

CHARITY REGISTRATION NUMBER: 208111

**Royal Society for the Prevention of Cruelty to Animals Kent,
Ashford, Tenterden and District Branch**

Unaudited Financial Statements

31 December 2022

BURGESS HODGSON LLP

Chartered accountants
Camburgh House
27 New Dover Road
Canterbury
Kent
CT1 3DN

**Royal Society for the Prevention of Cruelty to Animals Kent,
Ashford, Tenterden and District Branch**

Financial Statements

Year ended 31 December 2022

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Royal Society for the Prevention of Cruelty to Animals Kent, Ashford, Tenterden and District Branch

Trustees' Annual Report

Year ended 31 December 2022

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 December 2022.

Reference and administrative details

Registered charity name	Royal Society for the Prevention of Cruelty to Animals Kent, Ashford, Tenterden and District Branch
Charity registration number	208111
Principal office	34 Station Road Ashford Kent TN23 1PH

The trustees

S C Stoker (Chair)	
L A Kendall (Treasurer)	
S Moir (Secretary)	
G E Hoad	
I Brant	
S L Bailey	(Resigned 10 th November 2022)
C Blackledge	(Resigned 2 nd January 2023)
J A Poplett	(Resigned 26 th September 2022)
I C Smith	(Resigned 22 nd April 2023)
M Norman	(Resigned 26 th February 2022)
L Smith	(Resigned 15 th March 2022)
Mr M Li	(Appointed 26 th March 2022)
Alhaji Sheriff	(Appointed 30 November 2022)

REPORT OF THE TRUSTEES

The Trustees present their report and financial statements of the charity for the year ended 31 December 2022. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK published on 16 July 2014 as amended by Bulletin 1.

Consideration has also been given to the additional guidance issued by the Charities SORP Committee in March 2020, entitled 'Implications of COVID-19 control measures and charity financial reporting'.

Royal Society for the Prevention of Cruelty to Animals Kent, Ashford, Tenterden and District Branch

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OBJECTIVES AND ACTIVITIES

Purpose

The RSPCA Kent, Ashford, Tenterden & District Branch is a registered charity. The object of the charity is to "promote kindness and to prevent and suppress cruelty to animals, and do all such lawful acts as the branch may consider to be conducive or incidental to the attainment of these objects".

Main Activities

The main activities of the charity during 2022 were:

- Running the Ashford Cattery with the associated income, including through our sponsorship scheme
- Running the charity shop in Ashford
- Fundraising, donations and membership
- Managing our investments
- Supporting the local RSPCA Inspectors, Animal Welfare Officers and Animal Collection Officers
- Supporting and working with the other branches within the RSPCA network
- Supporting the communities within our branch areas with initiatives such as the pet food bank

Public Benefit Statement

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

ACHIEVEMENTS AND PERFORMANCE

Significant Activities

As we entered a new year, 2022, we were not only aware of the impact that the COVID pandemic had had on the charity but also the other national and world events that were starting to create economic difficulties for the United Kingdom and therefore our branch area. We were however still full of optimism on the back of the hard work and dedication of our staff and volunteers. Our hope was that 2022 would be better than 2021. This did turn out to be the case with improvements in some areas, such as the continued growth in both shop income and fundraising events. We were also provided with support in the terms of grants both internally from within the RSPCA family and external organisations. There was of course an end to government grants as we came out of the pandemic.

Our achievements for 2022 are however something to be extremely proud of and are as follows (2021 figures are given in brackets):

- We took in 258 cats (150) and rehomed 239 (157);
- We neutered 168 animals (103) including 36 (7) owned by members of the public;
- We microchipped 143 animals (70) including 35 (1) owned by members of the public; and
- We provided help with veterinary care through our Welfare Assistance Scheme for 18 animals (14).

We received income of £29,416 in 2022 from the cattery (£34,886 in 2021).

Royal Society for the Prevention of Cruelty to Animals Kent, Ashford, Tenterden and District Branch

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We would like to thank all those people who contribute to the success of the charity and support us through time, fundraising activities, financial discounts or advertising. They include local businesses, veterinary surgeries, vets, branch members, staff and volunteers and local press. We would also like

to thank the RSPCA Regional Board and the Pets at Home Foundation for the grants given during the year and other organisations who continue to support our work. Lastly we would like to thank the public for their ongoing support of the charity.

Our success would not be possible without them, whatever the economic conditions. We continue to be truly humbled by the contributions made, whether financial, time or in terms of encouragement through social media.

The Branch Charity Shop (est.2003)

The shop has had a very good year with sales returning to pre-pandemic levels in the second half of the year. This has been vital to the charity's income stream adding essential cash to our revenue without which we would not be able to carry on. Whilst not directly working with animals the cash from the shop is a large part of the charity being able to run our rehoming centre plus all the other animal welfare work we undertake.

The Trustees would like to thank all the volunteers in the shop for their time and dedication. We know working in a retail environment is not easy at times. We would also like to thank our staff for their support in ensuring the shop continues to be successful. Last but not least we thank all our customers for supporting us in the last year.

The shop raised £38,161 during 2022, compared to £20,264 for 2021.

Fundraising, Donations and Membership

During 2022 we continued to utilise social media to make a number of appeals, which our staff have found to be very successful. Total donations received during the year were £8,034 (£8,315 in 2021). We would like to thank everyone who has responded so generously to our appeals and to our staff who work extremely hard on the design of the campaigns and monitor the response. As always it is much appreciated.

During the year we were grateful to be awarded a grant from the Pets at Home Foundation towards our increasing vet fees. We would like to thank the Pets at Home Foundation for their help and support during this difficult time. In addition, during 2022 the Regional Board of the RSPCA awarded the charity a grant to enable us to purchase a CCTV and alarm system for the cattery. The Regional Board continues to support the charity in 2023. We would like to thank the National Society, the Regional Board and all the relevant staff and trustees across the RSPCA family for their support during a difficult period.

Income raised from fundraising events of £6,257 was a large increase from the previous year, which had been £2,972. We would like to thank the members of the Fundraising Committee for the time they give up and enthusiasm they have for raising money for the charity.

We continue to run our sponsorship scheme, currently known as Blake's Fund, named after a kitten that we hand reared at the cattery during lock-down. During 2022 this raised £4,892 (£5,439 in 2021).

We also continue to receive the RSPCA Door to Door income, which during 2022 amounted to £23,218 (£24,134 in 2020).

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Managing our Investments

During 2022 we continued to use an investment manager to oversee our investment portfolio and provide professional advice as and when required.

It was noted in the 2021 report that we anticipated the potential need for releasing some of the investments during 2022. This was as a result of the pandemic and the impact on operating income. At that point we had not anticipated the level of inflation and other pressures on costs. During the year the Board of Trustees took the decision to release a proportion of the investments to cover increasing costs. As a result the year-end investment portfolio sat at £112,769, compared to £185,018 in 2021.

Investment income stayed static in absolute terms, even with the reduction in the portfolio. The investment income during 2022 was £9,077 (£9,824 in 2021). The expected income yield for 2023 is currently 5.58%.

Supporting the local RSPCA Inspectors, Animal Welfare Officers and Animal Collection Officers

As with previous years we continued to support the work of the local RSPCA Inspectors, Animal Welfare Officers and Animal Collection Officers, working on complaints of cruelty to animals and helping with the collections and rescues of animals in distress. During 2022 we supported the collection of injured and stray cats and provided financial aid to a number of domestic animals that needed veterinary treatment.

Impact of COVID-19

Whilst the impact of COVID-19 on the main activities of the charity was less during 2022 than the two previous years, the charity did still have to work within a difficult economic situation and certain

COVID-19 related restrictions. The continued reduction, as compared to pre-COVID results, in income resulted in the decision to release a proportion of our investment portfolio. The restrictions are now no longer in place as we all learn to live with COVID and we hope that future reports will no longer need to refer to the impact of COVID-19.

We would however like to acknowledge once again that the negative impact of the pandemic was wider than financial. Our staff and volunteers had to continue to work in a different way and visits to the cattery tended to be by appointment rather than the method used back in early 2020 of dropping in. We look forward to returning to these ways completely going forward.

FINANCIAL REVIEW

Income for the year amounted to £138,518 (£128,221 in 2021), a small increase of £10,297 on the previous year. Whilst we would rather that this increase was much larger, the change reflects a positive move forward as the difference last year had been a £42,840 decrease. The results however reflect the ongoing impact of the pandemic, together with the current difficult economic situation, on the charity.

The main sources of income remained the same as 2021, that being cattery income of £29,416 (£34,886 in 2021) and total fundraising of £29,475 (£27,106 in 2021). As already noted the shop takings were £38,161 during 2022, compared to £20,264 for 2021. Total expenditure for the year amounted to £214,795, compared to £192,589 in 2021.

This resulted in a deficit for the year of £76,277 (deficit £64,368 in 2021). After taking account of movements on the charity's investments this resulted in an overall decrease in funds of £78,160 (decrease £53,759 in 2021).

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In light of the economic climate, including high inflation, and the resulting impact on the charity that went beyond immediate price increases, including a slow-down in rehoming, the finances of the charity were subject to regular review by the Board of Trustees. This is the case every year and

Board meetings are held 11 times a year as a matter of course however during 2022 a number of additional meetings were held to discuss strategic and operational issues. During these meetings numerous issues were discussed, which included although were not limited to, the review of expenditure and income streams, and the potential of collaborating with organisations such as RSPCA branches on particular work streams, for example the expansion of fostering schemes to cover other animals in addition to cats.

Reserves Policy

The Trustees would ideally like to keep between 6 and 9 months average general expenditure equivalent to between £98,000 and £146,000 (£88,000 and £131,000 in 2021), as unrestricted reserves. This is based on an average of the last three years expenditure. The unrestricted reserves of the charity at 31 December 2022 amount £35,199 (£27,593 in 2021). In addition to this, the charity holds investments of £112,769.

It is believed that should operations drastically reduce at the cattery, that this level of reserves and investments would allow sufficient time to wind up the operation in a professional and reasonable manner, enabling the meeting of its legal and moral obligations to its suppliers and staff. The policy is reviewed and updated on an annual basis and has been reviewed in light of COVID-19.

Funds relating to fixed assets and investments at 31 December 2022 amounted to £433,405 (£519,171 in 2021). Total charity funds, which are all unrestricted amounted to £468,604 (£546,764 in 2021).

Investment Policy

The investments held by the charity were inherited from previous Trustees and committees. No change is foreseen by the current Board of Trustees in terms of the investments held, however the Investment Policy is currently under review as noted in the COVID-19 and going concern section below. In accordance with Charity Commission guidance the Trustees continue to use an Investment Manager and accordingly rely on the advice provided. The Trustees will also review the Investment Policy in light of the impact of COVID-19.

Risk Policy

The Trustees understand and accept that the management and control of risk rests with us. As such we work on a day-to-day basis with both the staff and volunteers of the charity, together with professional advisers where necessary, to ensure risks are managed to within an acceptable level. All Trustees are allocated areas to lead on, which are in line with their skills and expertise. We are also supported by the National Society and our Branch Partnership Manager in this vital area.

During 2022 and to date the Board of Trustees continued to go through a period of change, with a number of Trustees resigning. We continued to review organisational governance, in light of the potential changes in the current relationship with the National Society and the impact on the charity of issues such as the vet shortage and reduced service / increased veterinary costs. To facilitate this work we have come together for additional meetings, including ones to discuss the overarching strategy and have worked with colleagues across the RSPCA family on potential projects such as opening an in-house clinic.

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We believe that the risks facing the charity have remained consistent with previous years in the main. The exception to this are the additional risks related to the current difficult economic climate, planned changes with the relationship with the National Society and the impact of the vet crisis. We have also removed the risks relating to information quality and availability as we believe this is an operational rather than strategic risk.

The main risks facing the charity are:

- Loss of trustees / skills and experience of trustees
- Loss of income / increased demand on the charity as a result of the difficult economic climate
- Increased cost / negative impact on animal welfare as a result of the current vet shortage
- Failure to understand the impact of planned changes in relationship with RSPCA
- Failure to recover from the impact of COVID-19, including the loss of support, financial and otherwise, from the National Society
- Contingency and disaster recovery
- Financial and budgetary control
- Loss of income through fraud or error
- Compliance with legislation and regulations

These risks are mitigated through training, internal policies and procedures, use of social media and all appropriate avenues to reach potential trustees, volunteers, donors and supporters, running tendering exercises for veterinary services and putting in place contract management processes, bringing in extra skilled resources to support and working closely with colleagues across the RSPCA family.

Pay Policy for Key Management Personnel

The Trustees consider that it is the Trustees that make-up the key management personnel of the charity. The Trustees are in charge of directing and controlling, running and operating the charity on a day to day basis and all executive functions sit with us. All Trustees give of their time freely and no trustee received remuneration in the year.

There is a Remuneration Policy in place for the charity, which covers all members of staff.

Pension Liability

The pension contributions made are for an auto enrolment scheme and are therefore defined contribution and not a defined benefit scheme. As such these are all individual employee pots rather than an entity pension scheme and therefore there is no impact on the charity in this respect.

Plans for the future

The Trustees plans for the next 12 months are:

- Continue the recovery from the COVID-19 lock-down
- Develop the in-house neutering provision
- Recruit more trustees and volunteers to support the charity
- Continue to develop strategies to increase legacies
- Develop strategies to increase fundraising and marketing opportunities
- Set a strategy in relation to the charity shop, including exploring options for online sales
- Review fundraising options, including increasing the use of social media
- Continue to work on the governance and administration structures, including improving information systems and increasing use of social media for fundraising

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Year ended 31 December 2022

COVID-19 and going concern

As already noted in the Trustees' Report there has been an impact on income as a result of the COVID-19. There has been an additional pressure placed on the charity through the increases in costs as a result of inflation and a vet shortage. We believe we have worked to mitigate these influences as far as possible however the year-end results show the negative effect on the charity.

A large amount of work has been undertaken by members of staff to increase donations through social media campaigns, which continue to be well supported. Grants from various organisations have been applied for, some of which have been successful. The shop continues to bring in a good income, which is now approximating pre-pandemic levels. In addition an unexpected legacy has recently been received.

The investments we hold are for the medium to long-term and therefore expect to see a recovery from the current impact on value and income. As noted in last year's report the anticipated need to release some investments did arise. The return on these investments is still strong at just below 6% and we hope to see additional capital growth in the coming months.

The charity, as a branch of the RSPCA, does receive support, financial and otherwise, from other branches, the Regional Board and the National Society. As the impact of the economic situation starts to hit all charities we do not believe that we should rely to the same level of input going forward although of course we hope that it does. For example we know that the door-to-door grant will drop off as we go forward and eventually end. There has however been a recent receipt in this area, which is for an amount comparable to 2022.

We are however satisfied, based on past results, that we are robust as a stand-alone organisation and will continue to work during 2023 to mitigate any such impacts. As a result, as at the date of this report, the Board of Trustees are confident that the charity will continue to be able to operate during the next 12 months and is therefore currently a going concern. As such we believe that the accounts give a true and fair view and that there are no changes required for post balance sheet events.

STRUCTURE

The charity, which is registered with the Charity Commission under number 208111, is established under the RSPCA Branch Rules effective 18 February 2009.

Royal Society for the Prevention of Cruelty to Animals Kent, Ashford, Tenterden and District Branch

Trustees' Annual Report

Year ended 31 December 2022

GOVERNANCE AND MANAGEMENT

The Trustees of The Royal Society for the Prevention of Cruelty to Animals (Ashford, Tenterden & District Branch) are responsible for the general control and management of the administration of the charity.

During the year and up to the date of the approval of the Report of the Trustees, the following were Trustees of the Charity:

Ms S Stoker (Chair)
Ms L Kendall (Treasurer)
Mrs S Moir (Secretary)
Mrs I Brant
Mr I Smith (resigned 22nd April 2023)
Mr M Norman (resigned 26th February 2022)
Mr G Hoad
Mrs J Poplett (resigned 26th September 2022)
Ms L Smith (resigned 15th March 2022)
Ms C Blackledge (resigned 2nd January 2023)
Mr S Bailey (resigned 10th November 2022)
Mr M Li (appointed 26th March 2022)
Mr A Sheriff (appointed 30th November 2022)

The Board of Trustees must consist of between five and fourteen members, which was the case during 2022. It was acknowledged that a wider range of experience would be an advantage in light of the plans for the charity, especially around fundraising and information technology. We therefore used our trustee skills audit to continue to look for new trustees. Recruitment of new trustees is in line with the Trustee Recruitment Policy. All trustees are subject to election at the Annual General Meeting.

TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

**Royal Society for the Prevention of Cruelty to Animals Kent,
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Trustees' Annual Report

Year ended 31 December 2022

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

The Trustees' Annual Report was approved on 31st May 2023, and signed on behalf of the Board of Trustees by:



S C Stoker
Chair



L A Kendall
Treasurer

**Royal Society for the Prevention of Cruelty to Animals Kent,
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**Independent Examiner's Report to the Trustees of Royal Society for the
Prevention of Cruelty to Animals Kent, Ashford, Tenterden and District Branch**

Year ended 31 December 2022

I report to the trustees on my examination of the financial statements of Royal Society for the Prevention of Cruelty to Animals Kent, Ashford, Tenterden and District Branch ('the charity') for the year ended 31 December 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Burgess Hodgson LLP

Burgess Hodgson LLP
Independent Examiner

Camburgh House
27 New Dover Road
Canterbury
Kent
CT1 3DN

20/6/2023

**Royal Society for the Prevention of Cruelty to Animals Kent,
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Statement of Financial Activities

Year ended 31 December 2022

	Note	2022		2021
		Unrestricted funds £	Total funds £	Total funds £
Income and endowments				
Donations and legacies	4	26,273	26,273	28,279
Charitable activities	5	34,308	34,308	40,325
Other trading activities	6	68,860	68,860	49,793
Investment income	7	9,077	9,077	9,824
Total income		138,518	138,518	128,221
Expenditure				
Expenditure on charitable activities	8,9	214,795	214,795	192,589
Total expenditure		214,795	214,795	192,589
Net (losses)/gains on investments	11	1,883	1,883	(10,609)
Net expenditure and net movement in funds		(78,160)	(78,160)	(53,759)
Reconciliation of funds				
Total funds brought forward		546,764	546,764	600,523
Total funds carried forward		468,604	468,604	546,764

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

**Royal Society for the Prevention of Cruelty to Animals Kent,
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Statement of Financial Position

31 December 2022

	Note	2022 £	£	2021 £
Fixed assets				
Tangible fixed assets	16		320,636	334,153
Investments	17		112,769	185,018
			<u>433,405</u>	<u>519,171</u>
Current assets				
Debtors	18	8,496		8,875
Cash at bank and in hand		50,448		47,877
		<u>58,944</u>		<u>56,752</u>
Creditors: amounts falling due within one year	19	23,745		29,159
Net current assets			<u>35,199</u>	<u>27,593</u>
Total assets less current liabilities			<u>468,604</u>	<u>546,764</u>
Net assets			<u>468,604</u>	<u>546,764</u>
Funds of the charity				
Unrestricted funds			468,604	546,764
Total charity funds	22		<u>468,604</u>	<u>546,764</u>

These financial statements were approved by the board of trustees and authorised for issue on ~~21st~~ *21st* May 2023, and are signed on behalf of the board by:



S C Stoker
Trustee



L A Kendall
Trustee

Royal Society for the Prevention of Cruelty to Animals Kent, Ashford, Tenterden and District Branch

Statement of Financial Position

31 December 2022

3. Accounting policies *(continued)*

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is 34 Station Road, Ashford, Kent, TN23 1PH.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

The financial statements have been prepared on a going concern basis as the Trustees believes that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves including investments for the charity to be able to continue as a going concern.

As already noted in the Trustees' Report there has been an impact on income as a result of the COVID-19. There has been an additional pressure placed on the charity through the increases in costs as a result of inflation and a vet shortage. We believe we have worked to mitigate these influences as far as possible however the year-end results show the negative effect on the charity.

A large amount of work has been undertaken by members of staff to increase donations through social media campaigns, which continue to be well supported. Grants from various organisations have been applied for, some of which have been successful. The shop continues to bring in a good income, which is now approximating pre-pandemic levels. In addition an unexpected legacy has recently been received.

The investments we hold are for the medium to long-term and therefore expect to see a recovery from the current impact on value and income. As noted in last year's report the anticipated need to release some investments did arise. The return on these investments is still strong at just below 6% and we hope to see additional capital growth in the coming months.

The charity, as a branch of the RSPCA, does receive support, financial and otherwise, from other branches, the Regional Board and the National Society. As the impact of the economic situation starts to hit all charities we do not believe that we should rely to the same level of input going forward although of course we hope that it does. For example we know that the door-to-door grant will drop off as we go forward and eventually end. There has however been a recent receipt in this area, which is for an amount comparable to 2022.

Royal Society for the Prevention of Cruelty to Animals Kent, Ashford, Tenterden and District Branch

Statement of Financial Position

31 December 2022

3. Accounting policies *(continued)*

We are however satisfied, based on past results, that we are robust as a stand-alone organisation and will continue to work during 2023 to mitigate any such impacts. As a result, as at the date of this report, the Board of Trustees are confident that the charity will continue to be able to operate during the next 12 months and is therefore currently a going concern. As such we believe that the accounts give a true and fair view and that there are no changes required for post balance sheet events.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Incoming resources

All income is included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfillment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

Income from trading activities includes income earned from fund raising events to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Interest income is recognised using the effective interest method and dividend income is recognised as the charity's right to receive payment is established.

Income from clinic charges, collections and other fundraising is recognised on an accruals basis.

Royal Society for the Prevention of Cruelty to Animals Kent, Ashford, Tenterden and District Branch

Notes to the Financial Statements *(continued)*

Year ended 31 December 2022

3. Accounting policies *(continued)*

Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Costs of raising funds includes the costs involved in putting on fundraising events and costs involved in running the charity shop;
- Expenditure on charitable activities includes comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs allocated directly to such activities and those costs of an indirect nature necessary to support them. The purchase of cards and brochures is included in the Statement of Financial Activities in the year of purchase. Costs of printing publications and cards are expensed in the year they are incurred;
- Other expenditure represents those items not falling into the categories above.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Freehold property	-	2% straight line
Fixtures and fittings	-	33% straight line
Motor vehicles	-	25% straight line
Equipment	-	5% straight line

Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

**Royal Society for the Prevention of Cruelty to Animals Kent,
Ashford, Tenterden and District Branch**

Notes to the Financial Statements (continued)

Year ended 31 December 2022

3. Accounting policies (continued)

Government grants

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received. A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

Financial instruments

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into.

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in the profit and loss account in other administrative expenses.

Loans and borrowings are initially recognised at the transaction price including transaction costs. Subsequently, they are measured at amortised cost using the effective interest rate method, less impairment. If an arrangement constitutes a finance transaction it is measured at present value.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

4. Donations and legacies

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Donations				
Membership subscriptions	183	183	224	224
Donations	8,034	8,034	8,315	8,315
Bequests and legacies	215	215	2,000	2,000
Grants				
RSPCA Grant	9,156	9,156	208	208
Pets at Home Foundation Grant	8,685	8,685	—	—
Government grant income	—	—	17,532	17,532
	<u>26,273</u>	<u>26,273</u>	<u>28,279</u>	<u>28,279</u>

**Royal Society for the Prevention of Cruelty to Animals Kent,
Ashford, Tenterden and District Branch**

Notes to the Financial Statements (continued)

Year ended 31 December 2022

5. Charitable activities

	Unrestricted Funds	Total Funds 2022	Unrestricted Funds	Total Funds 2021
	£	£	£	£
Cattery	29,416	29,416	34,886	34,886
Safe Haven	4,892	4,892	5,439	5,439
	<u>34,308</u>	<u>34,308</u>	<u>40,325</u>	<u>40,325</u>

6. Other trading activities

	Unrestricted Funds	Total Funds 2022	Unrestricted Funds	Total Funds 2021
	£	£	£	£
Shop takings	38,161	38,161	20,264	20,264
Fundraising events	6,257	6,257	2,972	2,972
RSPCA Door to Door	23,218	23,218	24,134	24,134
Other	1,224	1,224	2,423	2,423
	<u>68,860</u>	<u>68,860</u>	<u>49,793</u>	<u>49,793</u>

7. Investment income

	Unrestricted Funds	Total Funds 2022	Unrestricted Funds	Total Funds 2021
	£	£	£	£
Income from other investments	9,077	9,077	9,824	9,824

8. Expenditure on charitable activities by fund type

	Unrestricted Funds	Total Funds 2022	Unrestricted Funds	Total Funds 2021
	£	£	£	£
Shop	6,864	6,864	6,436	6,436
Cattery	53,183	53,183	47,940	47,940
Other	1,873	1,873	1,556	1,556
Support costs	152,875	152,875	136,657	136,657
	<u>214,795</u>	<u>214,795</u>	<u>192,589</u>	<u>192,589</u>

9. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2022	Total fund 2021
	£	£	£	£
Shop	6,864	671	7,535	13,648
Cattery	53,183	142,757	195,940	169,025
Other	1,873	5,622	7,495	6,166
Governance costs	-	3,825	3,825	3,750
	<u>61,920</u>	<u>152,875</u>	<u>214,795</u>	<u>192,589</u>

**Royal Society for the Prevention of Cruelty to Animals Kent,
Ashford, Tenterden and District Branch**

Notes to the Financial Statements (continued)

Year ended 31 December 2022

10. Analysis of support costs

	Shop £	Cattery £	Other £	Total 2022 £	Total 2021 £
Staff costs	–	124,696	–	124,696	103,993
Premises	(1,063)	4,749	–	3,686	11,518
Communications and IT	906	5,948	–	6,854	7,545
General office	–	–	2,914	2,914	178
Human resources	687	749	–	1,436	857
Finance costs	–	1,141	–	1,141	918
Governance costs	–	–	730	730	1,817
Other office costs	141	5,474	1,978	7,593	6,081
Governance costs	–	–	3,825	3,825	3,750
	<u>671</u>	<u>142,757</u>	<u>9,447</u>	<u>152,875</u>	<u>136,657</u>

11. Net (losses)/gains on investments

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Gains/(losses) on other investment assets	(1,883)	(1,883)	10,609	10,609

12. Net expenditure

Net expenditure is stated after charging/(crediting):

	2022 £	2021 £
Depreciation of tangible fixed assets	<u>13,517</u>	<u>12,197</u>

13. Independent examination fees

	2022 £	2021 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>1,825</u>	<u>1,750</u>

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022 £	2021 £
Wages and salaries	120,222	99,821
Social security costs	2,941	2,427
Employer contributions to pension plans	1,533	1,745
	<u>124,696</u>	<u>103,993</u>

The average head count of employees during the year was 7 (2021: 6).

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

**Royal Society for the Prevention of Cruelty to Animals Kent,
Ashford, Tenterden and District Branch**

Notes to the Financial Statements (continued)

Year ended 31 December 2022

15. Trustee remuneration and expenses

No member of staff earned more than £60,000 during the year (2021: Nil).

16. Tangible fixed assets

	Freehold property £	Fixtures and fittings £	Motor vehicles £	Equipment £	Total £
Cost					
At 1 January 2022 and 31 December 2022	375,000	26,751	5,995	84,805	492,551
Depreciation					
At 1 January 2022	52,500	26,204	172	79,522	158,398
Charge for the year	7,500	285	1,499	4,233	13,517
At 31 December 2022	60,000	26,489	1,671	83,755	171,915
Carrying amount					
At 31 December 2022	315,000	262	4,324	1,050	320,636
At 31 December 2021	322,500	547	5,823	5,283	334,153

17. Investments

	Other investments £
Cost or valuation	
At 1 January 2022	185,018
Additions	6,280
Disposals	(76,646)
Fair value movements	(1,883)
At 31 December 2022	112,769
Impairment	
At 1 January 2022 and 31 December 2022	—
Carrying amount	
At 31 December 2022	112,769
At 31 December 2021	185,018

All investments shown above are held at valuation.

18. Debtors

	2022 £	2021 £
Trade debtors	157	340
Prepayments and accrued income	3,771	2,992
Other debtors	4,568	5,543
	8,496	8,875

**Royal Society for the Prevention of Cruelty to Animals Kent,
Ashford, Tenterden and District Branch**

Notes to the Financial Statements *(continued)*

Year ended 31 December 2022

19. Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	12,108	9,913
Accruals and deferred income	3,441	7,589
Social security and other taxes	585	1,351
Other creditors	7,611	10,306
	<u>23,745</u>	<u>29,159</u>

20. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £1,533 (2021: £1,745).

21. Government grants

The amounts recognised in the financial statements for government grants are as follows:

	2022	2021
	£	£
Recognised in income from donations and legacies:		
Government grants income	—	17,532
	<u>—</u>	<u>17,532</u>

**Royal Society for the Prevention of Cruelty to Animals Kent,
Ashford, Tenterden and District Branch**

Notes to the Financial Statements (continued)

Year ended 31 December 2022

22. Analysis of charitable funds

Unrestricted funds

	At 1 Jan 2022	Income	Expenditure	Transfers	Gains and losses	At 31 Dec 2022
	£	£	£	£	£	£
General funds	27,593	138,518	(214,795)	85,766	(1,883)	35,199
Fixed asset reserve	334,153	-	-	(13,517)	-	320,636
Investment reserve	185,018	-	-	(72,249)	-	112,769
	<u>546,764</u>	<u>138,518</u>	<u>(214,795)</u>	<u>-</u>	<u>(1,883)</u>	<u>468,604</u>

	At 1 Jan 2021	Income	Expenditure	Transfers	Gains and losses	At 31 Dec 2021
	£	£	£	£	£	£
General funds	85,759	128,221	(192,589)	(4,407)	10,609	27,593
Fixed asset reserve	340,355	-	-	(6,202)	-	334,153
Investment reserve	174,409	-	-	10,609	-	185,018
	<u>600,523</u>	<u>128,221</u>	<u>(192,589)</u>	<u>-</u>	<u>10,609</u>	<u>546,764</u>

23. Analysis of net assets between funds

	Unrestricted Funds £	Total Funds 2022 £
Tangible fixed assets	320,636	320,636
Investments	112,769	112,769
Current assets	58,944	58,944
Creditors less than 1 year	(23,745)	(23,745)
Net assets	<u>468,604</u>	<u>468,604</u>

	Unrestricted Funds £	Total Funds 2021 £
Tangible fixed assets	334,153	334,153
Investments	185,018	185,018
Current assets	56,752	56,752
Creditors less than 1 year	(29,159)	(29,159)
Net assets	<u>546,764</u>	<u>546,764</u>

**Royal Society for the Prevention of Cruelty to Animals Kent,
Ashford, Tenterden and District Branch**

Management Information

Year ended 31 December 2022

The following pages do not form part of the financial statements.

**Royal Society for the Prevention of Cruelty to Animals Kent,
Ashford, Tenterden and District Branch**

Detailed Statement of Financial Activities

Year ended 31 December 2022

	2022 £	2021 £
Income and endowments		
Donations and legacies		
Membership subscriptions	183	224
Donations	8,034	8,315
Bequests and legacies	215	2,000
RSPCA Grant	9,156	208
Pets at Home Foundation Grant	8,685	—
Government grant income	—	17,532
	<u>26,273</u>	<u>28,279</u>
Charitable activities		
Cattery	29,416	34,886
Safe Haven	4,892	5,439
	<u>34,308</u>	<u>40,325</u>
Other trading activities		
Shop takings	38,161	20,264
Fundraising events	6,257	2,972
RSPCA Door to Door	23,218	24,134
Other	1,224	2,423
	<u>68,860</u>	<u>49,793</u>
Investment income		
Income from other investments	9,077	9,824
	<u>9,077</u>	<u>9,824</u>
Total income	<u>138,518</u>	<u>128,221</u>

**Royal Society for the Prevention of Cruelty to Animals Kent,
Ashford, Tenterden and District Branch**

Detailed Statement of Financial Activities (continued)

Year ended 31 December 2022

	2022 £	2021 £
Expenditure		
Expenditure on charitable activities		
Purchases	31,194	31,963
Wages and salaries	120,222	99,821
Employer's NIC	2,941	2,427
Pension costs	1,533	1,745
Rent	6,750	5,906
Rates and water	5,299	13,131
Light and heat	6,854	7,545
Repairs and maintenance	8,846	4,253
Insurance	1,141	918
Motor vehicle expenses	2,914	178
Legal and professional fees	4,555	5,567
Telephone	1,436	857
Other office costs	7,593	6,081
Depreciation	13,517	12,197
	<u>214,795</u>	<u>192,589</u>
Total expenditure	<u>214,795</u>	<u>192,589</u>
Net (losses)/gains on investments		
Gains/(losses) on other investment assets	<u>1,883</u>	<u>(10,609)</u>
Net expenditure	<u>(78,160)</u>	<u>(53,759)</u>

**Royal Society for the Prevention of Cruelty to Animals Kent,
Ashford, Tenterden and District Branch**

Notes to the Detailed Statement of Financial Activities

Year ended 31 December 2022

	2022 £	2021 £
Expenditure on charitable activities		
Shop		
<i>Activities undertaken directly</i>		
Shop - rent	6,750	5,906
Shop - repairs & maintenance	114	530
	<u>6,864</u>	<u>6,436</u>
<i>Support costs</i>		
Shop - rates & water	(1,063)	5,922
Shop - light & heat	906	583
Shop - telephone	687	548
Shop - other office costs	141	159
	<u>671</u>	<u>7,212</u>
Cattery		
<i>Activities undertaken directly</i>		
Cattery - purchases	29,366	30,857
Cattery - rates & water	1,613	1,613
Cattery - repairs & maintenance	8,687	3,273
Cattery - Depreciation	13,517	12,197
	<u>53,183</u>	<u>47,940</u>
<i>Support costs</i>		
Cattery - wages & salaries	120,222	99,821
Cattery - employer's NIC	2,941	2,427
Cattery - pension costs	1,533	1,745
Cattery - rates & water	4,749	5,596
Cattery - light & heat	5,948	6,962
Cattery - insurance	1,141	425
Cattery - telephone	749	309
Cattery - other office costs	5,474	3,800
	<u>142,757</u>	<u>121,085</u>
Other		
<i>Activities undertaken directly</i>		
Other - purchases	1,828	1,106
Other - repairs & maintenance	45	450
	<u>1,873</u>	<u>1,556</u>
Carried forward	<u>1,873</u>	<u>1,556</u>

**Royal Society for the Prevention of Cruelty to Animals Kent,
Ashford, Tenterden and District Branch**

Notes to the Detailed Statement of Financial Activities *(continued)*

Year ended 31 December 2022

	2022 £	2021 £
Brought forward	1,873	1,556
	<u>1,873</u>	<u>1,556</u>
Support costs		
Other - insurance	–	493
Other - motor expenses	2,914	178
Other - legal and professional fees	730	1,817
Other - other office costs	1,978	2,122
	<u>5,622</u>	<u>4,610</u>
Governance costs		
Governance costs - accountancy fees	1,825	1,750
Governance costs - financial advice	2,000	2,000
	<u>3,825</u>	<u>3,750</u>
Expenditure on charitable activities	<u>214,795</u>	<u>192,589</u>