FUTURE PROOF COACHING

Minutes of Trustee Meeting

Approval of Annual Report and Accounts for the year ended 3 October 2026

Date: 5th October 2026

Time: 4.00

Location / format: Online

Present

Sharon Williams (Chair)

Nicola Thomas

Anthony Ager

Shaun Clarke (Chief Executive Officer) - in attendance

1. Annual Report and Accounts

The trustees reviewed the Trustees' Annual Report and Receipts & Payments Accounts for the year ended 3 October 2026.

The meeting noted total receipts of £8,300.00, total payments of £23,345.08 and a closing cash balance of £4,086.82. The trustees noted that the reduction in cash during the year reflected expenditure on grant-funded activity, including funding received in the previous accounting period.

The trustees also noted that the closing cash balance was substantially committed to ongoing grant-funded activity.

2. Approval

The trustees confirmed that they were satisfied that the accounts accurately reflected the charity's financial position for the year ended 3 October 2026.

It was unanimously agreed to approve the Trustees' Annual Report and Receipts & Payments Accounts and to authorise the Chair of Trustees to sign them on behalf of the trustees.

3. Charity Commission Submission

The trustees authorised the Chief Executive Officer to complete and submit the charity's annual return, Trustees' Annual Report and accounts to the Charity Commission.

4. Any Other Business

No further matters relating to the annual accounts were raised.

5. Close

There being no further business, the meeting was closed.

Signed as an accurate record of the meeting:

Signature: Sharon Williams

Sharon Williams, Chair of Trustees

Date: 5th October 2026