



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2024		31	03	2025

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Old Clacton Road	
Weeley	
Clacton-On-Sea	
Postcode	CO16 9LW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christine Hamilton	Chair & Secretary		
2	David Hillman	Treasurer	To 22/05/2024	
3	Sharon Robetts	Vice Chair		
4	Kevin Millar	Treasurer		
5	Maureen Stock		To 22/05/2024	
6	Carol Holt-Bushell			
7	Angela Whittaker		To 21/08/2024	
8	Brian Whittaker		To 21/08/2024	
9	Colin McGucken			
10	Barbara Matola			
11				
12				
13				
14				
15				
16				
17				
18				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Benjamin Lown	Rural Community Council of Essex

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution dated 13/03/1987

How the charity is constituted
(eg. trust, association, company)

Scheme of the Charity Commissioners

Trustee selection methods
(eg. appointed by, elected by)

Representative members and elected members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the Charity shall be the provision and maintenance of a village hall for the use of the inhabitants of the Parish of Weeley without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity has two halls which are available for hire by both individuals and associations etc. The large hall has a hard floor and is suitable for sports activities. The small hall has a carpeted floor and is suitable for meetings etc.

There are many regular activities taking place at the hall and these include:

- Keep fit classes
- Yoga and Pilates classes
- Children's dance classes
- Indoor bowling clubs
- Dog training
- Weeley Women's Institute
- Weeley Residents Association activities including knitting, walking football, bingo, quizzes etc.
- Percussion Workshop
- Clairvoyant nights
- Camera Club
- Purple Feather Mind Body Soul Fair
- Weeley Parish Council meetings
- Polling Station when required

In addition the hall is often hired by individuals for events including, wedding receptions, birthday parties, anniversaries, children's parties and sympathy receptions. It is also hired by businesses for meetings and training sessions including health education.

The Trustees agreed that Weeley Village Hall does meet the public benefit test as stipulated by the Charity Commission.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During the Year the hall invested in a new more efficient boiler to help with the rising costs of energy. The hall has replaced noise reduction panels. Additionally, the hall has been fully painted. The hall continued to thrive as a community hub.

Section E

Financial review

Brief statement of the charity's policy on reserves

The reserves policy seeks to maintain reserves in the range £21,000 to £26,000 to cover unforeseen major repairs of £15,000 to £20,000 and normal operating expenditure for 3 months of £6,000. Reserves at the end of the year were £23,706.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Kevin Millar	Christine Hamilton
Full name(s)	Kevin Millar	Christine Hamilton
Position (eg Secretary, Chair, etc)	Treasurer	Chair & Secretary
Date	28/05/2025	



Receipts and payments accounts

CC16a

For the period
from

4/1/2024

To

3/31/2025

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Hire Charges	38,463	-	-	38,463	38,187
Compensation for Damage	75	-	-	75	-
ECC GIF Grant (Solar Porject)	-	-	-	-	10,000
Fund raising	-	-	-	-	10
Cost recharged	-	-	-	-	364
Income from solar generation	294	-	-	294	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total(Gross income for AR)	38,832	-	-	38,832	48,561
A2 Asset and investment sales, (see table).					
Sale of Assets	91	-	-	91	-
Interest received	713	-	-	713	649
Sub total	804	-	-	804	649
Total receipts	39,636	-	-	39,636	49,210
A3 Payments					
Council tax	190	-	-	190	179
Utilities	3,311	-	-	3,311	3,140
Wages	18,036	-	-	18,036	15,965
Maintenance	4,861	-	-	4,861	4,728
Domestic supplies	1,544	-	-	1,544	1,379
Insurance	1,494	-	-	1,494	1,028
Performing rights	429	-	-	429	337
Administration	2,114	-	-	2,114	1,433
Advertising	110	-	-	110	110
Sub total	32,089	-	-	32,089	28,299
A4 Asset and investment purchases, (see table)					
Solar Panel Project	-	-	-	-	18,400
Refurbishments	6,970	-	-	6,970	-
Sub total	6,970	-	-	6,970	18,400
Total payments	39,059	-	-	39,059	46,699
Net of receipts/(payments)	577	-	-	577	2,511
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	23,129	-	-	23,129	20,618
Cash funds this year end	23,706	-	-	23,706	23,129

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in hand	-	-	-
	HSBC current account	8,586	-	-
	COIF account	15,120	-	-
	Total cash funds	23,706	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	to nearest £	to nearest £	to nearest £
	Unpaid hire charges	1,842	-	-
	Unpaid recharges to WPC	620	-	-
	CCLA Bank interest	56	-	-
	Gas & Electricity in Credit	18	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Land and buildings	Unrestricted	-	1,343,000
	Furniture, fixtures and fittings	unrestricted	-	21,729
	(As per insurance valuation)		-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Hire deposits and advance payments	Unrestricted	1,949	
	Independent examination	Unrestricted	120	
	Gas, Electricity and Water	Unrestricted	1,200	
	HSBC bank charges	Unrestricted	7	
	PAYE	Unrestricted	170	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	C Hamilton	CHRISTINE HAMILTON	5/28/2025	
	CHB	CAROL HOLT-BUSHELL	5/28/2025	

Independent Examiner's Report to the Trustees of Weeley Village Hall (Registered Charity number 246146)

I report to the trustees on my examination of the accounts of Weeley Village Hall for the year ended 31st March 2025.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Benjamin Lown, BSc (Hons) Accounting and Finance
RCCE House, Threshelfords Business Park, Inworth Road, Feering CO5 9SE
16 May 2025