

Registered charity number: 242560

**Report of the Trustees' and
Annual Report and Consolidated Accounts
for the year ended 31 December 2020
for
The Leicester and Leicestershire Animal Aid Association**

**The Rowleys Partnership Limited
Statutory Auditors
Chartered Accountants
Charnwood House
Harcourt Way
Meridian Business Park
Leicester
LE19 1WP**

The Leicester & Leicestershire Animal Aid Association

Contents of the Annual Report For the year ended 31 December 2020

	Page
Trustees Report	3
Report of Independent Auditors	17
Consolidated statement of financial activities	21
Consolidated balance sheet	22
Charity balance sheet	23
Consolidated Statement of cash flows	24
Notes to the accounts	25

The Leicester & Leicestershire Animal Aid Association

Trustees' Report For the year ended 31 December 2020

Reference and Administrative Information

Charity number 242560

Name by which the charity is also known Leicester Animal Aid

Principal Office

Elmwood Farm, Forest Road, Huncote, Leicestershire LE9 3LE

Trustees

Elizabeth Anne Martin, Chairman

Anabel McDougall, Secretary

Ian Pritchard, Treasurer

Christine Pougher, Assistant Treasurer

Jess Bostock

Kevan Kirby

Gay Martin (Deceased 10th October 2020)

Dana Newcombe

General Manager

Keely Short

Auditors

The Rowleys Partnership Ltd, Chartered Accountants
Charnwood House, Harcourt Way, Meridian Business Park,
Leicester, LE19 1WP

Solicitors

Shakespeare Martineau LLP
Two Colton Square, Leicester LE1 1QH

Financial Advisors

Handford Aitkenhead & Walker Ltd
4 Brook Park, Gaddesby Lane, Rearsby,
Leicestershire LE7 4ZB

Bankers

Lloyds Bank plc
SME Client Services, Orchard House, Orchard Hill, Little Billing
Northampton NN3 9AG

*Trustees holding title to property belonging to the charity at the balance sheet date were
Jess Bostock and Diana Newcombe (known as Dana Newcombe)*

The Leicester & Leicestershire Animal Aid Association

Trustees' Report For the year ended 31 December 2020

Introduction

The trustees present their report along with the financial statements of the charity for the year ended 31st December 2020. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and the Statement of Recommended Practice: Accounting and Reporting by Charities published on 16th July 2014.

Our Vision

The guiding vision of LAA is happy pets in responsible, loving homes and to this end we serve the public by providing a second chance for hundreds of unwanted, abandoned, lost, stray or neglected domestic animals.

Objectives

"The objects of the Association are to collect sums of money for the purpose of acquiring from all sources and protecting and caring for lost, stray and unwanted domestic animals, accommodating, feeding, training, providing veterinary services for and otherwise caring for and promoting the welfare of such animals generally and the placing of such animals in suitable homes."

Our primary animal welfare objective for 2021 is to continue to develop and improve the quality of the care we provide and to strengthen the service we give to the public.

Our primary financial objective for 2021 is to ensure that the charity operates on a sound commercial basis, therefore securing the future of LAA and the welfare of the cats and dogs in our care.

Our Purpose

- Provide the best possible care and facilities at our Huncote re-homing centre for unwanted or homeless animals and find them suitable new homes as soon as we can
- Promote good animal welfare and responsible pet ownership by advice and education to members of the public
- Provide support to the wider community to help people keep their pets, well looked after, in their own homes
- Through our Huncote Hound Club educate, inform and entertain young people whilst encouraging principles of responsible pet ownership.
- To reunite stray pets with their owners through our Petfinder service

How we achieve our objectives

- Investing in our people through training and development so that we can provide a caring and efficient service
- Investing in our buildings and site to ensure the highest standards of welfare for all our animals
- Investing in our methods of communicating with our supporters and the general public to improve our profile and get our message across
- Improving on existing relationships and developing new ones with our business partners to help and support us
- Developing retail sales and new sources of income to support our activities

The Leicester & Leicestershire Animal Aid Association

Trustees' Report For the year ended 31 December 2020

- Increasing our fundraising activities to gain both publicity and financial support
- Controlling our costs whilst maintaining our standards

Public Benefit

Leicester Animal Aid seeks to deliver public benefit by helping to ensure that local communities do not have to deal with unwanted dogs or cats and promote and support responsible pet ownership. In addition to the public benefit of fewer stray animals on the street we believe that our activities support and educate local people to enjoy the great benefits of happy and safe pet ownership, which in turn promotes proven health benefits.

These benefits are delivered directly to the public through the following activities:

- Stray contracts which are in place with local authorities to take in strays from the streets
- Our PetFinder service which seeks to reunite lost cats and dogs with their owners
- Our work in conjunction with animal behaviourists and veterinary staff to rehabilitate animals into responsible, knowledgeable homes
- Re-homing service which match animals with those willing to offer responsible, caring “forever” homes
- Ongoing support and education for all those re-homing animals from our care, including regular workshops on pet first-aid and well-being.
- Helping the elderly and infirm keep their companion pets in their own home through our Community Pet Support Scheme (CPSS).
- Our subsidised neutering scheme, which we believe promotes a cornerstone of responsible ownership
- A micro-chipping service to ensure that animals can quickly be identified and reunited with their owners should they stray in the future
- A scheme for fostering animals into private homes when they are unable to tolerate life in kennels for reasons of health, temperament or old age
- A series of structured talks to local community and youth organisations about the responsibilities of pet ownership and the work of the charity
- Helping dog owners to learn how to help their beloved pets overcome common issues using these gentle and effective techniques through Jane Harvey’s TTouch courses.
- Teaching groups of local youngsters more about animals and how to train and care for them, enjoy their company, to stay safe around dogs by understanding their body language for children at LAA and our Huncote Hound Club.
- Helping people better look after their pets by providing Pet First Aid Courses for dogs and cats both at our centre in Huncote and “Live online”.

Activities and Fundraising

Our Fundraising Team has put in place a comprehensive strategy to better structure our fund-raising and volunteer programme by:-

The Leicester & Leicestershire Animal Aid Association

Trustees' Report For the year ended 31 December 2020

- Our **Membership Scheme** encourages more people to get involved and recognise through different levels of membership their commitment to the charity
- For **Fundraisers** by creating Fundraising Packs and Leaflets for both individuals and corporate supporters giving advice on setting up events and advertising materials to increase the number of events carried out for us
- Increasing our involvement with **Business Networks** and **Awards** to raise the profile of the charity and build the foundations of future giving programmes
- Our **Huncote Hound Club** and **Activity Mornings** help younger people learn about the importance of animal welfare and the role of animal rescue
- Improved the **data** we hold on supporters to ensure it is correct so that we can properly recognise support from our volunteers and donors and that we comply with the data protection(GDPR) rules and the Fundraising Regulator's Code of Practice.
- Improved our website and the **"Get Involved"** section to give people clear options to make it easier to help if they wish to do so.

Volunteers

LAA could not exist without the help and support provided by numerous volunteers too numerous to mention individually. We thank you all for your selfless contribution to the well-being of the charity and for your support in what we are trying to achieve. Examples are:-

By giving freely of their time:-

Foster-carers, shop and sale volunteers, donated goods sorters, Kennel and cattery helpers, photographers, videographer, graphic designers, receptionists, gardeners, site maintainers, trustees and many other volunteers. (See our Newsletter and website for more details).

Thanks to the children in our Huncote Hound Club who planted trees as part of the Woodland Trust community scheme.

Examples of fundraisers

- Organisers of auctions and quizzes, collecting-tin rattlers, cake-bakers.
- Coffee shop, charity shop and mini-market sales volunteers.
- The sponsored walkers, marathon runners, Chris Curtis "Virtual" Marathon Runner and everyone who took part in our 2.6 (Twopointsix) Challenge as an alternative to the cancelled London Marathon and other organised runs.
- Photographer Nigel Ord Smith for running the "Dog-athon" fundraiser for us.
- Stokefest in Stoke Golding who have donated nearly £20,000 to us over many years.
- Schools, Rainbows and Guides for their fundraising and donations.
- The many organisations and people for hosting events Dog Shows to raise funds and awareness.
- Linda Thornhill and Jo Leadbetter for helping with craft item and raffles.

By donating

- Over 400 supporters regularly donate money to help look after our animals.
- New and pre-loved items for resale through our charity shop and mini-markets.

The Leicester & Leicestershire Animal Aid Association

Trustees' Report For the year ended 31 December 2020

- Cat and dog food and pet items in collection bins on our site and at ASDA, Attfield's Farm Shop, Morrison's, Sainsbury's and Tesco stores.
- To our Christmas Campaign so all our cats and dogs got a special gift.

Ambassador Barrie Steven

Local entrepreneur Barrie Stephen became an ambassador for LAA in 2019. A dedicated fundraiser, big animal lover and a well-respected member of the local business community, Barrie is 'giving something back' with his trademark energy and style by organising events and helping get our name out to the wider community.

Corporate Supporters – it's not all about direct donations. Giving the gift of time and skills sharing has been incredibly useful to us too

- Volunteer teams from many organisations who completed projects for us ranging from fence and mural painting, decorating, gardening, ground clearance and improving the enrichment facilities for the dogs and cats at LAA.
- Mars Petcare for donations of lots of petfood for our animals.
- Frontline for featuring our residents on their Facebook page
- Peaky Digital for help with our digital marketing.
- Graphic Designers Bethany Amison and Karen Long for lending their skills.
- Pedigree UK and Whiskas UK Feeding Better Future Fund for funding our new Indoor Dog Playground and renovating our Cat Sanctuary outdoor areas.
- BHIB Insurance, Blaby District and Parish Councils, Co-op Store Enderby and Proactive Business Services for their ongoing support and fundraising.
- Pets at Home Leicester St. Georges and Beaumont Leys for their support and Santa Paws Appeal and Support Adoption for Pets for their financial support.
- Pets at Home customers who have donated through their VIP Lifelines cards.
- Petplan for funding improvements to our cattery and through their Advent Calendar Giveaway.
- Park Group Vets and Paws Vets for donating items for our animals.
- Caterpillar for making us beneficiaries of their Caterpillar Cares Christmas 2020 scheme.
- Zooplus, Universal Textiles Argos Hinckley for donating animal bedding, toys and items.
- Dunelm for their Delivering Kindness Campaign.
- Shepshed and Desford Post Offices and their staff, customers and friends for donating items
- Pingles Pet Food for sponsoring our online Pawsome Pet Show and help through the year.
- Waitrose Community Matters for a donation from their Covid-19 Fund
- National Lottery Community Fund, Leicestershire & Rutland Foundation, Leicestershire County Council, Animal Friends Pet Insurance and others for helping fund our Community Pet Support Scheme

The Leicester & Leicestershire Animal Aid Association

Trustees' Report For the year ended 31 December 2020

Investing in communications

We are spreading our News and photographs through our twice yearly printed newsletter, Facebook , Twitter, Instagram, Google and YouTube and our website www.leicesteranimalaid.org.uk

Staff Development

We are very proud of our staff's continued dedication and commitment to their individual roles and the Charity as a whole and the team has excelled during 2020 with both personal and professional development.

Achievements and Performance

Animal numbers

Dogs

Number in to re-home	109 (2019 183) (including 2 born on site)
Rehomed	110 (2019 135)
Strays reunited with owners	34 (2019 37)
Returned to LAA	7 (2019 16)
Deceased	19 (2019 13) (12 ill health and 7 for behavioural reasons)

Cats

Number in to re-home	158 (2019 180) (Including 10 born on site)
Re-homed	133 (2019 171)
Returned to LAA	3 (2019 13)
Deceased	8 (2019 4) (6 ill health, 1 passed away, 1 behavioural reason)

Our intake of dogs fell by 40% due to COVID-19 with more people being at home to care for their pets and many more pets bought and sold through the internet and from breeders.

We take this opportunity to thank all our kennel and cattery staff and volunteers for their dedication, hard work in all weathers and the love they give to our residents.

Animal Welfare

Leicester Animal Aid's non-euthanasia policy ensures that regardless of breed, age and length of stay, all dogs and cats will be cared for until a new, loving home can be found. Whilst in the care of LAA all efforts will be made to ensure their stay is safe, secure and happy. Their psychological and physical welfare is our primary concern. However, sadly there are occasions when it becomes apparent that an animal may be deemed too ill or aggressive to enjoy a quality of life and as a responsible and caring organisation we cannot re-home. Any decision to put an animal to sleep is taken only when all other avenues have been exhausted and must be authorised in writing by the General Manager, in consultation with our nominated veterinary practice, and where appropriate, a qualified behaviourist.

The Leicester & Leicestershire Animal Aid Association

Trustees' Report For the year ended 31 December 2020

Any such sad decisions are reported to the Management Committee with full details by the General Manager as part of her Operational Report.

It may be necessary to put an animal to sleep for the following reason(s):

- To relieve suffering from physical or psychological illness that is not considered viable to be treated and will result in a poor quality of life for the animal.
- Aggression that deems the animal unsuitable for re-homing due to the likelihood of bites and subsequent injury to other person and/or in some situations other animals.
- Aggression that deems the animal unsuitable to be accommodated at the Centre due to the likelihood of bites and subsequent injury to other person and/or in some situations other animals.
- FIV and/or FeLV positive cats.

What is FIV?

Feline immunodeficiency virus (FIV) stops a cat's body from producing a normal immune response. Infected cats are highly susceptible to secondary infections and illnesses.

The FIV virus is usually passed through biting in fights. It can be spread through one bite, either from or inflicted upon, an FIV infected cat. Infected cats are a risk to healthy cats.

What is FeLV?

Feline leukaemia virus (FeLV) is an incurable viral infection that eventually produces fatal illness in infected cats.

The virus is spread by infected cats through licking, biting, sharing food bowls and litter trays. Close contact is required and the virus is found in saliva, urine and other secretions of infected cats.

We are proud that our enrichment activities have been recognised on a national and international stage. We have hosted representatives from many other animal welfare organisations who have visited our site and who have been very impressed with the enrichment facilities provided by the staff and site and also by its cleanliness and technical aspects.

Pet support

A kennel environment is by its very nature a stressful experience for domestic pets and we are planning to provide even more facilities during 2020 to help alleviate the animals' stress and boredom. We continue to look for further improvements to our site.

• Community Pet Support Scheme (CPSS).

We were delighted to launch in July 2016 our 'free to use Community Pet Support Scheme' for elderly, disabled, isolated and vulnerable people in the Districts of Oadby & Wigston, Blaby and Hinckley & Bosworth to help them keep their cherished pets in their homes.

The Leicester & Leicestershire Animal Aid Association

Trustees' Report For the year ended 31 December 2020

This is done by working with professional referral partners such as local social services, health services and voluntary organisations. This scheme is run by our CPSS co-ordinator with a team of staff and volunteers.

Financial Review

The charity receives no government support and is totally reliant for its income on legacies, donations, fundraising, donations from our trading subsidiary and investment income.

The vast majority of our expenditure goes towards our charitable objectives of finding loving forever homes for our re-homed animals and to provide support and guidance for pet owners.

Income	2020		2019	
	£	%	£	%
Legacies	£750,246	66%	£146,801	28%
Grants	£3,000	<1%	£19,558	4%
Donations and fundraising	£304,928	27%	£238,035	46%
Homing fees	£22,432	2%	£29,034	6%
Donation from trading subsidiary	£ Nil		£ Nil	
Shop income	£52,880	5%	£87,577	16%
	<u>£1,133,486</u>	100%	<u>£521,005</u>	100%
Investment Income	<u>£33,636</u>		<u>£54,703</u>	
Total income	<u>£1,167,122</u>		<u>£575,708</u>	

2020 has been an exceptionally good year financially for the charity, our total income was £1,167,122 (2019 £575,708) and our costs were £698,739 (2019 £715,485). As a consequence the charity finishes the year with a gain of £580,887 (including unrealised gains on investments of £112,504) in 2019 the gain was £48,590 (including unrealised gains on investments of £188,367).

Our financial viability is highly dependent on legacy income which by its nature is very volatile. In 2020 we received exceptional and unexpected amounts from legacies of £750,246 (2019 146,801). The proportion of our income from legacies rose to 66% from 28% in 2019. This cannot be relied on or expected in future years.

The Trustees are aware that future income from legacies cannot be guaranteed and therefore it is prudent to identify ways in which income from other sources can be generated to cover any potential shortfall in the future. The Trustees and fundraising team are working on different income-generating projects to provide regular income through membership, monthly donations and trading income.

With the large amount of legacies received plans are being considered to make improvements to the site to benefit the welfare of the animals in our care and the working environment for our staff. This may include improvements to the cattery particularly the outside play areas, improvements to the kennels and renovation or replacement of the kennel kitchens and work on the site boundaries and security of the site.

The Leicester & Leicestershire Animal Aid Association

Trustees' Report For the year ended 31 December 2020

Expenditure	2020		2019	
	£	%	£	%
Fundraising costs	£34,748	5%	£51,901	7%
Charitable expenditure	£645,206	92%	£656,684	92%
Governance costs	£15,473	2%	£12,552	2%
Corporation tax	£3,312	<1%	(£5,652)	(1%)
Total costs	£698,739	100%	£715,485	100%

92p in the £1 (92p in 2019) of our costs are spent on our charitable aims.

In 2020 our payroll costs fell by £10,740 from £439,012 to £428,272 with staff numbers decreasing from 36 to 34. We furloughed a number of staff in the year with reduced activity in the kennels and received £40,515 from the government the CJRS scheme.

Veterinary fees fell by £10,425 from £63,101 to £52,676. Although the numbers of animals that come into our home fell more care was required for them and those on our animal foster scheme.

In November 2016 the charity put in a place an employees' pension scheme with People's Pension and are pleased to report a 100% take up by eligible staff. In 2020 this cost the charity £10,782.

The General Manager and her staff are to be commended for maintaining tight budgetary control over expenditure throughout the year. Control of costs against the budget is particularly important when we have such volatility of income.

Leicester Animal Aid Limited (LAA Ltd) is the wholly-owned trading subsidiary of the charity. 2020 was a poor year for LAA Ltd with the shops being closed for long periods and very few sales events able to take place. Income fell from £92,224 in 2019 to £56,092 in 2020 and we were not able to donate any profit from LAA Ltd to the Charity in 2020.

Investment Policy and Performance

Aims

The overall investment aim is to maximise income in the form of interest and dividends, whilst maintaining the value of the capital sums invested. During 2020 the Trustees followed independent financial investment advice from Handford Aitkenhead & Walker Ltd.

Preferences/Constraints

Wherever possible investments exclude organisations which are involved in animal testing for cosmetic or pharmaceutical purposes, intensive farming or fur trading. This does very much restrict the range of funds we can invest in.

Short-term financing needs will be achieved through the use of Fixed Term Deposits. The term of each deposit should not exceed 12 months.

Risk Profile

A risk-averse investment policy was pursued in order to protect the underlying value of the funds donated by our supporters.

The Leicester & Leicestershire Animal Aid Association

Trustees' Report For the year ended 31 December 2020

Monitoring

Returns on investment are monitored by the Treasurer to ensure that an adequate income stream is being maintained. Investment performance is reviewed periodically by the Treasurer in conjunction with the financial advisors and reported to the Trustees four times a year.

A spread of ethical investments is actively managed by Aviva. This year there has been a fall in dividends and interest to £14,953 (2019 £34,277).

2020 was a good year for our investments with a strong gain at the end of the year. Our portfolio, which is a mixture of equities 57%, fixed interest securities 37% and cash 6%, gained £112,504 (2019 gain £188,367) before income withdrawals of £39,000 a gain of 9.28%.

Investment income is received net of investment management costs, which are deducted at source. Investment management costs are made up of the following elements:

Aviva transactional and ongoing fees	0.82 %
Investment Advice Fees (after charity discount)	0.44%
Total costs of investment are 1.3% (2019 1.3%) per annum.	

Reserves Policy

Reserves are held to protect the charity against fluctuations in income and to ensure that sufficient funds are held to enable us to fulfil our plans and objectives. The Trustees have reviewed the Reserves Policy in the light of the Strategic Review and have decided it would be prudent to hold allocated reserves to cover specific planned activities. In addition, the Trustees have noted that many charities within the sector have felt it prudent to hold two years' operating expenses in reserve to cover any potential downturns in income and have decided to set the Operating Cost Reserve accordingly. Reserves are allocated as follows:

Designated Funds

Reserve Name	Objective	Amount
• Operating Cost Reserve	To ensure and protect continuing operation of the re-homing centre	£1,000,000
• Maintenance Reserve	To ensure the re-homing centre continues to be fit for purpose	£100,000
• Business Development Reserve	To ensure that funds are available to support activities designed to raise revenue	£150,000
• Outreach Support Reserve	To provide funds to support dogs and cats in the local community	£25,000

The Leicester & Leicestershire Animal Aid Association

Trustees' Report For the year ended 31 December 2020

Restricted Funds

Funds given through donations or other sources for specific projects will be separately identified and treated as restricted reserves. Restricted reserves will only be spent for their intended use as specified by the donor.

Movements on reserves are regularly monitored by the Treasurer and reported to the Trustees on at least a quarterly basis.

Reserves are invested in accordance with the charity's Investment Policy and the Reserves Policy is reviewed annually.

COVID19 Statement

The COVID-19 pandemic has had a financial impact on the charity and will continue to do so.

Our initial response was to close our shops, stop sales events, close the centre to the general public and instruct our volunteers not to attend. In this way we could ensure, with social distancing, that our animal welfare staff could provide seven day a week care for the animals at our centre.

With shop closures this also reduced the amount of donated food and pet items we were able to collect for the animals in our care from supermarkets and supporters.

As pet owners stayed at home and more pets were bought and sold on the internet this reduced the numbers of animals coming into our care especially dogs.

Income for the trading company LAA Ltd fell from £92,224 in 2019 to £56,092 in 2020 and profits before donations to the charity fell from £54,273 to £16,476. No donation was made to the charity in 2020 to maintain working funds in LAA Ltd. In May 2021 LAA Ltd returned to profit with the reopening of the shops but larger sales events have not yet been planned so a full return to earlier years' profits is not yet expected.

The long term effect on income is an unknown. We had expected to see a fall for two to three years in donations, memberships, homing fees as supporters' disposable income fell, however regular donations and memberships held up well. To counteract this, our fundraising team is working harder than ever both in the office and at home with online fundraising and grant applications and we are sending News to supporters of positive stories about both our staff and the animals in our care. We are taking in and re-homing animals by appointment from our waiting lists with social distancing being maintained.

Staff have continued to work with some working from home where appropriate. A number of staff have been put on Furlough, with part time working where possible, and we would like to thank the staff for their positive attitude during these difficult times.

The Leicester & Leicestershire Animal Aid Association

Trustees' Report For the year ended 31 December 2020

Structure, Governance and Management

LAA is an unincorporated charity and the charity's objects are set out in its Rules and Constitution (2012).

The charity was formally founded in 1956 by Dorothea Farndon who used to buy all the stray dogs from the police each week that were due to be shot, having not been claimed. In 1960 Mrs Farndon acquired land at Thurmaston Lane, Leicester where she was able to put up kennels and establish her own rescue centre. In 1971 she oversaw the move to the current premises in Huncote, Leicestershire. In December 1987, after over 40 years of caring for animals, Mrs Farndon reluctantly retired.

The trustees are appointed by the Membership at the Annual General Meeting and under current Rules general trustees may serve for an unlimited period of time. The Revised Rules and Constitution (2012) require the election of the officers of the charity (a chair, vice-chair, secretary, treasurer and assistant treasurer) from amongst the members at the Annual General Meeting, who shall hold office from the conclusion of that meeting for a period of two years.

LAA is overseen by a Management Committee, which consists of up to 17 trustees who undertake their duties without payment.

The Committee meets every six weeks to discuss and agree the broad strategy and areas of activity for the charity, including consideration of investment, reserves and risk management policies and performance. The Committee receives an operational report from the General Manager covering the welfare of animals, personnel issues, operational statistics and other matters and an update report of activities from the Fundraising Manager. The committee receives monthly reports from the Treasurer of the financial position of the charity and trading company.

The Trustees have undertaken a review of their skills and experience and have drawn up a Trustees' Skills Matrix and are actively seeking further appropriately-qualified and/or experienced potential Trustees.

As LAA continues its work within an increasingly complex legal, social and environmental framework the trustees have recognised the need to focus on specific issues and to draw on specialist skills, whether they exist within the trustee body, or elsewhere.

The charity is a member of the Association of British Dogs and Cats Homes and is affiliated to the charity Wood Green Animal Shelters.

**Trustees' Report
For the year ended 31 December 2020**

Risk Management

The Trustees have reviewed the major risks and are satisfied that systems and procedures have been established to manage those risks.

The trustees and staff assess and review through the year the risks associated with running the charity and have established systems and procedures to mitigate against material risks. The General Manager reports to the Trustees at each Management Committee Meeting on all aspects of Risk Management. All insurable risks are covered by insurance, including public liability, buildings and premises, trustee indemnity insurance.

- A principle risk is the safety of our staff and dog walking volunteers when they are with the animals in our care. All animals coming into our care are carefully assessed to identify any problems or issues they might have – whether physical, behavioural or emotional. We then put into place a programme of management, which may involve our qualified behaviourists. To protect our staff we have procedures regarding the care of animals with known health and/or behavioural issues and ensure that levels of skill, experience and training are carefully matched to the needs of each and every animal in our care. All members of staff receive training in animal care and handling and some have specialist qualifications in animal welfare and behaviour. Each dog-walking volunteer is inducted into the organisation and fully trained and informed of the policies and procedures that we have set up for their protection and well-being. Any incidents involving significant injury to members of staff and volunteers are formally reported to the Management Committee by the General Manager.

- A principle risk when rehoming animals is the risk of a rehomed animal biting a member of the public. We seek to minimise risk by investing in training for our staff in animal welfare and behaviour. To minimise risks our members of staff are honest and open about any animal ready for re-homing that has suffered from any physical, emotional or behavioural issues and great care is taken to ensure that potential re-homers have the requisite level of skill and experience to take on any of the more “difficult” cases. We offer continuing support to all our re-homers once the animal has gone to its forever home. A serious incident would place the charity at risk of significant reputational damage and potentially catastrophic financial loss.

- The trustees once again consider the variability of income, in particular legacy income, to constitute a major risk and have carried out a strategy review to look at ways of increasing regular income to cover all annual costs.

- Trustees have reviewed the Reserves Policy to ensure that we have sufficient funds held in reserve to continue our operations in the event of a significant downturn in income and also the Investment Policy to ensure our excess funds are prudently invested.

The Leicester & Leicestershire Animal Aid Association

Trustees' Report For the year ended 31 December 2020

Trustees' responsibilities in relation to the financial statements

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the trustees

E. Anne Martin

Ian Pritchard BSc FCA

Date: 31st August 2021

The Leicester & Leicestershire Animal Aid Association

Report of the Independent Auditors to the Trustees of

Leicester and Leicestershire Animal Aid Association For the year ended 31 December 2020

We have audited the financial statements of Leicester and Leicestershire Animal Aid Association (the 'parent charity') and its subsidiaries (the 'group') for the year ended 31 December 2020 on pages 21 to 33, which comprise the Statement of Financial Activities, the Statement of Cash Flows, the Consolidated and Charity Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charity's affairs as at 31 December 2020, and of the group's incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to smaller entities; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the trustee's annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we

The Leicester & Leicestershire Animal Aid Association

Report of the Independent Auditors to the Trustees of

Leicester and Leicestershire Animal Aid Association For the year ended 31 December 2020

conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the parent charity's financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 16, the trustees are responsible for the preparation of financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 151 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud is detailed below:

The Leicester & Leicestershire Animal Aid Association

Report of the Independent Auditors to the Trustees of

Leicester and Leicestershire Animal Aid Association

For the year ended 31 December 2020

- We obtained an understanding of the legal and regulatory frameworks that are applicable to the charity and determined that the most significant which are directly relevant to specific assertions in the financial statements are those related to the financial reporting frameworks (Accounts and Reports) Regulations 2008. We enquired of management, whether they were aware of any instances of non-compliance with laws and regulations or whether they had any knowledge of actual, suspected or alleged fraud;
- We assessed the susceptibility of the entity's financial statements to material misstatement, including how fraud might occur;
- Our testing considered unusual or unexpected journal entries on a sample basis;
- We evaluated the assumptions and judgements used by management within significant accounting estimates and assessing if these indicate evidence of management bias;
- We tested significant transactions, in particular the evaluation of the charities rationale for any which appear unusual or outside the charity's normal course of business;
- We assessed the appropriateness of the collective competence and capabilities of the engagement team by understanding the practical experience with audit engagements of a similar nature and complexity, plus ensuring the team had appropriate and relevant training of the financial reporting framework and the relevant tax compliance regulations specific to the entity.
- We reviewed the financial statements and tested the disclosures against supporting documentation.
- We have assessed these areas at group level and at component level where appropriate, we performed the component audit work ourselves as part of our audit of those entities.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

The Leicester & Leicestershire Animal Aid Association

Report of the Independent Auditors to the Trustees of

Leicester and Leicestershire Animal Aid Association

For the year ended 31 December 2020

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

The Rowleys Partnership Ltd

Statutory Auditors

Chartered Accountants

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

Charnwood House

Harcourt Way

Meridian Business Park

Leicester

Leicestershire

LE19 1WP

Date: 1st September 2021

The Leicester & Leicestershire Animal Aid Association

Consolidated Statement of Financial Activities For the year ended 31 December 2020

	Note	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
		£	£	£	£
Income and endowments from:					
Donations and legacies	2	960,119	44,286	1,004,405	378,842
Other trading activities	2a	83,406	-	83,406	120,480
Investments	3	33,636	-	33,636	54,703
Other income	3a	45,675	-	45,675	21,683
Total income		<u>1,122,836</u>	<u>44,286</u>	<u>1,167,122</u>	<u>575,708</u>
Expenditure on:					
Cost of generating funds					
Fundraising costs	4	34,748	-	34,748	51,901
Charitable expenditure					
Costs of activities in furtherance of the Charity's objectives	5	599,872	45,334	645,206	656,684
Other					
Support costs	6	15,473	-	15,473	12,552
Corporation tax	7a	3,312		3,312	(5,652)
Total expenditure		<u>653,405</u>	<u>45,334</u>	<u>698,739</u>	<u>715,485</u>
Net gains/(losses) on investments:	8	112,504	-	112,504	188,367
Net income		<u>581,935</u>	<u>(1,048)</u>	<u>580,887</u>	<u>48,590</u>
Funds Transferred	12	(12,064)	12,064	-	-
Net movement in funds	12	<u>569,871</u>	<u>11,016</u>	<u>580,887</u>	<u>48,590</u>
Reconciliation of funds:					
Total funds brought forward	12	2,865,325	12,100	2,877,425	2,828,835
Total funds carried forward		<u>3,435,196</u>	<u>23,116</u>	<u>3,458,312</u>	<u>2,877,425</u>

All income and expenditure is derived from continuing activities.

The Leicester & Leicestershire Animal Aid Association

Consolidated Balance Sheet
As at 31 December 2020

		2020		2019	
	Note	£	£	£	£
Fixed Assets					
Investments	8		1,400,379		1,309,008
Tangible assets	9		1,158,299		1,183,515
			<u>2,558,678</u>		<u>2,492,523</u>
Current Assets					
Debtors	10	134,511		24,174	
Stock		6,376		5,635	
Cash at bank and in hand		<u>771,864</u>		<u>383,344</u>	
		912,751		413,153	
Current Liabilities					
Creditors					
Amounts falling due within one year	11	<u>(13,117)</u>		<u>(28,251)</u>	
Net Current Assets			899,634		384,902
			<u>3,458,312</u>		<u>2,877,425</u>
Unrestricted Funds	12		2,160,196		1,590,325
Designated Funds			1,275,000		1,275,000
Restricted Funds			23,116		12,100
			<u>3,458,312</u>		<u>2,877,425</u>

Approved on behalf of the trustees:

E A Martin

I Pritchard

Date: 31st August 2021

The notes on pages 25 to 33 form part of these financial statements

The Leicester & Leicestershire Animal Aid Association

Charity Balance Sheet As at 31 December 2020

		2020		2019	
	Note	£	£	£	£
Fixed Assets					
Investments	8		1,400,380		1,309,009
Tangible assets	9		1,151,087		1,175,502
			2,551,467		2,484,511
Current Assets					
Debtors	10	130,996		27,532	
Cash at bank and in hand			760,389		375,735
			891,385		403,267
Current Liabilities					
Creditors					
Amounts falling due within one year	11	(12,173)		(24,823)	
Net Current Assets			879,212		378,444
			3,430,679		2,862,955
Unrestricted Funds	12		2,132,563		1,575,855
Designated Funds			1,275,000		1,275,000
Restricted Funds			23,116		12,100
			3,430,679		2,862,955

Approved on behalf of the trustees:

E A Martin

I Pritchard

Date: 31st August 2021

The notes on pages 25 to 33 form part of these financial statements

The Leicester & Leicestershire Animal Aid Association

Consolidated Statement of Cash Flows As at 31 December 2020

		2020	2019
	Note	£	£
Cash flow from operations	1	360,951	(141,042)
Tax paid		<u>(5,652)</u>	<u>(5,652)</u>
Cash flow from operating activities		<u>360,951</u>	<u>(146,694)</u>
Cash flow from investing activities			
Interest received		1,460	4,971
Dividends received		14,953	34,277
Capital expenditure			
Fixed asset additions		(9,977)	(23,440)
Investment additions		(977,628)	(1,079,364)
Investment disposal proceeds		998,761	1,079,364
Net cash flow from investing activities		<u>27,569</u>	<u>15,808</u>
Net increase/(decrease) in cash and cash equivalents		388,520	(130,886)
Cash and cash equivalents at the beginning of the reporting period		383,344	514,230
Cash and cash equivalents at the end of the reporting period		<u>771,864</u>	<u>383,344</u>
Cash and cash equivalents consists of:			
Cash at bank and in hand		624,279	236,204
Short term deposits		147,585	147,140
Cash and cash equivalents at 31 December 2020		<u>771,864</u>	<u>383,344</u>

Note 1 Reconciliation of net income to net cash flow from operating activities

		2020	2019
		£	£
Net income for year (as per the statement of financial activities)		580,887	48,590
Adjusted for:			
Gain/(loss) on investment		(112,504)	(188,367)
Dividends and interest from investments		(16,413)	(39,248)
Depreciation charges		35,193	32,574
Decrease/(increase) in stocks		(741)	914
Decrease/(increase) in debtors		(110,337)	(17,606)
(Decrease)/increase in creditors		(15,134)	22,101
Net cash flow from operating activities		<u>360,951</u>	<u>(141,042)</u>

The Leicester & Leicestershire Animal Aid Association

Notes to the Accounts

For the year ended 31 December 2020

1 Accounting policies

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

The financial statements have been prepared under the historical cost convention except for the valuation on investment assets where appropriate, which are shown at market value.

Group financial statements

The financial statements consolidate the results of the charity and its wholly owned subsidiary Leicester Animal Aid Ltd on a line-by-line basis.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Restricted Funds

These relate to monies received for specific projects, notably the sponsor fund whereby individuals sponsor the care of certain animals. Certain monies received in the past relating to building projects are transferred to unrestricted funds once the building works have been achieved.

Unrestricted Funds

Unrestricted Funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objectives.

Designated Funds

Designated Funds comprise of those funds which the trustees have separated from general funds for specific operational projects as detailed in Note 12 of these financial statements.

Income & Expenditure

All incoming resources are recognised once the charity has entitlement to the resources, it is certain that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability. This also applies to any legacies.

Gifts in kind are estimates based on market price the charity would otherwise have paid.

Expenditure is recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure.

All income and expenditure is accounted for on an accruals basis.

Tangible fixed assets

Tangible fixed assets are stated at cost less accumulated depreciation and accumulated impairment losses. Costs include those directly attributable to making the asset capable of operating as intended.

Depreciation

Depreciation of fixed assets is calculated to write off their cost or valuation less any residual value over their estimated useful lives as follows:

Freehold Land and Buildings	2% Per annum on cost of buildings
Plant and Machinery	10% Per annum on net book value
Motor Vehicles	25% Per annum on net book value

The Leicester & Leicestershire Animal Aid Association

Notes to the Accounts
For the year ended 31 December 2020

1 Accounting policies continued

Government Grant

Government grants receivable in relation to job retention scheme and retail scheme are recognised as income over the periods necessary to match them with the related costs which they are intended to compensate, on a systematic basis.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Investments

Investments are recognised initially at fair value which is normally the transaction price excluding transaction costs. Subsequently, they are measured at fair value with changes recognised in 'net gains / (losses) on investments' in the SOFA if the shares are publicly traded or their fair value can otherwise be reliably measured.

Investments in subsidiaries are measured at cost less impairment.

Allocation of overheads and support costs

Overhead and support costs have been allocated between costs of activities in furtherance of the charities objectives and governance costs.

Costs of activities in furtherance of the Charity's objectives

Costs of activities in furtherance of the Charity's objectives are those costs incurred in the day to day running of the charity in order to meet its objectives, as described in the report of the trustees.

Governance costs

Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

2 Donations and legacies	Unrestricted fund	Restricted fund	Total 2020	Unrestricted fund	Restricted fund	Total 2019
	£	£	£	£	£	£
Legacies	750,246	-	750,246	146,801	-	146,801
Membership fees	19,602	-	19,602	16,716	-	16,716
Collection Boxes	1,872	-	1,872	5,109	-	5,109
Give as you earn donations	238	-	238	610	-	610
Subscriptions, donations & prize draws	127,128	44,286	171,414	109,150	32,267	141,417
Homed	22,432	-	22,432	29,034	-	29,034
Gifts in kind	38,051	-	38,051	38,142	-	38,142
Sponsors	550	-	550	1,013	-	1,013
	<u>960,119</u>	<u>44,286</u>	<u>1,004,405</u>	<u>346,575</u>	<u>32,267</u>	<u>378,842</u>

The charity is continually grateful to the donations of the general public and various institutions for donations of food and consumables utilised by the charity in the caring for the animals. An amount totalling £38,051 in respect of the fair value of these goods is recognised in donations above with the equivalent charge included within 'Food and consumables' in note 5 of these financial statements.

2a Other trading activities	Unrestricted fund	Restricted fund	Total 2020	Unrestricted fund	Restricted fund	Total 2019
	£	£	£	£	£	£
Fund raising	30,526	-	30,526	32,903	-	32,903
Shop income	52,880	-	52,880	87,577	-	87,577
	<u>83,406</u>	<u>-</u>	<u>83,406</u>	<u>120,480</u>	<u>-</u>	<u>120,480</u>

The Leicester & Leicestershire Animal Aid Association

Notes to the Accounts

For the year ended 31 December 2020

3	Schedule of Investment income	Unrestricted fund	Restricted fund	Total 2020	Unrestricted fund	Restricted fund	Total 2019
		£	£	£	£	£	£
	Bank deposit interest	1,460	-	1,460	4,971	-	4,971
	Dividend income	14,953	-	14,953	34,277	-	34,277
	Tax rebate on covenants and gift aid	17,223	-	17,223	15,455	-	15,455
		<u>33,636</u>	<u>-</u>	<u>33,636</u>	<u>54,703</u>	<u>-</u>	<u>54,703</u>
3a	Other Income	Unrestricted fund	Restricted fund	Total 2020	Unrestricted fund	Restricted fund	Total 2019
	Grant income	3,000	-	3,000	-	19,558	19,558
	CJRS Income	40,515	-	40,515	-	-	-
	Rental income	2,160	-	2,160	2,125	-	2,125
		<u>45,675</u>	<u>-</u>	<u>45,675</u>	<u>2,125</u>	<u>19,558</u>	<u>21,683</u>
4	Fundraising costs	Unrestricted fund	Restricted fund	Total 2020	Unrestricted fund	Restricted fund	Total 2019
		£	£	£	£	£	£
	Fundraising	31,615	-	31,615	46,778	-	46,794
	Advertising	3,110	-	3,133	5,107	-	5,107
		<u>34,748</u>	<u>-</u>	<u>34,748</u>	<u>51,901</u>	<u>-</u>	<u>51,901</u>
5	Costs of activities in furtherance of the Charity's objectives	Unrestricted fund	Restricted fund	Total 2020	Unrestricted fund	Restricted fund	Total 2019
		£	£	£	£	£	£
	Salaries and wages	345,218	39,698	384,916	327,655	50,455	378,110
	Social security costs	18,601	-	18,601	21,456	-	21,456
	Veterinary and medical fees	50,088	2,588	52,676	60,706	2,395	63,101
	Rates and water charges	3,115	-	3,115	2,193	-	2,193
	Food and consumables	41,733	1,387	43,120	38,472	3,530	42,002
	Cleaning and waste disposal charges	8,576	-	8,576	10,263	-	10,263
	Training	1,223	-	1,223	354	120	474
	Heating and lighting	13,012	-	13,012	16,843	-	16,843
	Repairs and renewals	12,781	1,638	14,419	3,217	11,509	14,726
	Insurances	8,154	-	8,154	8,678	-	8,678
	Sundry expenses	4,835	-	4,835	4,008	560	4,568
	Depreciation of buildings	33,052	-	33,052	30,051	-	30,051
	Depreciation motor vehicles	642	-	642	857	-	857
	Depreciation plant and machinery	1,499	-	1,499	1,666	-	1,666
	Motor expenses	3,700	-	3,700	3,937	77	4,014
	Printing postage and stationery	20,805	-	20,805	23,508	-	23,508
	Telephone charges	2,848	23	2,871	2,847	190	3,037
	Computer and internet	2,564	-	2,564	1,605	579	2,184
	Bank charges	862	-	862	102	-	102
	Subscriptions	715	-	715	668	-	668
	Shop running costs	25,849	-	25,849	28,183	-	28,183
		<u>599,872</u>	<u>45,334</u>	<u>645,206</u>	<u>587,269</u>	<u>69,415</u>	<u>656,684</u>

The Leicester & Leicestershire Animal Aid Association

Notes to the Accounts
For the year ended 31 December 2020

6 Support costs

	Unrestricted fund	Total 2020	Unrestricted fund	Total 2019
	£	£	£	£
Governance costs				
Salaries and wages	4,017	4,017	4,020	4,020
Social security costs	434	434	436	436
Legal and professional fees	519	519	445	445
Auditors' remuneration - Audit	4,740	4,740	2,970	2,970
Auditors' remuneration - Non Audit	5,763	5,763	4,681	4,681
	<u>15,473</u>	<u>15,473</u>	<u>12,552</u>	<u>12,552</u>

7 Staff costs

	2020 £	2019 £
Wages and Salaries	398,455	406,123
Employers National Insurance	19,035	21,892
Employers Pension Contributions	10,782	10,997
	<u>428,272</u>	<u>439,012</u>

	2020	2019
The average number of employees was:	<u>34</u>	<u>36</u>

Personnel, deemed as key to the purposes of the charity by the trustees received remuneration in the year totalling £44,511 (2019 - £44,568).

Key personnel are occasionally reimbursed for travel costs, these however are not material to the financial statements. No employee has received remuneration in excess of £60,000 in the current or prior financial period.

The trustees are all volunteers and received no remuneration or reimbursement of expenses in this year or in the previous year.

7a Taxation

No taxation is payable by the charity for the year as it is able to make use of the tax exemption on income and capital gains available to charities.

The taxation charge is in relation to the profit on ordinary activities of the the subsidiary and is in relation to an under provision in 2019.

	Listed	Total 2020	Total 2019
	£	£	£
Cost or Valuation brought forward	1,309,008	1,309,008	1,120,640
Addition	977,628	977,628	1,079,364
Disposals	(998,761)	(998,761)	(1,079,364)
Change in market value	112,504	112,504	188,368
Cost or Valuation carried forward	<u>1,400,379</u>	<u>1,400,379</u>	<u>1,309,008</u>

The Leicester & Leicestershire Animal Aid Association

Notes to the Accounts

For the year ended 31 December 2020

8	Charity Investments	Listed	Unlisted	Total	Total
				2020	2019
		£	£	£	£
	Cost or Valuation brought forward	1,309,008	1	1,309,009	1,120,641
	Addition	977,628	-	977,628	1,079,364
	Disposals	(998,761)	-	(998,761)	(1,079,364)
	Change in market value	112,504	-	112,504	188,368
	Cost or Valuation carried forward	<u>1,400,379</u>	<u>1</u>	<u>1,400,380</u>	<u>1,309,009</u>

The charity owns the whole of the issued ordinary share capital of Leicester Animal Aid Ltd, a company registered in England, no.07064232. The subsidiary is used for non-primary purpose trading activities. Available profits are gifted to the charity and subsequently treated as donations. A summary of the results of the subsidiary is shown below:

	2020	2019
	£	£
Profit and loss account		
Turnover	56,092	92,224
Cost of sales	<u>(14,723)</u>	<u>(16,916)</u>
Gross profit	41,369	75,308
Administrative expenses	(24,893)	(21,035)
Corporation tax	<u>(3,312)</u>	<u>5,652</u>
Profit after taxation	<u>13,164</u>	<u>59,925</u>
Balance Sheet		
Assets	29,387	30,151
Liabilities	<u>(1,752)</u>	<u>(15,680)</u>
	<u>27,635</u>	<u>14,471</u>
Share capital	1	1
Profit and loss	<u>27,634</u>	<u>14,470</u>
Shareholders' funds	<u>27,635</u>	<u>14,471</u>

Listed investments relate to a portfolio, managed on behalf of the charity by a professional independent third party.

Investments consist of the following;

	2020	2019
	£	£
Listed holdings- UK equities	1,373,741	1,237,010
Cash on deposit	<u>26,638</u>	<u>71,998</u>
	<u>1,400,379</u>	<u>1,309,008</u>

The Leicester & Leicestershire Animal Aid Association

Notes to the Accounts
For the year ended 31 December 2020

9 Group Tangible assets	Freehold Land and Buildings	Plant and Machinery	Motor Vehicles	Total
Cost	£	£	£	£
At 1 January 2020	1,750,639	59,372	10,970	1,820,981
Additions	9,977	-	-	9,977
Disposals	-	-	-	-
At 31 December 2020	<u>1,760,616</u>	<u>44,434</u>	<u>10,970</u>	<u>1,830,958</u>
Depreciation				
At 1 January 2020	584,685	44,380	8,401	637,466
Charge for the year	33,052	1,499	642	35,193
Eliminated on disposal	-	-	-	-
At 31 December 2020	<u>617,737</u>	<u>38,153</u>	<u>9,043</u>	<u>672,659</u>
Net book value				
At 31 December 2020	<u>1,142,879</u>	<u>6,281</u>	<u>1,927</u>	<u>1,158,299</u>
At 31 December 2019	<u>1,165,954</u>	<u>14,992</u>	<u>2,569</u>	<u>1,183,515</u>
9 Charity Tangible assets	Freehold Land and Buildings	Plant and Machinery	Motor Vehicles	Total
Cost	£	£	£	£
At 1 January 2020	1,750,639	44,434	10,970	1,806,043
Additions	9,977	-	-	9,977
Disposals	-	-	-	-
At 31 December 2020	<u>1,760,616</u>	<u>44,434</u>	<u>10,970</u>	<u>1,816,020</u>
Depreciation				
At 1 January 2020	584,685	37,455	8,401	630,541
Charge for the year	33,052	698	642	34,392
Eliminated on disposal	-	-	-	-
At 31 December 2020	<u>617,737</u>	<u>38,153</u>	<u>9,043</u>	<u>664,933</u>
Net book value				
At 31 December 2020	<u>1,142,879</u>	<u>6,281</u>	<u>1,927</u>	<u>1,151,087</u>
At 31 December 2019	<u>1,165,954</u>	<u>6,979</u>	<u>2,569</u>	<u>1,175,502</u>

As at 31 December 2020 Freehold property was held in the name of the holding trustees, being; Jessica Rose Bostock and Dana Newcombe. Subsequent to the year end, as at 15 July 2021, title was transferred to the Official Custodian for Charities under the power given in sections 69 and 90 of the Charities Act 2011.

The Leicester & Leicestershire Animal Aid Association

Notes to the Accounts
For the year ended 31 December 2020

10 Debtors	Group		Charity	
	2020	2019	2020	2019
	£	£	£	£
Trade debtors	720	1,263	-	-
Amounts owed from subsidiary company	-	-	647	10,007
Prepayments and accrued income	127,821	17,576	125,179	14,855
VAT receivable	5,970	5,335	5,170	2,670
	<u>134,511</u>	<u>24,174</u>	<u>130,996</u>	<u>27,532</u>

11 Creditors: amounts falling due within one year	Group		Charity	
	2020	2019	2020	2019
	£	£	£	£
Trade creditors	4,767	20,836	4,756	17,868
Accruals and deferred income	7,739	4,829	6,806	4,369
Other creditors	611	2,586	611	2,586
	<u>13,117</u>	<u>28,251</u>	<u>12,173</u>	<u>24,823</u>

12 Group funds and funds transfers					Balance
	at 01.01.20	Incoming	Outgoing	Transfers	at 31.12.20
	£	£	£	£	£
Unrestricted					
General	1,590,325	1,122,836	(540,901)	(12,064)	2,160,196
Designated:					
Rehoming Centre Operations	1,000,000	-	-	-	1,000,000
Rehoming Centre Maintenance	100,000	-	-	-	100,000
Business Development	150,000	-	-	-	150,000
Outreach Support	25,000	-	-	-	25,000
	<u>1,275,000</u>	-	-	-	<u>1,275,000</u>
Restricted					
Special purpose donations					
- Kennels Enrichment	6,033	4,230	(627)	-	9,636
- Cattery Enrichment	1,916	8,892	(1,479)	-	9,329
P Dakin Legacy	1,671	-	-	-	1,671
Grants re Dog Enrichment	-	10,400	(800)	(9,600)	-
Jean Chuter Memorial Fund	1,334	-	-	-	1,334
Community Pet Support Scheme	-	20,764	(42,428)	21,664	-
Petplan (Site signs Project)	304	-	-	-	304
Dog Adventure Playground Project 2019	842	-	-	-	842
	<u>12,100</u>	<u>44,286</u>	<u>(45,334)</u>	<u>12,064</u>	<u>23,116</u>
Total funds	<u>2,877,425</u>	<u>1,167,122</u>	<u>(586,235)</u>	<u>-</u>	<u>3,458,312</u>

The Leicester & Leicestershire Animal Aid Association

Notes to the Accounts
For the year ended 31 December 2020

12 Charity funds and funds transfers

	Balance at 01.01.20	Incoming	Outgoing	Transfers	Balance at 31.12.20
	£	£	£	£	£
Unrestricted					
General	1,575,855	1,069,956	(501,184)	(12,064)	2,132,563
Designated:					
Rehoming Centre Operations	1,000,000	-	-	-	1,000,000
Rehoming Centre Maintenance	100,000	-	-	-	100,000
Business Development	150,000	-	-	-	150,000
Outreach Support	25,000	-	-	-	25,000
	<u>1,275,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,275,000</u>
Restricted					
Special purpose donations					
- Kennels Enrichment	6,033	4,230	(627)	-	9,636
- Cattery Enrichment	1,916	8,892	(1,479)	-	9,329
P Dakin Legacy	1,671	-	-	-	1,671
Grants re Dog Enrichment	-	10,400	(800)	(9,600)	-
Jean Chuter Memorial Fund	1,334	-	-	-	1,334
Community Pet Support Scheme	-	20,764	(42,428)	21,664	-
Petplan (Site signs Project)	304	-	-	-	304
Dog Adventure Playground Project	842	-	-	-	842
	<u>12,100</u>	<u>44,286</u>	<u>(45,334)</u>	<u>12,064</u>	<u>23,116</u>
Total funds	<u>2,862,955</u>	<u>1,114,242</u>	<u>(546,518)</u>	<u>-</u>	<u>3,430,679</u>

12 Group and Charity Funds and funds transfers continued

Transfers can occur when project spending has been charged through general reserves but related to restricted funds. Furthermore, where funds relate to capital projects, the policy is to make a transfer to unrestricted funds once the capital spend has taken place. In the year the analysis of the transfers were as follows:

	£
Costs charged through general reserves	22,041
Capital spend	<u>(9,977)</u>
	<u>12,064</u>

Grant - re Dog Enrichment

Funds were received from Support adoption and were designated by the trustees to be used towards the dog adventure playground project, amounting to £9,600 in the year. Total of £ 9,977 was spent on the project leaving an deficit of £377 which has been shown as a transfer from unrestricted funds.

Community Pet Support Scheme

A scheme set up to help the elderly, disabled, isolated and vulnerable people to help them keep their cherished pets in their homes.

13 Group analysis of net assets by fund

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£	£
Fixed Assets	2,173,313	385,365	-	2,558,678	2,492,523
Current Assets	-	889,635	23,116	912,751	413,153
Current Liabilities	(13,117)	-	-	(13,117)	(28,251)
	<u>2,160,196</u>	<u>1,275,000</u>	<u>23,116</u>	<u>3,458,312</u>	<u>2,877,425</u>

The Leicester & Leicestershire Animal Aid Association

Notes to the Accounts
For the year ended 31 December 2020

13 Group analysis of net assets by fund

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£	£
Fixed Assets	2,173,313	385,365	-	2,558,678	2,492,523
Current Assets	-	889,635	23,116	912,751	413,153
Current Liabilities	(13,117)	-	-	(13,117)	(28,251)
	<u>2,160,196</u>	<u>1,275,000</u>	<u>23,116</u>	<u>3,458,312</u>	<u>2,877,425</u>

13 Charity analysis of net assets by fund

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£	£
Fixed Assets	2,144,736	406,731	-	2,551,467	2,484,511
Current Assets	-	868,269	23,116	891,385	403,267
Current Liabilities	(12,173)	-	-	(12,173)	(24,823)
	<u>2,132,563</u>	<u>1,275,000</u>	<u>23,116</u>	<u>3,430,679</u>	<u>2,862,955</u>

14 Commitments

The charity had total guarantees and commitments at the balance sheet date of £20,054 (2019- £26,482).

15 Related party transactions

As explained in note 8 under investments. Donations received in the year from the subsidiary was £Nil (2019 - £64,747). Donations received, without restrictions, from the trustees was £1,779 in the year.