Charity No: 201575

Rock Village Hall

Independent Examiners Report & Accounts

30th September 2025

Rock Village Hall
Report & Accounts
Contents

	Page
Balance Sheet	1
Profit and loss account	2
Detailed Profit and loss account	3
Independent examiners	4-5

Rock Village Hall
Balance Sheet
At 30th September 2025

	2025	2024
Current Assets		
Cash at bank and in hand	85,430	**97,729**
Capital and reserves		
Profit and loss account	85,430	**97,729**
Available funds	**85,430**	**97,729**

Trustree

Approved by the board of trustees on 08/12/25

Rock Village Hall
Profit and Loss Account
YE 30th September 2025

	2025	2024
Turnover	88,149	71,491
Administrative Expenses	(101,301)	(49,747)
Interest Receivable	853	897
Profit on ordinary activities before taxation	**(12,299)**	**22,641**
Tax on profit on ordinary activities	-	-
Profit for the financial year	**(12,299)**	**22,641**

Rock Village Hall
Detailed Profit and Loss Account
YE 30th September 2025

	2025	2024
Sales		
Hall Activities/Events	4,816	7,653
Hire of Hall	67,548	51,592
Donations	-	343
Website Advertising	335	590
PV Panel feed in tariff	9,723	11,270
Other Income	300	43
	82,722	**71,491**
Expenses		
Activitiy and event costs	3,360	2,496
Advertising and marketing	92	-
Bank fees	1,148	-
Cleaning	9.650	7,705
Deposits returned	15,982	3,469
General expenses	1,955	6,895
Hall Management	9,875	7,434
Insurance	4,044	3,731
IT Software and Consumables	195	-
Light, power and heating	5,585	5,633
Postage	109	-
Printing and stationary	409	-
Rates	463	206
Repairs and maintenance	46,496	7,048
Rock Play	-	158
Subscriptions	547	-
Telephone and internet	750	681
Water	641	382
Website	-	589
Village Green (tree hedge cutting)	-	3,320
	101,301	**49,747**
Other Income		
Interest receivable	853	897
Grants (government)	5,427	0
	6,280	**897**

CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/directors/ members of	Charity Name: Rock Village Hall
On accounts for the year ended	30th September 2025

Charity no.:	201575	Company no.:	

Set out on pages	1-3

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 / 09 / 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:	A Roper	**Date:**	03/12/2025
Name:	Amie Roper		
Relevant professional qualification(s) or body (if any):	MAAT AAT		

Address:	Number 10 Accounting Ltd Office 1, The Civic Centre, New Street, Stourport on Severn Worcestershire, DY13 8UN

[redacted]

ROCK VILLAGE HALL AND MILLENNIUM GREEN
2025 ANNUAL GENERAL MEETING
Monday 15th December 2025 at 7.30 pm
At the hall
MINUTES

Present
Susan Hopkins, Fran Cratchley, Steve and Margot Vince, Sally and Rob Blowing, Chris and Bob Marriot, Simone and Henk Buznick, Rita Round, Maureen Pitman, David and Neicia Hall, Marian Styler, Barry Merchant, Richard Hall, Chris and Jacquie Osbourne, Stephanie Morrison, Colin Link, Sallie Butcher, Adrian Reed, Kelly Rodriguez, Matthew White.

Apologies for Absence
Johnathon Carter, Sam Stockin, Thomas Dutson,

In the absence of the Chairman Tom Dutson the meeting was chaired by Kelly Rodriguez.

Minutes of 2024 AGM, held on 15st November 2024
The minutes were agreed from the AGM held on 15th November 2024.

Matters Arising from the Minutes
There were no comments on the previous minutes.

Secretary's Report
Good evening everyone, and thank you for attending.
1. Approval of Previous Minutes
• The minutes from last year's AGM have been reviewed and circulated.
• No outstanding matters were raised, and I recommend their approval.

2. Membership Update
•We began the year with 12 members and 7 resigned.
•We welcomed 5 new members, bringing our total to 10.
•Trustees planning to renew tonight are: Kelly Rodriguez, Thomas Dutton, Matthew White, Fran Cratchley, Sue Hopkins and Marian Styler New trustees are Sam Stockin, Jonathan Carter and Adrian Reed.
•Trustee meeting attendance averages 67%. The coordinator, Emma Moore has attended all meetings.

•This year, we said goodbye to:
-CaroleFranklin – Carole has supported the hall for many years as the booking secretary and we would like to extend our gratitude for all she has done.
-Elysha Bourne – Elysha has been an extremely reliable cleaner for us this last year and we wish her luck in her next venture.
-Steve Wightman – Steve has supported the hall for many years. He has been invaluable in maintaining the safety checks and thank him for all of his efforts and support of the hall.
-David Hall – David has been with the new village hall from its conception. He has been a trustee since and has been key in maintaining the buildings and grounds. His knowledge of the hall has been invaluable to us newer members. We wish him the best of luck in his future ventures.
-Len Pitman – Len has been on the committee for 50 years – the longest standing trustee to date. I think we can all agree that he has been a rock to both the hall, the trustees and

volunteers and community. He has maintained the grounds to an impeccable standard as well as providing the community with 'Len's Legendary Bric-a-Brac' for so many years. Thank you Len.
-Barry Merchant – Barry has spent 29 years keeping the hall's finances in check as our trusty treasurer, plus 2 years prior to this as a trustee. His hard work and dedication has been crucial to the success of the hall and he leaves the committee after 31 years with the finances in a strong position compared to most village halls across the country.
-Richard Hall – Richard has served many years as the hall's secretary, stepping down from this position last year but remaining as a trustee. This year, we say goodbye to him as a trustee. During the last year, he has provided us with an extremely thorough handover and been on call for support when needed. We offer our heartfelt thanks for all you have done for the community Richard and wish you well.
-David Griffiths – Dave is stepping down as a trustee but intends to stay with us as a volunteer for the foreseeable. Dave has contributed to the hall in many ways, but more recently as a strong and extremely proactive chair. We will continue to learn all that we can from him whilst he volunteers but wish him well in his other ventures.
-Steph Morrison - although stepping down as a trustee, Steph is committed to staying heavily involved with the hall as a regular volunteer. Her coffee mornings, supported by a troop of volunteers, are an asset to the community – long may they thrive.
-John Fletcher – John has spent endless hours maintaining our outdoor area, keeping it looking smart for all to enjoy. He has volunteered many hours beyond his paid employment to ensure that our grounds both look good and are safe for all. Thank you John.

•Thank you also to all who have renewed their position on the committee and supported the hall this year.
•We have joked over the last year or so about the 'old guard' handing over to the 'new guard' but this year, it feels like this is a significant reality. The hall has been blessed to be guarded by dedication and experience for it's lifetime and would not be in the position it is today without the 'old guard'. As we move forward into our next chapter, (still with a few of the originals in tow), there is an air of vulnerability whilst we find our way. And it is now, more than ever that we need to grow our volunteer base to fill the gaps that they are leaving behind. Whilst some of them wish to continue to attend meetings and volunteer, we are aware that this will not be forever and desperately seek friends from the community who can spare an hour here or there – for maintenance, gardening, safety checks, or supporting the planning or running of an event. We would love to hear from you tonight if you feel you have the capacity to help, even just a little. Dave, Richard, Barry, Len, Steve and David – thank you for all you have done for the hall, which my family, many others families in the local community and even further beyond are benefitting from. We'd love to see you keeping in touch with the hall.

•Regular volunteers this year include:
-those who regularly deliver leaflets for upcoming events
-Those who regularly support community coffee mornings either by helping to run them or by donating cakes
-Those who help to run our events by setting up, running raffles, tidying up and all in between
-Those who have fixed the odd toilet seat, weeded the garden or carried out crucial safety checks
•Events team creation – this year has seen the creation of an events team to include old and new volunteers. I look forward to seeing what they come up with next year.
•Regular paid positions: Emma Moore (coordinator), Amy Aspbury, Laura Darkes, Elyshia Bourne (cleaners), David Bradley, Dan Johnson, John Fletcher (grounds and gardening) Gary Maynor (windows cleaner).

3. Administrative Activities
Administrative activities completed this year with heavy support from Emma Moore include:

- Running the Lemon booking system, website and online banking.
- Managing bookings and hall usage efficiently throughout the year.
- Introducing and updating policies, ensuring compliance with safety and data regulations to include: GDPR and CCTV.
- Coordinating communication between the committee and community, including newsletters and event notices.
- Playground safety inspections.
- Reviewing the fire risk assessment and hall risk assessment.
- Updating Charity Commission.
- Reviewing existing polices and terms and conditions.

4. Acknowledgements
• A special thanks to volunteers and committee members, old and new, for their dedication and hard work behind the scenes – from organising and running events, delivering leaflets, maintaining the hall and grounds, to turning up to support events. I would also like to extend thanks to Emma Moore for all she does for the hall both in a paid, and voluntary capacity. The village hall is an asset to the village and the local and wider community who use it. I would love to see us build our volunteer base even further this year to ensure it's ongoing success.
In summary, it has been a productive year administratively, and I look forward to continuing to support the hall's operations in the coming year.
Thank you.

Treasurer's Report
The Audited Accounts report was handed out for all to view.

Preface

The position of treasurer was passed to Matthew White after election by the committee on 1/1/25 after many years of dedicated and meticulous service from Barry Merchant. The immense contribution of Barry cannot be overstated, and we give thanks to his years of work. The new treasurer does not have a background in finance or accounting but is aiming to learn along the way with the support of the committee to control day to day finances in a safe manner, and work towards a compliant and sensible control of hall income and expenditure.

Overview of the year.

Following Barry's departure, several changes have been implemented this year, with the longer term hope they make the vital work of financial management and governance a manageable task for myself, and to work towards a digital system. Voluntary time given to the hall in the treasurer capacity is limited, therefore operating as effectively as possible is vital.

Online banking is now fully operational and the 2-factor authorisation we have got in place gives an added layer of checks. Requests for Payments/invoices are prepared and verified by Emma who oversees the day-to-day operations of the hall and passed to Matthew upon her approval. The payments are then completed online and authorised by the Hall secretary Kelly when she has satisfied them to be correct. The online payments both in and out, speed up our payments and processing time, which is appreciated.

The move to online banking has not been straightforward, and the teething problems were troublesome, but we are thankful we persevered, and now we believe the system is efficient and robust.

We are also moving into electronic bookkeeping. This has caused a fair amount of teething problems and ultimately caused the delay to the AGM which is regrettable. The committee are determined the hall is compliant and safe in its financial management, and believes the process is robust as it is transparent to the Trustees & the charity commission alike. The hope is that this will save time too, as the bank accounts, website bookings and accounts software are all linked and will support the monthly accounts presented to the committee, and the end of year submission. The time of the committee is very limited, and as such, making the accounting as time efficient as possible is vital.

Hall Improvements and major expenses.

2025 has seen some major projects completed as planned and has also seen some exceptional, one-off projects completed that were deemed vital. Full capital expenditure is available in the attached P&L but in brief, we have undertaken:

Major Drainage works	£ 6801.97
Gutters/new gate	£ 1380.00
Bar purchase	£ 1000.00
Fire Doors repairs	£ 4670.40
Play area improvements	£ 16’218.60
Patio improvements	£ 2250.00
LED lighting (75% grant awarded)	£ 7235.00
Outdoor plug	£ 528.00

Major repairs total £ 40’083.97

Hall Income 2025
From the P&L we see total revenue of £ 89’002 versus the total from 2024 of £ 72’388, an increase of almost 23%

Hall Expenditure 2025
Total expenditure was £101’301, whereas in 2024, the total was £49’747, an increase of £51’554 or 103%

Even with the exceptional and one-off expenditure in 2025, the upkeep costs of the hall are rising exponentially, and require careful planning.

Challenges to the hall finances

Hall finances are facing lots of challenges. Ongoing upkeep especially cleaning & grounds maintenance have all increased significantly on last year. Unexpected costs, as well as the need to plan for scheduled works are all significant considerations. We have recently had a problem with the heating costing £3000 to rectify, and to protect us against further unforeseen heating breakdowns we have taken on a more comprehensive maintenance schedule, adding to the core overheads of the hall. To replace the boilers would cost around £15’000 for reference. The natural roof tiles have an expected life span of 25 years, we are at 23 years, and a full roof

replacement is estimated at £70'000. Managing our funds, planning for the future and cementing our ability to afford all these potential costs is fundamental.

Business rates increased 300% in April, and to add to this, the cleaning & grounds maintenance fees have all increased considerably in line with hall usage, especially wedding hire, which all need to be factored into the overall cost of running the hall in the coming year.

Events – some of our 2025 events have made a considerable loss, and whilst the objection of this community asset is not to make money, covering costs and being prudent on what we put on and where is becoming an increasingly important consideration. Our costs and overhead operating costs are currently £ 38'823 per year.

Successes

Weddings are by far the most influential income stream to the hall and contribute hugely to our annual income of £ 89'002. It is with the wonderful and dedicated work of Emma that contributes to this success. We hosted 18 weddings in 2025, and forthcoming bookings for the years ahead are very encouraging. We have amended the pricing structure this year to reflect the increase in hall overheads to ensure we are covering our costs.

Finances – the big picture

At the end of September we had £85'430 in cash in hand and at the bank, however of that, £55'000 are reserved funds held in the form of deposits and in a savings account.
We had £30'000 cash in hand in the Community Account, amounting to roughly 9 months running costs.

Whilst the finances are in good shape, there is little room for any further expenditure without careful consideration/fundraising.
Pricing of weddings, hall hire, and the income from events all require regular review to ensure that the hall remains financially sustainable.

Proposed changes

Following advice from the accountant who has supported with the preparation of these accounts, we will look to separate and record income in various 'types' for more accurate monitoring.

The use of petty cash is to be replaced with a cashless system using pre-paid debit cards, this will improve processes and reduce time and management simultaneously. We would like to promote electronic payments, but taking cash will remain in place at all events.

Improved and clearer processes are vital for our financial governance as a charity and will be implemented to achieve this.

Chairman's Report
Welcome everyone to Rock AGM.

Thank you for coming and for everyone's help and support this past year.

Highlights of 2025 include:
-Holding many successful and profitable weddings
-Villager events and coffee mornings
-Continued bookings of the hall for classes and private events
-The introduction of new apparatus in the children's play area
-Weddings have helped to fund maintenance on the hall, the new garden area and upkeep of the millennium green
-Improvement of the bar and kitchen facilities
-Summer party and BBQ

We still need to work on and improve going forward:
-Continued maintenance of the Hall to include: the roof, surrounding fences, central heating which is an ongoing monitoring situation to prolong the life of the pumps.
-Replacement costs of over £8k per pump for the heating system could be a challenge
-We need more volunteers to help with the upkeep of the grounds, gardens and general maintenance of the building itself
-Rock summer show was cancelled and this caused much disappointment, can we make it happen in 2026?
Regarding next year's villager evenings and events, it would be beneficial to have more input on what people would prefer to attend, so we can keep these events successful and well attended.

I would like to personally thank all our committee members, volunteers and villagers for another successful year running of the hall, green and gardens.

Please have a drink on us which has been kindly donated by Dutson's Bars.

Election of New Committee
The new committee was elected: Kelly Rodriguez, Thomas Dutton, Matthew White, Fran Cratchley, Sue Hopkins, Marian Styler, Sam Stockin, Jonathan Carter and Adrian Reed.
Proposed by: Henk Buznick
Seconded by: Jackie Osbourne

Any other Business
Chris Marriot questioned why the FIT was less of an income this year compared to the last financial year. She stated that she hasn't had any reminders to send the reading but will contact the company to find out and Matt will help if needed.

Colin Link thanked the committee for support from the committee during his wife's funeral – condolences were given again and we are glad we were able to support Colin at this sad time.

Rob Blowing stated that he has noticed that there is an ongoing trend of disengagement with the community and how sad it is the to see the effort that goes into putting on events such as the children's parties when they are so poorly attended. Rob suggested we hold a wine and nibbles/open evening/come and have your say evening to try and reengage the community.

Henk asked whether it is likely to be able to run Rock Show again. Emma discussed the problems that we ran into to this year; insurance issues surrounding the dog show, gazebo cover and classic cars. Bob Marriot asked whether we could re start Rock Show this year, and suggestions were made including; making it smaller, charging an entrance fee, bring back the horticulture show. Kelly and Emma said that we will take on suggestions, and look into this and

if we can obtain enough volunteers then it may be possible to restart in future., however they also stated that they were looking at trialling a ‘party on the green’ with music, inflatables and a BBQ. All options will be looked into by the events team in the new year.

David Hall gave thanks to all who helped build our wonderful building. He stated that we are at an age where the building is going to require maintenance work. When the roof was put on, they were unaware of the shelf life of the tiles and the pumps are more complicated therefore more money and it was agreed that we are hitting an age where we are expecting problems.

Bob Marriot thanked the committee for all their hard work for the previous year.

Kelly declared the meeting closed at 20.20 and welcomed everyone to join us for refreshments.