Minutes of the Annual General Meeting of the Hythe & Dibden Community Association held on Wednesday 6th May 2026 at 1 p.m. at the Hythe & Dibden Community Centre.

In the chair: Christine White Taking Minutes: Corinne Evans
Treasurer: Corinne Evans
Present: Mary York, Peter York, Chris Harrison, Sonia Courtney
Apologies: Sheila Reeves, Malcolm Parkes

The Minutes of the 2025 meeting were read and adopted by Mary York and seconded by Sonia Courtney.

The Chairman read a Community Centre report on happenings for 2025.
The adoption of the Report was proposed by Mary York and seconded by Peter York.

TREASURER'S REPORT

The 2025 Balance Sheet was distributed.
Chris Harrison proposed the adoption, seconded by Mary York

Election of Committee:
Sonia Courtney had stepped forward to volunteer to join the committee, the Chairman welcomed Sonia and proposed the standing committee be re elected.
Peter York proposed, seconded by Mary York.

MATTERS ARISING:

It was proposed that an individual invitation to the 2027 Meeting should be given to groups meeting at the Centre. This will be done, although a large notice advertising the event is posted several places in the Centre before the meeting.

Sonia raised the issue of giving admittance for dogs into the Centre. A discussion ensued regarding the matter which whilst being acceptable there were reservations and these issues were discussed, culminating in a welcome sign for dogs on the entrance and a code of conduct for dogs it was suggested responsibility for such conduct should be left with the Centre Manager on duty at the time.

The matter of the pre school group posting signs throughout Hall 2 was discussed. Chris White reported that the present situation regarding the preschool is changing with the present operating company is leaving the Centre in July, but another hopes to replace. Therefore the situation will be monitored as there are several notice boards in the Hall that could be better used.

Mary York raised the matter of one of the notice boards being in poor repair and pointed out it would be needed for their exhibition in August. Chris to confer with Malcolm about repair.

The Art Group were not satisfied with the display of their paintings on show in the entrance corridor.

Before closing the meeting Chris gave a vote of thanks to Malcolm for his work and support over the past year and thanked everyone for attending.

The meeting closed at 2.30 p.m.

HYTHE & DISTRICT COMMUNITY CENTRE

TREASURER'S REPORT 2026

As always I wish to thank Chris for her hard work in keeping our books up together and in order.

It was pleasing that our overspend this year was less than last year, but unless we can increase our income this is a problem we will have to address.

Meanwhile, if you know of anyone who would be willing to come on the support committee, we could maybe find ways of creating more revenue.

If you have any query about the accounts please ask us. Thank you for your support.

Corinne Evans

HYTHE AND DIBDEN COMMUNITY ASSOCIATION

Income and expenditure account for the year ended 31 December 2025

	2025	2024
	£	£
Income	35797	39659
Expenditure		
Wages, salaries and other staff costs	21270	26750
Travelling expenses	0	0
Rent, rates, power and insurance costs	12653	12967
Maintenance and renewals of property and equipment	3422	2630
Telephone, stationery and other office costs	1891	2823
Bank,credit card and other finance charges	128	144
Accountancy, legal and other professional fees	250	643
Depreciation and loss/(profit) on asset disposal	29	29
Other expenses	239	0
	39882	45985
Expenditure excess	-4086	-6326

HYTHE AND DIBDEN COMMUNITY ASSOCIATION

Balance Sheet at 31st December 2025

	Notes		2025 £		2024 £
Fixed assets					
Buildings and equipment	1		15,386		15,415
Current assets					
Debtors		1045		543	
Bank balance - HSBC		7,114		12033	
Till Floats		100		100	
Petty Cash		194		99	
		8,453		12,774	
Current liabilities					
Creditors		519		785	
Net current assets			7,933		11,990
Net assets			23,319		27,405
General Fund					
Balance at start of period			27,405		33,730
Excess of Expenditure over Income/(Income over Expenditure)			-4,086		-6,326
			23,319		27,405

Diff 0

The accounts were approved by the Trustees of the Hythe and Dibden Community Association on:

Date: 6th May 2026

Chairman C White

HYTHE AND DIBDEN COMMUNITY ASSOCIATION

Notes to the Accounts
for the year ended 31 December 2025

1 Income and Expenditure Account

		2025 £		2024 £
Income				
Rents receivable		33420		36910
Membership		825		870
Books		45		119
Donation		57		14
Fundraising				52
Sundries				
		34347		37965
Kitchen:	1739		1960	
Less: Expenditure	-289		-266	
		1449		1695
		35797		39659
Expenditure				
Wages,salaries and other staff costs				
Wages Office manager		10283		10332
Cleaners		10987		16387
Wardens fees		0		30
		21270		26750
Travel and Subsistence				
Travel and subsistence		0		0
Rent, water, power and insurance costs				
Ground rents		2220		2220
Water and sewerage		616		520
Electricity		3682		4541
Gas		1288		1163
Insurance		4677		4364
TV Licence		170		159
		12653		12967
Maintenance and renewals of property and equipment				
Building maintenance & safety	3295		2302	
Less: charges for PAT testing	-20		-9	
		3275		2293
Kitchen equipment		0		0
Cleaning materials	279		372	
Less; charges to Little Stars	-133		-36	
		147		337
Garden maintenance		0		0
		3422		2630
Telephone, stationery and other office costs				
Telephone:	2091		2085	
Less: income			0	
		2091		2085
Internet	58			
Less charge to W/side Heritage	-131			-74
		-74		
Office consumables	48			62
	9	57		
Copier costs	782		660	
Less: income	-966		-185	
		-184		475
		1891		2823

Advertising		
Advertising	0	0
Bank, credit card and other finance charges	128	144
Accountancy, legal and other professional fees		
Accountants fees	250	350
Planning fees		293
	250	643
Depreciation and loss/(profit) on asset disposals		
Depreciation	29	29
	29	29
Other expenses		
Social and Christmas decorations		0
Sundry expenses	239	0
	239	0

HYTHE AND DIBDEN COMMUNITY ASSOCIATION

Notes to the Accounts
for the year ended 31 December 2025

1 Buildings and office equipment

	New building	Building & office equipment	Total
	£	£	£
Cost			
At 1 January 2025	533279	33528	566,807
Additions		0	0
At 31 December 2025	533279	33528	566807
Depreciation			
At 1 January 2025	-	33469	33,469
Charge for Year	-	29	29
On disposals	-	-	-
At 31 December 2025	-	33498	33498
Net book value			
At 31 December 2024	15356	59	15415
At 31 December 2025	15356	30	15386

HYTHE AND DIBDEN COMMUNITY ASSOCIATION

I report to the trustees on my examination of the unaudited accounts of Hythe and Dibden Community Association for the year ended 31 December 2025.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act")

It is my responsibility to examine the accounts under section 145 of the Charities Act, the charity commission (under section 145(5)(B)) of the Charities Act, and to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS STATEMENT

My examination was conducted in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or discloses in the accounts and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as whether the accounts present a true and fair view, and the report.

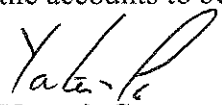
INDEPENDENT EXAMINERS STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any in any materials respect:

a) Accounting records were not kept in accordance with section 130 of the Act or

b) The accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Yates & Co

Chartered Accountants
27 Rosewood Gardens
Marchwood
Southampton
Hampshire
SO40 4YX

Dated: 30 July 2026.