Trustees' Annual Report and Accounts

For the year 1 January 2025 to 31 December 2025

1. Reference and Administrative Details

Charity name: The Friends of St Tudwal's, Llanstadwell

Charity structure: Charitable Incorporated Organisation (CIO)

Charity Commission registration number: 1205308

Principal office: 43 Hazelbank, Llanstadwell, Milford Haven, Dyfed, SA73 1EN

Website: www.tudwals.org.uk

Trustees during the year

Trustee	Service during 2025
Robert John Boltman	Throughout the year
Mrs Dorothy Cox	Throughout the year
Revd Alan Chadwick	Ex officio (Priest-in-charge) until 14 October 2025
Dorothy Jenifer Darnley	Appointed 14 October 2025; also acting as the church-nominated trustee

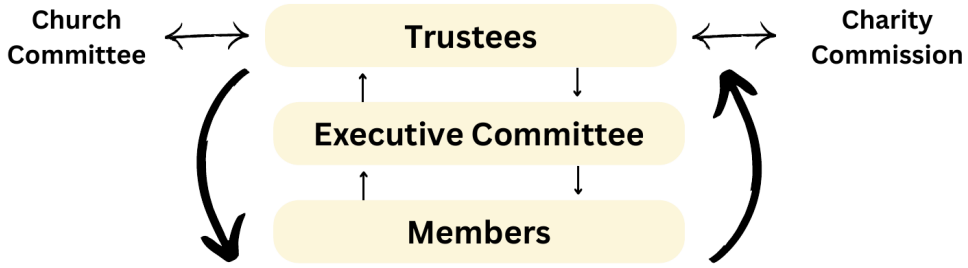
Executive Committee

The Executive Committee is elected by the members. The following served during the year; changes took effect at the Annual General Meeting on 7 April 2025.

Name	Role	Service during 2025
Jocelyn Llewhellin	Chair	Throughout the year
Marie Reynolds	Secretary	Throughout the year
Sarah Harries	Treasurer	Throughout the year
Erene Grieve	Member	Throughout the year
Nick Tavener	Member	Throughout the year
Chris Taylor	Member	Until 7 April 2025
Carol Elliott	Member	From 7 April 2025
Alice Smith	Member	From 7 April 2025

2. Structure, Governance and Management

The charity is governed by its Constitution (2023). The trustees are responsible for the constitution, financial oversight of the CIO, and for agreeing and monitoring projects. Day-to-day running of the charity is delegated to the Executive Committee, which delivers projects, reviews suggestions from members and reports progress to the trustees. Members support the charity through subscriptions, donations and volunteering, put forward ideas, elect the Executive Committee and elect trustees at the Annual General Meeting. The Priest-in-charge of St Tudwal's Church serves ex officio as a trustee or may nominate a representative.



Governance structure of the Friends of St Tudwal's

The Friends work alongside, but separately from, the St Celement's and St Tudwal's Church Committee. The Church Committee remains responsible for insuring the building and for its running costs, which are met from congregational giving. The role of the Friends is to raise funds for the maintenance, repair and development of the fabric of the building and its grounds. Some works require faculty permission before they can proceed. A trustee attends the Church Committee to keep both bodies informed, and Executive Committee minutes are circulated to the trustees and published for members.

Meetings during the year

- **Trustees:** 17 September
- **Trustees & Executive Committee:** 4 February, 8 May, 28 August and 14 October
- **Annual General Meeting:** 7 April 2025 at the Ferry House Inn, Llanstadwell, with a presentation from Gareth Simpson of the National Churches Trust.

Changes and developments in governance

- Revd Alan Chadwick stood down as a trustee on 14 October 2025 on leaving the parish. The trustees and committee thanked him for his original idea of creating a charity for St Tudwal's and for his support. Jennie Darnley was appointed a trustee on the same date and also acts as the church-nominated trustee.
- Sarah Harries was formally elected as Treasurer at the AGM, and the bank mandate was updated to reflect changes in signatories.
- Gift Aid declarations from members were confirmed in preparation for claiming Gift Aid.

- The charity adopted Google Workspace, available free of charge to charities, giving secure shared storage for financial records, minutes and membership information, and a charity email address.
- Committee members began recording the volunteer time they give to the charity, to evidence volunteer contribution in future grant applications.
- A Vision and Strategy document, drafted by the Chair, was agreed by the committee and signed off in October 2025.

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3. Objectives and Activities

The charitable object is:

"To maintain, repair, restore, preserve and develop, for the benefit of the community and general public, the fabric of St Tudwal's, Llanstadwell and its grounds in the county of Pembrokeshire."

The Friends work in partnership with the Church Committee and the local community to safeguard the building and enable its wider use. Main activities in 2025 were:

- Running a programme of community fundraising events across the parish.
- Growing the number of Friends supporting the charity through regular giving.
- Raising the charity's profile through a new logo, website and newsletter.
- Setting the charity's direction through a Vision and Strategy document and planning a community engagement exercise.
- Working with the Church Committee to identify priority repairs, beginning with the sea wall.

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4. Public Benefit Statement

The trustees confirm that they have complied with the duty set out in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's guidance on public benefit.

By preserving St Tudwal's church building and its grounds, the charity benefits the public by:

- Protecting a historic listed place of worship and heritage asset.
- Providing a safe and sustainable venue for religious services, community events and cultural activity.
- Encouraging local engagement, volunteering and community identity, through events open to everyone in the communities of the parish and beyond.

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5. Achievements and Performance

2025 was the charity's first full calendar year of operation. Having put its governance in place during its first period, the charity focused on fundraising, building its supporter base and raising its profile in the community. Net receipts for the year were £8,807.58, and funds held at the year end rose from £2,788.30 to £11,595.88.

Fundraising events

- **February:** A dance at Mastlebridge Village Hall with Preseli Pete and the Bluestone Boys, who gave their time for free. All 60 tickets were sold, the hall hire was donated anonymously and local employers donated raffle prizes. A share of the raffle proceeds was given to Mastlebridge Village Hall.
- **March:** A Mother's Day Afternoon Tea hosted by the ladies of St Clement's Church, with all ticket and raffle proceeds donated and no costs deducted.
- **March:** A quiz night at the Ferry House Inn, Hazelbeach, which donated the proceeds and raffle prizes, with quiz master Tim Brown collecting further donations.
- **July:** A Flower Festival at St Tudwal's, supported by Valero, Milford Haven Port Authority, Co-op Neyland and Tesco Milford Haven, with visitors from all the villages of the parish and a visit from the local MP.
- **September:** A history talk, "The Rouse family - The last salvage fleet of Hazelbeach", at Newton Hall, Waterston, with all entry fees and raffle takings given to the Friends.
- **November:** A second quiz night at the Ferry House Inn.
- **November:** The Lord Gordon Parry centenary memorial event at Bethesda Chapel, Neyland, with a history talk by Dr Simon Hancock MBE and the unveiling of a blue plaque. The Neyland and Llanstadwell Historical Society kindly donated the proceeds to the Friends.

Further funds were raised through the sale of prints and cards of the church by the late local artist Audrey Johns, online gift shop sales, and Easy Fundraising.

Friends and supporters

Membership fees received from Friends rose from £1,430.00 in the first period to £3,277.00 in 2025, and donations (including small cash donations) rose from £1,758.35 to £4,633.40. Most membership fees and a large share of donations are eligible for Gift Aid.

Communications

- A logo for the Friends was designed by committee member Alice Smith.
- The charity's website, www.tudwals.org.uk, was built and launched, providing information about the charity, its events, an online gift shop and ways to donate.
- The first Friends newsletter was published in November 2025.

Strategy, community engagement and the building

- At the AGM, Gareth Simpson of the National Churches Trust spoke about the Cherish fund and other grants, and later visited the church. His advice was to address small repairs before they become large ones, and to have an up-to-date quinquennial report and annual maintenance plan in place before applying for grants.
- The Chair met the committees of Hazelbeach Mission Hall and Mastlebridge Village Hall so that the organisations can support each other for the benefit of the community.
- The Vision and Strategy document was signed off in October 2025. A community engagement plan was prepared by Carol Elliott, supported by Robert Boltman and the Chair, to establish community needs and shape the future work plan and grant bids.
- Removal of the tree growing from the sea wall was delayed because the tree surgeon was unavailable. At the year end the charity was seeking advice and a quotation from a local builder for repairing the sea wall.
- The Church Committee advised that a new quinquennial inspection is not expected soon, so the maintenance report from the last quinquennial will be used to identify priorities.

Donated goods, services and volunteer time

The charity relies on the generosity of volunteers and local organisations, whose contributions are not included in the accounts. During the year these included the Mastlebridge hall hire, performers giving their time for free, refreshments and raffle prizes from local businesses and organisations, and the website subscription, which is paid for by Butterfly Data, a company of which trustee Robert Boltman is a director. The trustees are very grateful to the committee, volunteers, sponsors and everyone in the community who supported the charity during the year.

6. Financial Review

The accounts have been prepared on a receipts and payments (cash) basis. The comparative figures are for the charity's first accounting period, 19 October 2023 to 31 December 2024.

	2025 (£)	2023-24 (£)
Receipts		
Donations (Gift Aid)	1,330.00	846.00
Donations (no Gift Aid)	1,691.78	587.95
Small cash donations (Gift Aid)	1,611.62	324.40
Membership fees (Gift Aid)	3,110.00	1,346.00
Membership fees (no Gift Aid)	167.00	84.00
Sales	1,148.22	491.50
Total receipts	**9,058.62**	**3,679.85**
Payments		
Merchandise purchases	-	750.00
Advertising and marketing	65.00	-
Printing and stationery	-	81.43
Event costs	181.27	50.00
Bank fees	4.77	10.12
Total payments	**251.04**	**891.55**
Net receipts	**8,807.58**	**2,788.30**
Cash at bank at start of period	2,788.30	0.00
Cash at bank at end of period	**11,595.88**	**2,788.30**

Total receipts for the year were £9,058.62 and total payments £251.04, giving net receipts of £8,807.58. Event costs of £181.27 comprised the share of raffle proceeds and raffle materials for the February dance, and prizes and stationery for the Flower Festival.

All funds are unrestricted. No grants were received or made during the year. No Gift Aid had been claimed by 31 December 2025; a claim for eligible donations and membership fees is to be made to HMRC.

Reserves: At 31 December 2025 the charity held £11,595.88 in its bank account and had no other assets or liabilities.

Reserves policy: The trustees aim to hold a modest reserve to meet urgent fabric repairs, while ensuring the majority of funds raised are directed to preservation and enhancement projects, the first of which is expected to be the sea wall. The trustees agreed in October 2025 to look into placing surplus funds in an interest-bearing savings account.

7. Plans for Future Periods

At the end of 2025 the trustees' plans for the coming year were to:

- Carry out the community engagement exercise across the parish, to understand community needs and inform the charity's work plan and future grant bids.
- Agree with the Church Committee the repair of the sea wall, and use the last quinquennial maintenance report to identify priority repairs.
- Prepare for grant applications, including the National Churches Trust Cherish fund, by building evidence of community support, match funding and volunteer time.
- Make the charity's first Gift Aid claim to HMRC.
- Place surplus funds in an interest-bearing savings account.
- Update the charity leaflet and continue to grow the number of Friends.
- Continue a programme of annual and pop-up events, including the Flower Festival and quiz nights.

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8. Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations. They must ensure that:

- Proper accounting records are kept.
- Financial statements comply with the Charities Act 2011.
- Assets are safeguarded and used only for charitable purposes.

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9. Independent Examiner

As the charity's income for the year was below £25,000, no independent examination was required.

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10. Declarations

The Treasurer declares that they have approved the financial statements in this report.

Signed:

Sarah Harries
Sarah Harries (Oct 14, 2026 21:41:51 GMT+1)

Sarah Harries, Treasurer

Date: Oct 14, 2026

The trustees declare that they have approved this report.

Signed on behalf of the trustees:

Robert Booltman (Oct 15, 2026 09:52:14 GMT+1)

Robert John Boltman, Trustee

Date: Oct 15, 2026

Appendix A - Receipts and Payments Account for the year ended 31 December 2025

Receipts and Payments

Friends of St Tudwals Llanstadwell
For the year ended 31 December 2025
Cash Basis

	2025
Receipts	
Donation (No Gift Aid)	1,691.78
Donations (Gift Aid)	1,330.00
Membership Fees (Gift Aid)	3,110.00
Membership Fees (No Gift Aid)	167.00
Sales (No Gift Aid)	1,148.22
Small Cash Donations (Gift Aid)	1,611.62
Total Receipts	**9,058.62**
Payments	
Advertising & Marketing	65.00
Bank Fees	4.77
Event Costs	181.27
Total Payments	**251.04**
Summary	
Net Receipts	8,807.58

Appendix B - Statement of Assets and Liabilities at 31 December 2025

Statement of Assets and Liabilities

Friends of St Tudwals Llanstadwell
As at 31 December 2025
Cash Basis

	31 DEC 2025
Assets	
Cash at bank and in hand	
THE FRIENDS OF ST TU	11,595.88
Total Cash at bank and in hand	**11,595.88**
Total Assets	**11,595.88**
Net Current Assets (Liabilities)	**11,595.88**
Capital and Reserves	
Current Year Earnings	8,807.58
Retained Earnings	2,788.30

All funds are unrestricted.

Friends of St Tudwals Annual Report_2025

Final Audit Report 2026-10-15

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