Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	January	2025		31	December	2025

Section A Reference and administration details

Charity name	Woodseats Community Garden Charitable Incorporated Organisation
Other names charity is known by	Woodseats Community Garden
Registered charity number (if any)	1207363
Charity's principal address	42 Linden Avenue
	Woodseats
	Sheffield
	Postcode **S8 0GA**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nathan Edwards	Chair		
2	Ben Crozier	Treasurer		
3	Andrew Beechey	Secretary		
4	Jo Edwards			
5	Bruce Laver			
6	Rupert Allen			
7	Richard Nicolle		1/1/25-4/10/25	
8	Cristina Judge			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected by Members of the Charity

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity's organisational structure is as follows:

1. The charity is governed by a board of trustees.
2. 3 sub-groups, chaired by trustees, and which include members from the charity's wider membership, are responsible for planning and delivering against the charity's core aims. These sub-groups comprise the Finance and Governance Group, The Infrastructure Group and the Events Group. Each is responsible for determining the direction of the charity and each reports back to the board of trustees for agreement and sign off for any decisions.
3. The Garden also has a full-time manager who attends the sub group meetings and manages The Garden on a day to day basis.
4. The Garden Manager is line managed by two of the trustees.

Key risks relate primarily to financial obligations and the health and safety / safeguarding of people using The Garden. The charity manages these risks via policy documents, risk assessments and regular meetings / updates.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Charity's objects are as follows:

1. To provide facilities for recreation or other leisure time occupation by providing an area for use as a community garden and other activities for individuals in Norton Woodseats and the surrounding area, who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.
2. To advance education for the public benefit in particular by

providing opportunities for learning about nature, horticulture, the environment, and connections to healthy living and eating, through the community garden.
3. To promote for the benefit of the public the conservation, protection and improvement of the physical and natural environment of the community garden and surrounding natural areas by enhancing biodiversity.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

During the year, the Charity continued to make the community garden available for the benefit of the local community in Norton Woodseats and the surrounding area. The activities undertaken supported the Charity's three objects by providing opportunities for recreation and improved wellbeing, education through horticulture and environmental activities, and the conservation and enhancement of the natural environment and biodiversity.

The main activities undertaken for the public benefit included:

- Maintaining regular opening and working sessions at The Garden, providing opportunities for members of the community to spend time outdoors, socialise, relax and improve their health and wellbeing. During the 15-month period covered by the Charity's annual review, approximately 1,800 visits were made during regular working sessions.
- Providing The Garden as a venue for educational, horticultural, fitness and other activities, supporting opportunities for people to learn about nature, gardening, the environment and healthy living.
- Making The Garden available to local uniformed groups, including Guides, Scouts and Rainbows, providing opportunities for children and young people to participate in outdoor and community activities. The Garden has also been used by other groups and organisations, including Anomaly Arts (a community arts group) for regular drop-in and drawing sessions.
- Organising and participating in community events, including the Woodseats Festival, The Garden's birthday event, the Woodseats Allotment pop-up shop and the Have a Go Show. These activities provided opportunities for members of the wider community to visit and use The Garden.
- Making The Garden available for private and community use, including children's parties, birthdays and a Ruby Wedding Anniversary.
- Continuing to develop The Garden as a safe, accessible and environmentally beneficial community space, including extending planting areas, reseeding the wildflower meadow, developing pathways and installing composting facilities.
- Providing opportunities for people to engage with nature and biodiversity through the development and maintenance of The Garden and its natural areas.

The Trustees confirm that they have had regard to the Charity Commission's guidance on public benefit when planning and undertaking the Charity's activities. The Trustees are satisfied that the activities undertaken during the year furthered the Charity's stated objects and provided benefits to the public, particularly to people living in Norton Woodseats and the surrounding area.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Contribution made by volunteers

The Charity is substantially supported by members of the public who contribute their time, skills and experience to the running and development of the community garden. People assist with regular gardening and maintenance sessions, community events, fundraising, administration, governance and the development of The Garden's facilities.

The contribution of people who come and spend time in, and working on, The Garden is particularly important in enabling the Charity to maintain and improve The Garden and to provide activities and opportunities for the local community. During the year, local people helped to extend planting areas, reseed the wildflower meadow, develop pathways and composting facilities, and improve accessibility through the construction and surfacing of the ramp between the upper and lower garden areas. Our community also supported events and activities held at The Garden.

The Charity also benefits from people contributing specialist skills, including support with governance, finance, health and safety, safeguarding, data protection, events and communications. The Charity's committee structure was developed during the year, with three sub-groups supporting Finance and Governance, Events, and Garden Infrastructure and Works.

Grantmaking

The Charity does not currently operate a grant making programme and does not make grants to other organisations or individuals.

Programme-related investment

The Charity does not currently undertake programme-related investments.

Section D Achievements and performance

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Summary of the main achievements of the charity during the year

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The Charity has made significant progress during the year in establishing and developing Woodseats Community Garden as a welcoming, accessible and well-used community facility.

A major achievement was securing a 99-year lease for The Garden site with St Chad's Church, which was registered with the Land Registry and provides a secure long-term future for the community garden. The Charity also successfully progressed its grant arrangements with the National Lottery, providing an important foundation for The Garden's future development.

The Garden itself has been significantly improved. Planting areas were extended, the wildflower meadow was reseeded, pathways and compost bins were developed, and an accessible ramp was completed and surfaced. A composting toilet was also constructed and brought into use. These improvements have increased the accessibility, usability and environmental value of the site.

The Charity successfully secured additional funding and fundraising income during the year, including a grant towards path improvements, alongside income from community fundraising events, site hire and donations.

The Garden has also become increasingly active and well used by the local community. During the period covered by the annual review, approximately 1,800 visits were made during regular working sessions, with a further estimated 1,200 visits associated with events held at The Garden.

A particular achievement has been the successful appointment of a Garden Manager, providing dedicated support for the day-to-day running and development of The Garden. This has helped increase activity and use of The Garden during the week, creating more opportunities for volunteers, visitors and community groups to participate in activities at The Garden.

The Charity has also developed its programme of social and community events, including Garden Sounds, the Woodseats Festival, The Garden's birthday celebration, the Woodseats Allotment pop-up shop and the Have a Go Show. The Garden has continued to be used by uniformed groups and for private and community events, helping to strengthen its role as a shared community space.

The Charity has strengthened its governance and community involvement during the year. The Charity's committee structure was developed during the year, with three sub-groups supporting Finance and Governance, Events, and Garden Infrastructure and Works. A membership recruitment campaign also resulted in 54 members, providing a growing group of people able to participate in and support the Charity's development.

Overall, the year has seen the Charity progress from establishing its legal and governance foundations to becoming an increasingly active and well-used community facility. The combination of improved infrastructure, increased weekday activity, the appointment of a Garden Manager, successful fundraising and a growing programme of community and social events has strengthened the Charity's ability to deliver its

Section D Achievements and performance

charitable objectives for the benefit of the local community.

Section E Financial review

Brief statement of the charity's policy on reserves	The Trustees have adopted a reserves policy in accordance with Charity Commission guidance CC19. The aim of the Charity is to maintain unrestricted reserves equivalent to a minimum of six months of core operating costs. These reserves are intended to provide financial resilience and ensure that the Charity can continue to operate and meet its essential commitments in the event of an unexpected reduction or interruption in income. Core costs include salaries and associated pension, HMRC and National Insurance contributions, regular utility bills, accountancy and other essential professional fees, website hosting and other necessary recurring costs associated with the operation of the Charity and community garden. The level of reserves will be reviewed regularly by the Trustees and adjusted as the Charity's activities, staffing arrangements and ongoing financial commitments develop.
Details of any funds materially in deficit	None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about: • the charity's principal sources of funds (including any fundraising); • how expenditure has supported the key objectives of the charity; • investment policy and objectives including any ethical investment policy adopted.	The charity's principal sources of funds are via grants and via donations. These include grants from the National Lottery, Starbucks, The Local Area Committee (Sheffield City Council). Donations include from events such as Garden Sounds, a Makers Market, charitable hire of The Garden and via one off donations by members of the public. Expenditure on capital projects enables The Garden to fulfil its objectives by improving access, providing shelter, developing wildlife spaces and habitats, education spaces etc.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	N Edwards	A. Beechey
Full name(s)	Nathan Edwards	Andrew Beechey
Position (eg Secretary, Chair, etc)	Chair	Secretary

Date	29/10/2026

CHARITY COMMISSION FOR ENGLAND AND WALES

Woodseats Community Garden	No (if any)

Receipts and payments accounts

CC16a

For the period from	01/01/2025	To	31/12/2025

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year	
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	
A1 Receipts						
Grant Income	-	16,292	-	16,292	-	Not compl
Salary funding		35,953	-	35,953	-	
Donations	350	-	-	350	-	
Fundraising income	1,579	-	-	1,579	-	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
Sub total(Gross income for AR)	1,928.74	52,245	-	54,174	-	
A2 Asset and investment sales, (see table).						
	-	-	-	-		
	-	-	-	-	-	
Sub total	-	-	-	-	-	
Total receipts	1,929	52,245	-	54,174	-	
A3 Payments						
Grant Spending	-	10,534	-	10,534	-	
Garden Manager - hiring process	150	-	-	150	-	
Garden Manager - salary and expenses		14,966	-	14,966	-	
Charity formalisation	493	-	-	493	-	

Event hosting	236	-	-	236	-
Unfunded infrastructure improvements	915	-	-	915	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	1,794	25,500	-	27,294	-

A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	1,794	25,500	-	27,294	-
Net of receipts/(payments)	134	26,746	-	26,880	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	134	26,746	-	26,880	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Grant Funding		5,758	-
	Donations	67		-
	Fundraising income	67		-
	Salary fund		20,987	-
	Total cash funds	134	26,746	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
Ben Crozier	BEN CROZIER	26/9/2026

leted last year

Salary fund high as funding provided before recruitment. Delayed hiring meant payments did not start until July

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of	Charity Name Woodseats Community Garden		
On accounts for the year ended	31st December 2025	**Charity no (if any)**	1207363
Set out on pages	(remember to include the page numbers of additional sheets)		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 12 / 2025**.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:	BEaston	**Date:**	26/10/2026
Name:	Ben Easton		
Relevant professional qualification(s) or body (if any):	FCCA		
Address:	The Workshop, Suite 5 Cherrytree, Union Road, Netheredge, Sheffield, S11 9EF		

Section B	Disclosure
	Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).
Give here brief details of any items that the examiner wishes to disclose.	