DRAYTON VILLAGE HALL MANAGEMENT COMMITTEE

Date : 05 March 2026

Annual Report from the Chair 2025

Introduction

This is the Chairman's Annual Report for Drayton Village Hall.
Our primary focus as always has been to ensure the hall remains a safe, welcoming, and well-maintained facility for everyone in Drayton to enjoy. To this end we have carried out some major improvements to the outside curtilage, Kitchen, Green room and accessibility primarily due to the generous legacy we received.

It has been a challenge to complete all of the works, however, our small hard working team of trustees, volunteers, and supporters have all worked together to make things happen and ensure the smooth running of the hall and its continued success.

Hall Usage and Community Engagement

Throughout 2025 we have received a steady number of one off bookings for the hall and a new group taking a regular booking slot in the Green Room. Existing regular users, including fitness classes, local clubs, and social groups, have remained committed to using our facilities.
Sadly we saw the demise of the Horticultural Association after over 40 years of supporting the Hall, on the upside the Drayton Players returned for a performance in April.
As noted in my introduction, I would now highlight that the hall is managed by a small group of eight Trustees on behalf of the parishioners of Drayton. Ideally we should be at least twice that number including representatives from regular hirer groups, your support would make a massive difference in keeping our community space open.

Financial Overview

The charity's financial position remains stable, with revenue generated from hall hire, and fundraising efforts covering our outgoings. We are always mindful of rising operational costs and continue to manage our finances prudently to ensure long-term sustainability.
The bequeathment received in 2024 was completed during 2025 and was enhanced further by notice of second one from another Parishioner who supported the Hall for many years.
A Full report will be given by our Financial Officer.

Maintenance and Improvements

As I noted earlier in this report, we have been able to carry out some fairly major improvements as a result of the bequeathments. Apart from those items all the steel framed chairs have been replaced with lighter aluminium ones.

Looking Ahead

Our priorities for the coming year include:

- Expanding community engagement by encouraging new user groups.

- Strengthening our committee members and volunteer network to ensure continued operational success. We remain committed to making Drayton Village Hall a thriving and accessible community space for all.
- Completing more essential improvements and enhancements including internal doors, curtains , refurbishing the Stage area and Green Room. It should be noted we have an ongoing programme of works so some changes in priorities could affect the extent of the projects.

Volunteer Contributions

A big thank you goes to our volunteers, whose dedication and hard work help keep the hall running smoothly, their contributions are invaluable. Specific thanks go to our bookings secretary, Margaret, who has managed the lettings diary and all the associated hospitality tasks.
We would like to encourage more community members to get involved and support this vital local asset as a Trustee and/or a regular volunteer.

In Conclusion

My personal thanks to all the committee members, specifically our Finance Officer Peter Sergeant who has had to deal with a completely different financial situation this year, and our secretary, volunteers and bookings secretary for your help and support throughout the year.
Sadly, but understandably, Margaret has made the difficult decision to give the Committee notice of retirement as Bookings Secretary, after in excess of 25 years of commitment to the Village Hall . Margaret is hoping to continue her association with the Hall as an elected Trustee.
Sam Wright, has also resigned from her role of Secretary & Trustee due to personal reasons, thank you for support to the Committee.

Carl Brown
Chair of Drayton Village Hall Management Committee

The trustee presents their report with the unaudited financial statements of the charity for the year ended 31 December 2025.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity No. 267201

Trustee

The following trustee served during the year:

P. Sergent

Accountants

Andrew Parker Associates Ltd
Unit 7
Beech Avenue Business Park
Beech Avenue, Taverham
Norwich
NR8 6HW

The trustee is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustee is also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed



Trustee
31 December 2025

Drayton Village Hall
Balance Sheet
As at 31 December 2025

		2025	2024
		£	£
Fixed assets:			
	Land & Buildings	275,000	-
	Improvements to Property	62,731	-
		337,731	-
Cuurent assets:	Cash at bank	2,519	6,456
	Deposit account	61,641	611,269
	Flagstone Holding Account	805,648	-
	Petty cash	1,477	15
		871,285	617,740
Current liabilities:			
	Sundry creditors	-	540
Net assets		1,209,016	617,200
Revaluation reserve:			
	Gain on revaluation of land and buildings	275,000	
Accumulated funds:			
	Brought forward	617,200	15,378
	Net income/expenditure for the year	316,816	601,822
Total funds		1,209,016	617,200

Drayton Village Hall
Income and Expenditure Account
For the year ended 31 December 2025

		2025	2024
		£	£
Income	101 club	864	827
	Book & Jigsaw sales	1,693	1,649
	Coffee mornings	1,442	1,605
	Grants & Donations	8	589
	Interest receivable	13,517	169
	Sales events	909	2,388
	Legacy	305,000	600,000
	Lettings	10,013	10,957
	Sundry	342	74
		333,789	618,258
Expenses	101 club expenses	391	392
	Accountancy fees	540	-
	Booking fee remuneration	982	875
	Cleaning	8,126	7,694
	Electricity & gas	2,326	2,887
	Insurance & licenses	1,569	1,455
	Postage & stationery	137	182
	Rates & Water	898	603
	Repairs and maintenance	755	936
	Sundry	545	758
	Telephone and internet	704	654
		16,973	16,436
Net income/expenditure for the year		316,816	601,822

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Drayton Village Hall

Charity No. 267201

Trustees' Report and Unaudited Accounts

31 December 2025

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Drayton Village Hall

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The trustees present their report with the unaudited financial statements of the charity for the year ended 31 December 2025.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity No. 267201

Trustees

The following trustees served during the year:

C. Brown
S.A. Brown
P. Sergeant
J. Sharpin
J. Stebbings

Accountants

Andrew Parker Associates Ltd
Unit 7
Beech Avenue Business Park
Beech Avenue, Taverham
Norwich
NR8 6HW

Statement of trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the charity's trustees



Peter Sergeant
P. Sergeant
Trustee
16 March 2026

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Independent Examiner's Report to the trustees of Drayton Village Hall

I report to the trustees on my examination of the financial statements of Drayton Village Hall for the year ended 31 December 2025.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

As the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination by being a qualified member of FCCA.

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Andrew Parker FCCA
Andrew Parker Associates Ltd
Unit 7
Beech Avenue Business Park
Beech Avenue, Taverham
Norwich
NR8 6HW
16 March 2026

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Drayton Village Hall

Statement of Financial Activities

for the year ended 31 December 2025

	Notes	Unrestricted funds 2025 £	Total funds 2025 £	Total funds £
Income and endowments from:				
Donations and legacies	3	305,000	305,000	600,000
Charitable activities	4	342	342	74
Other trading activities	5	4,917	4,917	7,058
Investments	6	13,517	13,517	169
Other	7	10,013	10,013	10,957
Total		333,789	333,789	618,258
Expenditure on:				
Other	8	16,929	16,929	16,436
Total		16,929	16,929	16,436
Net gains on investments		-	-	-
Net income		316,860	316,860	601,822
Transfers between funds		-	-	-
Net income before other gains/(losses)		316,860	316,860	601,822
Other gains and losses				
Gains on revaluation of fixed assets		275,000	275,000	-
Net movement in funds		591,860	591,860	601,822
Reconciliation of funds:				
Total funds brought forward		617,200	617,200	15,378
Total funds carried forward		1,209,060	1,209,060	617,200

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Drayton Village Hall

Balance Sheet

at 31 December 2025

Charity No. 267201		2025	2024
		£	£
Fixed assets			
Tangible assets	10	337,731	-
		337,731	-
Current assets			
Cash at bank and in hand		871,329	617,740
		871,329	617,740
Creditors: Amount falling due within one year	11	-	(540)
Net current assets		871,329	617,200
Total assets less current liabilities		1,209,060	617,200
Net assets excluding pension asset or liability		1,209,060	617,200
Total net assets		1,209,060	617,200
The funds of the charity			
Restricted funds	12		
Unrestricted funds	12		
General funds		934,060	617,200
		934,060	617,200
Reserves	12		
Revaluation reserve		275,000	-
		275,000	-
Total funds		1,209,060	617,200

Approved by the trustees on 16 March 2026

And signed on their behalf by:



P. Sergeant
Trustee
16 March 2026

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1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic if Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
Volunteer help	The value of any volunteer help received is not included in the accounts.
Investment income	This is included in the accounts when receivable.
Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.

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Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from tax on its charitable activities.

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

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Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.
Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.
All exchange differences are are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.
Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.
Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation.
Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.
Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term.
In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

Drayton Village Hall

Notes to the Accounts

2 Statement of Financial Activities - prior year

	Unrestricted funds	Total funds
Other gains and losses:		
Gains on revaluation of fixed assets	275,000	275,000
Net movement in funds	275,000	275,000
Reconciliation of funds:		
Total funds carried forward	275,000	275,000

3 Income from donations and legacies

Unrestricted	Total 2025	Total 2024
£	£	£
305,000	305,000	600,000
305,000	305,000	600,000

4 Income from charitable activities

Unrestricted	Total 2025	Total 2024
£	£	£
342	342	74
342	342	74

5 Income from other trading activities

Unrestricted	Total 2025	Total 2024
£	£	£
864	864	827
1,442	1,442	1,605
918	918	2,977
1,693	1,693	1,649
4,917	4,917	7,058

6 Income from investments

Unrestricted	Total 2025	Total 2024
£	£	£
13,517	13,517	169
13,517	13,517	169

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7 Other income

	Unrestricted	Total 2025	Total 2024
	£	£	£
	10,013	10,013	10,957
	10,013	10,013	10,957

8 Other expenditure

	Unrestricted	Total 2025	Total 2024
	£	£	£
	391	391	392
	982	982	875
Premises costs	13,674	13,674	13,575
General administrative costs	1,342	1,342	1,594
Legal and professional costs	540	540	-
	16,929	16,929	16,436

9 Staff costs

No employee received emoluments in excess of £60,000.

10 Tangible fixed assets

	£	£	£
Cost or revaluation			
Additions	-	62,731	62,731
Revaluation	275,000	-	275,000
At 31 December 2025	275,000	62,731	337,731
Net book values			
At 31 December 2025	275,000	62,731	337,731

11 Creditors:
amounts falling due within one year

	2025	2024
	£	£
Other creditors	-	540
	-	540

Drayton Village Hall

Notes to the Accounts

12 Movement in funds

	At 1 January 2025	Incoming resources (including other gains/losses)	Resources expended	At 31 December 2025
	£	£	£	£
Restricted funds:				
Unrestricted funds:				
General funds	617,200	333,789	(16,929)	934,060
Revaluation Reserves:				
Revaluation fund	-	275,000		275,000
Total revaluation reserves	-	275,000		275,000
Total funds	617,200	608,789	(16,929)	1,209,060

Purposes and restrictions in relation to the funds:

Revaluation reserves Represent the amount by which investments exceed their historical cost.

13 Analysis of net assets between funds

	Unrestricted funds	Total
	£	£
Fixed assets	337,731	337,731
Net current assets	871,329	871,329
	1,209,060	1,209,060

14 Reconciliation of net debt

	At 1 January 2025	Cash flows	At 31 December 2025
	£	£	£
Cash and cash equivalents	617,740	253,589	871,329
	617,740	253,589	871,329
Net debt	617,740	253,589	871,329

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Drayton Village Hall

Detailed Statement of Financial Activities

for the year ended 31 December 2025

	Unrestricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Income and endowments from:			
Donations and legacies			
	305,000	305,000	600,000
	305,000	305,000	600,000
Charitable activities			
	342	342	74
	342	342	74
Other trading activities			
	864	864	827
	1,442	1,442	1,605
	918	918	2,977
	1,693	1,693	1,649
	4,917	4,917	7,058
Investments			
	13,517	13,517	169
	13,517	13,517	169
Other			
	10,013	10,013	10,957
	10,013	10,013	10,957
Total income and endowments	333,789	333,789	618,258
Expenditure on:			
Other expenditure			
	391	391	392
	982	982	875
	1,373	1,373	1,267
Premises costs			
Rates	898	898	603
Light, heat and power	2,326	2,326	2,887
Premises cleaning	8,126	8,126	7,694
Premises insurances	1,569	1,569	1,455
Premises repairs and maintenance	755	755	936
	13,674	13,674	13,575
General administrative costs, including depreciation and amortisation			
Stationery and printing	137	137	182
Sundry expenses	501	501	758
Telephone, fax and broadband	704	704	654

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	1,342	1,342	1,594
Legal and professional costs			
Accountancy and bookkeeping	540	540	-
	540	540	-
Total of expenditure of other costs	16,929	16,929	16,436
Total expenditure	16,929	16,929	16,436
Net gains on investments	-	-	-
Net income	316,860	316,860	601,822
Net income before other gains/(losses)	316,860	316,860	601,822
Other recognised gains and losses			
Gains on revaluation of fixed assets	275,000	275,000	-
Other Gains	-	-	-
Net movement in funds	591,860	591,860	601,822
Reconciliation of funds:			
Total funds brought forward	617,200	617,200	15,378
Total funds carried forward	1,209,060	1,209,060	617,200