

CVH Catshill Village Hall
Registered Charity
1205756

Board of Trustees Report 1st March 2025- 28th February2026

Date Produced 10th October 2026

Annual General Meeting 19th November 2026

Trustees' Annual Report
For the period

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Section A Reference and administration details

Charity name **CVH Catshill Village Hall**

Other names the charity is known **CVH Catshill**

Registered charity number (if any) **1205756**

Charity's principal address

CVH							
Golden Cross Lane							
Catshill, Bromsgrove							
Postcode	B	6	1		0	J	Z

Names of the charity trustees who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year
Phil Love	Lead Volunteer	Left Nov 25
Viv Ware	Finance Lead	
Valerie Bailey		
Lisa Troth		
Daren Lacey	Lead Volunteer	From Nov 26
Heather Waldron		
Sue Waldron		
Lin Wilson		
Jayne Kings		
Steve Wallace		
Vicki Lingwood		
Amanda Bennett		

Section B Structure, governance and management

CVH Catshill's governing document is adopted from the charity commission and edited to suit our requirements.

CVH is a charity formed under charity commission guidelines

The Trustees are appointed in accordance with the governing document of the registered Charity

CVH is managed by the Board of Trustees, the members of which are the Charity Trustees of the Hall which is a recreational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Board of Trustees consists of 2 independent representatives, Chair and Treasurer together with the other representatives and meets every 3 months.

Members of the Board of Trustees complete Trustee Induction training along with other mandatory training.

This Board of Trustees exists to support the Lead Volunteer in meeting the responsibilities of the Charity and is responsible for:
The maintenance of any Property;
The raising of funds and the administration of finance; the insurance of persons, property and equipment; public occasions;
Assisting in the recruitment of volunteers;
Appointing any sub board of trustees that may be required;
Appointing Administrators and Advisors other than those who are elected as required

Risk and Internal Control
The Board of Trustees has identified the major risks to which they believe the charity is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to buildings, property and equipment.
The Charity would request the use of buildings, property and equipment from neighboring organisations such as the church, community groups and hirers. Similar reciprocal arrangements exist with these organisations. The Charity has sufficient insurance in place to mitigate against permanent loss and additional insurance cover personnel, such as volunteers, helpers, Board of Trustee members and hirers

The Charity is primarily reliant upon income from Hirers. The Chairty does hold a reserve to ensure the continuity of the charity should there be a major reduction in income. The Board of Trustees could raise the level of the hire to increase the income to the charity on an ongoing basis.

Reduction or loss of trustees and volunteers. The Charity is totally reliant upon volunteers to run and administer the activities of the charity. If there was a reduction in the number of trustees to an unacceptable level in the charity as a whole there would have to be a contraction, consolidation or closure of activities or In the worst case scenario the complete closure of the Charity.

Risk and Internal Control
The Charity has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C Objectives and activities

The Purpose of CVH Catshill

TO PROMOTE, FOR THE BENEFIT OF THE INHABITANTS OF CATSHILL AND THE SURROUNDING AREA THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE TIME. ALONG WITH THE OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES. WE ALOS OFFER FACILITIES FOR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITION OF LIFE OF THE SAID INHABITANTS. CVH STRIVES TO BE THE HUB OF THE LOCAL COMMUNITY

The Charity meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

This year our achievements have been –
We have continued to support the local community in several ways including a safe environment for local groups to meet on a regular basis. We have also supported local events and offered our own. This includes the two weekly space being used by Catshill Games Hub to run sessions for local Young People from the area.

Next year our aim is
To continue to recruit volunteers, grow our regular hirers providing more activities and to continue to be the centre of the local Community

Section E Financial Review

Reserves Policy

The Charities policy on reserves is to hold sufficient resources to continue the charitable activities of the Charity should income fall short. The Board of Trustees considers that the Charity should hold a sum equivalent to £6,000 for operating expense.

Investment Policy

The Charity does not have sufficient funds to invest in longer-term investments. The Charity has therefore adopted a risk-averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F Other Optional Information

Section G

The trustees declare that they have approved the trustees' report above

Signed on behalf of the Board of Trustees

Signed on behalf of the Trustees

Position

Date