

**THE WILLIAM ROBERTSON HOMES ASSOCIATION**

**REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2021**

**CHARITY REGISTRATION NUMBER: 247405**

**THE WILLIAM ROBERTSON HOMES ASSOCIATION**

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# THE WILLIAM ROBERTSON HOMES ASSOCIATION

## LEGAL AND ADMINISTRATIVE INFORMATION

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### Trustees

D E Robertson  
T J Bell  
I G Robertson  
R O Brunton

### Board of Governors

D E Robertson	(Chairman and Life Governor)
T J Bell	(Life Governor)
I G Robertson	(Life Governor)
R O Brunton	(Treasurer)
S A Brierley FRICS	
J W E Robertson	

### Secretary

Stephen N J Kerry

### Address

Mill Cottage  
Felton  
Morpeth  
Northumberland  
NE65 9HL

### Independent Examiners

Greaves Grindle  
Chartered Accountants  
Victoria House  
Bondgate Within  
Alnwick  
Northumberland  
NE66 1TA

### Bankers

Barclays Bank plc  
20 Bondgate Within  
Alnwick  
Northumberland  
NE66 1TF

# THE WILLIAM ROBERTSON HOMES ASSOCIATION

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021

The trustees present their report along with the financial statements of the charity for the year ended 31 December 2021. The financial statements have been prepared in accordance with the accounting policies set out on pages 8-9 and comply with the charity's constitution and rules and applicable law.

### **Constitution and objects**

The William Robertson Homes Association is governed by a constitution and rules and was registered as a charity on 29 March 1966, number 247405.

The objects of the charity are to provide homes as residences for farmers and other agricultural workers in the county of Northumberland, who are incapacitated through old age or infirmity, or who are not less than sixty years of age, who are in need of assistance and who have retired from full employment, and who shall prior to ceasing work have been employed in agriculture in the county of Northumberland for a period of not less than 15 years.

### **Organisation**

The Trustees and Governors who have served during the year and since the year-end are set out on page 1. Life Governors are elected by the Board of Governors; the Chairman is also elected by the Board of Governors, and holds office so long as he is prepared to act as such during his lifetime. The Treasurer and Secretary are elected at the annual meeting of the Association. The remaining Board members consist of one member elected from the Northumberland county branches of each of The Land Agents' Society, The Transport and General Workers' Union, and a representative Trustee for the Royal Institution of Chartered Surveyors, Northumberland and Durham Branch. The trustees meet annually, although further meetings are convened whenever it is thought necessary.

### **Occupation of homes**

The constitution specifies that the choice of occupants lies with the trustees, subject to them fulfilling the requirements outlined in the objects. In the event that suitably qualified persons cannot be found, the trustees have the power to let any surplus homes to persons who do not meet the requirements.

### **Reserves policy**

Unrestricted funds are needed:

- to provide funds which can be designated to specific projects to enable these projects to be undertaken at short notice, and
- to cover administration and support costs without which the charity could not function.

The trustees continue to ensure the properties are well maintained and in the year ended 31 December 2021 all running repairs were carried out to ensure the properties are

## **THE WILLIAM ROBERTSON HOMES ASSOCIATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021**

maintained in good condition. The free reserves held by the charity currently stand at £52,366 equivalent to £3,491.07 per property.

Administration and support costs are generally covered by rental income. In the event of an unexpected vacancy and delay in re-letting the property, this income may fall below the level needed to cover these costs and funds will need to be taken from reserves.

#### **Financial review and investment policy**

The funds held generated income of £5 in the year, which was used in furtherance of the charity's objects. The treasurer and secretary, in consultation with the trustees, constantly monitor the charity's financial requirements with a view to maximising income while still allowing quick access to funds.

#### **Risk review**

The trustees have conducted their own review of the major risks to which the charity is exposed.

The trustees work closely with the Board of Governors and the Secretary, who between them have a wide range of experience in many fields. If any specialised skills are required, appropriately qualified people are consulted. Because of the size and nature of the charity, the trustees do not consider there to be any major governance, operational or financial risks. External risks are considered to be mainly physical, for which adequate insurance cover exists. Changes in government policy and regulations are monitored on a regular basis.

#### **Trustees' responsibilities in relation to the financial statements**

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year that give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**THE WILLIAM ROBERTSON HOMES ASSOCIATION**

**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021**

Approved by the trustees and signed on their behalf by:

.....

Mr D E Robertson,  
Chairman

.....2022

**INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF  
THE WILLIAM ROBERTSON HOMES ASSOCIATION**

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We report to the charity trustees on our examination of the accounts of the charity for the year ended 31 December 2021 which are set out on pages 6 to 10.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

We report in respect of our examination of the charity's accounts carried out under section 145 of the Act and in carrying out our examination we have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

We have completed our examination. We confirm that no material matters have come to our attention in connection with the examination giving us cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Greaves Grindle  
Chartered Accountants  
Victoria House  
Bondgate Within  
Alnwick  
Northumberland  
NE66 1TA

..... 2022

**THE WILLIAM ROBERTSON HOMES ASSOCIATION**  
**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2021**

	Notes	Restricted Funds £	Unrestricted Funds £	Total 2021 £	Total 2020 £
<b>Income and Endowments from</b>					
Charitable activities					
Rents receivable		0	32,732	32,732	31,606
Investments	2	0	5	5	24
<b>Total</b>		<b>0</b>	<b>32,737</b>	<b>32,737</b>	<b>31,630</b>
<b>Expenditure on</b>					
Charitable activities					
Property expenses	3	0	43,846	43,846	9,146
Other	4	0	872	872	820
<b>Total</b>		<b>0</b>	<b>44,718</b>	<b>44,718</b>	<b>9,966</b>
<b>Net Income/(Expenditure)</b>		0	(11,981)	(11,981)	21,664
<b>Reconciliation of Funds</b>					
Total funds brought forward		0	422,161	422,161	400,497
<b>Total funds carried forward</b>		<b>0</b>	<b>410,180</b>	<b>410,180</b>	<b>422,161</b>

**THE WILLIAM ROBERTSON HOMES ASSOCIATION**  
**BALANCE SHEET AS AT 31 DECEMBER 2021**

	Notes	Restricted Funds £	Unrestricted Funds £	Total 2021 £	Total 2020 £
<b>Fixed Assets</b>					
Tangible Assets	6	0	357,814	357,814	357,814
		<u>0</u>	<u>357,814</u>	<u>357,814</u>	<u>357,814</u>
<b>Current Assets</b>					
Debtors	7	0	5,179	5,179	5,062
Cash at Bank and in Hand		0	48,281	48,281	60,346
		<u>0</u>	<u>53,460</u>	<u>53,460</u>	<u>65,408</u>
<b>Creditors</b>					
Amounts falling due within one year	8	0	1,094	1,094	1,061
<b>Net Current Assets</b>		<u>0</u>	<u>52,366</u>	<u>52,366</u>	<u>64,347</u>
<b>Total Assets less Current Liabilities</b>		0	410,180	410,180	422,161
<b>Total Net Assets</b>		<u>0</u>	<u>410,180</u>	<u>410,180</u>	<u>422,161</u>
<b>Funds</b>					
Unrestricted Funds		<u>0</u>	<u>410,180</u>	<u>410,180</u>	<u>422,161</u>

The financial statements were approved by the board of Governors on ..... and signed on its behalf by:

..... Mr D E Robertson

..... Mr T J Bell

# THE WILLIAM ROBERTSON HOMES ASSOCIATION

## NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

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### 1. Principal Accounting Policies

#### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

#### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **Investment Income**

Investment income is accounted for in the period it is receivable.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is included on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resource.

Management and administration comprises costs for the running of the charity itself as an organisation.

#### **Basic financial instruments**

The charity accounts for basic financial instruments on initial recognition as per paragraph 11.7 Charities SORP (FRS 102). Subsequent measurement is as per paragraphs 11.17 to 11.19 Charities SORP (FRS 102).

#### **Creditors**

The charity has creditors which are measured at settlement amounts less any trade discount.

THE WILLIAM ROBERTSON HOMES ASSOCIATION

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE  
YEAR ENDED 31 DECEMBER 2021

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**Debtors**

Debtors are measured on initial recognition at settlement amount after any trade discounts. Subsequently they are measured at the cash or other consideration expected to be received.

**Tangible Fixed Assets and Depreciation**

Tangible fixed assets are stated at cost. Where certain properties had been revalued, on transition to FRS 102, the trustees have elected to use as their deemed cost, the previously revalued amounts of the housing properties.

Housing properties are not depreciated. They are maintained to ensure that their value does not diminish over time. The maintenance costs are charged to the income and expenditure account in the year incurred. In the Trustees' opinion, depreciation would be immaterial and has not been charged; residual values of the properties are not materially different to the carrying value.

**2. Investment Income**

	2021	2020
	£	£
Interest on cash deposits	<u>5</u>	<u>24</u>

**3. Property Expenses**

	2021	2020
	£	£
Water rates	3,013	3,378
Property insurance	2,598	2,557
Vacant property expenses	204	0
Repairs and maintenance	15,223	2,311
Property refurbishments	19,049	0
Independent housing ombudsman fees	0	0
Administration fees	2,700	900
Professional fees	812	0
Sundries	<u>247</u>	<u>0</u>
	<u>43,846</u>	<u>9,146</u>

**4. Other Costs**

	2021	2020
	£	£
Audit and accountancy	<u>872</u>	<u>820</u>

**THE WILLIAM ROBERTSON HOMES ASSOCIATION**

**NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE  
YEAR ENDED 31 DECEMBER 2021**

**5. Trustees' Remuneration and Benefits**

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 nor for the year ended 31 December 2020.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 December 2021, nor for the year ended 31 December 2020.

**6. Tangible Fixed Assets**

**Freehold Land and Buildings**

	Dispensary Street Alnwick (3 Houses) £	Quakers Row Embleton (4 Houses) £	Total  £
Deemed Cost 1 January 2021	<u>75,000</u>	<u>100,000</u>	
Deemed Cost 31 December 2021	<u>75,000</u>	<u>100,000</u>	175,000
	North End Longhoughton (6 Houses) £	North End Longhoughton (New build) (2 Houses) £	
Deemed Cost / Cost 1 January 2021	<u>120,000</u>	<u>62,814</u>	
Deemed Cost / Cost 31 December 2021	<u>120,000</u>	<u>62,814</u>	<u>182,814</u> <u>357,814</u>

**7. Debtors**

	2021 £	2020 £
Prepayments and Accrued Income	<u>5,179</u>	<u>5,062</u>

**8. Creditors**

Creditors: amounts falling due within one year

	2021 £	2020 £
Accruals	<u>1,094</u>	<u>1,061</u>

**THE WILLIAM ROBERTSON HOMES ASSOCIATION**  
**DETAILED INCOME AND EXPENDITURE ACCOUNT FOR THE**  
**YEAR ENDED 31 DECEMBER 2021**

2020				
£	£		£	£
		<b>General Fund</b>		
31,606		<b>Turnover (Rents receivable)</b>		32,732.32
		<b>Direct Costs</b>		
	3,378	Water rates	3,012.98	
	2,557	Property insurance	2,598.20	
	2,311	Repairs and maintenance	15,222.56	
	0	Property refurbishments	19,049.19	
	0	Professional fees	812.00	
8,246	0	Sundry (inc death cert & waste removal)	247.14	40,942.07
<u>23,360</u>				<u>(8,209.75)</u>
		<b>Administrative Expenses</b>		
	0	Vacant property expenses	203.97	
	900	Administration fees	2,700.00	
1,720	820	Accountancy	872.00	3,775.97
				<u>3,775.97</u>
21,640		<b>Operating Surplus/(Deficit)</b>		(11,985.72)
		<b>Other Income</b>		
		<b>Interest Receivable</b>		
24	24	Business premium account	4.93	4.93
				<u>4.93</u>
21,663		<b>Surplus/(Deficit) on ordinary activities before taxation</b>		(11,980.79)
<u>0</u>		<b>Tax on surplus on ordinary activities</b>		<u>0.00</u>
21,663		<b>Surplus/(Deficit) for the financial year</b>		(11,980.79)
<u>400,497</u>		<b>Funds brought forward</b>		<u>422,160.40</u>
<u>422,160</u>		<b>Funds carried forward</b>		<u>410,179.61</u>

**THE WILLIAM ROBERTSON HOMES ASSOCIATION**  
**DETAILED BALANCE SHEET AS AT 31 DECEMBER 2021**

2020			
£	£		£
		<b>Fixed Assets</b>	
		<b>Tangible Fixed Assets</b>	
357,814		Housing Properties	357,814.00
		<b>Current Assets</b>	
	5,061	Debtors	5,178.73
		Bank Balances	
	50,053	Business Premium Account	45,057.78
	10,293	Current Account	3,223.64
	<u>65,407</u>		<u>53,460.15</u>
		<b>Creditors - amounts falling due within one year</b>	
	<u>1,061</u>	Creditors	<u>1,094.54</u>
64,346		<b>Net Current Assets</b>	52,365.61
<u>422,160</u>		<b>Total Assets less Current Liabilities</b>	<u>410,179.61</u>
		<b>Capital and Reserves</b>	
422,160		<b>General Fund</b>	410,179.61
<u>422,160</u>			<u>410,179.61</u>