Trustees' Annual Report

For the period:

From	1st January 2025	To	31st December 2025
	(period start date)		(period end date)

Charity Name	**1st Portishead Scout Group**
Charity Registration Number (if registered - leave blank if excepted charity)	**273899**
HQ Registration Number	**10011105**

Objectives and activities

Summary of the purpose and objects of the charity as set out in its governing document	The objectives of the charity are as a part of The Scout Association. **The Purpose of Scouting** Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. **The Values of Scouting** As Scouts we are guided by these values **Integrity** – We act with integrity; we are honest, trustworthy and loyal **Respect** – We have self-respect and respect for others **Care** – We support others and take care of the world in which we live **Belief -** We explore our faiths, beliefs and attitudes **Co-operation** – We make a positive difference; we co-operate with others and make friends **The Scout Method** Scouting takes place when young people, in partnership with adults, work together based on the values of scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their promise
Summary of the main activities in relation to the purpose and objects	This has been successfully achieved through weekly meetings, outdoor activities and overnight camps and experiences. We have developed programs that embrace the scout values, drawing on the wide breadth of suggested activities that combine to make up the diverse challenge badges. This has benefited the young person's mental health whilst developing them personally and empowering them to make positive social interactions.
Statement confirming the trustees have had regard to the guidance issued by the Charity Commission on public benefit	The Trustees confirm that the charity meets the Charity Commission's Public Benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

You may choose to include further statements, where relevant, about: • *Policy on grant making*	We encourage each section to make use of £15 per young person activity grants to enrich the programs; as well as making available overnight grants. Volunteers have given their time and energy in many ways, including encouraging young people to challenge themselves.

Achievements and performance

Summary of the main achievements of the charity during the year identifying the difference and impact the charity's work has made, including on sustainability	The charity maintained a stable community of 36 adult leaders and 5 trustees, delivering skills for life to 133 young people across 7 sections. Community engagement and maintenance thrived thanks to dedicated volunteer teams, who improved minibus management for local use and enhanced the hut's high-street premises through sustainable gardening practices. Looking ahead, the group continues to prepare for an international trip to Kandersteg, Switzerland in 2026, backed by strong governance and a committed support team that ensured a safe, fun, and enriching year.

You may choose to include further statements, where relevant, about: • *Achievements against objectives* • *Fundraising activities* • *Contribution made by volunteers*	A major highlight was the Group Camp at Woodhouse Park, where 86 young people and 13 leaders enjoyed adventurous activities, campfires, and overnight stays—an event that also enabled leaders to secure key nights away permits.

Financial review

Review of the financial position	The principle source of funds is the monthly subscriptions paid for by parents (£22,939), in addition funds were sourced from parent contributions funding activities (£9,073). We received £4,308 in Gift. Other income includes hire of our minibus (£3,957) and parent contributions (£9,206), held in preparation for activity in 2026.
Policy on Reserves, why they are held, and the amount of reserves	The policy on reserves is to hold sufficient resources to continue the charitable activities of the charity should income and fundraising activities fall short. The charity held reserves of approximately £47,211 at year end. This is above the level required for operating expenses. However, this can be explained by funds held for activity in 2026 (£4,647) and reserves held for a replacement minibus (£26,924) if required
Policy on Investments and investment performance	The charity's reserves are small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The charity has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.
A description of the principal risks	The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are: Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

	Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities. Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently. Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group. Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group. Risk and Internal Control The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Structure, governance and management

Type of governing document	The charity's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy Organisation and Rules (POR) of The Scout Association.
How the charity is constituted	The charity is a trust established under its rules which are common to all Scouts. It is constituted as an educational charity.
Trustee selection methods	The Trustees are appointed in accordance with the Policy Organisation and Rules of The Scout Association.
Policies and procedures for the induction and training of trustees	All Trustees complete The Scout Association trustee and mandatory learning within the first six months of joining the Trustee Board, they also complete other Scout Association mandatory learning periodically as required.
Additional governance arrangements	The charity is managed by the Trustee Board, the members of which are the "Charity Trustees". As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. The Trustee Board consists of the Chair, Treasurer and 3 Trustees (including 1 Ex-Officio Trustee, and 2 co-opted Trustees) and meets 3 times a year. The Trustee Board exists to support the Leadership Teams in meeting the responsibilities of their appointments and in supporting

	them to run high-quality and safe programs that give young people skills for life. The Trustee Board maintain appropriate governance policies and oversight. The Trustee Board is responsible for carrying out its purposes for the public benefit, complying with the charity's governing document and the law, and managing the charity's resources responsibly. The Trustee Board is responsible for ensuring the charity is well managed, risks are assessed and mitigated, buildings and equipment are in good order and everyone follows legal requirements and Scout Association Policy, Organisation & Rules. This includes responsibility for: • Promoting a positive image of Scouting in the community, as well as its development; • Developing, maintaining and regularly a risk register, including putting in place appropriate mitigations; • Ensuring that the finances are properly managed, and there are sufficient resources (and reserves) to deliver high quality Scouting; • Ensuring a system of internal controls is in place that is designed to provide reasonable assurance against material mismanagement or loss; • Ensuring that property is appropriately managed; • Maintaining appropriate insurance of persons, property and equipment; • Assisting in the recruitment of leaders and other adult support; • Having an open and transparent selection process for the recruitment of Trustees; • Appointing Advisors as required; • Ensuring effective administration is in place to support the Trustee Board; • Ensuring compliance with applicable governance and charity regulations, including in respect to safety and safeguarding; • Ensuring incidents are appropriately reported in line with regulation and policy; • Ensuring applicable policies and regulations are regularly reviewed and changes implemented as appropriate; • Ensuring transparency of operations, including in the preparation of accounts and holding and AGM; • Ensuring compliance with Data Protection legislation; • Acting as a responsible employer for any employees, who are effectively managed.

Plans for future periods

Plans for future Periods	In recognition of the role the hut and organisation maintains within the community, a partnership with the local Food Bank is expected to develop in the next period. Furthermore, some minor alterations to the interior of the premises to benefit the young people and volunteers.

Reference and administration details

Principal Address	The Hut, Station Road Portishead BS20 7DB

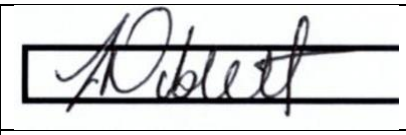
	Names of the charity trustees who manage the charity	Office (if any)	Dates acted if not for whole year
1	Jennifer Niblett	Chair	
2	Matthew Jaroszewicz	Lead Volunteer	
3	Laura Jaroszewicz	Treasurer	
4	Millie Bullivant		
5	Kathryn Lyndoe		
6			
7			
8			
9			
10			
11			
12			

Name and address of advisors

Type of advisor	Name	Address
Independent Examiner / Auditor	Dawn Bettney	Anthony Smith & Co. Nailsea, BS48 1AW

Declaration

The trustees declare that they have approved the trustees' report above.
Signed on behalf of the charity's trustees by:

Signature		
Full name	**Jennifer Niblett**	
Position held	**Chair of trustees**	
Date	**05.10.26**	

1st Portishead Scout Group
Profit and Loss Statement
For Year End 31 December 2025

		YE 31 Dec 25	YE 31 Dec 24	YE 31 Dec 23	YE 31 Dec 22	Notes for 2025
Income						
	Income Subscriptions Total	22,861.03	20,897.04	20,594.64	20,250.24	Increase in Subs from 1st Jan 2025
	Income Events	5,536.38	-	3,675.04	1,093.95	Held group camp in 2025, previous years smaller events - parent contributions for group event
	Income Kanderstag	9,205.70	170.00	16,959.75	7,475.81	Parent contribution for 3 yearly Scout Camp, to be held Summer 2026
	Income Minibus Total	3,956.60	4,181.00	2,262.00	3,724.00	
	Income Other Total	-	-	506.05	357.00	
	Income Donation/Fundraising Total	-	-	737.85	722.00	
	Income Interest	254.44	309.35	232.67	-	
	Income Covid Grants	-	-	-	2,667.00	
	Income Gift Aid	4,308.31	12,722.76	-	-	2025 was 1 year, 2024, was 3 years worth of goft aid
	Income Section Funds Returned	-	4,567.00	-	-	Un-utilised Allowance in Section Accounts returned to Group in 2024
	Income Parent Contribution	3,536.40	2,563.51			Parent Contribution directly towards event via sections (non Group events)
	Total Income	**49,658.86**	**45,410.66**	**44,968.00**	**36,290.00**	
		- 0.00				
Expenses						
	Exp - Capitation Total	- 9,030.00	- 9,300.00	- 8,601.00	- 9,000.00	
	Exp - Insurance Total	- 2,357.23	- 2,257.00	- 2,402.48	- 2,368.00	
	Exp - Cleaning/Gardening/Maintenance Total	- 2,174.35	- 1,330.07	- 4,641.70	- 3,768.54	Invested in Hut Roof repairs, and sound proof survey in 2025. Cleaning down from late invoicing
	Exp - Kanderstag Total	- 1,039.33	-	- 34,938.05	- 339.00	Scout Camp deposit paid in 2025, main expenses will be 2026
	Exp - Minibus Total	- 2,952.50	- 3,434.26	- 2,800.69	- 2,598.00	
	Exp - Other Total	- 687.80	- 1,792.46	- 1,732.73	- 2,544.00	
	Exp - Section Allowance Total	- 1,886.39	- 1,918.35	- 1,824.00	- 2,232.00	slightly reduced from reduced numbers, but also utilising funds in Section bank accounts
	Exp - Activity/Camp Grants Total	- 9,240.44	- 3,111.70	- 3,347.25	- 3,996.00	
	Exp - Trips Total	-	-	- 4,270.75	- 3,186.00	
	Exp - Utilities Total	- 3,781.39	- 3,966.50	- 718.99	- 208.46	
	Exp - Section Expenses (NEW)	- 4,676.10	- 2,773.95			Excludes Group Allowance is accounted in Section Allowance above
	Total Expenses	**- 37,825.53**	**- 29,884.29**	**- 65,277.64**	**- 30,240.00**	
			0			
	Net Profit/(Loss)	**11,833.33**	**15,526.37**	**- 20,309.64**	**6,050.00**	
		- 0.00				

1st Portishead Scout Group
Balance Sheet/Retained Earnings
For Year End 31 December 2025

Asset - Cash at Bank					
	Bank Balance 1st Jan	49,899.50	31,474.55	51,784.19	
	Section Accounts (not previously declared)	-	2,898.58	-	Included from 2024
	Movement (P&L)	11,833.33	15,526.37	- 20,309.64	
	Bank Balance 31st Dec - Retained Earnings	**61,732.83**	**49,899.50**	**31,474.55**	
	Check to Zero	-	-	- 0.00	

AUDIT REPORT

1st Portishead Scout Group

The Hut, Station Rd

Portishead, North Somerset, BS20 7DB

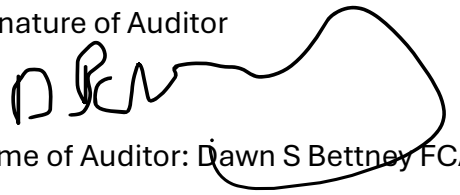
For the period 1 January 2025 to 31 December 2025

AUDITOR'S OPINION STATEMENT

I have examined the statement of income and changes in fund balances for the period 1 January 2025 to 31 December 2025. This was made in accordance with generally accepted auditing standards and included such tests of accounting records and other audit procedures as I considered necessary in the circumstances for a fund operating on a charity cash basis.

In my opinion the accompanying financial statements present fairly the financial position of the 1st Portishead Scout Group as of 31 December 2025 and its revenues collected and expenses paid for the period then ended.

Signature of Auditor



Name of Auditor: Dawn S Bettney FCA