Archway Theatre Company Limited

Charity No. 274408

Company No. 00571072

Trustees' Report and Unaudited Accounts

31 December 2025

Archway Theatre Company Limited

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Archway Theatre Company

Trustees' Annual Report

The trustees, who are also directors of the company for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 31 December 2025.

REFERENCE AND ADMINISTRATIVE DETAILS

Company No. 00571072

Charity No. 274408

Principal Office

The Drive
Horley
Surrey
RH6 7NQ

Registered Office

The Drive
Horley
Surrey
RH6 7NQ

Directors and Trustees

The Directors of the charitable company are its Trustees for the purposes of charity law.

The following Directors and Trustees served during the year:

E.A. Bass
G. Duda
A.D. Dunford
L. Evans
G. Field
A. Gibson
R. Gregory
N. Hankin
A. Hannant
M.G. Humphrey
B. Lock
H. Miller
J.H. Ord
E. Redfern
A. Stuart

Archway Theatre Company

Trustees' Annual Report

P. Tester
E.A. White
P. Westmacott
J Murtagh (appointed June 2025)
T Udul (appointed June 2025)
L Last (appointed June 2025)

Accountants

Baird Consulting Limited
26 Briars Wood
Horley
Surrey
RH6 9UE

OBJECTIVES AND ACTIVITIES

The purpose of the charity as set out in its governing document is to promote and encourage arts through education and promotion of plays.

The main activities undertaken in relation to these purposes were 14 productions of plays in the year.

The charity in promoting and encouraging arts through education and the promotion of plays, gives the general public opportunity to appreciate the element of arts in the local area. The trustees have given due consideration to the Charity Commission's guidance on the public benefit requirement in managing the activities of the charity.

ACHIEVEMENTS AND PERFORMANCE

The Charity has had an amazing year. We have seen a real mix of play genres that have graced our stage, with first class performances from our actors. We are so lucky that during the current cost of living crisis our little theatre continues to survive with the support of our members and guests.

FINANCIAL REVIEW

The financial position of the Charity at 31 December 2025 and comparatives for the prior period are more fully detailed in the attached accounts.

It is the policy of the Charity to maintain unrestricted funds at 12 months of outgoings.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The company is constituted as a company limited by guarantee, registered under the Companies Acts. The governing document of the Charity is the Memorandum and Articles of Association establishing the company under company legislation.

The Directors and Trustees are appointed by the members at the Annual General Meeting. Directors and Trustees have the power under the governing document to co-opt individuals who support the objects of the organisation to fill vacancies on the Council of Management.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board

E. Redfern

Trustee

25 June 2026

Archway Theatre Company

Independent Examiner's Report

Independent Examiner's Report to the trustees of Archway Theatre Company Limited

I report to the charity trustees on my examination of the financial statements of Archway Theatre Company Limited for the year ended 31 December 2025.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act').

In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in accordance with section 386 of the 2006 Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Kevin Squire FCCA

9 Harvestside
Horley
Surrey
RH6 9UH

18 June 2026

Archway Theatre Company

Statement of Financial Activities for the year ended 31 December 2025

	Notes	Unrestricted Funds 2025	Restricted Funds 2025	Total Funds 2025	Total Funds 2024
Income and Endowments from:					
Donations and Legacies	3	1,946	0	1,946	4,345
Charitable Activities	4	142,906	0	142,906	137,339
Other trading activities	5	1,667	0	1,667	1,745
Investments	6	3,841	0	3,841	508
Other	7	35,786	0	35,786	12,504
Total		**186,146**	**0**	**186,146**	**156,441**
Expenditure on:					
Raising Funds	8	2,202	0	2,202	1,370
Charitable Activities	9	23,697	0	23,697	20,468
Other	10	121,474	0	121,474	119,574
Total		**147,373**	**0**	**147,373**	**141,412**
Net Gains on Investments		0	0	0	0
Net Income / Expenditure	11	38,773	0	38,773	15,029
Transfers Between Funds		0	0	0	0
Net Income / Expenditure Before Other Gains / Losses		38,773	0	38,773	15,029
Other Gains and Losses		0	0	0	0
Net Movement In Funds		38,773	0	38,773	15,029
Reconciliation of Funds:					
Toal Funds Brought Forward		231,179	13,964	245,143	230,114
Total Funds Carried Forwards		269,952	13,964	283,916	245,143

Archway Theatre Company

Summary Income and Expenditure for the year ended 31 December 2025

	2025	2024
	£	£
Income	182,305	155,933
Interest & Investment Income	3,841	508
Gross Income for the Year	186,146	156,441
Expenditure	127,939	122,553
Depreciation and Charges for Impairment of Fixed Assets	19,434	18,859
Total Expenditure for the Year	147,373	141,412
Net Income / Expenditure for the Year Before Tax	38,773	15,029
Net Income / Expenditure for the Year	38,773	15,029

Archway Theatre Company

Statement of Financial Position (Balance Sheet) for the year ended 31 December 2025

	Notes	2025	2024
		£	£
Fixed Assets			
Tangible Assets	13	52,323	66,007
Current Assets			
Debtors	14	0	2,761
Cash at Bank and in Hand		229,805	175,875
		229,805	178,636
Creditors: Amount Falling Due Within One Year	15	5,696	500
Net Current Assets		224,109	179,136
Total Assets Less Current Liabilities		276,432	245,143
Net Assets Excluding Pension Asset or Liability		276,432	245,143
Total Net Assets		276,432	245,143
The Funds of the Charity			
Restricted Funds	16		
Restricted Income Funds		13,964	13,964
Unrestricted Funds	16		
General Funds		262,468	231,179
Reserves	16		
Total Funds		276,432	245,143

Archway Theatre Company

Statement of Financial Position (Balance Sheet) for the year ended 31 December 2025

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 31 December 2025 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparations of accounts.

Approved by the board on 25 June 2026

And signed on its behalf by:

E. Redfern

Trustee

25 June 2026

Archway Theatre Company

Notes to the Accounts for the year ended 31 December 2025

1. **Accounting Policies**

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund Accounting

Unrestricted funds	These are available for use at the discretion of the trusteed in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income

Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and is virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.

Income with related expenditure

Where income has related expenditure the income and related expenditure is reported gross in the SoFA

Donations and legacies

Voluntary income received by way of grants, donations and gifts is included in the SoFA when receivable and only when the when the charity has unconditional entitlement to the income.

Tax reclaims on donation and gifts

Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.

Donated services and facilities

These are only included in income (with an equivalent amount in expenditure) where the benefit to the charity is reasonably quantifiable, measurable and material.

Volunteer Help
The value of any volunteer help received is not included in the accounts.
Investment income
This is included in the accounts when receivable.
Gains/(losses) on revaluation of fixed assets
This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
Gains/(losses) on investment assets
This includes any gain or loss on the sale of investments.

Expenditure
Recognition of expenditure
Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds
These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities
These comprise the costs incurred by the charity in the delivery of its activities and services in furtherance of its objects, including the making of grants and governance costs.
Grants payable
All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year, but not yet paid.
Governance costs
These include those costs associated with meeting the constitutional and statutory requirements of the charity, including any audit / independent examination fees, costs linked to the strategic management of the charity, together with a share of other administration costs.
Other expenditure
These are support costs not allocated to a particular activity.

Taxation
The charity is exempt from corporation tax on its charitable activities.

Tangible fixed assets and depreciation
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Leasehold property	5% Straight Line
Fixtures & Fittings	10% Straight Line

Trade and other debtors
Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discount due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the Statement of Financial Position (Balance Sheet), bank overdrafts are shown within borrowing and other current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discount due.

2. **Company Status**

The company is a private company limited by guarantee and consequently does not have share capital.

3. **Income From Donations and Legacies**

	Unrestricted	Total 2025	Total 2024
General Donations	1,946	1,946	4,345
Reigate & Banstead Borough Council	0	0	0
Polesden Lacey	0	0	0
	1,946	1,946	4,345

4. **Income From Charitable Activities**

	Unrestricted	Total 2025	Total 2024
Ticket Sales	135,130	135,130	130,616
Member Subscriptions	7,777	7,777	6,723
	142,906	142,906	137,339

5. **Income From Other Trading Activities**

	Unrestricted	Total 2025	Total 2024
Costume Hire	2	2	35
Programme Advertising	585	585	150
Room Hire	1,080	1,080	1,560
Fundraising	0	0	0
	1,667	1,667	1,745

Archway Theatre Company

Notes to the Accounts for the year ended 31 December 2025

6. **Income From Investments**

	Unrestricted	Total 2025	Total 2024
Bank Interest	3,841	3,841	508
	3,841	3,841	508

7. **Other Income**

	Unrestricted	Total 2025	Total 2024
Youth Subscriptions	735	735	625
Archway Club	26,792	26,792	10,999
Sponsors Club	625	625	880
Gift Aid Reclaim Received	7,634	7,634	0
	35,786	35,786	12,504

8. **Expenditure on Raising Funds**

	Unrestricted	Total 2025	Total 2024
Fundraising Costs	2,202	2,202	1,370
	2,202	2,202	1,370

9. **Expenditure on Charitable Activities**

	Unrestricted	Total 2025	Total 2024
Ticket Sales	23,697	23,697	20,468
Governance Costs	0	0	0
	23,697	23,697	20,468

10. **Other Expenditure**

	Unrestricted	Total 2025	Total 2024
Advertising	4,103	4,103	4,475
Bank Loan & Overdraft Interest Payable	0	0	0
Premises Costs	87,595	87,595	85,484
Amortisation, Depreciation, Impairment, Profit / Loss on Disposal of Assets	19,434	19,434	18,859
General Administrative Costs	9,122	9,122	9,756
Legal and Professional Costs	1,220	1,220	1,000
	121,474	121,474	119,574

Archway Theatre Company

Notes to the Accounts for the year ended 31 December 2025

11. **Net Expenditure Before Transfers**

	Total 2025	Total 2024
This is stated after charging:		
Depreciation of Owned Fixed Assets	19,434	18,859
Accountancy & Independent Examination Fee	1,000	1,000

12. **Staff Costs**

There were no employees in the current or previous years.

13. **Tangible Fixed Assets**

	Land and Buildings	Fixtures and Fittings	Total
Cost or Revaluation			
At 1 January 2025	400,771	146,072	546,843
Additions	0	5,750	5,750
Disposals	0	0	0
At 31 December 2025	400,771	151,822	552,593
Depreciations and Impairment			
At 1 January 2025	357,115	123,721	480,836
Charge for the Year	13,799	5,635	19,434
At 31 December 2025	370,914	129,356	500,270
Net Book Values			
At 31 December 2025	29,857	22,466	52,323
At 31 December 2024	43,656	22,351	66,007

14. **Debtors**

	Total 2025	Total 2024
Archway Club	0	2,761
Other Debtors		
Prepayments and Accrued Income		
	0	2,761

Archway Theatre Company

Notes to the Accounts for the year ended 31 December 2025

15. **Creditors**

Amounts Falling Due Within One Year	Total 2025	Total 2024
Other Creditors	0	0
Archway Club	4,696	0
Accruals	1,000	500
	5,696	500

16. **Movement in Funds**

	At 1 January 2025	Incoming Resources (Including Other Gains / Losses)	Resources Expended	At 31 December 2025
Restricted Funds				
Restricted Income Funds	13,964	0	0	13,964
Total	13,964	0	0	13,964
Unrestricted Funds				
General Funds	231,179	178,662	-147,373	262,468
	231,179	178,662	-147,373	262,468
Total Funds	245,143	178,662	-147,373	276,432

17. **Analysis of Net Assets Between Funds**

	Unrestricted Funds	Restricted Funds	Total
Fixed Assets	52,323		52,323
Net Current Assets	221,982	2,127	224,109

18. **Reconciliation of Net Debt**

	At 1 January 2025	Cash Flows	At 31 December 2025
Cash and Cash Equivalents	178,636	51,169	229,805

19. **Related Party Disclosures**

Controlling party

The company is limited by guarantee and has no share capital, thus no single party controls the company.

Archway Theatre Company

Detailed Statement of Financial Activities for the year ended 31 December 2025

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total Funds 2024 £
Income and Endowments from:				
Donations and Legacies				
General Donations	1,946		1,946	4,345
Reigate & Banstead Borough Council	0		0	0
Polesden Lacey	0		0	0
Charitable Activities				
Ticket Sales	135,130		135,130	130,616
Member Subscriptions	7,777		7,777	6,723
Other Trading Activities				
Costume Hire	2		2	35
Programme Advertising	585		585	150
Room Hire	1,080		1,080	1,560
Fundraising	0		0	0
Investments				
Bank Interest	3,841		3,841	508
Other				
Youth Subscriptions	735		735	625
Archway Club	26,792		26,792	10,999
Sponsors Club	625		625	880
Gift Aid Reclaim Received	7,634		7,634	0
TOTAL	186,146	0	186,146	156,441

Archway Theatre Company

Detailed Statement of Financial Activities for the year ended 31 December 2025

Expenditure on:				
Expenditure on Raising Funds				
Fundraising Costs	2,202		2,202	1,370
Expenditure on Charitable Activities				
Ticket Sales	23,697		23,697	20,468
Governance Costs	0		0	0
Other Expenditure				
Advertising	4,103		4,103	4,475
Bank Loan & Overdraft Interest Payable	0		0	0
Premises Costs				
Rent	47,223		47,223	46,295
Light, Heat and Power	18,615		18,615	19,754
Premises Cleaning	9,926		9,926	11,344
Premises Insurances	2,055		2,055	2,421
Premises Repairs and Maintenance	9,776		9,776	5,670
General Administrative Costs, Including Depreciation and Amortisation				
Depreciation of Land and Buildings	13,799		13,799	13,799
Depreciation of Fixtures and Fittings	5,635		5,635	5,060
Bank Charges	79		79	109
General Insurances	4,995		4,995	4,836
LTG and Training	942		942	595
Internet Booking Fees	0		0	0
Software and Related Costs	474		474	205
Newsletters and Stationary	749		749	926
Sundry Expenses	229		229	1,284
Telephone, Fax and Broadband	1,654		1,654	1,801
Legal and Professional Costs				
Accountancy & Independent Examination Fee	1,000		1,000	1,000
Other Professional Fees	220		220	0
TOTAL	147,373	0	147,373	141,412

Archway Theatre Company

Detailed Statement of Financial Activities for the year ended 31 December 2025

Net Gains on Investments	0	0	0	0
Net Income / Expenditure	38,773	0	38,773	15,029
Transfers Between Funds	0	0	0	0
Net Income / Expenditure Before Other Gains / Losses	38,773	0	38,773	15,029
Other Gains and Losses	0	0	0	0
Net Movement In Funds	38,773	0	38,773	15,029
Reconciliation of Funds:				
Toal Funds Brought Forward	231,179	13,964	245,143	230,114
Total Funds Carried Forwards	269,952	13,964	283,916	245,143