EKFWI TRUSTEE ANNUAL REPORT

All WIs must prepare a Trustee Annual Report at the end of the financial year to accompany their financial statement.

All WIs with income over £5000 must complete the online annual return to the Charity Commission.

WIs only have to send the Charity Commission a copy of their annual report and accounts (financial statement) if total income is over £25,000, although all charities must make their accounts and trustee annual report available to the public on request.

The following table lists the required section headings of the trustee annual report that are mandatory under charity law and the suggested content for a WI. Only brief details are required under each heading. (Larger charities must provide additional detail but this is not applicable to a WI.)

This note is based on Charity Commission guidance, available at https://www.gov.uk/government/publications/charity-reporting-and-accounting-the-essentials-november-2016-cc15d. The Charity Commission also publishes a pro-forma report template that you may choose to use, at https://www.gov.uk/government/publications/trustees-annual-report-template

Report title	EKFWI Trustee Annual Report for the period from 1.2.2025 to 31.1.2026
Reference and administrative details	
Charity name	Kennington WI
Registration number	229403
Charity's principal address	228 Faversham Road, Kennington, Ashford, Kent, TN24 9AN
Names of the charity trustees	Mrs Nicki Short, Mrs Debra Harris, Mrs Denise Masters, Mrs Chris Tester, Mrs Jan Wilkinson, Mrs Carole Urquhart, Ms Tracey Boorman, Mrs Julia Till, Mrs Janice Powell, Mrs Maureen Bell, Mrs Mary Sharp
Structure, governance & management	
Type of governing document and how the charity is constituted	The WI is an association governed by the Constitution and Rules for Women's Institutes, signed on 27.1.1918
How trustees are appointed	At the WI's Annual Meeting, at least three Committee Members who are the trustees of the WI are elected by the members of the WI from their number. Up to three additional Committee members may be co-opted as long as there is a majority of elected Committee Members.
Objectives and activities	
Summary of the objects set out in the governing document	The WI objects are to advance the education of women and girls, to promote sustainable development and to advance health for the public benefit.
Summary of the main activities undertaken for the public benefit	Had a stall at the local community Summer Fayre to raise funds for the community and our WI, selling cakes, books, jewellery and a bottle tombola. Laid a wreath at the local memorial on Remembrance Day. Held 8 meetings with educational speakers on A Palace of Very Crystal, Wildlife of Africa, History of the Arts & Crafts Garden, The Road to the Vicarage, Suffragettes, Wood Turning, Elizabeth Barton Maid of Kent, Good Sax Guide. Enjoyed music themed members night with singing from Colby organised by 2 of our groups.

	Declaration for Public benefit: The trustees confirm they have had due regard to the Charity Commission guidance on public benefit in determining the activities undertaken by the charity. The trustees are satisfied that the WI's activities, as explained in this report, are in accordance with the regulations on public benefit.
Achievements and performance	Had a stand to represent our WI at the Kennington Community Council Annual Assembly Outings to Doddinton Hall, The American Garden at Saltwood ,Hyde Hall, Godinton House, Godmersham Park Heritage Centre, Knowle Hill Farm, Brighton, Bluewater We held a Curry Night, Bacon Butty morning and Christmas Fayre all open to our members and the community. We held a Defib training session attended by 10 members We have an active Catering Group which cater for many functions and events within the community. We have a Primrose Group for members who cannot attend the Group Meeting. We arrange to pick up members so they can attend various activities including games, talks and cake. We have 12 special interest groups which each organise their own individual activities programme. New Members joined 7. Total 99 members which include 5 dual members
Financial review	Our funds held at the end of January 2026 are £37,561.70 This amount is required to maintain our hall and run our WI for the next year. See Financial Statement and Budget for breakdowns.
Optional information	Each year we offer two of our members a bursary to be used for an educational activity or course.
Declaration and signature	The WI Committee Members declare that they have approved the trustee report. Signed on behalf of the trustees: DENISE M MASTERS *Name*..... *Signature*.....D M Masters *Position*...TREASURER... *Date*.....1 FEB 2026....