James' Team

Trustees' Annual Report

5th August 2025

to

31st August 2026

Registered Charity Number: 1214410

Reference and Administrative Information

Elected Trustees	
Mrs Sabine Sutton	Chair
Mr William Sutton	Vice Chair
Mrs Kate Pycock	Treasurer
Mrs Siobhan Castle	Secretary (resigned 11th November 2025)
Mrs Kirsten Sharpe	Secretary from 11th November 2025
Mr Michele Capasso	First Trustee (resigned 16th September 2025)
Mrs Liz Capasso	Fundraising Officer
Mrs Mary Morisson	First Trustee (resigned 3rd February 2026)
Mr Stephen Tapley	First Trustee
Mrs Wendy James	First Trustee (resigned 23rd June 2026)
Mr David Button	GDPR Officer

Office Address: 286 Tuddenham Road, Ipswich, IP4 3BL

Registered Charity number: 1214410

Bankers: NatWest Ipswich Tavern Street, 2-8 Tavern Street, Ipswich, IP1 3BD

Charity's Object: To relieve the needs of children and young people from Suffolk who have needs by reason of youth; in particular, but not exclusively, by the provision of resources or grants to promote positive mental health and well-being.

Constitution: James' Team is constituted as a Charitable Incorporated Organisation under our Constitution adopted by the Trustees on 25th April 2025.

It is my privilege to welcome you to the first annual charity report for James' Team. This report covers the activities of James' Team from registration (5th August 2025) until the end of the current financial year (31st August 2026). During this period, we have received incredible support and engagement from across the community, enabling James' Team to reach more young people and expand our impact. Thank you to everyone who has contributed to making this progress possible. As we look to the future, we remain committed to our vision and excited for the journey ahead.

Our Impact

Our mission is to empower young people in Suffolk to thrive by providing quality resources to nurture positive mental health.

We currently seek to do this by providing a personal copy of the book 'You Are Awesome' by Matthew Syed to assist children with their wellbeing as they prepare to transition to high school.

You Are Awesome deliveries

James' Team have provided **1,263** copies of the book to children in Ipswich since our first delivery in July 2024. In addition, we have achieved our 2026 goal of providing a copy of 'You Are Awesome' to every Year 7 child due to start at Copleston High in September 2026 (328).

For this to happen, every Year 6 child attending the following Copleston feeder primaries have all received their own copy of the book in the academic year 2025-26: Clifford Road Primary(60), Rose Hill Primary(45), Britannia Primary (90), Broke Hall Primary (90) and

Sidegate Primary (90) schools. Completing these deliveries and achieving the Copleston Schools Model is the result of astonishing local support across the community this year.

In addition to this, Year 6 children at Gusford Primary have received 84 books for the third year. We are very pleased to now look to expand our reach, with a view to extending deliveries to Year 6 children attending all feeder primaries into Chantry High School: Gusford Primary School, The Oaks Primary School, Ranelagh Primary School, and Sprites Primary Academy. We are pleased to have made a first delivery of 60 books in July 2026 to Year 6 children at The Oaks Primary School. The Oaks is a primary feeder to Chantry High.

You Are Awesome school sessions

In addition to children receiving a personal copy of the book 'You Are Awesome' to keep, the children benefit from an introduction to the book while in Year 6 at their primary school. Following on from the successful pilot project at Gusford Primary School last Autumn, James' Team signpost primary schools to online resources written by the book's author, Matthew Syed:

https://www.matthewsyedkidsbooks.co.uk/landing-page/you-are-awesome-resource-packs/.

Schools are responding positively, and feedback demonstrates how schools are using the resources to teach the main concepts of the book namely growing resilience and developing a growth mindset, and how they are tailoring sessions in their own schools.

Highlights

Since registering as a charity with the Charity Commission, James' Team have been extremely fortunate to receive growing interest which has both helped to raise our profile and support our mission.

Laura Pycock kick-started our first year as a registered charity with a brilliant personal challenge to raise funds for James' Team. Laura ran the Manchester Half Marathon in October 2025 raising £667 for us.

2026 has been a year of establishing new links and partnerships, which have resulted in some incredible fundraising achievements which have also helped to raise the profile of James' Team in the community . In addition, we have received a number of generous donations from local businesses.

James' Team was honoured to be the chosen local charity of the Valentine Ball hosted by DPL and main sponsors GBS. (£8,000) and have received valuable interest following this remarkable event. James' Team was delighted to receive an invitation from Venue16 to be one of their Charities of the Year. Associated fundraising, including a successful Golf Day held at Seckford Golf Club, and valuable networking events held every few months, are helping to raise our profile in the local community. We were equally delighted to be chosen as the charity for the GBS Golf Day in July.

A new collaboration culminated in the Collage Workshop held at The Hidden Garden Ipswich with local artist Thaksala Haylock - Inky and The Bears. (£410)

Fillie-Mena Cristallino organised and held a Cake and Cabaret morning in February to raise funds and awareness for James' Team in Levington Village Hall. (£423) Thank you to Filomena for being such a big supporter and for your Sound Baths as part of James' Team Relaxation Evening.

James' Team was delighted to be invited to the 2026 Ipswich Book Festival Launch event in June. The IBF Team are great supporters of James' Team and have helped to raise the profile of the charity in addition to funds with the raffle held in aid of James' Team. (£295)

The Dial Lane Books Team are constant supporters of James' Team; we are grateful for all that you do in helping promote the charity.

We are grateful to the Team at Renaissance Hair and Beauty for their constant support, in particular this year for their preparations for the Valentine Ball and sourcing an ITFC Flag generously donated by Ipswich Town Football Club.

Financial Review

<u>Income</u>

Building our funds is vital to supporting the growth of our mission. In our first year as a registered charity, James' Team has been fortunate to maintain a range of income sources in addition to benefitting from a growing number of new events in the local area. The new events over the last year have helped hugely to raise the profile of the charity and boost charity funds, which in turn is enabling us to extend our impact and offer more books to more children. In addition, the launch of a James' Team Just Giving page enables private donors to donate at any time.

We have maintained quiz nights at The Woolpack, together with Chris Hunt's Film, TV and Music Quiz at the Three Wise Monkeys in Ipswich and Colchester, all providing a considerable source of income (£1,816). We look forward to our upcoming quiz at The Woolpack on 11th October.

Refreshments and raffles at the termly SSYO concerts in Ipswich continue to be an important source of income and we are grateful to the County Music Service for continuing to promote James' Team (£1,092)

The annual summer Cake Sale at the Ipswich Symphony Orchestra Play Day generates more valuable income (£223) and we extend our thanks to the ISO for continuing to partner with James' Team.

Our annual Christmas Wreathmaking at Ipswich School was very well supported creating the highest income yet from this event (£705). We remain grateful to Ipswich School for hosting and running the workshop. Over £800 was raised from the Collage Evening and Cake & Cabaret event already mentioned.

The trustees are grateful for the support of the many local Suffolk businesses who have donated prizes at the raffles we have held at our events.

In addition to the £8,000 raised at the Valentine Ball there were a number of smaller donations from local companies, bringing total business donations to £9,250. This is an area the trustees are keen to explore further.

Thanks in part to our Just Giving page, £3,959 was received from individual donors. Since James' Team is now registered with HMRC, Gift Aid is claimed automatically on these donations where possible, in return for a small processing fee. To date this has raised a further £574. It is worth noting that in future years we will be able to backdate a claim for Gift Aid on some of the card/cash donations for refreshments too.

Total income was an incredible £18,453.

Expenditure

Total expenditure for the period was £3,667, the vast majority of which was spent on books (£3,002 including labels). David Button has kindly donated publishing and printing of charity flyers and a pull-up banner. This high quality publicity material has taken our visual presentation to another level, and we are grateful to David for his support.

Another one off cost this year was some plastic display stands (which have improved the quality of our visual presentation at events) and a backup basic first aid kit for

events. Website set up costs were £285 and Employers/Public Liability insurance was a further £100. There was also a small fee to register with the Information Commissioner's Office for data protection, and £60 was spent on printer ink.

At the end of the financial period to 31st August 2026, James' Team held total funds of **£20,405.** Further details of ongoing financial planning together with a full set of financial statements can be found in the Treasurer's Report.

Future Goals

Delivery and impact of our mission

Our intention in the next year (2026 – 2027) is to maintain the Copleston Schools Model while expanding to complete a new schools' model into Chantry High School. Providing books to the feeder primaries into Copleston and Chantry High Schools will be our main goal for the year. In addition, we intend to further develop links with our current schools and to gain clearer evidence of our impact.

Build a strong identity and share our profile

It will be important to continue sharing our profile and build connections in the local community. We have received an invitation to speak at the Ipswich East Rotary Club through Elizabeth Harsant and look forward to sharing our story with the members in

November 2026. In addition to developing our presence on social media through Instagram and Facebook, James' Team joined LinkedIn in 2026. Over the coming year, we intend to grow our presence on LinkedIn, to reach and connect with potential partners and supporters, and further increase James' Team's profile. We look forward to our continued partnership with Venue16 as one of their Charities of the Year.

Build and maintain funds to support our mission

Maintaining our current core events generates income which largely covers the cost of the Copleston Schools Model. (£3,642.25) If we are to expand our reach to achieve the Chantry Schools Model (£2,706.09) , and further expansion still , we must continue to generate new income and look to diversify income streams. We will launch and share James' Team on Easyfundraising and begin the process of

applying for grants. As we increase our profile, we hope that James' Team will receive interest from businesses to offer us sponsorship and partnership opportunities. We will develop new fundraising events, creating new partnerships where possible.

The trustees would like to acknowledge and thank all donors and sponsors who have supported James' Team this year. Your support is making a difference to the wellbeing and mental health of children as they prepare to transition to high school. With your support we will be able to expand our reach further into the local area.

My thanks to the Board of Trustees for their commitment and dedicated service this year. Their guidance ensures our organisation remains steadfast in its mission and accountable to our community.

We look forward to another year of growth and building connections for the purpose of furthering our core mission to empower young minds here in Suffolk.

Sabine Sutton (Chair James' Team)

20.09.26

James' Team

Treasurer's Report

5th August 2025

to

31st August 2026

Registered Charity Number: 1214410

James' Team

Financial Statements

Period from 5th August 2025 to 31st August 2026

		£
Opening balance		5,619.68
INCOME		
Fundraising Activities:		
	Quizzes/raffle	1,816.00
	Wreathmaking/raffle	705.00
	SCMS concert raffles/refreshments	1,092.11
	ISO bake sale	223.36
	Collage evening	410.00
	Cake & Cabaret	423.00

		4,669.47
Donations:		
	Individual	3,959.35
	Business	9,250.00
	Gift Aid	574.25
		13,783.60
	Total income	18,453.07

EXPENDITURE:

	Cost of books	2,855.01
	Book labels	147.12

Website costs	285.60
Insurance	100.80
Misc costs	161.51
Misc charges	117.47
Total expenditure	3,667.51
Net surplus for year	14,785.56
Total funds	20,405.24

Represented by:

Current account	10,405.24
Investment account	10,000.00
	20,405.24

Since registering as a charity on 5th August 2025, James' Team has had an extremely successful first financial period to 31st August 2026. Regular fundraising events such as quizzes and raffles have secured reliable funds, and these have been further enhanced by new activities including the collage event and 'Cake & Cabaret' evening. However, the most significant development has been the donations secured from local businesses, totalling over £9,000. Total income for the period was **£18,453.**

Expenditure in this first period totalled **£3,667,** of which 80% represents book purchases. This demonstrates how hard the trustees work to keep running costs as low as possible.

Reserves Policy

Towards the end of the year our current account held almost £20,000, and so in line with our reserves policy **£10,000** of this was invested in a 30 day investment account with Cambridge & Counties Bank, currently earning 3.7% gross annual interest.

Total funds at the end of this financial period stand at **£20,405**.

Financial Planning

The trustees are conscious that the level of income received each year will vary considerably. James' Team has benefited from some large donations from local

businesses which made up about 50% of total income over the period to 31st August 2026. However, this cannot be relied upon each year and therefore spending commitments must be prudent and realistic. There are currently sufficient funds to extend book deliveries to Chantry feeder schools in the short term, but in order to maintain this model it is vital that grants and other sources of income are explored further. To complement and support such funding applications, trustees have put together both a Business Plan and Financial Plan. Together these will set out both our objectives and focus for the next 3 years.

Kate Pycock (Treasurer)

Oct 2026