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3rd Farnborough

Trustees Annual Report

For the Period 1/4/2025 – 31/03/2026

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Reference and Administration Details

Charity Name

3rd Farnborough (Hawley Lane)

Registered Charity Number

1210262

HMRC Charities Reference Number

EW96190

HQ Registration Number

10012533

Charity's Address

3rd Farnborough Scout HQ
Rowallan Way (off Sand Hill)
Sand Hill
Farnborough
Hampshire
GU14 8ER

Charity's Address (for all correspondance)

3rd Farnborough Scout Group
c/o Iain Roy (Group Scout Leader)
84 Cotswold Close
Hampshire
GU14 9ET

Trustees

Trustee Name	Office (if any)	Dates acted if not for whole year
Vicky Smit	Trustee – Chair	
Daren O'Toole	Trustee - Secretary	
Marcus Macwilliam	Trustee - Treasurer	
Iain Roy	Trustee - Group Lead Volunteer	
Jo Green	Trustee	
Lisa Roy	Trustee	
Christopher Taylor	Trustee	
Mark Cronin	Trustee	
Michael Baxter	Trustee	
Susan O'Mara	Trustee	

Name and addresses of advisors

None

Structure, Governance, and Management

Governing Documents

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

Constitution

The Group is a Trust established under The Scout Association rules and has adopted POR 5.4 as its constitution.

Trustee Selection Methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Governance

The Group is managed by the Group Trustee Board, the members of which are the Charity Trustees of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Group Trustee Board consists of appointed trustees, co-opted trustees, and ex-officio trustees. Appointed trustees are the Chair and Treasurer. The Group Lead Volunteer is an ex-officio trustee. Each section has co-opted one team member to the Trustee Board.

Members of the Group Trustee Board complete Trustee training within the first 6 months of joining the board.

The Trustee Board is a team of volunteers who work together, as charity trustees, to make sure Scouts is run safely and legally. At the heart of their role is a focus on strategy, performance, and assurance. Our Trustees are responsible for the following tasks:

The following quorums for meetings have been agreed:

- Scout Council Meetings – 5 Group Scout Council members
- Trustee Board Meetings – Chair, Treasurer, GLV + 1 other Trustee as a minimum
- Sub-Committee Meetings – 50% including Sub-Committee Chair

Manage money well

- Have enough money for now and in the future.
- Have a budget in place.

Follow Scouts policies and relevant legislation

- Follow POR, key policies and charity regulations.
- Make sure effective line management is in place for each team member, which can be delegated to others.

- Create Trustees Annual Report and Statement of Accounts.
- Have Statement of Accounts audited by an appropriate person before the Annual General Meeting.
- Hold an Annual General Meeting (AGM).

Look after buildings, insurance and property

- Look after records of ownership of property and equipment.
- Have the right insurance for people, buildings, and equipment.
- Make sure buildings and equipment are working well.

Manage risks

- Maintain a risk register and put the right risk mitigations in place.

Help the charity to operate well, today and in the future

- Work with Lead Volunteers to meet their charity aims.
- Champion Our Volunteering Culture, and make sure volunteers are aware of it, reflect on it, commit to it, and apply it in their teams.

The Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern (in order of probability / impact) that have been identified are:

Reduction or loss of leaders: The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group.

Reduction or loss of members: The Group provides activities for young people aged 4 to 18. If there was a reduction in membership in a particular section or the Group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group.

Damage to the building, property and equipment: In recent years, the Group has made significant investments in security to reduce the probability of this risk. In the event of damage, the Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, and other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members: The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Additional insurance is taken out by the Group for occasional helpers. Risk Assessments are undertaken before all activities.

Vestiture of the ownership of the land and buildings of the Group: It is unclear where the ownership of the land and buildings of the Group are vested. The Trustee Board is seeking to obtain copies of the Deeds and to address this issue as soon as possible. To date, our efforts have not been successful.

Material Mismanagement or loss: The Group has in place systems of internal controls that are designed to

provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Objectives and Activities

Objectives

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity: We act with integrity; we are honest, trustworthy and loyal.
Respect: We have self-respect and respect for others.
Care: We support others and take care of the world in which we live.
Belief: We explore our faiths, beliefs and attitudes.
Co-operation: We make a positive difference; we co- operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors - learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities - make and live by their Promise.

Activities

3rd Farnborough Scout Group meets these objectives through its weekly Squirrels, Beavers, Cubs, and Scouts meetings and through additional events organised by the Group, District, and County teams.

Squirrels meet on Thursday evenings for 1 hour during term-time, Beavers meet on Monday evenings for 1 hour during term-time, Cubs meet for 1 ½ hours during term-time, and Scouts meet on Thursday evenings for 2 hours during term-time. We are very grateful to all or leaders for all the time they commit to ensuring we have a safe and full programme of activities.

In addition to the weekly meetings, we have continued to run additional activities which have included the Shooting Club, a Group trip to the pantomime, Hikes, Days Out, and a number of camps for each section. We continue to run a full adventurous activities programme and our young people have participated in kayaking, shooting, tomahawk throwing, zip wire, archery, caving, raft building, crate stacking and more. We already have a number of activities organised in the FY27 financial year including a Beavers and Cubs camp, a Squirrels Sleepover, Scouts expedition challenge and Scouts Summer Camp,

Public Benefit Statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Achievements and Performance

Group

The Group has maintained a full and varied programme of activities during 2025 - 2026 across all its sections. During the year, we organised a number of nights away opportunities for our members allowing them to earn nights away, as well as hikes, days out, and adventurous activities.

In terms of membership, we had another robust year of young people registered with the Group. Based on the 2025 - 2026 census returns, our youth membership (excluding young leaders) has remained broadly static at 87 (FY25: 89) and we now typically operate full sections. This slight decrease is largely as a result of a conscious decision to reduce the size of our Squirrels section to improve the quality of the experience for both young people and leaders.

The Group's shooting club has continued to run monthly and the club also runs Have a Go sessions for other Groups in the district. We continue to participate in shooting activities organised by Surrey Scouts Rifle Club at Bisley and we are grateful to them extending the invitations to us. We are very grateful to all the leaders who give up their time to support this activity provision for young people across Blackwater Valley District, especially Iain Roy [Skip], George Biddlecome, Mike Hughes, Jo Green, and Tim Ford. We currently have 2 sporter air-rifles on loan from Hampshire Scouts Shooting Club for which we are very grateful.

Planning is in progress to open a Scouts Amateur Radio Club/Station in FY27 and this will be led by Mark Childs and Callum Sutton, two of our Scout Leaders who both have the necessary experience and licenses. The Group has started to invest in some equipment to support this additional provision, and the intention is to open the club to Cubs, Scouts, and Explorers across Blackwater Valley District. Our call sign is registered in anticipation of the club opening – GX3FSR.

1 Leader achieved their Wood badges in FY26 – Congratulations to Chris Taylor. 3 Leaders achieved Nights Away Permits in FY26 – Congratulations to Chris Taylor, Mark Cronin, and Nicola Urry. We now have leaders with nights away permits in all sections which is a significant achievement.

9 Squirrels (Elias Whittaker, Callum Cheung, Logan Herridge, Ariane Sheppard-Maillard, Hannah Woodman, Evan Pomfrett, Joshua Turner, Teddy Green, and Sophie Almond) achieved their Chief Scouts Acorn Award in FY26. 5 Beavers (Harley Levey, Joshua Drew, Edward McCarthy, Jonny Halliday, and Alfie Watson Cross) achieved their Bronze Chief Scout Award. 2 Cubs (Arty Bicknell, and Gustavo Fiorotto Teixeira) achieved their Silver Chief Scouts Award. 3 Scouts (Daisy Smit, Ted Woolley, and Sofia Boyle Torices) achieved their Gold Chief Scouts Award. Congratulations to all these young people who have achieved their Chief Scout Awards.

In total, 1,227 badges (FY25: 1,221badges) (including occasional badges) were handed out to young people.

We continue to host Blackwater Valley Spitfire Explorer Unit and it is great to see many of our Scouts continuing their Scouting journey through into Explorers.

Our funding position is stable, and we have continued to invest in facilities at our HQ, in the maintenance and upkeep of our HQ, and in subsidising activities

Plans for future activities depend crucially on leaders and helpers continuing to come forward to maintain, and ideally expand the activities the Group can offer, both as Section Leaders and Trustee Board members.

We are incredibly grateful to all our adult volunteers, whatever role they play in the Group.

Squirrels

A Squirrels section report will be presented at our AGM.

Beavers

A Beavers section report will be presented at our AGM.

Cubs

A Cubs section report will be presented at our AGM.

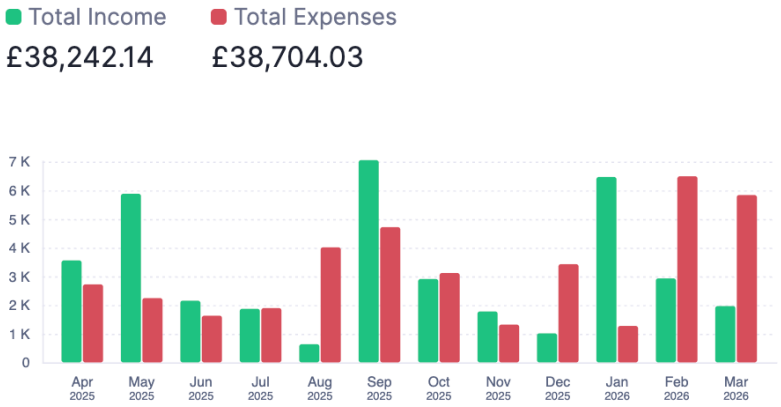
Scouts

A Scouts section report will be presented at our AGM.

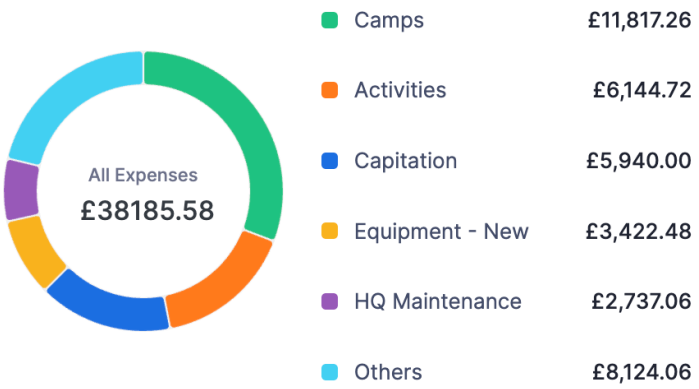
Financial Review

Financial Highlights

- Our youth membership (excluding Young Leaders) in Census 2026 decreased slightly to 87 (2025: 89).
- We were able to keep subscriptions static during this financial year at £50 per term despite significant inflationary pressures on capitation, activity costs, badge costs, and uniform costs. We were able to avoid subscription increases because of our reserves position, however subscriptions will need to increase in FY27, largely because of the significant increase in capitation costs.
- We also maintained the level of Group subsidy to activities recognising the cost-of-living pressures that our members' families are under, again, possible because of our reserves position. As well as subsidising events, £370 (2025: £375) of subs and activity/camp fees were written off where required to support low-income families and to ensure Scouting is provided to all.
- Cash Flow for the last 12 months is illustrated below. This includes all inflow and outflow:



- A breakdown of expenses (illustrated below) for the year shows that the three largest categories of spending are Camps, Activities, and Capitation (2025: Equipment – New, Badges and Certificates, Activities)



- As at 31/3/26 the Group has cash of £33,318.55 (2025: £33,675.38) which exceeds the Group's Reserves policy. Reserves decreased by £356.83 this year.
- The Group received an insurance claim in financial year 2023 – 2024 for damage to its container storage units which have not yet been replaced, it is hoped that these will be re-instated during our next financial year 2026 - 2027 at a cost of circa £8,000.

Accounting Policies

The accounts have been drawn up on a cash basis. In line with the Scout Association rules, non-monetary assets do not need to be valued and shown within the accounts.

Insurances

3rd Farnborough's non-monetary assets predominantly consist of our building and land which was last valued in 2011 at £120,000 for the freehold interest and insured for re-build at £483,642.73 (2025: £470,341.09), content in our Scout HQ which have been insured at £44,645.44 (2025: £32,378.92) and shooting equipment which has been insured at £2,808 (2025: £1,259.39). All of these assets are fully insured with Unity on a reinstatement basis.

The Scout Association provide Public Liability Insurance for the Group - no separate policy is required.

Starting Balances

At the start of the 2025 - 2026 financial year, account balances were as follows:

Assets	
Bank Account	£ 33,334.72
Cash on Hand	£ 340.66
Total Assets	**£ 33,675.38**

Notes to the Starting Balances:
Reporting Source was the Zoho Book Balance Sheet report (Cash Basis) as of 31/03/2025

Income Accounts

Gross Income in the 2025 - 2026 financial year was £38,242.14 (2024: £38,447.49).

Totals for our Income accounts are shown below:

Fees - Activities	£ 2,897.10	
Fees - Camp	£ 12,440.67	
Fundraising Income	£ 721.22	
Grants - Restricted	£ 1,096.00	(See Note 1)
Grants - Unrestricted	£ 100.00	(See note 2)
Hall Hire	£ 2,920.00	(See Note 3)
HMRC Gift Aid	£ 2,589.15	(See Note 4)
Shooting Club	£ 1,330.00	(see Note 5)
Subs	£ 14,142.00	
Uniform Sales	£ 6.00	
Total Income	**£ 38,242.14**	

Notes to the Income Accounts:
Reporting Source was the Zoho Books Profit and Loss report (Cash Basis) from 01/04/2025 – 31/03/2026

(1) **Restricted Grants** received were as follows: 2nd Cove Sea Scout Group for Gas Bottles (£175), Blackwater Valley Scout Council Grant for Adventurous Activities (£103), Scout Association Grant for Adventurous Activities (£168), Rushmoor Borough Council for Tents (£650). We are incredibly grateful to all these organisations for their generous support.

(2) **Unrestricted Grants** received were as follows: Hampshire Scout Council (£100)

(3) **Hall Hire** is monies received for the hire of the hall including where applicable damage deposits and discounts

(4) **HMRC Gift Aid** is monies received for gift aid claimed from 2024 - 2025 eligible income.

(5) **Shooting Club** is monies received from Shooting activities including club shoots and Have a Go sessions

Expense Accounts

Expenditure in the 2025 - 2026 financial year was £38,704.03 (2025: £36,668.23). Totals for our Expense accounts are shown below:

Activities	£ 6,1444.72	
Adult Support and Training	£ 242.00	
Administration and Marketing	£ 789.37	
Badges and Certificates	£ 2,550.13	
Bank Fees and Charges	£ 868.05	(see Note 1)
Camps	£ 11,817.26	
Capitation	£ 5,940.00	
Equipment	£ 3,722.53	
Gifts	£ 105.91	
HQ Maintenance	£ 2,415.29	
Insurance	£ 1,126.82	
Utilities	£ 2,027.45	
Leaders Uniform	£ 954.50	
Total Expenses	**£ 38,704.03**	

Notes to the Expense Accounts:
Zoho Books Profit and Loss report (Cash Basis) from 01/04/2025 – 31/03/2026

(1) **Bank Fees and Charges** are fees paid to GoCardless for the online payment facility offered to parents via Online Scout Manager and bank charges for our HSBC current account.

Balance Sheet

	Mar 31, 2026
Assets	
Bank Account	£ 33,215.15
Cash on Hand	£ 103.40
Total Cash and Bank	£ 33,318.55
Total Assets	**£ 33,318.55**
Liabilities	
Current Liabilities	£ 321.00 (see Note 1)
Total Liabilities	**£ 321.00**
Equity	

Current Year Earnings	(£ 461.89)
Retained Earnings	£ 33,459.44
Total for Equities	**£ 32,997.55**
Total for Liabilities & Equities	**£ 33,318.55**

Notes to the Balance Sheet:
Reporting Source was the Zoho Books Balance Sheet (Cash Basis) as of 31/03/2026

(1) **Current Liabilities** are expenses due to be repaid to Iain Roy (£321.00)

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Trustee Board considers that the Group should hold £20,000 (2025: £15,000). The increase in reserves is due to the increase in risk of unplanned expenditure associated with the building fabric.

The Group held reserves of £33,318.55 (2025: £33,675.38) (see Note 1) against this at year end. This is above the level required for unavoidable annual operating. This high reserve is due in part to funds held for the reinstatement of our storage containers.

Notes to the Reserves:

(1) Calculated as Total for Liabilities & Equities – Restricted Funds = £33,318.55 - £0

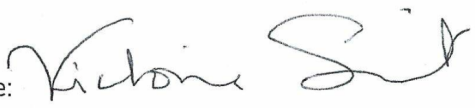
Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk-averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Declaration

The trustees declare that they have approved the trustee's report above.

Signed on behalf of the charity's trustees:

Signature: 

Full Name: Vicky Smit

Role: Chair

Date: 10/5/2026

Signature: 

Full Name: Iain Roy

Role: Group Lead Volunteer

Date: 10/05/2026

Signature: 

Full Name: Marcus Macwilliam

Role: Treasurer

Date: 10/05/2026

Scrutineer’s Report to the Trustees

I report on the accounts of the Group/District for the year ended 31st March 2026.

Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages 12 to 15.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Signature: Angela Ballard

Full Name: Angela Ballard

Role: Scrutineer

Date: 11-5-2026