



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	01	February	2023		31	January	2024

## Section A Reference and administration details

**Charity name**

WISTANSTOW VILLAGE HALL

**Other names charity is known by**

**Registered charity number (if any)**

243003

**Charity's principal address**

WISTANSTOW VILLAGE HALL  
 WISTANSTOW  
 CRAVEN ARMS, SHROPSHIRE  
**Postcode** SY7 8DQ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Brian Pope	Chairman		
2	Mr Philip Powell	Vice Chairman		
3	Prof. Craig Williams	Treasurer		Wistanstow Players
4	Mrs Julie Davies		To 18/09/2023	Wistanstow School PTA
5	Mr. Peter Jones		Died 26/08/2023	
6	Mrs Veronica Lewis			
7	Mrs Janet Woodroffe			
8	Ms Emma Hadwin			
9				
10				
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17				
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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year
Wistanstow Parish Council	Custodian Trustee

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity’s trusts**

Type of governing document (eg. trust deed, constitution)	Charity Commission Scheme dated 26 <sup>th</sup> January 1978 and amended 9 <sup>th</sup> February 2007
How the charity is constituted (eg. trust, association, company)	Management Committee consisting of nine elected members and up to ten representative members
Trustee selection methods (eg. appointed by, elected by)	Three elected members are elected each year at the Annual General Meeting and serve for a term of three years and the Representative members are appointed annually. All members are eligible for re-election

**Additional governance issues (Optional information)**

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity’s organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees’ consideration of major risks and the system</li> </ul>	<p>All Trustees gave their time voluntary and received no remuneration or other benefits</p>
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and procedures to manage them.

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## **Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

The object of the charity is the provision and maintenance of a village hall for the use of the inhabitants of the parish of Wistanstow including use for meetings, lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the inhabitants

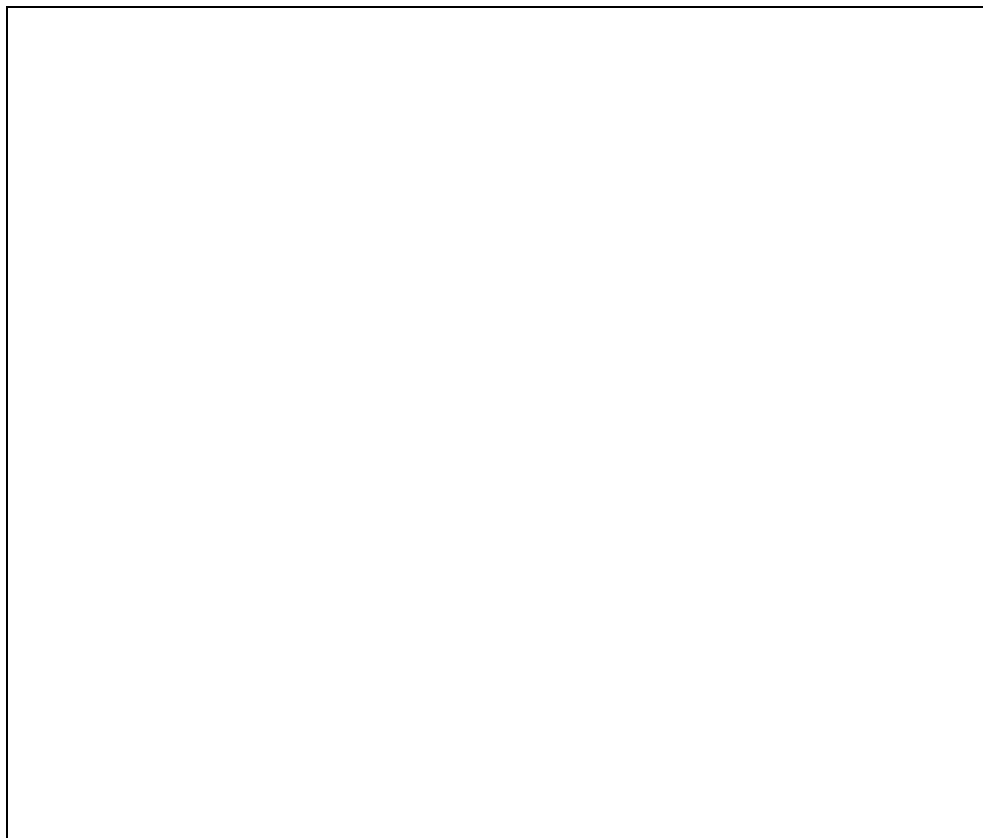
**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The committee, at their monthly meetings, when planning future activities kept in mind the Charity Commission's guidance on public benefit

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The Village Hall and the Greene Room were open for the whole year. The number of functions held slowly increased following Covid 19. The Hall is a popular venue for wedding receptions and family celebrations. The Hall and grounds are regularly used by the school for sporting activities.

The Village Hall hosted the Parish Coronation celebrations which were very well attended.

The car parking area around the Village Hall was resurfaced in the summer of 2023 at a cost of £23,718. The Village Hall Trustees are grateful to the Greene Trustees for their contribution towards the cost of this work.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

At the end of the year bank balances totalling £46,667 were held. £1,019 was held in restricted funds, £2,098 was held in Endowment Funds. £43,550 was held in unrestricted funds. This is required for running costs and maintenance of the halls and adjoining properties and grounds. Quotations are being obtained for the external redecoration of the Village Hall.

### Details of any funds materially in deficit

Not applicable

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Brian James Pope	Janet Sarah Woodroffe
Position (eg Secretary, Chair, etc)	Chairman/Trustee	Trustee

Date 14th November 2024

**WISTANSTOW VILLAGE HALL**  
**RECEIPTS AND PAYMENTS ACCOUNTS**  
**FOR THE YEAR ENDED 31ST JANUARY 2024**

	<u>2024</u>			<u>2023</u>	
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Endowment</u>	<u>TOTAL</u>	<u>TOTAL</u>
	<u>Funds</u>	<u>Funds</u>	<u>Fund</u>		
<b><u>RECEIPTS</u></b>					
Lettings					
Main Hall	12,673	-	-	12,673	10,933
Greene Room	3,900	-	-	3,900	1,754
Clun Bars	3,168	-	-	3,168	3,305
Bungalow Rent	5,700	-	-	5,700	5,625
Grant from Parish Council re Play Area	2,147	-	-	2,147	-
Lottery	835	-	-	835	842
Playing Field Rent	200	-	-	200	-
Donations	153	-	-	153	570
Grants re Platinum Jubilee Celebrations	-	-	-	-	2,265
Grant from GreeneTrustees	-	-	-	-	5,000
Donation - Wistanstow Walk - Defibrillator	-	850	-	850	-
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	28,776	850	-	29,626	30,294
Fund Raising Events for Village Hall	1,778	-	-	1,778	-
Donations/Raffle at Coronation Party	-	313	-	313	-
Coffee Morning for Defibrillator	-	415	-	415	-
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	1,778	728	-	2,506	-
<b><u>Investment Income</u></b>					
Bank and Building Society Interest	35	-	-	35	3
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	35	-	-	35	3
Electricity overcharge in previous years	138	-	-	138	-
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<b>TOTAL RECEIPTS</b>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	30,727	1,578	-	32,305	30,297

**WISTANSTOW VILLAGE HALL**  
**RECEIPTS AND PAYMENTS ACCOUNTS**  
**FOR THE YEAR ENDED 31ST JANUARY 2024**

	<u>2024</u>			<u>2023</u>	
<u>PAYMENTS</u>	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Endowment</u> <u>Fund</u>	<u>TOTAL</u>	<u>TOTAL</u>
Employment Costs					
Caretaker's Wages	8,547	-	-	8,547	7,715
Water Rates	508	-	-	508	607
Insurance	4,271	-	-	4,271	4,263
Electricity	1,072	-	-	1,072	1,273
Central Heating Oil	1,127	-	-	1,127	1,912
Maintenance					
Main Hall	3,419	-	-	3,419	3,386
Caretaker's Cottage	389	-	-	389	143
Bungalow	270	-	-	270	156
Grounds Maintenance	554	-	-	555	2,598
Roof Repairs	2,337	-	-	2,337	
Cleaning Materials, Hand Sanitiser etc.	1,074	-	-	1,074	448
Administration					
Telephone and WiFi	863	-	-	863	544
Secretary's & Treasurer's Expenses	135	-	-	135	-
Bungalow Management Costs	573	-	-	573	506
Advert for Caretaker	-	-	-	-	287
Miscellaneous	450	-	-	450	313
Licences	336	-	-	336	562
Equipment - PA, Polisher, Strimmer etc.	465	335	-	800	430
Outside Seats	-	-	-	-	344
Expenses re Platinum Jubilee Celebrations	-	-	-	-	2,338
Defibrillator	-	1,265	-	1,265	-
Resurfacing Car Park	23,718	-	-	23,718	-
<b>TOTAL PAYMENTS</b>	<b>50,108</b>	<b>1,600</b>	<b>-</b>	<b>51,708</b>	<b>27,825</b>
Total Receipts	30,727	1,578	-	32,305	30,297
Total Payments	- 50,108	- 1,600	- -	51,708	- 27,824
Net Payments / Receipts	- 19,381	- 22	- -	19,403	2,473
Fund Balances brought forward	62,931	1,041	2,098	66,070	63,597
Fund Balances carried forward	43,550	1,019	2,098	46,667	66,070

**WISTANSTOW VILLAGE HALL**  
**BALANCE SHEET**  
**AS AT 31ST JANUARY 2024**

**Total all Funds**

	<u>2024</u>	<u>2023</u>
<b><u>ASSETS</u></b>		
Barclays Bank	46,667	66,070
	<u>46,667</u>	<u>66,070</u>
<b><u>FUNDS</u></b>		
Unrestricted Funds	43,550	62,931
Restricted Funds	1,019	1,041
Endowment Funds	2,098	2,098
	<u>46,667</u>	<u>66,070</u>

# Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

Wistanstow Village Hall

On accounts for the year  
ended

31<sup>st</sup> January 2024

Charity no  
(if any)

243003

Set out on pages

2 - 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/01/2024

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

*J M Carless*

Date:

16/10/24

Name:

JUAN M CARLESS

Relevant professional  
qualification(s) or body  
(if any):

ACA / ICAEW

Address:

Tudor Cottage, Leamore Common,

Craven Arms

Shropshire SY7 8DN