



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Pottar Heigham Trust Fund

**On accounts for the year
ended**

31 March 2025

**Charity no
(if any)**

209517

Set out on pages

1-10

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Janderchen

Date:

19 January 2026

Name:

SAHWTRA DEHENION

**Relevant professional
qualification(s) or body
(if any):**

FCCA 1409779.

Address:

Puddle Dye Cottage

Hors Road

Pottar Heigham NR29 5LN

EXPENDITURE

POTTER HEIGHAM TRUST FUND

1st APRIL 2024 TO 31st MARCH 2025

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	DATE	PAYEE	Cheque Number	UNITY CURRENT	UNITY SAVINGS	Surgery Transport	Fuel Payments	Grants, Gifts & Donations	Insurance etc	Postage & Sundry	Cambridge & Counties Bank	Afternoon Teas	BARCLAYS
2													
3													
4	1/4/24	Bal Brit Forward									£34,083.67	£625.74	£13,760.23
5													
6	1/4/24	TRANSFER	202019	£500.00									-£500.00
7	1/4/24	TRANSFER	202020		£500.00								-£500.00
8	1/4/24	N. Everitt	202021			£80.00							-£80.00
9	8/4/24	Tea Afternoons	202022									-£41.78	-£41.78
10	8/4/24	Tea Afternoons	202023									-£158.39	-£158.39
11	8/4/24	Tea Afternoons	Income									£133.00	£133.00
12	8/4/24	Tea Afternoons	Income									£122.00	£122.00
13	12/4/24	Cancelled	202024										£0.00
14	12/4/24	Village Hall Tennis	Bacs	-£36.00				£36.00					£0.00
15	12/4/24	Unity Postage	202026							£3.80			-£3.80
16	27/4/24	Zurich Insurance	202027						£96.00				-£96.00
17	30/4/24	Interest									£1,465.36		£0.00
18	30/4/24	N. Everitt	202028			£90.00							-£90.00
19	4/5/24	Loke Insurance	Bacs	-£133.48					£133.48				
20	10/5/24	TRANSFER	Bacs	£12,545.26									-£12,545.26
21	30/5/24	Beneficiaries	Bacs	-£3,960.00			£3,960.00						
22	30/5/24	TRANSFER	Bacs	-£8,500.00	£8,500.00								
23	31/5/24	TRANSFER	Bacs	-£5,500.00	£5,500.00								
24	31/5/24	M & G 2075	Bacs	£5,540.85									
25	31/5/24	M & G 6957	Bacs	£61.97									
26	31/5/24	M & G 2148	Bacs	£352.13									
27	31/5/24	N. Everitt	Bacs	-£90.00		£90.00							
28	11/6/24	Beneficiaries	300001	-£220.00			£220.00						
29	12/6/24	Beneficiaries	300002	-£220.00			£220.00						
30	22/6/24	De Fib Battery	Bacs	-£357.00				£357.00					
31	22/6/24	TRANSFER	Bacs	£500.00	-£500.00								
32	30/6/24	Interest	Bacs		£35.00								
33	30/6/24	Service Charge	Bacs	-£8.11									
34	8/7/24	N. Everitt	Bacs	-£80.00		£80.00							
35	9/7/24	Tea Afternoons	Income	£131.00								£131.00	
36	16/7/24	Tea Afternoons	Bacs	-134.05								-£134.05	
37	31/7/24	N. Everitt	Bacs	-£90.00		£90.00							
38	6/8/24	Tea Afternoons	Bacs	-£13.50								-£13.50	
39	6/8/24	Tea Afternoons	Bacs	-£36.00								-£36.00	
40	22/8/24	Tea Afternoons	Bacs	-£111.55								-£111.55	
41	30/8/24	M & G 2148	Bacs	£352.13									
42	30/8/24	M & G 6957	Bacs	£61.97									
43	30/8/24	M & G 2075	Bacs	£4,636.22									
44	30/8/24	N. Everitt	Bacs	-£90.00		£90.00							
45	30/1/00	TRANSFER	Bacs	-£4,000.00	£4,000.00								
46	2/9/24	Tea Afternoons	Bacs	£61.00								£61.00	

EXPENDITURE

POTTER HEIGHAM TRUST FUND

1st APRIL 2024 TO 31st MARCH 2025

	A	B	C	D	E	F	G	H	I	J	K	L	M
94	3/3/25	N. Everitt	bacs	-£80.00									
95	3/3/25	Village Hall-Cadets	Bacs	-£40.00				£40.00					
96	17/3/25	Tea Afternoons	bacs	£125.50									
97	19/3/25	Tea Afternoons	Bacs	-£146.79								-£146.79	
98	31/3/25	N. Everitt	bacs	-£80.00									
99	31/3/25	Interest	Bacs		£96.07								
100	31/3/25	service charge	Bacs	-£6.00									
101													
102													
103				£1,033.79	£17,344.11	£950.00	£14,400.00	£4,573.00	£229.48	£8.55	£35,549.03	-£72.28	£0.00
104	<u>DATE</u>	<u>PAYEE</u>	<u>Cheque</u>	<u>UNITY</u>	<u>UNITY</u>	<u>Surgery</u>	<u>Fuel</u>	<u>Grants, Gifts</u>	<u>Insurance etc</u>	<u>Postage &</u>	<u>Cambridge &</u>	<u>Afternoon</u>	<u>BARCLAYS</u>
105			<u>Number</u>	<u>CURRENT</u>	<u>SAVINGS</u>	<u>Transport</u>	<u>Payments</u>	<u>& Donations</u>		<u>Sundry</u>	<u>Counties Bank</u>	<u>Teas</u>	

POTTER HEIGHAM TRUST FUND

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The Potter Heigham Trust is constituted by a Trust scheme and is a registered Charity, No 209517.

The Charity Trustees during the year to 31st March 2025 were:

Mr S. B. Chapman JP (Chairman) (co-opted), Mr D. Pickering, (nominated)

Mr S. J. Shepherd, (nominated), Mrs Parker, (co-opted)

Mrs Mary Haslam (Ex Officio)

Mr S. B. Chapman JP is also the Clerk to the Trustees

The principal objective of the Charity is relief, either generally or individually, of persons resident in the Parish of Potter Heigham who are in conditions of need, hardship or distress.

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our Trustee meetings.

The focus of our activities remains providing fuel, making grants of money or providing for or paying for items, services or facilities calculated to reduce such need, hardship or distress.

The appropriation of the benefits of the Charity are made by the Trustees at meetings of their body and never separately by any one individual Trustee.

However, in an urgent need decisions are made via e mail where necessary.

The main sources of income to the Charity are from investments in Charities Income and Investment Units, also from interest from monies held in a savings account at the Cambridge and Counties Bank and The Unity Bank

During the past year the charity has made, grants, gifts and donations to a total of £19,923 this included: - Contribution of £950 towards the costs of volunteers collecting and delivering prescriptions for residents from the local Doctors' surgery.

Assistance with residents heating costs accounted for £14,400

Cont.....

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We also financed Ludham school with £800 to enable them to purchase books for their Library.

We financed (£357) the maintenance of the defibrillator at the Village Hall.

Also, a further £3,416 was donated to other Local organisations. This included the Brownies/Rainbows/Guides and Both local Churches.

We financed the setting up of a Table Tennis club also financially helped the Cadets group at the Village Hall.

We have kept a higher-than-normal level of support to assist the different organisations to stay solvent.

The Charities Policy on reserves are:

- a) To maintain an investment level which will give an adequate income to allow continued payment to beneficiaries.
- b) The current cash monetary reserves are £53,932 Although, we feel this is adequate to meet any needs that may arise. However, as we all know, we are in a very difficult economic climate this may need to be reviewed.

We confirm that to the best of our knowledge no major risks have been identified.

Signed on behalf of the Board of Trustees by.



S. B. Chapman JP (Chairman)