Trustee's report for year ended 31 December 2025

Name: Stourton Memorial Hall,

Address: Stourton Memorial Hall, Stourton, Wiltshire

Charity Number 265188

Trustees

Louise Harris (Chairman)
Christopher Topham (Secretary)
Sara Hoare (Treasurer)
Jane Joyce
Graham Puxley (resigned 2025)
Richard Higgs
Cristina Fearon
Anna Saxty

Management

The Management Committee of the Hall are the Trustees of the Charity. The Committee is a collection of volunteers who oversee the management of the Hall. They are elected at the annual general meeting which is open to all. Committee meetings are held approximately quarterly. The day to day management of bookings and maintenance is contracted out to a paid Hall Manager.

The purpose of the charity is to manage the Hall for the benefit of the residents of Stourton and Gasper, including enabling the holding of village events, the use by village groups, and hiring out the Hall to local residents at a subsidised local hire rate. The Hall is also hired by non-residents at commercial rates, which raises money for the management and maintenance of the Hall. Any surplus income may be paid to qualifying organisations or individuals in the village at the discretion of the Committee. A grant scheme is published on the Hall website.

The Committee take into account the Commission's Public Benefit Guidance in making decisions.

Review of 2025

Public Benefit

The Hall was used by many village community groups free of charge including in 2025

1. Stourton and Kilmington Women's Institute (monthly)
2. The Wessex Wine Society (monthly)
3. Stourton Film Club (monthly in winter)
4. Salsumba Exercise Class (weekly)
5. Stourton with Gasper Parish Council meetings
6. Church council meetings
7. Annual Village Quiz
8. Yoga Class
9. Talks/music events in aid of St Peters Church

The Hall also hosts the Annual Stourton Flower Show which is managed by a Hall subcommittee.

The Hall holds a village feast at least every other year, to which every resident of Stourton and Gasper is invited free of charge. This year the Hall provided the food for a barbecue after the Annual Stourton Flower Show at a cost of £900.

A donation of £1400 was made to St Peter's Stourton following a request from the Churchwarden, to help with the unexpectedly high costs of redecorating the Grade 1 listed Church which is very much at the heart of Stourton.

A further donation was made to the Stourton and Kilmington Home Guard Club of £100 towards the celebrations of the VE day anniversary.

The hall is used by local organisations to run pop up catering facilities to raise funds on certain weekends each year, for which they pay the nominal local hire charge of £50 per day. This included Whitesheet Primary School, Bourton Primary School, the Kilmington and Stourton Cricket Club and the Parish of Upper Stour including St Peters Church Stourton. The organisations typically raise £500 to £1500 per day from these events.

Financial Review

Net bookings income for the year was £22,140, very slightly down on 2024. These covered the running costs of the Hall excluding the cost of a new cooker which cost £3,246. The cost of this was met from a grant from the Golden Bottle Trust of £4,000. The operating surplus of £2,629 was applied in the grants to the Church and Home Guard Club, and the Village Show barbecue, leaving a net surplus of £229.

Funds in hand increased slightly in the year from £34,373 to £34,602.

A major component of the income comes from Wedding bookings (£9,750), which are made for 1 to 2 years in the future. Advance booking fees and refundable deposits at the end of 2025 totalled £7,050. When considering the level of reserves which the Hall should maintain, these potentially refundable amounts are disregarded. The available reserves at 31/12/2025 are assessed at £27,552 after deducting the potentially refundable amount of £7,050.

The reserve policy is to keep in hand one year's running costs, forecast for 2026 at £22,000, plus a contingency of £5,000 for other replacement and capital costs: the Hall has a fully equipped commercial kitchen to maintain, and has redecoration obligations under its lease. The reserves at 31/12/25 are in line with this policy.

Sara Hoare 20 April 2026

Stourton Memorial Hall
Income and Expenditure year ended 31 December 2025

Funds at 1 January 2025				£	34,373

Income 2025

Weddings		£	10,400		
Fairs		£	7,200		
Other bookings		£	5,750		
Film club income		£	1,782		
village show income		£	108		
Less deposits returned		-£	3,100		
Net bookings income				£	22,140
Donations				£	4,000
Interest income				£	687
Total income				£	26,827

Expenditure 2025

Cleaning (SP8)				£	4,522
Management (Helen Baker)				£	7,158
Utilities	Oil	£	2,020		
	Electric	£	945		
	Water &internet	£	263		
				£	3,228
Film Club				£	1,348
Insurance		£	543		
PRS		£	544		
Replacements	Oven	£	3,246		
Decorating		£	975		
Other kitchen stuff		£	837		
Fire extinguishers		£	65		
PAT testing		£	100		
Dishwasher service/repair		£	871		
Boiler service		£	88		
Rent & Rates		£	193		
Other Hall maintenance					
Village Show		£	180		
Audit		£	120		
Wilts Village Hall Association		£	50		
Parish Magazine advertising		£	86		
				£	7,898
Total expenditure				£	24,155
Operating surplus				£	2,672
Donation Home Guard Club				-£	100
Donation Church Decorating				-£	1,400
Village events	village show bbq			-£	943
Overall surplus/deficit				£	229
Funds carried forward				£	34,602

Lloyds balances 31/12/2025	Treasurer account	£	9,266
	Deposit account	£	10,336
	Fixed term account	£	15,000
		£	34,602

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of	Charity Name Stourton Memorial Hall		
On accounts for the year ended	31st December 2025	**Charity no (if any)**	265188
Set out on pages	1 (remember to include the page numbers of additional sheets)		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2025.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* *Please delete the words in the brackets if they do not apply.*

Signed:		**Date:**	1 July 2026
Name:	James Coward		
Relevant professional qualification(s) or body (if any):	FCA with the ICAEW		
Address:	4 Fair View North Brewham Bruton, Somerset BA10 0JT		

Section B	Disclosure
	Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).
Give here brief details of any items that the examiner wishes to disclose.	none