

EAST LEAKE VILLGE HALL TRUSTEE ANNUAL REPORT

Charity Name	East Leake Village Hall
Charity Address	45 Main Street, East Leake, LE12 6PF
Charity Number	217061

Trustees Annual Report for the period 1st January to 31st December 2024

Charity Trustees

Name	Office	Dates acted if not for the whole year
Keith Benedict	Chair	
Jacqueline Owen	Secretary	
Mike Sharp		
Chris Garbett		
Mike Park		
Sarah Kennedy		
Mair Hewitt		

Custodian Trustees

East Leake Parish Council, 47 Main Street, East Leake LE12 6PF
 Holders of the asset known as East Leake Village Hall which consists of a large main hall with stage, kitchen/store room and small meeting room, car parking space and rear garden

Description of the charity

Type of Governing Document	Constitution dated 1981
How the Charity is constructed	5 Parish Representatives and 4 user group representatives in line with the Constitution. The Parish Councillors advise on the appointment of Parish Representatives. User groups representatives is subject to voting if more than 4 user groups apply. An annual application form is sent to all user groups prior to the Annual General Meeting.
Trustee Selection method	Decision within the formed committee. Not all committee members are currently trustees. 7 members are Trustees
Summary of the objects of the charity set out in its governing document	Management of the Village Hall
Summary of the main activities in relation to these objectives	Ensuring the Village Hall is well maintained and hired out to regular user groups, individuals for private functions and community groups providing services to the residents of East Leake. To ensure the Village Hall provides a range of social, recreational, educational and leisure opportunities at reasonable cost

<p>Summary of the main achievements of the Charity during the year 2024</p>	<p>Rewiring of the hall to ensure compliant with electrical regulations. Fitting of LED lighting throughout Replacement Emergency Lighting system Repairs to key areas including rear porch and crack to wall in meeting room Grant to support utility bills £5000 Grants to support LED and electrical work via UK Shared Prosperity Fund Increasing awareness of the hall in the local community by utilising Social Media and local newsletter publications An increase in fundraising including local fundraising groups focusing on the hall to enable much of the repair work to be undertaken Completion of a professional fire risk assessment Removal of a large birds nest in the loft space following a bat survey. The nest was considered a potential fire risk. Netting applied to prevent bird access in the future Increased use of the hall, particularly at weekends for birthday parties, evening events and artisan and second hand markets.</p>
<p>Governance</p>	<p>The committee have continued to work hard at implementing all necessary policies and procedures required to ensure the safe operation of the hall as a community facility</p> <p>Plans have been made to ensure that there is a robust maintenance plan in place along with plans for future professional risk assessments to be carried out in 2025</p> <p>Following a change in Treasurers the Charity found itself locked out of their Santander Bank Account, a serious incident report was logged with the Charity Commission and eventually closed some six months later when Santander enabled the Charity to regain access to the bank account. Trustee loans covered any necessary expense in the intervening period</p> <p>A survey was carried out by Rural Communities Action Nottinghamshire (RCAN) to obtain the view of user groups and residents of the village on the function of the village hall</p>
<p>Policy on Financial Reserves</p>	<p>Such a policy did not exist previously, this is now in place with a reserve set of a minimum of three months outgoing costs equivalent. The hall has two bank accounts, deposit and savings.</p>
<p>Details of any funds materially in deficit</p>	<p>None</p>
<p>Review of financial details</p>	<p>The main source of income is derived from hire charges in letting the hall to regular users, private individuals Fundraising is now carried out on a regular basis with set events happening throughout the year. Grant funding is applied for as and when</p>
<p>Engagement with other organisations</p>	<p>The Charity maintains links with the East Leake Parish Council as two Parish Councillors are Trustees and committee members</p>

	The Charity is an active member of the Rural Communities Action Nottinghamshire (RCAN) attending regular meetings
Future Plans	<p>To continue fund raising to:</p> <p>Replace the 1980's leaking roof</p> <p>To have a Legionella Risk Assessment</p> <p>To have an Asbestos Risk Assessment</p> <p>To replace the boxing over radiator pipes in the main hall</p> <p>To have a new kitchen</p> <p>To increase the number of Parish Representatives</p> <p>To continue fundraising and increasing the profile of the village hall in the local community</p>

The Trustees declare that they have approved the trustee's report above

Signed on behalf of the Charity Trustees

Signature:

Name: Mike Sharpe Chairman ELVH Management Committee

Dated:



Section A

Independent Examiner's Report

Report to the trustees

Charity Name: EAST LEAKE VILLAGE HALL

On accounts for the year ended

2024

**Charity no
(if any)**

217061

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended .

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

21/10/25

Name:

S FORDYCE

Relevant professional qualification(s) or body (if any):

N/A

Address:

17 TOWSON FIELD

EAST LEAKE

LE12 6RY

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).