CHARITY COMMISSION
FOR ENGLAND AND WALES

# Trustees' Annual Report for the period

**From 1st April 2025 to 31st March 2026**

**Charity name: Kempsford Village Hall**

**Charity registration number:1210021**

## Objectives and Activities

| | SORP reference | |
|---|---|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To establish and run a village hall and to promote for the benefit of the inhabitants of the Parish of Kempsford ("area of benefit") without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants (the "Objects"). |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Throughout the year, the village hall has hosted several recurring activities, such as Short Mat Bowls, Bingo, Community Café Pilates, Youth Club, Garden Club, Line Dancing, Craft Workshop, Holiday Café for Parents & Children.<br><br>In addition to regular events, a range of special occasions have drawn the community together, such as:<br><br>Six Nations Beer Festival,Live Music Night Barn Dance/Line Dancing, U2 Pilot Talk Village Fete, and Race Night |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The CIO has had regard to the guidance issued by the Charity Commission on public benefit |

**Additional information (optional)**
You may choose to include further statements where relevant about:

| | SORP reference | |
|---|---|---|
| Policy on grant making | Para 1.38 | N/A |
| Policy on social investment including program related investment | Para 1.38 | N/A |
| Contribution made by volunteers | Para 1.38 | The success of Kempsford Village Hall throughout 2025/26 is owed to the dedication and hard work of the committee and our volunteers. Their commitment to assisting with a variety of events has been invaluable, and without their support, the village hall would not continue to thrive as a hub of community activity. We also have the support of the Parish Council. |
| Other | | |

## Achievements and Performance

| | SORP reference | |
|---|---|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | The CIO is one of only three non-domestic establishments in the village along with the pub and church. The CIO provides a valuable and essential social meeting place and environment for activities as set out in its constitutional objectives.<br><br>The achievements are listed above in the main activities listed. |

**Additional information (optional)**
You may choose to include further statements where relevant about:

| | | |
|---|---|---|
| Achievements against objectives set | Para 1.41 | Already covered above. |
| Performance of fundraising activities against objectives set | Para 1.41 | Fundraising activities and hiring the hall have covered the annual maintenance, insurance and repair costs of the existing buildingand also enabled the committee to increase the amount of cash in the bank.<br><br>The hall has been decorated inside and out to provide a pleasant and welcoming environment for all who use it. |
| Investment performance against objectives | Para 1.41 | N/A |

## Financial Review

| | | |
|---|---|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | Gross Profit. £21100<br><br>Overheads<br><br>Utilities £5000<br>Garden Maintenance. £600<br>Accountancy Fees. £400<br>Cleaning. £2200<br>Other £5400 (Decorating £2k)<br>Surplus £7500<br><br>Current Account £9359<br>Instant Access Account £6086<br>Investment Account £20,000 |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | Reserves are held as defined in our Finance Policy of six-months operating costs. |
| Amount of reserves held | Para 1.22 | £10,000 in the investment account |
| Reasons for holding zero reserves | Para 1.22 | N/A |
| Details of fund materially in deficit | Para 1.24 | N/A |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | The village hall was built almost 100 years ago and is in need ofreplacement, but we do not currently have the funds to do this. Plans are being drawn up for a new hall and then fund raising will commence. |

**Additional information (optional)**
You may choose to include further statements where relevant about:

| | | |
|---|---|---|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | N/A |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | N/A |
| A description of the principal risks facing the charity | Para 1.46 | The integrity and life of the building. |
| Other | | |

## Structure, Governance and Management

| | | |
|---|---|---|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | CIO |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Initial trustees appointed for varying lengths of terms of office from existing charity.<br><br>Reappointment at end of term of office if acceptable to trustee.<br><br>Vacancies filled by appointing a resident who has expressed a wish to become a trustee<br><br>Appointments approved by all existing trustees and elected at AGM.<br><br>The Parish Council nominates a representative who is coopted onto the management committee. |

**Additional information (optional)**
You may choose to include further statements where relevant about:

| | | |
|---|---|---|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | The chair explains the role of the trustee and provides and goes through the guidance for trustees issued by ACRE |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | Eight trustees with five being appointed as officers, Chair, Vice Chair, Treasurer, Bookings Clerk and Secretary<br><br>Monthly management committee meetings<br><br>Minutes kept; accounts approved monthly and AGM held each year.<br><br>The CIO works with the school, the church and the Parish Council. |
| Relationship with any related parties | Para 1.51 | As above |
| Other | | |

## Reference and Administrative details

| | |
|---|---|
| Charity name | Kempsford Village Hall |
| Other name the charity uses | N/A |
| Registered charity number | 1210021 |
| Charity's principal address | Kempsford Village Hall<br>High Street<br>Kempsford<br>Gloucestershire<br>GL7 4EY |
| | |

**Names of the charity trustees who manage the charity**

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|---|---|---|---|
| 1 | Ian Housley | Chair | 13th May 2025 | |
| 2 | Jolan Flach | Vice Chair | 13th May 2025 | |
| 3 | Andrew Gray | Treasurer | 13th May 2025 | |
| 4 | Robert O'Hara | Bookings Secretary | 13th May 2025 | |
| 5 | Katherine Woodward | Secretary | 13th May 2025 | |
| 6 | Hannah Dickens | | 12thMay 2026 | |
| 7 | Haley Bruton | | 12th May 2026 | |
| 8 | Will Davis | | 12th May 2026 | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|---|---|---|
| | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|---|---|---|
| | | |

## Funds held as custodian trustees on behalf of others

| | |
|---|---|
| Description of the assets held in this capacity | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | N/A |

| | |
|---|---|
| | |

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|---|---|---|
| | | |

**Name of chief executive or names of senior staff members (Optional information)**

| |
|---|
| |

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|---|
| |

## Other optional information

| |
|---|
| |

## Declarations

**The trustees declare that they have approved the trustees' report above.**

**Signedon behalf of the charity's trustees**

| | | |
|---|---|---|
| **Signature(s)** | | |
| **Full name(s)** | | |
| **Position (eg Secretary, Chair, etc)** | | |
| **Date** | | |

# Profit and Loss

Kempsford Village Hall

For the year ended 31 March 2026

| Account | Notes | Mar 2026 | YTD 2025/26 |
|---|---|---|---|
| **Turnover** | | | |
| **Car Park Revenue** | | | |
| Donations - Fish and Chips | | 40.00 | 230.00 |
| Donations - Pizza Van | | 20.00 | 190.00 |
| **Total Car Park Revenue** | | **60.00** | **420.00** |
| **Village Hall Social Events** | | | |
| **Bingo Events** | | | |
| Bingo - Fund Raiser | | 0.00 | 1,352.40 |
| Bingo Night - (Expense) | | 0.00 | (171.80) |
| **Total Bingo Events** | | **0.00** | **1,180.60** |
| **Beer Festival** | | | |
| Donation - Beer Festival | | 2,404.97 | 2,404.97 |
| Beer Festival Expenses | | (919.11) | (919.11) |
| **Total Beer Festival** | | **1,485.86** | **1,485.86** |
| **Short Mat Bowls** | | | |
| SMBs Fees | | 132.00 | 1,452.00 |
| SMBs Refreshments | | 189.74 | 2,267.43 |
| SMBs Expenses | | 0.00 | (570.30) |
| **Total Short Mat Bowls** | | **321.74** | **3,149.13** |
| Garden Project | Note: 1 | (126.20) | (147.19) |
| Darts Competitions | | 0.00 | 1,345.80 |
| Music Night | | 0.00 | (212.75) |
| Football Events | | 0.00 | 40.83 |
| Fete | | 0.00 | 658.70 |
| Race Night | | 0.00 | 1,018.68 |
| **Other Community Events** | | | |
| Dance Revenue | | 303.30 | 2,263.83 |
| Dance Costs | | 0.00 | (726.02) |
| Community Talk | | 0.00 | 89.70 |
| Community Event Costs | | 0.00 | (23.79) |
| Craft Morning Revenue | | 54.64 | 248.49 |
| Community Cafe | | 0.00 | 93.10 |
| **Total Other Community Events** | | **357.94** | **1,945.31** |
| **Total Village Hall Social Events** | | **2,039.34** | **10,464.97** |
| Donation | | 0.00 | 432.68 |
| Donation - Kempsford Cafe | | 0.00 | 3,361.00 |
| Election Hall Hire | | 0.00 | 188.00 |
| Parish Council | | 25.00 | 275.00 |
| Private Hire | | 60.00 | 3,273.75 |
| Regular Hire - Kempsford Youth Club | | 155.00 | 959.50 |
| Regular Hirer - Kempsford Cafe | | 420.00 | 420.00 |
| Regular Hirer - Pilates | | 75.00 | 682.00 |
| Regular Hire - Zumba | | 0.00 | 135.00 |
| Interest Income | | 2.33 | 448.10 |
| **Total Turnover** | | **2,836.67** | **21,060.00** |

| | | | |
|---|---|---|---|
| **Gross Profit** | | **2,836.67** | **21,060.00** |

## Administrative Costs

| | | | |
|---|---|---|---|
| Audit & Accountancy fees | | 64.40 | 414.40 |
| Charitable and Political Donations | Note: 4 | 200.00 | 200.00 |
| **Cleaning** | | | |
| Cleaning Fees | | 84.50 | 1,317.70 |
| Cleaning - Products | | 36.69 | 840.79 |
| **Total Cleaning** | | **121.19** | **2,158.49** |
| Regular Garden Maintenance | | 50.00 | 550.00 |
| **Utilities** | | | |
| Gas and Electric | | 257.81 | 2,600.67 |
| Rates | | 0.00 | 91.62 |
| Water Rates | | 81.88 | 1,024.73 |
| Insurance | | 113.00 | 1,287.90 |
| **Total Utilities** | | **452.69** | **5,004.92** |
| Postage, Freight & Courier | | 0.00 | 5.15 |
| Printing & Stationery | | 0.00 | 106.46 |
| Repairs & Maintenance | Note: 2 | 226.26 | 4,172.65 |
| Telephone & Internet | | 62.84 | 684.96 |
| Alcohol Licence | | 5.95 | 64.06 |
| TV Licence | | 14.82 | 170.31 |
| Bank Charges | Note: 3 | 3.75 | 26.74 |
| **Total Administrative Costs** | | **1,201.90** | **13,558.14** |

| | | |
|---|---|---|
| **Operating Surplus/Deficit** | **1,634.77** | **7,501.86** |

### 1. Garden Project

Up to March 26 the Garden Project has a credit balance of £448.99
£126.20 spent Hedge Trimming

### 2. Repairs & Maintenance

AV Link £5.99
Keys £24.75
Trunking £3.28
Phone Jak £6.99
Phone Jak Plug £7.98
Notice Board £61.38
Bin Bags £10.89
Gas Check £105.00

### 3. Lloyds Bank

New Monthly charge from Jan 26

### 4. Donation to Weymouth Trust

To be voted on at the meeting