CHARITY COMMISSION
FOR ENGLAND AND WALES

# Trustees' Annual Report for the period

**From 01 April 2025 To 31 March 2026**

**Charity name: Carlisle Music Society**

**Charity registration number:** 1207155

## Objectives and Activities

| | SORP reference | |
|---|---|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To promote the appreciation and enjoyment of classical music in all its aspects by the presentation of public concerts and recitals. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Provision of classical music concerts and recitals to the public. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The Trustees have had regard to the guidance issued by the Charity Commission on public benefit. |

**Additional information (optional)**
You may choose to include further statements where relevant about:

| | SORP reference | |
|---|---|---|
| Contribution made by volunteers | Para 1.38 | The Officers and other members of the committee carry out all duties on a voluntary basis. |

## Achievements and Performance

| | SORP reference | |
|---|---|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | The charity provides six concerts between September and March every year. This ensures that members and the wider public are able to enjoy music which would not otherwise be available in Carlisle. |

**Additional information (optional)**
You may choose to include further statements where relevant about:

| | | |
|---|---|---|
| Achievements against objectives set | Para 1.41 | The age range of the audience ranged from teenagers to Octogenarians and the standard of playing was unwaveringly high throughout the series.<br>Excellent programme notes were published for each concert and the printed programmes were given out free so that everyone could learn about the music being played and sung. In fact members were able to be educated about the forthcoming concerts by receiving a digital programme in advance.<br>A wide variety of music was performed with pieces from the baroque era to the present day with works for piano, oboe, cello, violin and double bass. |

## Financial Review

| | | |
|---|---|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | Income exceeded expenditure by £3,721 leading to an increase in reserves. This surplus was less than the previous year largely due to the increase in the cost of musicians. As noted last year, the decrease in costs was likely to be a one-off. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | Reserves are held mainly to support future expenditure on renewing the Charity's piano. At present this amounts to £21,786. In addition, extra reserves are kept to ensure that unexpected expenditure can be met. |
| Amount of reserves held | Para 1.22 | Unrestricted reserves stand at £35,503. |

**Additional information (optional)**
You may choose to include further statements where relevant about:

| | | |
|---|---|---|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | In 2025-26 about 81% of income came from subscriptions and ticket sales for individual concerts.<br><br>Other funds were received from a grant from the Ida Carroll Trust, income from hiring out the piano and support from the Countess of Munster Trust. |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | A sinking fund is maintained in order to be able to repair and/or replace the Charity's piano. Trustees decide the extent to which this needs to be increased from current income. In the year concerned no extra funds were allocated |
| A description of the principal risks facing the charity | | The main risk would be the destruction, or theft, of the piano. |

| | | |
|---|---|---|
| | Para 1.46 | |

## Structure, Governance and Management

| | | |
|---|---|---|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | The charity is a CIO |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustees are elected for a period of three years with a third of the trustees, including one Officer, standing down each year. These Trustees may stand for re-election. Any co-opted Trustee stands down at the next AGM, but may stand for election. |

**Additional information (optional)**
You may choose to include further statements where relevant about:

| | | |
|---|---|---|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | All new Trustees are given a pack including past minutes of Trustee meetings, the Constitution and appropriate Charity Commission documents. Anyone looking to become a trustee is invited to attend a meeting to understand how the Trustees operate. |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | The charity maintains links with other music societies in Cumbria and Dumfries. |

## Reference and Administrative details

| | |
|---|---|
| Charity name | Carlisle Music Scoiety |
| Other name the charity uses | N/A |
| Registered charity number | 1207155 |
| Charity's principal address | Rose Cottage<br>Stainton<br>Carlisle<br>CA3 9QX |

**Names of the charity trustees who manage the charity**

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|---|---|---|---|
| 1 | Michael Hancock | Hon Chair | | |
| 2 | Clive Riches | Hon Treasurer | | |
| 3 | Pam Jones | Hon Secretary | | |
| 4 | Mike Abbs | | | |
| 5 | Ted Cole | | | |
| 6 | Eeke van Gulik | | | |
| 7 | Jenifer Jay | | | |
| 8 | Ben Knibbs | | | |
| 9 | Margaret Riches | | | |
| 10 | Kelvin Dickenson | | | |

## Declarations

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

| | | |
|---|---|---|
| **Signature(s)** | | |
| **Full name(s)** | Michael Hancock | Clive Nigel Riches |
| **Position (eg Secretary, Chair, etc)** | Chair | Treasurer |
| **Date** | | |

CHARITY COMMISSION FOR ENGLAND AND WALES

| Carlisle Music Society | 1207155 | CC16a |
|---|---|---|

# Receipts and payments accounts

| For the period from | 01/04/2025 | To | 31/03/2026 |
|---|---|---|---|

## Section A Receipts and payments

| | Unrestricted funds | Restricted funds | Endowment funds | Total funds | Last year |
|---|---|---|---|---|---|
| | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| **A1 Receipts** | | | | | |
| Ticket sales | 3,694 | | - | 3,694 | 3,204 |
| Subscriptions | 5,920 | - | - | 5,920 | 5,396 |
| Brochire advertising | 50 | - | - | 50 | - |
| Grant - Ida Carroll Trust | 500 | - | - | 500 | 1,500 |
| Donations | 523 | - | - | 523 | 185 |
| Bank Interest | 685 | - | - | 685 | 791 |
| Piano Hire | 448 | - | - | 448 | 252 |
| ***Sub total*** *(Gross income for AR)* | 11,820 | - | - | 11,820 | 11,328 |
| **A2 Asset and investment sales, (see table).** | | | | | |
| | - | - | - | - | |
| | - | - | - | - | - |
| ***Sub total*** | - | - | - | - | - |
| ***Total receipts*** | 11,820 | - | - | 11,820 | 11,328 |
| **A3 Payments** | | | | | |
| Artist costs | 5,919 | - | - | 5,919 | 4,743 |
| Venue hire | 1,170 | - | - | 1,170 | 905 |
| PRS costs | 165 | - | - | 165 | - |
| Publicity | 162 | - | - | 162 | 187 |
| Making music membership | 276 | - | - | 276 | 270 |
| Insurance | 95 | - | - | 95 | 98 |
| Equipment | - | - | - | - | - |
| Bank and credit card charges | 3 | - | - | 3 | - |
| Accountancy | 95 | - | - | 95 | 90 |
| Meals and expenses for artists | 184 | - | - | 184 | 99 |
| Sundry costs | - | - | - | - | 44 |
| AGM venue hire | 30 | - | - | 30 | 40 |
| ***Sub total*** | 8,099 | - | - | 8,099 | 6,476 |
| **A4 Asset and investment purchases, (see table)** | | | | | |
| | - | - | - | - | |
| | - | - | - | - | |
| ***Sub total*** | - | - | - | - | - |
| ***Total payments*** | 8,099 | - | - | 8,099 | 6,476 |
| ***Net of receipts/(payments)*** | 3,721 | - | - | 3,721 | 4,852 |
| **A5 Transfers between funds** | - | - | - | - | - |
| **A6 Cash funds last year end** | 31,782 | - | - | 31,782 | 26,930 |
| ***Cash funds this year end*** | 35,503 | - | - | 35,503 | 31,782 |

## Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|---|---|---|---|
| **B1 Cash funds** | Bank Current Account | 13,547 | - | - |
| | Bank Savings Account - Piano Savings Fund | 21,786 | - | - |
| | Cash | 170 | - | - |
| | ***Total cash funds*** | 35,503 | - | - |

| Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|---|---|---|
| **B2 Other monetary assets** | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |

| Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---|---|---|
| **B3 Investment assets** | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |

| Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---|---|---|
| **B4 Assets retained for the charity's own use** | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |

| Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|---|---|---|---|
| **B5 Liabilities** | | - | |
| | | - | |
| | | - | |
| | | - | |
| | | - | |

| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | Date of approval |
|---|---|---|---|
| | | | |
| | | | |

**Carlisle Music Society**
**Chartered Accountants report**
**for the period ended 31 March 2026**

We have prepared for your approval the financial information of the Carlisle Music Society for the period, which comprises of the receipts and payments statement and the balance sheet, from the entity's accounting records and from information and explanations you have given us.

As a practising member of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at icaew.com/membershandbook.

This report is made solely to you, in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the financial information of Carlisle Music Society and state those matters that we have agreed to state to you in this report in accordance with the guidance of ICAEW as detailed at icaew.com/compilation. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Carlisle Music Society for our work or for this report.

You have approved the financial information for the year and have acknowledged your responsibility for it, for the appropriateness of the financial reporting framework adopted and for providing all information and explanations necessary for its compilation.

We have reviewed the accounting records supplied and vouched year end bank balances to bank statements.

APB Bookkeeping Services Limited
Chartered Accountants
89 Pennyhill Park
Penrith
CA11 9JW

Date: 10 April 2026