Trustees' Annual Report for the period 1st January 2025 – 31st December 2025

Section A – Reference and Administration

Charity Name: Eighth Letchworth Scout Group

Charity Registration Number 271198

Charity's principal address: Sparhawke, Letchworth Garden City, Herts SG6 4PX
Email : 8thLSG@EighthLetchworthScoutGroup.co.uk

Trustees who manage the charity:

Name	Office (if any)	Dates acted if not for whole year
Mim Greener	Trustee	
Michael Myner	Treasurer	
Claire Greener	Chairperson	
Zeke Hill	Group Lead Volunteer	
Diana Kapociute	Trustee	
Hammad Baig	Trustee	

Bankers: HSBC, 1 Market Place, Hitchin, SG5 1DR

Scrutineer: C Sheff

Section B – Structure, Governance and Management

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
The Group is managed by the trustee board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

This trustee board exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;
The raising of funds and the administration of Group finance;
The insurance of persons, property and equipment;
Group public occasions;
Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;
Appointing Group Administrators and Advisors other than those who are elected.

The trustee board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the membership fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The trustee board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and insurance policies to ensure that insurable risks are covered.

Section C – Objectives and Activities

The objectives of the group are those of the Scout Association

The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential, as individuals, as responsible citizens and as members of their local national and international communities.
The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on Scout Promise and law and guided by adult leadership.

Section D – Achievements and Performances

Eighth Letchworth Scout Groups membership has levelled out in numbers over the last 12 months with the Scout section running at maximum capacity and the Beaver and Cub sections slowly growing which is encouraging.The leader team were able to run a full program once again which has enabled the group to get back on track for Bronze, Silver and Gold awards. Please refer to the separate section reports detailing these activities.
The Beaver and Scout section both have new team members to assist in running the program.

Section E – Financial Review

At the end of the year group funds have increased by £7360.71 to £76326.79. This is a substantial increase on last year with the vast majority of this sum coming from gift aid and the Greenway sponsored walk and checkpoint base. If you haven't signed up for gift aid please do as its a massive finacial benefit to the group.If you're not sure if you qualify please speak to Mike.
The Group's policy on reserves is to hold an amount to enable it to meet immediate needs and contingencies to operate for a period with minimum income for 12 months. Liabilities due quarter one 2026 stand at £7783.00
Subscriptions will be increasing from September across all sections unfortunately but the ever increasing ground rent is still a major financial burden for the group

Section F – Plans for the Future

In the forthcoming year the group plans to:

Find alternative premises that are more cost effective for the group.

Section G – Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature's

M Myner	*M Greener*

Full Name(s)

Michael Myner	Mim Greener

Position

Group Treasurer	Trustee member

Date: 29th April 2026

8th Letchworth Scout Group
Receipts and Payments Account

For the year from	01/01/2025	To	31/12/2025

Receipts and payments

	01/01/24 - 31/12/24		01/01/25 - 31/12/25
	£		£
Receipts			
Donations, legacies and similar income			
Membership subscriptions	6,170.00		9,015.00
Less:Membership subscriptions paid on (National/County/Area/District)	-3277.50		-5548.50
Net membership subscriptions retained (Restricted)	2,892.50		3,466.50
Donations (Restricted)	0.00		80.00
Refund	0.00		1,802.64
Gift Aid (Restricted)	1,844.78		4,342.06
Other similar income	18.00		24.00
Ivel Springs	2,217.36		334.50
Sub total	6,972.64		10,049.70
Grants			
Maintenance grant	-		-
Other grants	-		
Sub total	-		-
Fundraising (gross)			
Rotary walk, bag packs, xmas fair (Restricted)	2,148.72		2,393.66
Day Activities (Resticted)	-		-
Outings (Restricted)	2,561.70		1,969.00
Camps (Restricted)	9,414.00		7,059.50
Sub total	14,124.42		11422.16
Investment income			
Bank interest	573.44		488.50
Building Society interest	-		-
The Scout Association Short Term Investment Service	-		-
Property Rent income (Restricted)	4,410.00		4,275.00
Other investment income	-		-
Sub total	4,983.44		4,763.50
Total Gross Income	26,080.50		26,235.36
Asset and investment sales, etc.	-		-
Total receipts	26,080.50		26,235.36

8th Letchworth Scout Group
Receipts and Payments Account

Year start date			Year end date
For the year from	01/01/2025	To	31/12/2025

Receipts and payments

	01/01/24 - 31/12/24	01/01/25 - 31/12/25
	£	£
Payments		
Charitable Payments		
Youth programme and activities	2,638.96	1,956.01
Adult support and training	-	-
Rent	3,028.47	1,800.00
Water and Sewerage	238.04	292.96
Electricity and Gas	1,826.12	60.00
Insurance	1,407.54	1,075.44
Repairs and Renewals	1,140.15	1,140.15
Materials and equipment	817.66	810.76
Sundries	0.00	0.00
Camp & outings costs	10,415.69	5,337.19
Refund	37.00	592.00
Bank charges	62.00	40.00
Donations	257.80	0.00
Badges	710.39	880.79
OSM	634.86	615.47
L & B Distirct imposed levy	0.00	0.00
Ivel Springs	926.52	1,318.13
Group expense	1,318.72	2,583.84
Sub total	25,459.92	18,502.74
Fundraising expenses		
Rotary walk, paperchase,xmas fair	358.79	371.91
	0.00	0.00
	-	
Other fundraising costs	-	-
Sub total	358.79	371.91
Total Gross Expenditure	25,818.71	18874.65
Asset and investment purchases, etc.	-	-
Total payments	25,818.71	18,874.65
Net of receipts/(payments)	261.79	7,360.71
Cash funds last year end	-	-
Cash funds this year end	261.79	7,360.71

Statement of assets and liabilities at the end of the year

	01/01/24 - 31/12/24		01/01/25 - 31/12/25
	£		£
Cash funds			
Bank current account	38,959.72		46,280.89
Bank deposit account (Restricted)	29,549.13		30,037.63
Building society account	0.01		0.01
The Scout Association Short Term Investment Service	-		-
Cash/Floats	456.82		7.86
Total cash funds	68965.68		76326.39
Other monetary assets			
Tax claim	-		
Debts due from the County/Area/District/Group	-		-
Insurance claim	-		
Sub total	-		-
Investment assets			
Investment property - detail	-		-
Quoted investments	-		-
Other investments - detail	-		-
Sub total	-		-
Non monetary assets for charity's own use			
Badge stock	-		-
Shop stock	-		-
Other stock	-		-
Land and buildings	-		-
Motor vehicles	-		-
Scouting equipment, furniture etc	8,750.00		8,750.00
Other	-		-
Sub total	8000.00		8,000.00
Liabilities			
Accounts not yet paid	-		-
Expenses incurred but not invoiced	-		-
Subscriptions not yet paid	5,550		5,200
Loan - detail	-		-
Other liabilities	1,800		1,500
Sub total	7,350		6,700

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 29th April 2026 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature	Print Name
M Greener	Mim Greener Secretary
M. W. Myner.	Michael Myner Treasurer

Scrutineer's Report to the Trustees of the

Eighth Letchworth Scout Group

I report on the accounts of the Group/District for the year ended 31st December 2025

Respective responsibilities of Trustees and Scrutineer
As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 1993 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement
In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages 5 to 7

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: Claire Sheff
Address: 23 Heathermere
Letchworth Garden City
Hertfordshire
SG6 4QH

Date: 14th September 2026

Signed *Claire Sheff*