Hatfield Peverel Community Association

Registered charity number 270120

Trustee Annual Report

for the year ending 31st December 2025

Governance

The charity's address is The Village Hall, Maldon Road, Hatfield Peverel, Chelmsford, CM3 2HP.

At a meeting of the 16th December 2020, it was resolved that the affairs of the Association and administration of the charity should be directed by Hatfield Peverel Parish Council acting as Sole Trustee. This would take effect from 1st January 2021.

The Charity owns the hall building and the land immediately surrounding the hall. The objects of the Charity are to maintain and manage the village hall for the benefit of all the inhabitants of Hatfield Peverel. The hall is to improve social welfare of the village by providing facilities for leisure and recreation. The aim is to improve the conditions of life for the inhabitants irrespective of race, colour, sex, political and religious leanings. The trustee is satisfied that this activity meets the requirement of the public benefit test

Activities for the year 2025

The hall is comprised of a large function room, several smaller rooms that are connected, and a bar/café area. Both the bar and the café activities are contracted out to a third party The bar is used by hall hirers when events are being staged. The café is open to the public seven days per week. This continues to be a success with trade growing to the extent that more tables have had to be purchased. Concerts and plays continue to be held regularly in the main hall throughout the year. Bands enjoy the facilities and are always keen to return. However, due to the impact on the volunteers, it suits the charity to put on only one of these events per month.

Accounts for the year 2025

The accounts for the charity have been prepared using the simple receipts and payments method.

Net receipts show a surplus of £1,460. This is a sharp reversal from last year's deficit of £9,301. The building is now in a much better condition. There hasn't been the need to spend large amounts of capital to get the facilities to an acceptable standard as in previous

years. However. the charity and the sole trustee continue to invest in the building. Capital improvements totalled £21.5k for the year. These include £3.9k in the kitchen, £12.1k for major upgrades to the nursey, and £4.4k on sound proofed doors for the conference room. £8.1k of this was met out of hall income with the balance coming from Hatfield Peverel Parish Council. The sole trustee is happy to continue to invest in the building. It recognises that the hall plays a vital part in providing a central hub for the residents. Planned work for this year includes the building of a disabled toilet in the café area and the purchase of fire-retardant stage curtains. Future work (which may involve a government works loan) could be a replacement roof with added solar panels, improved ground works around the building, and a toilet which could be accessed externally.

The trustee is very pleased to note that the hire of the hall and its rooms continue to increase. The charity took in an extra £4.7k over the year compared to last year. However, it is now getting to the stage that the hall and its rooms have reached a workable capacity. We continue to support local clubs and organisations by giving them discounted rates. A recent survey, carried out earlier this summer, came back as being overwhelmingly positive, although users would prefer improvements to the toilets and more parking.

If the capital expenditure paid by the charity is taken out of this year's expenditure, then the charity would have generated surplus cash of £9.5k. The management continues to seek best value for money as well as promoting the hall to gain more business. The charity has now hired a hall manager to better handle the logistical issues caused by the increased bookings and to manage through the various projects.

The charity is pleased to report that the bank balances at the end of the year have increased to £43,914. The Sole Trustee is happy with this figure as it would like the charity to continue to invest in the building. Note that it is prepared to grant a further £30k in 2026 to pay for future hall improvements.

The accounts show a long standing, interest free, loan of £25,000. In theory, this will be repayable in 2042 to the old, moribund, village hall charity (210134). However, it has now been agreed to dissolve this entity. Continuing discussions are taking place with the Charities Commission to see how this can happen. Note that there is an investment fund set up to repay this. The value of this COIF Charities Investment Fund as at 31st December 2025 was £26,302.

HATFIELD PEVEREL COMMUNITY ASSOCIATION

Registered Charity 270120

Receipts and Payments Account for the year ended 31st December 2025

DRAFT	2025 Unrestricted Funds	2025 Restricted Funds	2025 TOTAL	2024
RECEIPTS				
From Trading Activities				
Hall lettings	79237		79237	74552
Events income	24975		24975	26032
Bar/cafe franchise	7546		7546	9000
From Government				
Grant from BDC			0	4859
Various grants	1088		1088	0
VAT recovered	0		0	2211
Other receipts				
Bank interest	644		644	52
TOTAL RECEIPTS	113490	0	113490	116706
PAYMENTS				
Catering	908		908	1182
Capital expenditure	8071		8071	32280
Repairs and maintenance	13629		13629	14110
Wages	31043		31043	19709
Rates and water	6239		6239	4589
Light and heat	21248		21248	20533
Cost of events	22519		22519	19127
Telephone	1114		1114	1553
Insurance	2974		2974	5252
Professional fees and licences	175		175	166
Cleaning	1549		1549	4428
Stationery & advertising	630		630	630
Bank charges	324		324	176
Sundries	1608		1608	2273
TOTAL PAYMENTS	112030	0	112030	126007
NET SURPLUS/DEFICIT	1460	0	1460	-9301
Balances Brought Forward	42455		42455	51756
Balances Carried Forward	43914	0	43914	42455

HATFIELD PEVEREL COMMUNITY ASSOCIATION

Registered Charity 270120

Statement of Assets and Liabilities as at 31st December 2025

DRAFT	2025	2024
MONTARY ASSETS		
Deposits and Bank Balances		
COIF Charities Deposit Fund	1120	1074
Bank Account	42795	41381
Cash in Hand	0	0
	43914	42455
Debtors	5981	4395
Creditors		
Amounts falling due within one year	9734	11227
Amounts falling due after one year (Note 1)	25000	25000
INVESTMENTS		
COIF Charities Investment Fund	26302	26825
NON MONETARY ASSETS		
Land and buildings		
Projector and audio equipment		
Laptop		
Coffee machine		
Tables and chairs		
Kitchen equipment		
Bar equipment		
Cleaning materials		

Note 1 An interest free loan granted by Hatfield Peverel Community Association (registered charity number 210134) repayable in 2042

Independent Examiner's Report to the Trustees of Hatfield Peverel Community Association (Registered Charity No. 270120)

I report to the trustees on my examination of the accounts of Hatfield Peverel Community Association for the year ended 31st December 2025.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J Stobart FCCA
RCCE House, Threshelfords Business Park, Inworth Road, Feering CO5 9SE
10th July 2025