

RIDGEGATE HOMES
ANNUAL REPORT AND UNAUDITED FINANCIAL
STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

RIDGEGATE HOMES

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees Dr R Olliver
Mr APLindsey-Renton
Mrs M Dare

Charity number 204859

Principal address 88 Doods Road
Reigate
Surrey
RH2 ONR

RIDGEGATE HOMES

CONTENTS

	Page
Trustees' report	1 - 2
Independent examiner's report	3
Statement of financial activities	4
Balance sheet	5
Statement of cash flows	6
Notes to the financial statements	7 - 16

RIDGEGATE HOMES

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report and financial statements for the year ended 31 March 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Trust Deed, the Charities Act 2011 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in July 2014.

Objectives and activities

The objective of the charity is to continue to provide a residential care home for the elderly. In addition, the Home offers short term respite care and day respite care. The aim of the Home is to offer realistic opportunities for residents to remain as independent as possible and help them to enjoy life by providing safe and comfortable surroundings, mental stimulation and physical exercise as fully as their capabilities will allow.

We have considered the guidance contained in the Charity Commission's general guidance on public benefit and specific guidance for fee-charging charities when reviewing our aims and objectives.

The policy of the Home is to take in residents on a needs basis, usually on referral or recommendation by local families. The majority of residents are fee-paying, but a number will qualify for means-tested assistance from local authorities.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

This year has been very difficult at the Home for staff and residents alike. However, the influx of new residents in the previous year resulted in high occupancy levels throughout the period. The home has also received support from Government Agencies to alleviate the additional costs of the pandemic. This has helped particularly with extra staff costs. These two factors have resulted in encouraging financial results.

The home was faced with extensive roof repairs and has also started on a programme of improving the furnishings.

The investments held by the Home have made a welcome increase in value since the low point in March 2020

For the residents the restrictions on seeing family members has been particularly hard but all accept the exceptional efforts made by the staff.

All in all a satisfactory year. The current year has started quietly with ongoing staff shortages the principle problem.

Financial review

The net movement in funds for the year was a surplus of £70,034 (2020: deficit of £18,004).

The trustees are of the opinion that the charity's assets are sufficient to meet its current obligations, and the assets and reserves of the charity are held to allow the charity to continue its objectives.

The restricted fund represents donations received in relation to the Appeal in 2009 and 2010. All other funds are unrestricted. The trustees have designated that all funds over and above immediate requirements for operational purposes shall be set aside for the purpose of maintaining and improving the current facilities.

The trustees are of the opinion that the funds are sufficient to meet its current obligations.

The trustees have considered the most appropriate policy for investing funds and have found that general unit trusts designed for the charity sector are most suitable. The trustees adopt a conservative policy towards investments and are advised by their investment managers J M Finn & Co. One of the charity's three investment funds was disposed of during the year and the value of investments retained has increased since the previous year end. Any investments have been acquired in accordance with the powers of the trustees as noted in the Trust Deed.

RIDGEGATEHOMES

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The Home is monitored by the Registration Office for Surrey County Council. A great deal of time is spent on health and safety issues in particular to meet the requirements and implement any changes. These are fully recorded. The trustees are provided with regular management accounts and believe they have taken reasonable steps to minimise risk.

Structure, governance and management

The charity was established by trust deed and is registered with the Charity Commission, number 204859. It is an unincorporated charity and is governed by its constitution.

The trustees and governors of the General Committee who served during the year were:

Trustees:

Dr R Olliver
Mr AP Lindsey-Renton
Mrs M Dare

Governors:

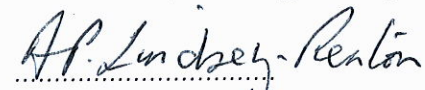
Mrs J Lindsey-Renton
Mrs C Thomas (resigned 10 November 2020)
Mr A Johnson (resigned 6 August 2020)
Mr T Rice
Mrs S Brankin
Mr A Marsh (appointed 10 November 2020)
Mrs A Chadwick (appointed 8 March 2021)

The Trust Deed states that when any of the trustees shall desire to be discharged or become unfit or incapable to act, the governors may appoint another person to be a trustee in his place. There must always be three trustees. All governors can hold office for up to three years only before retiring, but can be re-elected. Governors meetings are to be held as and when necessary. All decisions must be made on a majority basis. The trustees and governors meet a minimum of four times a year.

The trustees appoint a Manager to manage the house on a daily basis.

The charity undertook transactions with a related party as disclosed in Note 8.

The trustees' report was approved by the Board of Trustees.



Mr AP Lindsey-Renton

Trustee

Dated: 6 January 2022

RIDGEGATEHOMES

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF RIDGEGATE HOMES

I report on the financial statements of the charity for the year ended 31 March 2021, which are set out on pages 4 to 16.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination being a qualified member of FCA.

It is my responsibility to:

- (i) examine the financial statements under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Mr. C.R.G. Tomaszewski
Alexanders Chartered
Accountants
Abbey House
25 Clarendon
Road
Surrey
RH1 1QZ

Dated: 6th January 2022

RIDGEGATE HOMES

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
<u>Income from:</u>					
Donations and legacies	3	45,206	-	45,206	5,400
Charitable activities	4	928,271	-	928,271	816,574
Investments	5	9,102	-	9,102	12,181
Total income		982,579	-	982,579	834,155
<u>Expenditure on:</u>					
Charitable activities	6	931,199	4,722	935,921	783,134
Governance	7	18,699	-	18,699	16,899
Total resources expended		949,898	4,722	954,620	800,033
Net (expenditure)/income for the year		32,681	(4,722)	27,959	34,122
Net gains/(losses) on investments	11	42,075	-	42,075	(52,126)
Net movement in funds		74,756	(4,722)	70,034	(18,004)
Fund balances at 1 April 2020		619,729	25,663	645,392	663,396
Fund balances at 31 March 2021		694,485	20,941	715,426	645,392

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

RIDGEGATE HOMES

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	14		354,840		366,042
Investments	13		213,363		171,288
			<u>568,203</u>		<u>537,330</u>
Current assets					
Debtors	15	20,306		30,942	
Cash at bank and in hand		214,411		150,004	
			<u>234,717</u>		<u>180,946</u>
Creditors: amounts falling due within one year	17	(87,494)		(72,884)	
Net current assets			<u>147,223</u>		<u>108,062</u>
Total assets less current liabilities			<u>715,426</u>		<u>645,392</u>
Creditors: amounts falling due after more than one year	18		-		-
Net assets			<u>715,426</u>		<u>645,392</u>
Income funds					
Restricted funds			20,941		25,663
Unrestricted funds			694,485		619,729
			<u>715,426</u>		<u>645,392</u>

The accounts were approved by the Trustees on 6 January 2022


.....
Mr AP Lindsey-Renton
Trustee

RIDGEGATE HOMES

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Cash flows from operating activities					
Cash generated from operations	20		73,272		36,170
Investing activities					
Purchase of tangible fixed assets		(8,865)		(1,298)	
Proceeds on disposal of tangible fixed assets		-		-	
Proceeds on disposal of investments		-		-	
		<hr/>		<hr/>	
Net cash generated from/(used in) investing activities			(8,865)		(1,298)
Financing activities					
Repayment of borrowings		-		-	
		<hr/>		<hr/>	
Net cash used in financing activities			-		-
Net increase in cash and cash equivalents			64,407		34,872
Cash and cash equivalents at beginning of year			150,004		115,132
			<hr/>		<hr/>
Cash and cash equivalents at end of year			214,411		150,004
			<hr/>		<hr/>

RIDGEGATE HOMES

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

Ridgegate Homes is an unincorporated charity.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's Trust Deed, the Charities Act 2011 and "Accounting and Reporting by Charities : Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have been prepared under the historical cost convention, modified to include. Investments and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Residential fees are included in the statement of financial activities when receivable.

Investment income

Investment income is included in the Statement of Financial Activities when receivable.

RIDGEGATEHOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.5 Resources expended

Resources expended are recognised in the period in which they are incurred and include attributable VAT which cannot be recovered. Resources expended are allocated to the particular activity where each cost relates directly to that activity.

Governance costs include expenditure on compliance with constitutional and statutory requirements.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Land and buildings	2% straight line basis on buildings
Fixtures, fittings & equipment	5% - 20% straight line basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Intangible assets with indefinite useful lives and intangible assets not yet available for use are tested for impairment annually, and whenever there is an indication that the asset may be impaired.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

RIDGEGATEHOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are recognised when the charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Taxation

The home is a registered charity and as such, exemption applies to income arising and expended on its charitable activities.

1.13 Reserves

The funds consist of unrestricted and restricted amounts. The trustees may use unrestricted amounts at their discretion. Restricted funds represent income contributions which are restricted to a particular purpose in accordance with the donors' wishes.

1.14 Liabilities

Liabilities are recognised when the charity has an obligation to transfer economic benefits as a result of past transactions or events.

RIDGEGATE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	2021 £	2020 £
Donations and gifts	45,206	5,400

4 Charitable activities

	2021 £	2020 £
Residential fees	928,271	816,574

5 Investments

	Unrestricted funds £	Total 2020 £
Income from listed investments	9,102	12,181

RIDGEGATE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

6 Charitable activities

	2021	2020
	£	£
Staff costs	701,590	573,082
Other employment costs	21,777	19,778
Provisions	45,978	44,914
Advertising and marketing	1,124	1,387
Telephone	3,879	3,429
Light and heat	20,532	18,324
Repairs and maintenance	65,683	57,018
Replacement home furnishings	5,891	710
Insurance	6,801	6,480
Rates and water	4,609	4,536
Household	17,577	17,322
Residents entertainment	2,020	6,304
Office and sundry	2,998	4,119
Registration and other fees	4,107	3,332
Printing, postage and stationery	6,205	3,921
Motor and travel	901	486
Depreciation and impairment	17,907	17,185
Loss on disposal of fixed assets	2,160	-
Computer expenses	4,182	807
	<u>935,921</u>	<u>783,134</u>
Analysis by fund		
Unrestricted funds	931,199	
Restricted funds	4,722	
	<u>935,921</u>	
For the year ended 31 March 2020		
Unrestricted funds		778,412
Restricted funds		4,722
		<u>783,134</u>

RIDGEGATE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

7 Governance costs

	2021 £	2020 £
Certification fees	(450)	2,250
Accountancy	5,429	4,880
Legal and professional	12,989	8,897
Bank charges	731	872
Loan interest	-	-
	<hr/>	<hr/>
	18,699	16,899

8 Trustees

None of the trustees or governors (or any persons connected with them) received any remuneration or reimbursed expenses during the year.

During the year accountancy fees of £3,200 (2020: £3,200) were paid to Lindsey-Renton & Co, Chartered Accountants of which the trustee Mr A Lindsey-Renton is the sole proprietor. The trustees are satisfied that these fees are substantially lower than the market rate.

9 Employees

The average monthly number of persons employed by the charity during the year was:

	2021 Number	2020 Number
Home staff	27	28

Employment costs

	2021 £	2020 £
Wages and salaries	676,768	547,748
Social security costs	24,822	25,334
	<hr/>	<hr/>
	701,590	573,082

There were no employees whose annual remuneration was £60,000 or more.

11 Net gains/(losses) on investments

	Total 2021 £	Total 2020 £
Gain/(loss) on revaluation of investments	42,075	(52,126)

RIDGEGATE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

11 Net gains/(losses) on investments (Continued)

12 Taxation

Ridgegate Homes is a registered charity and, as such, its income and gains falling within sections 471 to 489 of the Corporation Tax Act 2010 or section 256 of Taxation of Chargeable Gains Act 1992 are exempt from corporation tax to the extent that they are applied to its charitable activities.

13 Fixed asset investments

	Listed investments	Unlisted investments	Total
	£	£	£
Cost or valuation			
At 1 April 2020	171,288	-	171,288
Valuation changes	42,075	-	42,075
Disposals	-	-	-
	<hr/>	<hr/>	<hr/>
At 31 March 2021	213,363	-	213,363
	<hr/>	<hr/>	<hr/>
Carrying amount			
At 31 March 2021	213,363	-	213,363
	<hr/>	<hr/>	<hr/>
At 31 March 2020	171,288	-	171,288
	<hr/>	<hr/>	<hr/>

Fixed asset investments revalued

Listed investments are calculated by JM Finn & Co, a member of the London stock Exchange, using market prices. Historical cost at 31st March 2021 amounted to £46,734 (2020: £46,734).

RIDGEGATE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

14 Tangible fixed assets	Freehold		Total £
	Land and buildings £	Fixtures, fittings & equipment £	
Cost			
At 1 April 2020	408,480	146,671	555,151
Additions	-	8,865	8,865
Disposals	-	(5,484)	(5,484)
At 31 March 2021	408,480	150,052	558,532
Depreciation and impairment			
At 1 April 2020	106,378	82,731	189,109
Depreciation charged in the year	7,980	9,927	17,907
Eliminated in respect of disposals	-	(3,324)	(3,324)
At 31 March 2021	114,358	89,334	203,692
Carrying amount			
At 31 March 2021	294,122	60,718	354,840
At 31 March 2020	302,102	63,940	366,042
15 Debtors		2021	2020
Amounts falling due within one year:		£	£
Trade debtors		11,112	20,860
Other debtors		3,937	4,715
Prepayments and accrued income		5,257	5,367
		20,306	30,942
16 Financial instruments		2021	2020
		£	£
Carrying amount of financial assets			
Debt instruments measured at amortised cost		15,049	25,575
Instruments measured at fair value through profit or loss		-	-
Carrying amount of financial liabilities			
Measured at amortised cost		79,054	69,384

The total interest expense for financial liabilities that are not measured at fair value through profit and loss amounted to £NIL (2020: £NIL).

RIDGEGATE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

17 Creditors: amounts falling due within one year

	Notes	2021 £	2020 £
Other taxation and social security		8,440	3,500
Trade creditors		21,911	21,802
Other creditors		-	-
Accruals and deferred income		57,143	47,582
		<hr/>	<hr/>
		87,494	72,884

18 Creditors: amounts falling due after more than one year

	Notes	2021 £	2020 £
Other creditors		-	-
		<hr/>	<hr/>

19 Analysis of net assets between funds

	Unrestricted Fund £	Appeal Fund £	Total £
Fund balances at 31 March 2021 are represented by:			
Tangible assets	333,899	20,941	354,840
Investments	213,363	-	213,363
Current assets/(liabilities)	147,223	-	147,223
	<hr/>	<hr/>	<hr/>
	694,485	20,941	715,426

RIDGEGATE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

20	Cash generated from operations	2021 £	2020 £
	Surplus/ (Deficit) for the year	70,034	(18,004)
	Adjustments for:		
	Fair value gains and losses on investments	(42,075)	52,126
	Depreciation and loss on disposal of tangible fixed assets	20,067	17,185
	Movements in working capital:		
	Decrease/(increase) in debtors	10,636	(15,192)
	Increase in creditors	14,610	55
	Cash generated from operations	<u>73,272</u>	<u>36,170</u>