
A3 Payments					
School Ball	7,609	-	-	7,609	-
Quiz	588	-	-	588	-
Disco	527	-	-	527	-
HT Fest	2,673	-	-	2,673	-
Other Fundraising	21			21	
Charitable Expenditure	6,655	-	-	6,655	-
Admin expenses	306	-	-	306	-
PJ Party	117	-	-	117	-
School Ball 2026	350	-	-	350	-
Carols in the Courtyard	324			324	
	-	-	-	-	-
Sub total	19,170	-	-	19,170	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	19,170	-	-	19,170	-
Net of receipts/(payments)	8,236	-	-	8,236	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	41,869	-	-	41,869	-
Cash funds this year end	50,105	-	-	50,105	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	50,105	-	-
		-	-	-
		-	-	-
	Total cash funds	50,105	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	R. Parker	Robert Parker	15/6/26
	KWJames	KATE WINROW JAMES	15th June 26

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of	Charity Name Holy Trinity School Parent-Teacher Association		
On accounts for the year ended	31/08/2025	**Charity no (if any)**	280051
Set out on pages	1-8 1-8(remember to include the page numbers of additional sheets)		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.
* *Please delete the words in the brackets if they do not apply.*

Signed:	Anthony Armitage	**Date:**	
Name:	Anthony Armitage		
Relevant professional qualification(s) or body (if any):	ACA ICAEW		
Address:	16 Brecknock Road, Bristol, BS4 2DD		

Section B	Disclosure
	Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).
Give here brief details of any items that the examiner wishes to disclose.	