The Priory Church, Deeping St James



Annual Report

and

Financial Statements

of the

Parochial Church Council

For the year ended 31 December 2025

THE PRIORY CHURCH, DEEPING ST JAMES

ANNUAL REPORT & FINANCIAL STATEMENTS 2025

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Aim and Purposes

The Parochial Church Council (PCC) of Deeping St James has the responsibility of co-operating with the vicar in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It meets several times per year to deliberate matters concerned with the Church's mission and worship and makes decisions in prayer and with the intent of discerning God's will and furthering his kingdom. It also has the maintenance responsibilities for the Parish church buildings.

Objectives and Activities

The Priory Church seeks to fulfill these aims in the following ways:

- To provide regular Sunday worship with 2 or 3 services each week - at least 1 of these will be a communion service; and at least 1 service each month will be an All-Age Family Service
- To hold services that celebrate the main events of the year: e.g. Lent, Holy Week & Easter; Harvest and Christmas
- To hold regular Services each year, to commemorate special community occasions (e.g. Remembrance Sunday)
- To provide a place where the local community can celebrate and commemorate their life events, through the Occasional Offices (Baptisms/Christenings, Weddings and Funerals)
- To take communion to local nursing homes and house-bound parishioners/church members
- To pray regularly for the local community, local authorities, and further afield
- To hold Bible study and prayer groups
- To link with local schools to offer support in lessons and to provide a venue for activities
- To offer pastoral support to anyone resident in the parish
- To provide a venue for community events, local groups and community organisations
- To offer support, financial and otherwise, for charitable groups locally and further away whose aims concur with the aims of The Priory Church.

The Priory Church is an active member and supporter of Churches Together in the Deepings, of which the vicar is currently Chair. The church supports a variety of local and wider initiatives through its 'Mission Matters' Group. The vicar also regularly meets with other local ministers in the Deanery Chapter.

The Priory Church is a member of the Welland Local Mission Partnership (LMP), along with the parish churches of Crowland, Deeping St Nicholas, Market Deeping, and the Ness Group (Baston, Langtoft and Thurlby). The vicar and curate are members of the LMP chapter, which meets every other month, and all the churches actively support one another in practical ways. In April 2025, the Vicar was in addition appointed as Priest-in-Charge at Crowland Abbey, and takes a part in the rota for Sunday services, as well as taking some of the occasional offices.

Achievements and Performance

2025 has been a year of consolidation for The Priory Church, both in terms of its liturgical life, and social events.

Weekly emailed letters from the vicar, which started during the pandemic, have continued, numbering 362 by the end of 2025. These letters now reach 103 different email addresses, including church members, other interested individuals, and local organisations.

There were 86 members on the Church Electoral Roll as of December 2025 (99 in 2024), 28 of whom do not reside within the parish. The total worshipping community in 2025 could be considered to number about 130, including children. The average "normal" Sunday attendance at the main service, during the month of October, which is the month the Church of England takes its statistics from, was 44 adults and 1 child/young person under 16 (51 and 3 respectively in 2024), with an average of 42 communicants. This excludes Harvest Festival. Attendance at the Thursday Communion averaged 5 (5 in 2024). 9 people received Communion at home each month (7 in 2024). Communion was also taken to Braeburn Lodge Care Home, where there are, on average, 10 attendees and 4 communicants.

As the Parish Church of Deeping St James, the Priory Church hosts community services and special occasions throughout the year, including Plough Sunday, Mothering Sunday, Harvest Festival, Remembrance Sunday and an Annual All Souls' Memorial Service.

The Priory Church holds at least one service each Sunday morning, at 10.00am (10.15 on the first Sunday of the month), along with daily Morning Prayer, a weekly Thursday morning Communion service, a Choral Evensong once a month, and a Café-style service on the fourth Sunday evening. The Café Church followed the video-based Alpha course, following on from last year's 'The Happiness Lab' course. On the first and third Sundays of the month, there are said Communion Services at 9.00am – the latter according to the 1662 Book of Common Prayer.

The Priory continues to celebrate and bless the life events of the local community. In 2025, 4 wedding ceremonies were held in the Church (3 in 2024). 10 baptisms took place in 2025 and 2 Thanksgivings for the Birth of a Child (11 baptisms in 2024), 1 of which was an adult. 11 funerals took place in church (10 in 2024), and in addition to these, a further 8 funerals were conducted at Crematorium chapels and cemeteries (5 in 2024).

The Church building is open throughout the day every day. Regular use is made of this, with people visiting to have some time to be quiet or to pray. Some of these are not necessarily Christian believers, but value the peace, time and space. Candles are available for those who wish to light one – most weeks at least a dozen are lit.

During 2025, the Priory Church continued to build stronger connections with the local community. In addition to the long-running Rose & Sweet Pea show, and the regular 'Coffee & Cake', we again hosted a Charity Beer Festival, with profits being shared between the church, Deep in Kindness, and Dementia UK (each receiving around £3,340). The festival was arranged in conjunction with local bar 'The Thirsty Giraffe'. The Christmas Tree festival was now in its third year, and has grown, with contributions from many local groups and businesses.

The vicar is an ex-officio trustee of the Deeping St James United Charities, and also acts as Honorary Chaplain for the local branch of the Royal British Legion. He is a community governor of Deeping St James County Primary School, and was vice-chair, until September, as well as Safeguarding and RE governor.

Unfortunately, the Friday evening youth group, 'Friday Knights', ceased to meet during 2025, due to a combination of lack of numbers, both of children, and helpers. We will be reviewing our Youth & Children's provision during 2026.

The Church and its members have supported financially (and 'in kind') various local and national/church charities, including the Deepings' Foodbank, and Christian Aid. The 'Mission Matters' group organises events to this end, and advises on which organisations to support. Fundraising events include Lent Lunches, profits of which go to Water Aid. Alongside other churches in Churches Together, the Priory Church also hosted a Saturday Lent Lunch, all profits going jointly to Christian Aid and CAFOD.

The website, www.dsj.org.uk, has continued to be updated and tweaked. It receives a number of hits and regularly results in enquiries about the church services and the hall. The Priory Church also has a Facebook page, recently revamped - www.facebook.com/profile.php?id=100064266926360. This page has 429 followers. In the autumn, Mr Robert Romaine took on the role as our Communications Officer. He has broadened the number and range of communications over social media, advertising all events and services with a friendly and approachable style. This has already increased our profile. In addition, the Priory Church can be found on the Church of England www.achurchnearyou.com website.

Volunteers

We continue to be very grateful for all who work so hard for the Church and the local community.

Thanks, as ever, must go to gardeners, flower arrangers and cleaners for maintaining the buildings and grounds, as well as those who help with repairs and maintenance.

Thanks also to our Church Officers, all of whom give up their time and talents freely: Jan Fisk and Carol Harrison (Church Wardens), Nicolete Fisher (Vice-Chair of PCC), Simon Marshall (Treasurer) and Abi Robinson (Parish Safeguarding Officer).

Other pastoral and liturgical ministry is given by the Revd Sonia Marshall, a non-stipendiary curate, who preaches and presides at least one Sunday each month, and leads other occasional services and courses.

We are grateful to them all for their invaluable help, support and expertise, and all other members of the PCC for their time and contribution to the ministry of the Church.

Structure, Governance and Management

The Priory Church, Deeping St James is part of the Diocese of Lincoln, within the Church of England.

The Parochial Church Council (PCC) is the decision-making body of The Priory Church, Deeping St James. It is a corporate body established by the Church of England and is the statutory recognised body of the Parish Church of Deeping St James. It operates under the Parochial Church Council Powers Measure.

The Council has a number of active committees, of which, all but the Standing Committee have members from outside the Council itself.

Sub Committees

- Standing Committee
- Worship Committee
- Finance and Stewardship Committee
- Fabric Working Committee

Working Groups

- Events and Social Committee
- Mission Matters Committee
- Children's Ministry Team
- Pastoral Group

The PCC consists of all licenced clergy of the church, Church Wardens, Deanery Synod members (all ex-officio), and up to 9 elected members. Elected members of the PCC are elected at the Annual Church Meeting (ACM). Co-opted members may be co-opted whenever required and can remain until the next ACM at which time they may stand for election. Members of the PCC would normally stand for election to the PCC at the ACM. Elected members must be on the Church's Electoral Roll. If voting is required, only Church members who are on the Anglican Electoral Roll are eligible to vote at the ACM.

Standing Committee:
The Standing Committee has the power to transact the business of the PCC between meetings, subject to directions given by the PCC. This has met when required.

Risk Management

We continue to monitor risk associated with the Church premises, and carry out formal risk assessments for specific events and activities. The church has appointed Mr Anthony Masters as Health & Safety advisor.

It should, however, be remembered that the minimisation of risks is everyone's responsibility. If there is hazard, you should report it either to the Vicar or the Church Wardens– please don't assume someone else has!

The PCC takes out Insurance cover with Trinitas on an annual basis. This covers the Church building, legal support (if required), and other specific purposes and events.

Safeguarding

The Priory Church follows the safeguarding policies and procedures for children, young people and vulnerable adults of the Diocese of Lincoln. The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). All members of the PCC have successfully completed their enhanced DBS check. The church's Safeguarding Policy is reviewed annually, as per guidelines.

The church's Safeguarding Officer is Ms Abi Robinson, who has attended relevant diocesan training and has also received safeguarding training in, and has significant experience in her job as a social worker for the charity Barnardo's. She is supported by Mr Ted Fisk, who was the previous Safeguarding Officer.

The Revd's Mark Williams and Sonia Marshall have undertaken C3 Diocesan training, and Mark Williams has also received Diocesan Safer Recruitment training. In addition, he is a Deanery Trainer for the diocese's Basic and Foundation courses. Prior to his appointment at Deeping St James, Mark Williams had also attended Foundation Safeguarding and Leaders' Safeguarding courses in the Methodist Church and qualified to train the Foundation, Foundation Update and Leadership levels in the Methodist District, becoming lead trainer for the Sutton Circuit. In addition, he was previously school governor with responsibility for Safeguarding & Looked-After Children, and received relevant training through the Education Authority.

Mrs Caroline Herron (former Church Warden) has passed her Diocesan Safer Recruitment training, and all appointments (paid or voluntary) will have to go through a full application process for any work involving children, young people, and vulnerable adults.

Administrative Information

The Priory Church, Deeping St James situated in Church Gate, Deeping St. James, Peterborough PE6 8NP. The correspondence address is via The Vicarage, 16 Church Street, Deeping St James, Peterborough PE6 8HD.The website address is www.dsj.org.uk.

The Parochial Church Council (PCC) consists of the following:

Ex-Officio	The Revd Mark Williams	**Chair**	Incumbent, Diocesan & Deanery synods
	The Revd Sonia Marshall		Curate, Deanery Synod
	Mrs Nicolete Fisher	**Vice Chair**	Diocesan & Deanery synods
	Mr Simon Marshall	**Treasurer**	Deanery Synod
	Ms Carol Harrison	**Churchwarden**	
	Mrs Janet Fisk	**Churchwarden**	
	Mr James Forrester		
	Mrs Lisa Goodchild	**Data-Protection Officer**	
	Mr Adrian Hallam	**EcoChurch Advisor** (resigned 27 April 2025)	
	Mrs Caroline Herron	**Electoral Roll Officer**	
	Mr Robert Romaine	**Communications Officer** (co-opted 18 June 2025).	
	Mrs Victoria Worthington		

In addition, the PCC utilised the services of Mr Martin Jones to record the minutes of the meetings.

The Church's Inspecting Architect is Peter Slinger BA, Dip. Arch, RIBA, CA.

The Church's bankers are The Co-operative Bank

The Church's independent examiner is Ian Mace

DEEPING ST JAMES PRIORY CHURCH

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2025

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2025	Total Funds 2024
		£	£	£	£
RECEIPTS					
Voluntary receipts	2a	54,809	7,187	61,996	69,019
Church activities	2b	31,572	4,273	35,845	43,170
Investment income	2c	979	8,653	9,632	9,427
Incoming resources from charitable activities	2d	5,391	0	5,391	4,485
		92,751	20,113	112,864	126,101
PAYMENTS					
Grants and donations	3a	11,303	1,300	12,603	10,784
Activities relating directly to the work of the Church	3b	80,268	11,314	91,582	84,772
Church management and administration	3c	3,165	0	3,165	3,613
		94,736	12,614	107,350	99,169
		-1,985	7,499	5,514	26,932
Transfers between funds	6	2,726	-2,726	0	0
Investment of legacy into Special Fabric Fund		0	0	-00	-13,817
Excess of Receipts over Payments		741	4,773	5,514	13,115
Cash Funds at 1 January 2025		24,152	39,099	63,251	50,136
Cash Funds at 31 December 2025		24,893	43,872	68,765	63,251

DEEPING ST JAMES PRIORY CHURCH

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 DECEMBER 2025

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2025	Total funds 2024
	£	£	£	£	£
MONETARY ASSETS					
Bank current accounts	16,835	5,405	0	22,240	20,421
CBF deposit fund accounts	8,017	38,170	0	46,187	42,650
Cash	41	297	0	338	180
	24,893	43,872	0	68,765	63,251
INVESTMENT ASSETS at Market Value (see schedule)	21,510	262,711	42,989	327,210	339,161
ASSETS RETAINED FOR CHURCH USE at cost	3,720	0	0	3,720	3,720
LIABILITIES	3,083	0	0	3,083	1,287

NON-MONETARY ASSETS

Digital duplicator
Collator and booklet maker
Organ stool

Church furnishings are included in the inventory and vested in the Wardens on special trust.

The notes on page 11 to 16 form part of the financial statements

Approved by the Parochial Church Council on
and signed on its behalf by:

Revd Mark Williams
Vicar

Mr Simon Marshall
Hon Treasurer

DEEPING ST JAMES PRIORY CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2025

1. **Accounting Policies**

Basis of Accounting

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, using the Receipts and Payments basis.

Funds

General funds represent the funds of the Church that are not subject to any restrictions regarding their use and are available for application on the general purposes of the Church. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds represent those funds that the PCC are obliged to spend only on particular purposes.

Endowment Funds are funds that the PCC is prohibited by the governing document from spending as income.

The financial statements include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

Statement of Assets and Liabilities

The following assets are recognised in the Statement of Assets:

Moveable Church furnishings held by the Church Wardens on special trust for the PCC and which require a faculty for disposal.
Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty and where the original cost exceeded £1000.
Any amounts owing to the PCC.
Any investments held beneficially by the PCC.
Closing bank and cash balances as shown in the Receipts and Payments Account.

The following liabilities are recognised in the Statement of Liabilities:

Any arrears of Parish share.
Creditors for goods or services where the supply has been received and invoiced by 31 December.

The original Church Land and Buildings are not included in the Statement of Assets as there is insufficient cost information available and therefore these assets are not valued in these accounts.

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2025

	Unrestricted Funds	Restricted Funds	Total Funds 2025	Total Funds 2024
	£	£	£	£
2. Receipts				
a. Voluntary receipts				
Regular giving	37,720	-	37,720	38,700
Collections and other giving	4,635	-	4,635	3,407
Income tax recovered	9,556	-	9,556	10,160
	51,911	0	51,911	52,267
Donations	2,898	7,187	10,085	2,935
Legacies	-	-	-	13,817
Grants	-	-	-	-
	54,809	7,187	61,996	69,019
b. Church activities				
Fund raising events	25,718	2,096	27,814	35,351
Wedding and funeral fees	2,830	480	3,310	2,440
Other income	3,024	1,697	4,721	5,379
	31,572	4,273	35,845	43,170
c. Investment income				
Chancel Trust dividends and interest received	-	5,983	5,983	5,828
Interest received	979	677	1,656	1,653
Investment dividends	-	1,993	1,993	1,946
	979	8,653	9,632	9,427
d. Incoming resources from charitable activities				
CMS boxes and special collections	3,721	-	3,721	2,928
Mission	1,670	-	1,670	1,557
	5,391	0	5,391	4,485
Total incoming resources	92,751	20,113	112,864	126,101

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	2024 £
3. Payments				
a. Grants and donations				
CMS boxes and special collections	3,721	1,300	5,021	4,228
Mission	6,679		6,679	1,500
Donations	903		903	5,056
	11,303	1,300	12,603	10,784
b. Activities directly relating to the work of the Church				
Parish pledge	50,000		50,000	46,000
Church running expenses				
Insurance	4,385		4,385	3,792
Heating - gas	3,460		3,460	4,505
Lighting - electricity	2,367		2,367	2,388
Repairs	1,615	9,491	11,106	6,592
Clergy expenses	240		240	368
Cost of services				
Upkeep of services	493		493	413
Organist and choir expenses	8,262		8,262	8,058
Event expenses	9,446		9,446	11,139
Other expenses	-	1,823	1,823	1,517
	80,268	11,314	91,582	84,772
c. Church management and administration				
Postage, stationery and sundry expenses	3,165	-	3,165	3,613
	3,165	0	3,165	3,613
Total resources expended	94,736	12,614	107,350	99,169

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2025

4. Unrestricted Funds	General Fund	Designated Funds	Total
	£	£	£
Total Incoming Resources	89,030	3,721	92,751
Total Resources Expended	90,996	3,740	94,736
Net receipts/(payments)	-1,966	-19	-1,985
Transfers between funds	2,726	-00	2,726
Balance brought forward	23,760	392	24,152
Balance carried forward	24,520	373	24,893

5. Restricted Funds -(see schedule)	Balance brought forward	Receipts	Payments	Transfers between funds	Balance carried forward
	£	£	£	£	£
Chancel Trust	19,832	5,983	2,193	-2,726	20,896
Fabric Fund	2,559	8,394	6,630	0	4,323
Organ Fund	1,488	511	668	0	1,331
Revd Cooper Charity Fund	3,689	465	0	0	4,154
Junior Church	236	96	0	0	332
Magazine Fund	7,406	1,582	502	0	8,486
Belfry Account	595	528	554	0	569
Church Ladies Fellowship	3,294	2,554	2,067	0	3,781
	39,099	20,113	12,614	-2,726	43,872

6. Transfers between funds	Unrestricted Funds	Restricted Funds	Total
From General Fund to Organ Fund	-	-	-
From Chancel Trust to General Fund	2,726	-2,726	-
	2,726	-2,726	-

SCHEDULE TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2025

Investment Assets (Market Value)

	Purpose of Fund			Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2025	Total Funds 2024
				£	£	£	£	£
Funds held by Deeping St James Parochial Church Council								
Reserve Fund		969.01	CBF Investment Fund Shares	21,510	-	-	21,510	22,406
Fabric Fund	Fabric	490.95	CBF Investment Fund Shares	-	10,898	-	10,898	11,352
Special Fabric Fund	Fabric	950.98	CBF Investment Fund Accumulation Shares	-	58,989	-	58,989	59,685
Organ Fund	Organ	189.26	CBF Investment Fund Shares	-	4,201	-	4,201	4,376
Chancel Trust	Chancel	552.42	CBF Investment Fund Shares	-	12,263	-	12,263	12,773
Trust Funds held by Lincoln Diocesan Trust								
Chancel Trust	Chancel	7464.86	CBF Investment Fund Shares	-	165,707	-	165,707	172,608
Boddy Trust	Fabric	786.00	CBF Investment Fund Shares	-	-	17,448	17,448	18,174
Wright Trust	Fabric	696.22	CBF Investment Fund Shares	-	-	15,455	15,455	16,098
Other Funds held by Lincoln Diocesan Trust								
Handley Bequest	Organ	348.00	CBF Investment Fund Shares	-	7,725	-	7,725	8,047
Trust Funds held by Official Custodian for Charities								
Rev'd Cooper Charity	Stained glass windows	522.00	COIF Income Shares	-	-	10,086	10,086	10,593
J P Buck's Bequest	Sunday School	131.88	CBF Investment Fund Shares	-	2,928	-	2,928	3,049
				21,510	262,711	42,989	327,210	339,161

SCHEDULE TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2025

Restricted Funds	**Chancel Trust**	**Fabric Fund**	**Organ Fund**	**Rev'd Cooper Charity**	**Junior Church**	**Magazine Fund**	**Belfry Account**	**Church Ladies Fellowship**	**Total**
	£	**£**	**£**	**£**	**£**	**£**	**£**	**£**	**£**
Balance brought forward	19,832	2,559	1,488	3,689	236	7,406	595	3,294	39,099
Receipts									
Donations		7,000	100			87	48		7,235
Interest	832	127	66	169	11	305			1,510
Investment shares dividends	5,151	315	122						5,588
Trust Fund dividends		952	223	296	85				1,556
Events and fundraising								2,096	2,096
Magazine sales and adverts						1,190			1,190
Other income							480	458	938
	5,983	8,394	511	465	96	1,582	528	2,554	20,113
Payments									
Fabric repairs	2,193	6,630							8,823
Organ repairs			668						668
Donations	-							1,300	1,300
Expenses	-					502	554	767	1,823
	2,193	6,630	668	-00	-00	502	554	2,067	12,614
Transfers between funds									
To General Fund	-2,726	-	-	-	-	-	-	-	-2,726
From General Fund	-	-	-	-	-	-	-	-	-00
	-2,726	-00	-00	-00	-00	-00	-00	-00	-2,726
Balance carried forward	20,896	4,323	1,331	4,154	332	8,486	569	3,781	43,872

DEEPING ST JAMES PRIORY CHURCH

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF DEEPING ST JAMES PRIORY CHURCH PAROCHIAL CHURCH COUNCIL

I report on the accounts of the PCC for the year ended 31 December 2025 which are set out on pages 9 to 16.

Respective Responsibilities of Trustees and Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow procedures laid down in the General Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a “true and fair view” and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that, in any material respect, the requirements:

    - to keep accounting records in accordance with section 130 of the 2011 Act; and
    - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

I R Mace
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NG31 9EF