

Brundall Memorial Hall (CIO)
Links Avenue
Brundall
Norwich

Year Ending 31st March 2026

Brundall Memorial Hall

Links Ave
Brundall

Income and Expenditure Account
To 31st March 2026

2025		Income	2026	
£			£	£
36,010.89		Hall Hire	38,024.51	
1,056.25		Interest	886.81	
1,035.99		Recycling	605.31	
14,013.70		DonationsGrants/ Fundraising	39,540.22	
325.00		Other	56.00	
	52,441.83			79,112.85
		Expenditure		
17,843.11		Wages	18,520.89	
236.30		Rates	586.82	
299.38		Cleaning Materials	179.09	
500.00		Ground maintenance	7,677.12	
23,385.92		Repairs & Maintenance	34,947.18	
178.95		New Equipment	13.99	
2,298.14		Insurance	2,865.72	
7,597.79		Heating / Lighting	7,697.35	
1,942.12		Water Supply	1,998.76	
571.02		Telephone	554.15	
197.80		TV License	176.18	
725.32		Postage & Staty	1,873.25	
1,071.75		Subscriptions	1,148.94	
4,000.56		Prof Fees	924.00	
1,174.60		Waste Collection	1,204.35	
-		Travel	-	
427.68		Recycling	479.22	
156.00		Web Fees	170.80	
-		Special	-	
	62,606.44			81,017.81

Brundall Memorial Hall

Links Ave
Brundall

Summary Income and Expenditure Account
To 31st March 2026

2025				2026
£			£	£
52,441.83		Total Income		79,112.85
62,606.44		Total Expenditure		81,017.81
-10,164.61				-1,904.96
		Depreciation		
-722.63		Equipment	-249.44	
-1,877.72		Fittings	-2,016.09	
-124.80		Office Equipment	-124.80	
	-2,725.15			-2,390.33
	-12,889.76			-4,295.29
		Profit / Loss		

Brundall Memorial Hall

Links Ave
Brundall

Balance Sheet to 31st March 2026

2025				2026		
£	£	£		£	£	£
		7,816.88	Fixed Assets			5,426.55
			Current Assets			
£3,685.96			Debtors	3,258.00		
£1,847.31			Barclays Bank Account	1,744.96		
£558.84			Sum Up	939.27		
£29,868.67			Barclays Savers Account	21,616.83		
£15,000.00			CCLA Deposit Fund	15,000.00		
£442.47			Cash in hand	229.94		
£915.27			Payment in advance	1,125.30		
	£52,318.52				£43,914.30	
			Less Current Liabilities			
0.00			Creditors	(174.81)		
(300.00)			Deposits held	(460.00)		
(28,172.20)			Income in advance	(21,338.13)		
	(28,472.20)				(21,972.94)	
		23,846.32	Assets less Liabilities			21,941.36
		31,663.20				27,367.91
			Represented by			
		(12,889.76)	Excess/Deficit In Year			(4,295.29)
		44,552.96	Reserves			31,663.20
		31,663.20				27,367.91

Bank Reconcilliation
As at 31st March 2026

	Chq No	£	£
Balance as per bank statement			1,240.96
Less: Unpresented Chq's			
		(504.00)	
			(504.00)
Plus: Cash in Transit			
			-
Correct Bank Statement Balance			1,744.96
Balance as per Cashbook			£1,744.96

	Depreciation Rate	origianl cost	b/f bal	purchases	depreciation adjustment	April	May	June	July	August	September	October	November	December	January	February	March	Total Depreciation	c/f bal
Equipment																			
CCTV	25%	2,393.00	249.44			49.85	49.85	49.85	49.85	50.04								249.44	-
			249.44	-		49.85	49.85	49.85	49.85	50.04	-	-	-	-	-	-	-	249.44	-
Fixtures & Fittings																			
Commemoration bench	10%	1,250.00	447.70			10.42	10.42	10.42	10.42	10.42	10.42	10.42	10.42	10.42	10.42	10.42	10.42	125.04	322.66
External Notice Board	25%	714.70	89.32			14.89	14.89	14.89	14.89	14.89	14.87							89.32	-
Defibrulator	10%	2,082.00	1,006.30			17.35	17.35	17.35	17.35	17.35	17.35	17.35	17.35	17.35	17.35	17.35	17.35	208.20	798.10
Furniture for meeting room	25%	471.60	98.08			9.83	9.83	9.83	9.83	9.83	9.83	9.83	9.83	9.83	9.61			98.08	-
Blinds in Lounge	25%	800.00	699.98				16.67	16.67	16.67	16.67	16.67	16.67	16.67	16.67	16.67	16.67	16.67	183.37	516.61
Flooring in Lounge	10%	3,385.00	3,215.74			28.21	28.21	28.21	28.21	28.21	28.21	28.21	28.21	28.21	28.21	28.21	28.21	338.52	2,877.22
Heaters	25%	3,894.00	1,698.50			81.13	81.13	81.13	81.13	81.13	81.13	81.13	81.13	81.13	81.13	81.13	81.13	973.56	724.94
			7,255.62	-		161.83	178.50	178.50	178.50	178.50	178.48	163.61	163.61	163.61	163.39	153.78	153.78	2,016.09	5,239.53
Office Equipment																			
Laptop	25%	499.00	311.82			10.40	10.40	10.40	10.40	10.40	10.40	10.40	10.40	10.40	10.40	10.40	10.40	124.80	187.02
			7,816.88	-															
				7,816.88		222.08	238.75	238.75	238.75	238.94	188.88	174.01	174.01	174.01	173.79	164.18	164.18	2,390.33	5,426.55
																		5,426.55	
																		- 5,426.55	

Subscriptions

2024/25

Name	2024/25	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
PPL/PRS	331.97	33.19	33.19	33.19	33.20	33.20	33.20	33.20	33.20	33.20	33.20			331.97
CAN	100.00	12.50	12.50	12.50	12.50	12.50	12.50	12.50	12.50					100.00
Community Heartbeat	148.50	13.50	13.50	13.50	13.50	13.50	13.50	13.50	13.50	13.50	13.50	13.50		148.50
Microsoft	40.00	6.66	6.66	6.67	6.67	6.67	6.67							40.00
Microsoft	5.00	5.00												5.00
Broadland DC - License	75.00	15.00	15.00	15.00	15.00	15.00								75.00
Charity Law Commision	29.98	3.34	3.33	3.33	3.33	3.33	3.33	3.33	3.33	3.33				29.98
ICO	2.92	2.92												2.92
	401.40	92.11	84.18	84.19	84.20	84.20	69.20	62.53	62.53	50.03	46.70	13.50	-	733.37
		92.11	176.29	260.48	344.68	428.88	498.08	560.61	623.14	673.17	719.87	733.37	733.37	

2025/26

Name	2025/26	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar		Payments in advance
PPL/PRS	864.26											72.02	72.02	144.04	720.22
CAN	150.00						12.50	12.50	12.50	12.50	12.50	12.50	12.50	87.50	62.50
Community Heartbeat														-	-
Microsoft														-	-
Microsoft	104.99								8.75	8.75	8.75	8.75	8.75	43.75	61.24
Broadland DC - License	180.00						15.00	15.00	15.00	15.00	15.00	15.00	15.00	105.00	75.00
Charity Law Commision														-	-
ICO	47.00				3.92	3.92	3.92	3.92	3.92	3.92	3.92	3.92	3.92	35.28	11.72
	1,346.25	-	-	-	3.92	3.92	31.42	31.42	40.17	40.17	40.17	112.19	112.19	415.57	930.68
			-	-	3.92	7.84	39.26	70.68	110.85	151.02	191.19	303.38	415.57		411.65

Payments in advance balance sheet	1,987.51	1,903.33	1,819.14	1,731.02	1,642.90	1,542.28	1,448.33	1,345.63	1,255.43	1,168.56	1,042.87	930.68	
Payment adjustment prior year	92.11	176.29	260.48	344.68	428.88	498.08	560.61	623.14	673.17	719.87	733.37	733.37	
monthly payment in advance adj	- 1,346.25	- 1,346.25	- 1,346.25	- 1,342.33	- 1,338.41	- 1,306.99	- 1,275.57	- 1,235.40	- 1,195.23	- 1,155.06	- 1,042.87	- 930.68	

2023/24

Name	Amount in 2023/24	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
Broadland DC - Waste														-
Broadland DC - Waste	0													-
Active Washrooms	181.90	36.38	36.38	36.38	36.38	36.38								181.90
	181.90	36.38	36.38	36.38	36.38	36.38	-	-	-	-	-	-	-	181.90
		36.38	72.76	109.14	145.52	181.90	181.90	181.90	181.90	181.90	181.90	181.90	181.90	

2024/25

Name	Amount in 2022/23	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar		Payments in advance
Broadland DC - Waste															-
Broadland DC - Waste	749.94	62.44	62.50	62.50	62.50	62.50	62.50	62.50	62.50	62.50	62.50	62.50	62.50	749.94	-
Active Washrooms	467.13						38.93	38.93	38.93	38.93	38.93	38.93	38.93	272.51	194.62
	1,217.07	62.44	62.50	62.50	62.50	62.50	101.43	101.43	101.43	101.43	101.43	101.43	101.43	1,022.45	194.62
		62.44	124.94	187.44	249.94	312.44	413.87	515.30	616.73	718.16	819.59	921.02	1,022.45		

Payments in advance balance sheet	1,300.15	1,201.27	1,102.39	1,003.51	904.63	803.20	701.77	600.34	498.91	397.48	296.05	194.62	
Payment adjustment prior year	36.38	72.76	109.14	145.52	181.90	181.90	181.90	181.90	181.90	181.90	181.90	181.90	
monthly payment in advance adj	- 1,154.63	- 1,092.13	- 1,029.63	- 967.13	- 904.63	- 803.20	- 701.77	- 600.34	- 498.91	- 397.48	- 296.05	- 194.62	

Café	April	May	June	July	August	September	October	November	December	January	February	March
Warm Spaces	673.37	630.00	602.41	780.72	656.68	572.26	499.56	452.46	722.35	657.03	646.61	619.01
Grant money/PC money			295.00					288.00				
Donations to café	68.62	69.06	33.64	59.51	50.21	61.95	55.65	63.83	32.48	59.58	49.57	37.62
Room hire (electricity cost)	75.00	60.00	120.00	150.00	120.00	120.00	90.00	60.00	90.00	60.00	60.00	45.00
expenses contra	36.99	36.65	30.33	33.55	14.63	14.65	12.75	21.94	7.80	10.00	17.17	10.50
	630.00	602.41	780.72	656.68	572.26	499.56	452.46	722.35	657.03	646.61	619.01	601.13
Expenses												
Pay in payroll	19.70	19.70	19.70	19.70	-	-						
Pay not in payroll												
Craft												
Consumables	17.29	16.95	10.63	13.85	14.63	14.65	12.75	21.94	7.80	10.00	17.17	10.50
	36.99	36.65	30.33	33.55	14.63	14.65	12.75	21.94	7.80	10.00	17.17	10.50
Café setting up costs - Buscuits												
Café setting up costs - Drinks												
café refreshments	17.29	16.95	10.63	13.85	14.63	14.65	12.75	21.94	7.80	10.00	17.17	10.50
	17.29	16.95	10.63	13.85	14.63	14.65	12.75	21.94	7.80	10.00	17.17	10.50

Invoice raised in 2024 relating to 2025

Hirer	total amount billed	amount relating to 2025/26	amount relating to 2026/27	
Pulse Healthcare (NHS)	596.00	511.00	85.00	(2 sessions @ £42.50)
			85.00	

Funding allocated for work to be invoiced or carried out

Assessible pathsand landscaping	19,252.00
Office Door	1,400.00
	20,652.00
total	20,737.00

Brundall Memorial Hall

Links Ave
Brundall

Report of the committee to the members of Brundall Memorial Hall

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Jan Barrington
Chair

Date: 24/6/26.

Denise Robinson
Trustee

Date: 24/6/2026

BRUNDALL MEMORIAL HALL

LINKS AVENUE
BRUNDALL

REPORT OF THE ACCOUNTANTS TO THE MEMBERS OF

BRUNDALL MEMORIAL HALL

We have reviewed the accounts of the Brundall Memorial Hall for the year ended 31st March 2026. Our procedures consisted of comparing the accounts with the accounting records kept by the Brundall Memorial Hall, and making such limited enquiries of the Committee as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

In our opinion, taking into account the above note, the accounts prepared give a true and fair view of the state of affairs of the Brundall Memorial Hall at 31st March 2026 and of its deficit of income over expenditure for the period.

GRAVER & CO LIMITED
2 Station Road
Brundall
Norwich
NR13 5LA

Date 20th May 2026.....

Treasurers report

Overview of Finances

This year we have made an overall loss of £4,350.52. This loss has two major areas.

Replacement of Fuseboard

The need to replace the fuseboard this was highlighted in our five year electrical inspection. This was an unexpected expense and cost £2939.

Relocation of Parish Council Office

The Parish Council decided to relocate their office due to an increase in staff numbers. This meant a loss of income of £1,678.

Running costs

Brundall Memorial Hall made a small loss on its running costs of £777. This has been offset by fundraising money that was not allocated to any particular project.

General Comments

Hiring income increased from last year. This is mainly due to an increase in Adhoc. hirings throughout the year. We had to obtain a CCJ for unpaid hire fees, when we looked into collection it was decided that this money was not collectable and so it was written off. The amount was £786.

Expenditure excluding the items mentioned above is up on last year. This is due to three projects which were covered by Grants.

These were:

Redevelopment of the front of the hall into a community garden this cost £26,484

Repair of the gutter, roof edge and flat roof £2,208

Replacement of fence between carpark and playing field £6,540

New door for previously hired office £1,100

The community café which has been run with grant funding has been a success and we were able to keep it running throughout the year. The grant funding and donations cover a proportion of the costs for running the café with the hall covering the balance and we should be able to keep the café going in the short term while we apply for further grants.

CHAIRMAN'S REPORT FOR BRUNDALL MEMORIAL HALL

2025/26

Welcome to our AGM, we have had another good year. Firstly, I would like to thank my fellow trustees for their continuing contributions and with whom the hall could not function.

We continued with the much needed maintenance, the fence between the car park and the park have been replaced, the path around the Hall has been made suitable for all and the doors to both offices have been replaced making both more secure and draught proof as well as repairs to the roof and guttering. These improvements have all been funded by grants for which we are extremely grateful. The Freemans charity funded this work with help from a small grant from our County Councillor.

The café has been supported by Norfolk community foundation through the Shelroy Charitable Trust Fund with a grant which enables the cafe to run for another year.

Future projects have been highlighted for the next financial year and beyond. These include the plumbing including the replacement of the taps and the refurbishment of the old tennis court into a multi-use games area which will be free to use for all. We will begin our fundraising efforts shortly for this project which will cost approx. £60,000.

We held a very successful Christmas Fayre, and our thanks must go to Sharon, who organised this, decorated the Hall and sold numerous cups of tea and bacon rolls. We acknowledge here our gratitude to the Parish Council for their grant which covers some of the costs incurred. We all had an enjoyable day, and everybody said there was a super atmosphere. The planning for this year's event has already started.

Unfortunately, the Parish council decided to relocate their office during the year which meant a loss of income. We are currently in the process of turning this office in a meeting room, which will enable us to repurpose the current meeting room into a small multipurpose room. This will increase the variety of rooms available to hire.

As you see we are a very active committee but could not do any of this without the dedication of our staff who often give up their own time to cover these events, thank you Jeanette and Sharon. I would also like to thank their families, who often turn out and give their time to help.

I would like to close by thanking you all for attending.

Jan Barrington

Chair Brundall Memorial Hall