Registered Charity Number: 214935

FRIENDS OF ORPINGTON HOSPITAL

ANNUAL TRUSTEES REPORT AND ACCOUNTS
YEAR ENDED 31 MARCH 2026

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Office and contact
c/o Shop and Refreshment Bar
At Orpington Hospital
Sevenoaks Road
Orpington
Kent

FRIENDS OF ORPINGTON HOSPITAL

LEGAL AND ADMINISTRATIVE INFORMATION

YEAR ENDED 31 MARCH 2026

Name and Nature of Charity

The full name of the charity is The Friends of Orpington Hospital. It is a charity governed by a constitution agreed by members at a general meeting and is registered with the Charity Commissioners for England and Wales. The charity registration number is 214935.

Charity Trustees and Other Officers

The Trustees of the charity are members elected to a committee at an annual general meeting. One third of the members retire annually but are eligible for re-election. Officers are elected by the committee members. In 2025/26 the officers were:

Trustees

Mr K Evans	-	Chairman and Treasurer of the Shop
Mr R S M Baird	-	Treasurer
Mr C Nash	-	Hospital Grants
Mrs K Fisk	-	Responsible for the Shop
Mrs J Mander	-	Refreshment Bar
Mr Z Yusuf	-	Hospital Events
Mrs C Millard	-	Refreshment Bar

Member of the Committee

Mrs J Sturgess	-	Committee Secretary

Mr Peter Bartle is responsible for purchasing and stocking of the Refreshment Bar and the Shop.

The Chairman, through the Committee, is responsible for the overall running of the Charity. The other Trustees or Committee members are responsible for the day to day running of their respective activity.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The trustees have adopted provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS102) in preparing the annual report and financial statements of the charity.

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Advisers

Bankers. Lloyds Bank Plc.,177 High Street, Orpington, BR6 0LJ

Accountants Affinia, Lynwood House, Crofton Road, Orpington, Kent BR6 8QE

Insurers Ansvar Insurance,1 Market Square, Circus Street, Brighton BN2 9AS

FRIENDS OF ORPINGTON HOSPITAL

ANNUAL REPORT OF THE TRUSTEES

1. Objects and Policies

1.1 Objectives for the public benefit

The principal objects and purpose of the Friends, as set out in the constitution, are:

(i) to mobilise, encourage, foster and maintain the interest of the public in the patients and staff, and the support of the work of the Hospital, by means of voluntary service;
(ii) to provide funds for the purpose of supplementing, for the public benefit, the resources of the Hospital Service;
(iii) to recruit and assist in the recruitment of voluntary workers in and for the Hospital;
(iv) to provide a link between the Hospital and the community which it serves.

The trustees confirm that they have referred to the guidance contained in the charity commission's general guidance on public benefit when reviewing the charity's aims and objectives.

1.2 Policies

The policies adopted to achieve the objects comprise:

(i) the operation of a Shop and Refreshment Bar within the hospital for the public benefit of patients, visitors and staff;
(ii) presentations to community groups about the work undertaken by the Friends;
(iii) the raising of funds through subscriptions, donations, legacies and fund-raising events and also through the trading activities of the Shop and Refreshment Bar.

1.3 Risk

The trustees annually review the risks that the charity faces. The financial assets of the Friends are held in current and deposit accounts with reputable banks and other such institutions. There are also minor areas of risk relating to our volunteers working in the Refreshment Bar and Shop which have been covered by procedures and insurance. During the year, insurance was provided by Ansvar Insurance arranged through Arthur J Gallagher Insurance Brokers Ltd.

2. Organisation

There are two parts to the organisation. The first is the Main Charitable Activity managed by the elected committee who are concerned mainly with the charitable activities and links with the community. The second is the trading activities of the Shop and the Refreshment Bar. Because our suppliers cannot split their invoices between the two services, we have therefore had to combine the trading results although we will continue to show the sales of each activity separately. All the Trustees and Committee members concerned with running the Shop, Refreshment Bar and Main Charitable Activity are volunteers.

3. Review of 2025/26

3.1 The future

The Shop and Refreshment Bar traded very successfully for the year and play a much appreciated part in Hospital life for patients, staff and visitors. During the year the Friends donated £115,746 to the Hospital, patients and staff. The Friends still have considerable funds available to improve the Hospital's facilities and services. The Trustees are confident that the Friends will continue to play an important role for the benefit of patients, staff and visitors.

3.2 Trustees and Committee

I would like to thank the Trustees and Committee members for their hard work and dedication over the past year. Those members running the Shop and Refreshment Bar deserve great praise for continuing to provide this valuable resource to staff, patients and visitors. During the year, they and their band of hard working volunteers made a surplus of £37,811 which will be used for projects to benefit the Hospital.

We continue to develop excellent relationships with the Hospital in general, and with all wards.

In conclusion I feel the future of the Friends is sound and our volunteers continue to rise to every challenge thrown at them. I reiterate my sincere thanks to all for all their hard work.

3.3 Charitable Activities

Procedures, agreed with the Hospital, provide for the submission of sufficient details of proposals for financial assistance for projects to enable the Trustees, when considering the proposals, to fulfil their obligations to act prudently and lawfully, in accordance with the constitution.

In this year we have funded a total of £115,746 spread over a wide range of projects including informative video programmes for Hip and Knee Replacement, hoists for beds and refurbishment of Day Rooms.

In discussion with Ward Managers and other staff, it became clear that there was a need for a simple procedure for staff to request small non-medical items, for example in the Rehabilitation Wards they need games to stimulate the patients. We have therefore introduced a Discretionary Fund where small items can be purchased or grants made without going through the more rigorous procedures necessary for larger proposals. This Discretionary Fund has proved to be very popular with the Staff allowing them to provide a kinder service to the patients for example by arranging small parties to celebrate events such as Christmas and Easter.

3.4 Trading Activities

Both the Shop and the Refreshment Bar had very successful trading years. The Shop made sales of £50,808, considerably more than the previous year. The Refreshment Bar achieved sales of £66,317 also considerably more than last year. Both are manned by our hard working volunteers who turn up day after day to provide this much appreciated service to the Hospital community, whether patients, staff or visitors. Our volunteers deserve a great deal of praise and thanks.

The trading surplus made by both the Shop and the Refreshment Bar amounted to £37,811 all of which will go into the Friends' funds for the benefit of patients, staff and visitors.

3.5 Services of Unpaid Volunteers

The charity is dependent entirely on the services of unpaid volunteers for all its services. The many appreciative comments attest to the value placed on these services by our customers.

Payment is made for some services provided to the Friends mainly insurance cover and the independent examination of our accounts by Affinia. The Trustees are grateful to Affinia for the substantial concessions made in the calculation of their fee.

The only payments made to the Trustees are for any out of pocket expenses. Details of administrative costs are provided in Note 7 to the consolidated accounts (page 13).

3.6 Donations

We are fortunate each year to receive donations and legacies from local organisations and individuals and feel it reflects an appreciation of the efforts of our Volunteers. We are pleased not only to receive the funds but also to know that these individuals felt the Hospital and the Friends were worthy of these gifts.

4. Financial Position

4.1 Details of the charity's funds and how they have been applied are set out in the Accounts on pages 10 to 16. All balances are held for either charitable or for trading activities. The balances are adequate to meet all outstanding commitments. There have been no changes to the accounting policies of the charity since the previous year.

4.2 There have been no important events affecting the charity which have occurred between the date of the balance sheet namely 31 March 2026 and the date on which the Report has been signed.

4.3 The Trustees are able to confirm that the charity's assets are available and adequate to fulfil all the obligations of the charity, particularly in relation to delays or shortfalls in realising the assets into cash.

5. Relationship with any other Charities

The Friends have no direct relationship with any other charities

Mr K Evans (Chairman)
On behalf of all the Trustees
24/09/26

FRIENDS OF ORPINGTON HOSPITAL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the charity trustees on my examination of the accounts of the Charity for the year ended 31 March 2026 which are set out on pages 10 to 16.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 and that an independent examination is needed.

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or

2. the accounts do not accord with those records; or

3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Report) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not considered as part of any independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Affinia

Affinia
Accountants
Lynwood House, Crofton Road, Orpington, Kent, BR6 8QE

Date: 25/9/26

FRIENDS OF ORPINGTON HOSPITAL

STATEMENT OF ALL FINANCIAL ACTIVITIES YEAR ENDED 31 MARCH 2026

	Note	Totals 2026 £	Totals 2025 £
Incoming Resources			
Voluntary Income			
Donations and gifts		2,645	96,227
Membership subscriptions		2,925	135
Activities for generating funds			
Refreshment bar sales		66,317	60,385
Shop		50,808	49,518
Investment income		8,439	10,172
Total Incoming Resources		131,134	216,437
Charitable Activities			
Committee and hospital projects	2	113,066	59,119
Fund raising activities			
Shop and Refreshment Bar supplies		75,744	67,860
Governance Activity			
Shop & Refreshment Bar administration expenses	3	786	1,907
Management and Administration	3	8,452	2,720
Total Resources Expended		198,048	131,606
Movement in Funds			
Net movements in funds for the year		(66,914)	84,831
Total Funds at 1 April 2025		542,758	457,927
Total Funds at 31 March 2026		475,844	£542,758

FRIENDS OF ORPINGTON HOSPITAL

BALANCE SHEET – ALL FINANCIAL ACTIVITIES
AS AT 31 MARCH 2026

	Note	2026 £	2025 £
Fixed Assets			
Tangible assets	4	3,839	709
Current Assets			
Stocks		3,000	3,176
Debtors		6,307	5,385
Cash at bank and in hand	5	480,969	537,234
		490,276	545,795
Creditors: amounts falling due within one year	6	(18,271)	(3,746)
Net Current Assets		472,005	542,049
Net Assets		475,844	£542,758
Funds:			
Unrestricted		475,844	542,758
Total Funds	7	475,844	£542,758

Approved by the Trustees on and signed on their behalf by

K Evans (Chairman) 24/09/26

R S M Baird (Treasurer) 24/9/26

FRIENDS OF ORPINGTON HOSPITAL

NOTES TO THE ACCOUNTS ON PAGES 10 AND 11
YEAR ENDED 31 MARCH 2026

1. Accounting Policies

The Charity constitutes a public benefit entity as defined by FRS102. The Charities (Accounts and Reports) Regulations made under the Charities Act 2011 require the preparation of an account consolidating the results of all activities undertaken by a charity. Separate books of account are maintained, however, for each of the Friends' activities.

a) Accounting Convention

The financial statements have been prepared in accordance with relevant guidance issued by the Accounting Standards Board and the requirements of the Statement of Recommended Practice (SORP) 2015 *Accounting by Charities*. Income from members' subscriptions, all donations, legacies and interest is included as and when it is received. Approvals of expenditure on charitable projects are treated as outstanding commitments, and not as actual expenditure, until invoices are received.

The precise date on which the books for the trading activities are closed each year depends on the date on which stocktaking can be undertaken. There can therefore be small differences in the length of the periods for which the results of those activities are reflected in the accounts from one year to the next. The effect of this on the accounts is not material.

b) Stocks

Stock consists of purchased goods for resale. Stocks are stated at the lower of cost and net realisable value.

c) Fixed Assets

All assets fall into the classification of *Fixtures Fittings and Other Equipment* and are depreciated on a 25% straight line basis over 4 years.

NOTES TO THE ACCOUNTS ON PAGES 10 AND 11
YEAR ENDED 31 MARCH 2026
(Continued)

	2026	2025
	£	£
2. Committee and Hospital Projects		
Chairs for Out Patients	-	8,085
Refurbishment of Bloods waiting area	14,427	16,851
Refurbishment of X-Ray Department	-	10,557
Refurbishment of Out Patients waiting area	16,079	14,536
Chairs for patients	-	2,505
Christmas tree, lights etc. for Hospital	2,340	2,340
Refurb Quebec Ward Day Room	11,308	-
Overbed tables	6,420	-
Staff – Christmas treats	1,196	650
Patients – Christmas gifts and parties	3,963	923
Dementia clocks	6,602	-
Sundry	885	2,675
Fans	1,413	-
Happiness programme	14,400	-
Hip and knee replacement film	31,200	-
Wheelchairs	2,833	-
	113,066	59,119

	2026	2025
	£	£
3. Governance Activity		
Shop and Refreshment Bar	786	1,907
Management and Administration		
Main Charitable Activities	7,496	1,729
AGM and Volunteers Gathering	956	303
Christmas gifts and party for Volunteers	-	688
	9,238	4,627

4. Tangible Fixed Assets

Fixtures and Equipment

	Refreshment Bar/Shop
	£
Cost	
Balance brought forward	3,445
Additions	4,565
Disposals	(1,123)
Balance carried forward	6,887
Depreciation	
Balance brought forward	2,739
Charge for the Year	1,432
Disposals	(1,123)
Balance carried forward	3,048
Net Book Value	
At 31 March 2026	3,839
At 31 March 2025	709

	2026 £	2025 £
5. Cash at Bank and In Hand		
Main Account	468,811	523,646
Refreshment Bar and Shop	12,158	13,588
	480,969	537,234
6. Creditors		
Main Charitable Activities - accruals	15,326	900
Refreshment Bar and Shop	2,945	2,846
	18,271	3,746

7. Movement in Funds and analysis of net assets between funds

	At 1 April 2025 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 March 2026 £
Unrestricted Funds					
Main Charitable Activities	525,715	14,009	(121,518)	35,000	453,206
Refreshment Bar and Shop	17,043	117,125	(76,530)	(35,000)	22,638
Total Funds	542,758	131,134	(198,048)	-	475,844

* **Unrestricted Funds** comprise those funds which the Trustees are free to use in accordance with the charitable objects.

8. Trustees' remuneration

The trustees neither received nor waived any emoluments during the year (2025: Nil)

9. Commitments

The Friends have pledged their support in respect of the following requests for financial support from the charity on the basis of the following budgeted costs as at 31 March 2026:

	£
Replacement windows for Hospital	150,000
Total Commitments	150,000