Trustee Annual Report for Agora Cultural and Educational Circle

For the Financial Year Ended 31 December 2025

1. Introduction
The trustees present their annual report together with the financial statements of Agora Cultural and Educational circle for the year ended 31 December 2025. The report has been prepared in accordance with the charity's governing document and the applicable legal requirements.

2. Structure, Governance, and Management
Agora Cultural and Educational circle is a registered charity in England and Wales with charity number 1207534. The trustees are responsible for the management and administration of the charity.

The trustees who served during the year and up to the date of this report, were:

- Sudath Nishantha Badde liyanage Fernando
- Hettiarachchige Senake Wimal Rodrigo
- Nuwan Jayaweera Nambukara Thanthrige
- Athaudage Dona Bimali Chandima Perera
- Jensus pradeep anton Ambagahage
- Kugathasan Ramalingam

3. Objectives and Activities
The charity's main purposes are the promotion of racial harmony for the public benefit and the promotion of equality and diversity for the public benefit.

This year, our key activities were:

- Activity 1: Sri Lanka traditional food festival-Hopper and Kottu night
- Activity 2: Trip to Haworth - 4-night stay for browsing history and culture of the area.
- Activity 3: Christmas community get together

4. Achievements and Performance
This has been a significant year for Agora Cultural and Educational circle as the second year. Thanks to the incredible hard work of our volunteers and the generosity of participants, we are proud to have achieved the following:

- Key Achievement 1: We held 3 successful events for a total of 156 people during this time and managed to create a small but regular participant base who are happy as well as contributing.

- Key Achievement 2: Eighty per cent of participants who attended our events, particularly the trip to Haworth, highlighted the importance of such activities and the valuable role played by an organisation like Agora Cultural and Educational Circle in promoting cultural awareness, historical understanding, and educational engagement.
- Key Achievement 3: We were successful in getting together all the Sri Lankan communities (Sinhala, Tamil and Muslim) that lives in the UK in all three events.

5. Financial Review
The charity's total income for the year was £7102.00, derived mainly from contributions of the participants. Total expenditure was £7011.50, all of which was applied directly towards achieving our charitable objectives.

The trustees have reviewed the financial position of the charity and are confident that it is a going concern. They have put in place prudent reserves policies to ensure the charity's sustainability. The trustees are committed to ensuring funds are used effectively and for the purposes for which they were donated.

6. Future Plans
Looking ahead, the trustees plan to build on this year's success by:

- Future Plan 1: Creating more regular events within the areas that we held the events last year. Especially the movie screenings followed by discussions.
- Future Plan 2: build the participant base by doing activities in different areas
- Future Plan 3: Plan a Sports event between different communities for the purpose of promoting the racial harmony.
- Future Plan 4: Planning trips around historically important places in England can be a wonderful way to explore the country

7. Trustee Declaration
The trustees confirm that they have complied with their duty to have due regard to the public benefit guidance when exercising their powers and duties.

Signed on behalf of the Board of Trustees:

Sudath Nishantha Badde liyanage Fernando
Chair of Trustees

Date: [25/10/2026]

Financial Report: Event Analysis

Charity Name: **Agora Cultural and Educational circle**
Reporting Period: 01 January 2025 - 31 December 2025

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1. Executive Summary

This report summaries the financial outcomes of three community events held to raise awareness for our cause and to promote racial harmony among the communities. The results show a positive overall performance, with two events generating a surplus and one event incurring a manageable deficit.

Collectively, the three events resulted in a net surplus of £90.50, demonstrating successful community engagement and effective cost management overall.

Key recommendations include reviewing the cost structure of Trip to Haworth and building on the successful models of the Food Festival and Christmas Dinner for future events.

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2. Overall Financial Summary

Event Name	Gross Income	Total Expenditure	Net Proceeds (Surplus/Deficit)
1. Sri Lankan Food Festival	£584.00	£528.00	+£56.00
2. Trip to Haworth	£5,600.00	£5,669.50	-£69.50
3. Christmas Dinner Night	£918.00	£814.00	+£104.00

TOTALS	£7,102.00	£7,011.50	+£90.50

Note: Gross Income calculated as (Participants × Contribution).

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3. Detailed Event Breakdown

Event 1: Sri Lankan Traditional Food Festival

- Venue: Wembley & Sudbury Tennis Club
- Attendance: 73

Item	Amount (£)
INCOME	
Participant Contributions (73 × £8)	£584.00
**	
EXPENDITURE	
Venue Hire	£60.00
Sound Hire	£120.00
Food & Drinks	£348.00

Total Expenditure	£528.00
**	
NET PROCEEDS (SURPLUS)	+£56.00

Analysis: This was a profitable event. The ticket price of £8 successfully covered the most significant costs for venue, food, and professional music, resulting in the smallest surplus.

Event 2: Trip to Haworth (4-night stay)

- Venue: YHA Haworth (Partner) Haworth, Keighley West Yorkshire.
- Attendance: 32

Item	Amount (£)
INCOME	
Participant Contributions (32 × £175.00)	£5,600.00
**	
EXPENDITURE	
Venue Hire	£4,717.50
Food & Drinks	£952.00

Total Expenditure	£5,669.50
**	
NET PROCEEDS (DEFICIT)	-£69.50

Analysis: The event resulted in a financial deficit, with venue hire for the four-night stay costing £4,717.50. This was the primary contributing factor, accounting for more than three-forth of the total expenditure.

Event 3: Christmas Dinner Night

- Venue: St Mary's Church Hall
- Attendance: 51

Item	Amount (£)
INCOME	
Participant Contributions (51 × £18)	£918.00
**	
EXPENDITURE	
Food & Drink	£390.00
Venue Hire	£150.00
Music	£230.00

Decoration	£44.00
Total Expenditure	£814.00
**	
NET PROCEEDS (SURPLUS)	+£104.00

Analysis: This was the most profitable event. The higher ticket price of £18 successfully covered the more significant costs for venue, food, and professional music, resulting in the largest surplus.

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4. Conclusion & Recommendations

The events were successful in fostering community engagement, with a total of 156 participants across the three occasions. Financially, the overall result is positive.

To build on this success and improve the profitability of future events, the following is recommended:

1.**Review the Trip to Haworth:** At a participant fee of £175 per person, this level of expenditure may be financially unsustainable unless enough participants enrol. For future trips of this nature, we should consider increasing participant numbers, negotiating more affordable accommodation, adjusting the participation fee, or exploring alternative formats and venues. A careful assessment of costs and minimum enrolment requirements will be essential to ensure the financial viability of similar activities in the future.

2. **Replicate Successful Formulas:** The Christmas Dinner and Sri Lankan traditional food festival models proved financially viable. Use these as a blueprint for future event planning, focusing on a clear balance between ticket price and perceived value.

3. **Continued Detailed Budgeting:** The data provided was excellent for this analysis. Continue this practice of tracking all income and expenses for each event to inform future decision-making.

This report confirms the great effort and community spirit behind these events. The overall surplus of £90.50 is a positive outcome that can be directly applied to our charitable mission.