

14
15
16
17
18
19

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	Association
Trustee selection methods	Some elected by members at AGM, some appointed by Affiliated Groups.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

- a) promote the benefit of the inhabitants of Parsonage Ward and the neighbourhood together defined by the Dunmow Road to the South, the East/West Bypass to the north, and the main railway line to the west, excluding the area known as the Hockerill Residents Association,
- b) establish, or secure the establishment of, a Community Centre and to maintain and manage the same in furtherance of these objects.
- c) Promote such other charitable purposes as may from time to time be determined.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

1. When considering what activities and events to manage during the year, the Trustees were mindful of the Charity Commission's guidance on public benefit.
2. The Trustee Committee met six times during the year. In the latter part of the year we returned to face to face meetings. The AGM was also held in front of the public.
3. The Association uses contractors (one who is a trustee) to assist in the management and maintenance of the Community Hall, and to organise and book activities in the Community Hall for the benefit of PRA members, and others in the neighbourhood.
4. The Hall is in use usually 7 days a week, and there are approximately 50 hours of various activities available during the week. These activities range from play groups for toddlers, to girl guides and sporting activities for teenagers, dancing and other activities for adults, and a senior citizens meeting. The Hall can also be booked by members for private parties. Usage returned to normal after Covid restrictions were lifted.
5. The Trustees also manage and organise certain events for the benefit of members. The annual firework display had to be cancelled this year due to the weather. It is hoped to continue in 2022.
6. The Trustees also listen to the concerns and wishes of the members of the Association and will take matters up with the relevant authorities where this is to the benefit of the members.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

1. All households within the All Saints Ward are deemed members of the PRA and all receive a copy of the Newsletter four times a year. We ask for voluntary donations on an annual basis to help support the PRA.
2. Our newsletter, the Parsonage Herald was published four times during the year to keep members informed of activities and developments.
3. The Community Hall has been extensively used for a variety of activities when Covid restriction allowed. The PRA has two contractors who maintain the Hall and organise the bookings.
4. The PRA contributed to the Neighbourhood Plan, commented on planning applications and are members of the Civic Federation.

Section E

Financial review

Brief statement of the charity's policy on reserves

--

Details of any funds materially in deficit

--

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

--

Section F

Other optional information

--

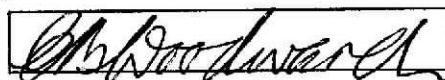
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

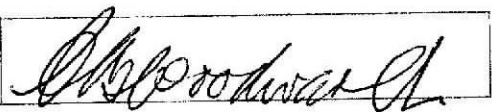
	
---	--

Full name(s)

Colin Bernard Woodward	
------------------------	--

Position (eg Secretary,
Chair, etc)

Secretary/Vice Chair



Date

25th May 2022

PARSONAGE RESIDENTS ASSOCIATION**INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2021**

		<u>2020</u>
<u>INCOME</u>		
Hall booking fees		
Regular hirers	15,435.00	11,804
Occasional hirers	<u>3,445.50</u>	1,515
	18,880.50	
Fireworks		
Bucket collection	0.00	
Sale of novelties, etc	<u>159.30</u>	
	159.30	200
Christmas Fayre		
Table hire	440.00	0
Parsonage Herald		
Advertising	2,780.00	1,424
Donations received	606.45	460
Other income		
EHDC grant re Covid-19	7,500.00	10,000
Interest received	36.22	6
	<u>30,402.47</u>	<u>25,409</u>
<u>TOTAL INCOME</u>		
<u>EXPENDITURE</u>		
Hall expenses		
Water rates	120.00	
Light and heat	1,105.58	
Waste disposal	2,088.19	
Administrative services	4,650.00	
Cleaning	5,492.67	
Maintenance	1,382.43	
Insurance	1,739.93	
Telephone	154.62	
Performing Rights fees	319.66	
Booking system annual fee	170.00	
Information Commissioner fee	<u>35.00</u>	
	17,258.08	17,213
Fireworks		
Miscellaneous expenses	81.68	
Cost of novelties, etc	<u>0.00</u>	
	81.68	0
Christmas Fayre		
Expenses	194.45	0
Parsonage Herald		
Printing costs	3,702.00	3,315
Other expenses		
Just Giving fees	216.00	216
Auditor's fees	150.00	150
Subscriptions	30.00	30
Donations	50.00	0
Treasurer's expenses	80.65	62
Miscellaneous	<u>152.00</u>	0
	678.65	
	<u>21,914.86</u>	<u>20,986</u>
<u>TOTAL EXPENDITURE</u>		
<u>NET INCOME</u>	8,487.61	4,423
Depreciation of fixed assets	3,576.00	3,385
Transfer to community hall reserve	600.00	600
	<u>4,311.61</u>	<u>438</u>
<u>EXCESS INCOME FOR YEAR</u>		

PARSONAGE RESIDENTS ASSOCIATION**BALANCE SHEET AS AT 31 DECEMBER 2021**

		<u>2020</u>
<u>FIXED ASSETS</u>		
Community Centre	27,843.00	27,843
Land	471.00	471
Equipment		
At cost	10,006.19	10,006
Accumulated depreciation	<u>6,170.00</u>	-5,137
	3,836.19	
Fixtures and fittings		
At cost	28,677.20	26,398
Accumulated depreciation	<u>15,185.00</u>	-12,642
	13,492.20	
	<u>45,642.39</u>	<u>46,939</u>
<u>CURRENT ASSETS</u>		
Current account	9,766.85	6,129
Business saver account	23,111.91	20,076
Petty cash	<u>479.30</u>	20
	33,358.06	
<u>CURRENT LIABILITIES</u>		
Key deposits held	825.00	700
Occasional hirers' deposits held	<u>950.00</u>	150
	1,775.00	
	<u>31,583.06</u>	<u>25,375</u>
<u>NET CURRENT ASSETS</u>		
	<u>77,225.45</u>	<u>72,314</u>
<u>TOTAL NET ASSETS</u>		
Represented by		
Community hall reserve	1,800.00	1,200
Retained income brought forward	71,113.84	70,676
Excess income over expenditure for year	4,311.61	438
	<u>77,225.45</u>	<u>72,314</u>
<u>TOTAL EQUITY</u>		
	<u>77,225.45</u>	<u>72,314</u>



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

PARSONAGE RESIDENTS ASSOCIATION

**On accounts for the year
ended**

31 DECEMBER 2021

**Charity no
(if any)**

243905

Set out on pages

ONE AND TWO

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

04-04-2022

Name:

John DEAMER

**Relevant professional
qualification(s) or body
(if any):**

Address:

12 COX LEX, HATFIELD HEATH

BISHOPS STORTFORD HERTS

CM 22 7ER

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

