PORT ISAAC VILLAGE HALL

Registered Charity No. 259406

Trustees' Annual Report

April 1st 2025-March 31st 2026

Secretary to the Trustees:

Denise Littlechild
Calenia, 3 Trewetha Lane, Port Isaac, Cornwall PL29 3RN
Tel: 07814 462164 Email: info@portisaacvillagehall.co.uk

Names of Trustees

Sharon Battersby – Chair
Clare Jon – Vice-Chair & Minutes Secretary
Denise Littlechild – Treasurer, Secretary & Bookings Secretary
Andy Penny
Cheryl Webster

Names of Management Committee

Martyn Dingle
David Lindsay
Jackie Lindsay
Andrew Newland
Annie Philp

Custodian Trustees: St Endellion Parish Council

Bank: HSBC Bank
12 Molesworth Street
Wadebridge
Cornwall PL27 7DB

Examiner of accounts: Mary Hopkins

Governance

Port Isaac Village Hall was established as a Charity in 1969, Charity Commission scheme, amended September 1st 2004.

The Hall was built as the Temperance Hall in 1895. The Parish Council of St Endellion are the Custodian Trustees of the Charity with members of the elected Committee of Management being the Managing Trustees of the Charity.

Objectives of the Charity

The object of the Charity is the provision and maintenance of a Village Hall for the use of the inhabitants of the Parish of St Endellion without distinction of political, religious or other opinions, including use for meetings, lectures and classes and other forms of recreation and leisure time occupation, with the object of improving the conditions of life for those in the parish.

Committee of Management

The Charity Commission document governs the appointment of trustees and the management of the charity. Up to 12 elected members can be annually elected to the Management Committee plus 1 representative member from any regular users of the Hall – these Representative Members have no voting rights. All members, whether elected or representative, must be full-time residents in the Parish of St Endellion.

Elected members are appointed at the Annual General Meeting.

Volunteers

The Village Hall Management Committee is made up entirely of volunteers from our local community. The Management Committee are also reliant on a small group of local residents who volunteer their time and their skills to provide additional support as and when required.

Meetings

The committee holds 11 meetings during the year, plus any additional meetings when required.

Hiring Agreement

Use of the Village Hall is subject to a Hiring Agreement which must be signed by the Hirer when booking. The Hiring Agreement and Conditions of Hire identify the respective responsibilities of each party to the agreement.

Licences

The Hall has a Premises Licence to sell alcohol and hold theatrical performances, show films, live and recorded music and performance of dance. The Hall also has a PPL/PRS Music Licence for live and recorded music and a TV Licence for usage of television on the premises. We have also got an MPLC Licence (Motion Picture Licensing Company) that give us the right under copyright law to publicly perform certain broadcast television, streaming, downloads or DVD/Blu-rays in the Hall.

Insurance

The Village Hall has a Commercial Combined Insurance policy issued by Q Underwriting on behalf of Ansvar Insurance Limited.

Building Issues

- Volunteers from the Committee carry out regular maintenance checks.
- The mains electrical installation is checked by a qualified engineer every 5 years.
- Fire-fighting appliances are inspected annually under contract with the supplier.
- Oil fired central heating is maintained regularly.

Principal Activities in the Hall

The Hall is home for a variety of regular activities including the weekly Community Café and associated Soup & Sweet Lunches, the Stay & Play Group (pre-school), Gulls singing group, our Village Hall monthly Community Cinema film screenings and a wide variety of other social activities including Art Talks, the Drekkly Theatre Company rehearsals and performances, the Port Isaac Rowing Club for meetings and fundraising events and local history group events.

In addition the Hall is available for hire for private functions including children's parties, wedding receptions, funeral teas, village social functions and fundraising events, an annual art course and it is also used as a Voting Station in local and national elections.

Funding Strategy

Port Isaac Village Hall is self-funded through revenue generated from hall hire and from various fundraising events held throughout the year. We actively apply for grants when funding is required for specific capital related projects for the development of the Hall and its facilities.

Reserves Policy

Port Isaac Village Hall aims to keep a £2500 contingency fund for emergency expenses. All other surplus income is put towards the upkeep and improvements of our Hall.

Trustees, Management Committee & Volunteers Contribution

Management costs are kept to a minimum through the use of the Trustees, Management Committee and volunteers for regular maintenance of the hall. On average 30 hours of Trustees and Management Committee/volunteer time are given each week to cover bookings management and maintenance. In addition, Trustees and Management Committee members give approximately 50 hours a month for meetings and 500 hours per annum in organising and running fundraising events.

2025-2026 Achievements

The Management Committee work hard to make the Hall attractive to potential users and a measure of their success is the range of users and hall occupancy.

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The summer of 2025 saw the launch of our Summer Sessions – five summer Tuesday evenings with our bar, bbq and live music. Entry was free and we raised funds from our bar and bbq. All the musicians gave of their time and talent free of charge to support the Hall.

Our Community Café, which was a project set up for the older members of our community back in 2018, goes from strength to strength along with regular lunches during eight months of the year. During this financial year this was again supported by the Co-op's Community Fund and also a £5500 National Lottery Award and is a vital and much-loved part of our village community.

A full breakdown of the income and expenditure for the Charity can be found in the attached annual accounts summary.

Declaration

Signed on behalf of the charity's trustees

Signatures	S Battersby	
Full names	Sharon Battersby	Denise Littlechild
Position	Chairman	Treasurer/Secretary
Date:	14.6.26	14/06/26

PORT ISAAC VILLAGE HALL Registered Charity No. 259406

Receipts and Payments Accounts for the period from 1 April 2025 to 31 March 2026

including Statement of Assets and Liabilities as at 31 March 2026

	Unrestricted funds	Restricted funds:				Total funds
RECEIPTS						
Port Isaac Shanty Weekend 26	3,250					3,250
Summer Sessions	1,739					1,739
Donations	500					500
Bar	13,685					13,685
Community Cafe	484					484
Community Cafe National Lottery Grant	0	5,500				5,500
Fundraising	1,664					1,664
Hall Hire	4,030					4,030
PICC	238					238
Calendar sales	592					592
Refundable deposits	850					850
Wedding Package	640					640
Hall cleaning fee & rubbish removal	460					460
Charities Trust	3					3
Give As You Live	17					17
Electric meter receipts	244					244
Oil meter receipts	262					262
Bank interest	297					297
Total receipts	**£28,955**	**£5,500**				**£34,455**
PAYMENTS						
Port Isaac Shanty Weekend 26	950					950
Summer Sessions	318					318
Bar	8,306					8,306
Community Cafe	984					984
Community Cafe grant spending	0	2,916				2,916
Fundraising	52					52
PICC	98					98
Deposits refunded	550					550
Maintenance/improvements	2,996					2,996
Lift maintenance & repair	1,771					1,771
Housekeeping expenses	3,237					3,237
Insurance	1,761					1,761
Fire regulations	87					87
Water charges	318					318
Phone/Broadband	1,031					1,031
Electricity	936					936
Website	824					824
Heating	301					301
Rubbish removal	1,002					1,002
PPL/PRS licence	365					365

Receipts and Payments Accounts for the period from 1 April 2025 to 31 March 2026

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	Unrestricted funds	Restricted funds:	Total funds
MPLC licence	421		421
TV licence	175		175
Barbecue	774		774
Other	671		671
Bank charges	21		21
Total payments	**£27,950**	**£2,916**	**£30,866**
Net of receipts/(payments)	**£1,005**	**£2,584**	**£3,589**
Cash funds last year end	**£22,445**	**£0**	**£22,445**
Cash funds this year end	**£23,450**	**£2,584**	**£26,034**

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2026

		Belonging to:	Restricted funds	Unrestricted funds
Cash funds				
Treasurer Account	4,124			
Money Manager Account	21,829			
Cash	81			
Total	**£26,034**		**£2,584**	**£23,450**
Assets retained for the charity's own use				
Building - Port Isaac Village Hall	Insurance value			**£973,125**
Contents	Insurance value			**£25,179**
Light and Sound System	Insurance value			**£18,000**
Bar stock	At cost			**£817**
Liabilities				
Refundable deposits				**£300**
Shanty weekend 3rd & 4th October 26 sponsorship & venue payments				**£3,250**

Signed by one or two trustees on behalf of all the trustees

Signature	Print name	Date of approval
S Battersby	MRS. S. BATTERSBY	14.6.26
	DENISE LITTLEMILO	14/06/26

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PORT ISAAC VILLAGE HALL
Registered Charity No. 259406

I report to the trustees on my examination of the accounts of Port Isaac Village Hall (the Trust) for the year ended 31 March 2026.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or

2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: M Hopkins

Name: Mary Hopkins

Retired Chartered Accountant

Address: Higher Moon, Tintagel Terrace, Port Isaac PL29 3SE

Date: 14 June 2026