Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	04	2024	**To**	31	03	2025

Section A Reference and administration details

Charity name	CONONLEY VILLAGE INSTITUTE
Other names charity is known by	
Registered charity number (if any)	223015
Charity's principal address	Cononley Village Institute
	Main Street
	Cononley, KEIGHLEY
	Postcode **BD20 8NT**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cononley Parish Council	N/A	Whole year	N/A
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated Trust
Trustee selection methods (eg. appointed by, elected by)	Sole Trustee Parish Council

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trust is managed in accordance with general trust law and local government law and procedures. The day to day management of the trust is carried out by an advisory committee whose decisions and actions are reviewed by the Sole Trustee and, when required, authorised by the Sole Trustee, through a monthly authorisation process. The Sole Trustee manages risk with advice from the committee.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To manage the Cononley Village Institute and associated activities as a community resource for the benefit of the residents of Cononley

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The provision of the building to hirers both commercial and private for regular hire and personal events. Central is its use by a Nursery, providing an important facility to the village. Other regular hirers provide mainly exercise classes, although there is a thriving Art Club.. It is also regularly used by community members for a range of parties, and the Institute itself organises a number of community events such as a Scarecrow festival, Christmas Fair, Music Mayhem and a monthly Cinema Club..

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The core volunteer base is the 5 members of the Advisory committee who run the Institute and organise events, repairs and developments. Additionally there are 20 - 30 volunteers who help at events on the day.

Summary of the main achievements of the charity during the year

The focus of the Trust this year has been implementing the significant changes in the building aimed to improve energy usage and usability of the accommodation. Extensive insulation has been added, a lowered ceiling in the Nursery room, solar panels fitted, improved lighting and electrics, air conditioning for the Kitchen/Nursery room,additional storage and refurbishment of flooring. The total project expenditure came to £62,000 which was funded from the Institute Development Fund and General reserve and a “levelling up” grant of £36,554 from North

Yorkshire County Council.

Subsequently the 24/25 winter demonstrated a real change in the capability to maintain a comfortable environment at reduced costs for all users.

Brief statement of the charity's policy on reserves	The charity maintains a General reserve against any unforeseen needs, a reserve to support new developmens or activities and a reserve for major maintenance requirements. Additionally the profits from the Beer Festival, which is a joint event with the Festival team are held as a rerserve for funding agreed amounts for both the Institute and other agreed community activities.
Details of any funds materially in deficit	

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about: • the charity's principal sources of funds (including any fundraising); • how expenditure has supported the key objectives of the charity; • investment policy and objectives including any ethical investment policy adopted.	The charity's principal funding is from hire charges particularly from the Nursery and, regular users like exercise classes and casual users for parties etc.Development and Major maintenance are strongly supported by Institute run events like the Scarecrow Festival andin cooperation with major event groups such as the Beer Festival Expenditure fulfils the key aim of providing support to the community both through maintaining and developing the Instituite building and funding community activity. No investments are held

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	K W Clark.
Full name(s)	K. H. CLARK
Position (eg Secretary, Chair, etc)	CHAIR
Date	13/12/2025.

5



Charity Name	No (if any)
Cononley Village Institute	223015

Receipts and payments accounts

CC16a

For the period from	Period start 01/04/2024	To	Period end date 31/03/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hire (Nursery)	8423			8423	8423
Regular Hire	6028			6028	6028
Casual Hire	1465			1465	1465
Other Income	0			0	0
Event Income		12062		12062	5488
Grants	0	0		0	36964
Donations		0		0	0
Interest	1251			1251	1251
VAT Repaid	0	9822	0	9822	19644
Sub total *(Gross income for AR)*	17166	21884	0	39050	79262
A2 Asset and investment sales, (see table).					
	0	0	0	0	
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	17166	21884	0	39050	79262
A3 Payments					
Bank Charges	84			84	84
Licences/Rates	948			948	948
Developments		53307		53307	14782
Maintennance/Inspections	3425			3425	3425
Major maintenance/Renewal		0		0	0
Caretaker/Booking Agent	3445			3445	3445
Gas	4375			4375	4375
Water	727			727	727
Electricity	1164			1164	1164
Telecomms	399			399	399
Event Expenses		5610		5610	1729
Shared Profit Payment		400		400	800
Fund Raising		414		414	827
Health and Safety	0			0	0
Sub total	14568	59731	0	74299	32706
A4 Asset and investment purchases, (see table)					
	0	0	0	0	
	0	0	0	0	
Sub total	0	0	0	0	0
Total payments	14568	59731	0	74299	32706
Net of receipts/(payments)	2599	-37847	0	-35249	46556
A5 Transfers between funds	3500	-3500	0	0	0
A6 Cash funds last year end	4868	78380	0	83248	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Unrestricted	10967	0	0
	Development	0	9323	0
	Major maintenance		9826	
	Beer Festival		2883	
	General Reserve	0	15000	0
	Total cash funds (agree balances with receipts and payments account(s))	10967	37032	0

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	K.H. CLARK	K. H. CLARK	13/12/25

7

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of	Charity Name: Cononley Village Institute		
On accounts for the year ended	31/3/2025	**Charity no (if any)**	223015
Set out on pages			

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/3/2021

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: A K Brown **Date:** 10 Dec 2025

Name: Councillor Andy BROWN

Relevant professional qualification(s) or body (if any): M.Sc(Ecm)

Address: Sunny Bank, Main Street, Cononley
BD20 8LL

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None

AK Brown

Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	04	2024	**To**	31	03	2025

Section A Reference and administration details

Charity name	CONONLEY VILLAGE INSTITUTE
Other names charity is known by	
Registered charity number (if any)	223015
Charity's principal address	Cononley Village Institute
	Main Street
	Cononley, KEIGHLEY
	Postcode **BD20 8NT**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cononley Parish Council	N/A	Whole year	N/A
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7				
8				
9				
10				
11				
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13				
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16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated Trust
Trustee selection methods (eg. appointed by, elected by)	Sole Trustee Parish Council

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
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The Trust is managed in accordance with general trust law and local government law and procedures. The day to day management of the trust is carried out by an advisory committee whose decisions and actions are reviewed by the Sole Trustee and, when required, authorised by the Sole Trustee, through a monthly authorisation process. The Sole Trustee manages risk with advice from the committee.

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Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	K W Clark.
Full name(s)	K. H. CLARK
Position (eg Secretary, Chair, etc)	CHAIR
Date	13/12/2025.

5



Charity Name	No (if any)
Cononley Village Institute	223015

Receipts and payments accounts

CC16a

For the period from	Period start 01/04/2024	To	Period end date 31/03/2025

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Electricity	1164			1164	1164
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		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	K.H. CLARK	K. H. CLARK	13/12/25

7

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of	Charity Name: Cononley Village Institute		
On accounts for the year ended	31/3/2025	**Charity no (if any)**	223015
Set out on pages			

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Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: A K Brown **Date:** 10 Dec 2025

Name: Councillor Andy BROWN

Relevant professional qualification(s) or body (if any): M.Sc(Ecm)

Address: Sunny Bank, Main Street, Cononley
BD20 8LL

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None

AK Brown