Rous Lench Allotments and Community Garden
Annual Report of the Trustees November 2025
Financial Year End 31st December 2025

Charity details
Name: Rous Lench and Radford Community Garden
Charity number: 1204895
Address: Court Hill House, Rous Lench, Evesham, WR11 4UJ

Trustees during the year:

- Laura Bradley,
- Ben Cashmore
- Catriona Blair Whitfield

1. Objectives and Activities
We run a community garden and allotments. We rent allotment plots to local tenants and maintain a community garden for use by the public, including running events to fund ongoing maintenance and bringing the local community together.

This year we:

- Completed the main works supported by the Rural Fund, improving facilities at the Community Garden. Further tree and shrub planting was arranged and outstanding practical improvements continued to be addressed.
- Continued to manage the allotments, with plots fully let at the February trustees' meeting. A change of tenant was recorded later in the year.
- Continued discussions with the Parochial Church Council (PCC) about amendments to the garden and allotment lease, including a proposed seven-year term. The revised lease remained outstanding at the November meeting.
- Organised community activities and fundraising, including our May VE Celebration and BBQ and our Feast Night in September, which were both well attended. The Feast night was a ticketed event that sold out ahead of the event itself and was very well received. The May Day VE Celebration drew a wide crowd and raised over £300.

2. Achievements and Performance
The completion of the Rural Fund works was an important milestone in the development of the garden. The garden and allotments have continued to benefit from the time and support of local volunteers, including help with mowing and general upkeep. Volunteers gave an estimated 100 hours of time across the year to maintenance, event preparation and admin support.

Our events were both well attended. The Feast night was a ticketed event that sold out ahead of the event itself and was very well received. The May Day VE Celebration drew a wide crowd and raised over £300. In addition ad hoc bbqs have taken place over the summer drawing families and local residents. The gardens offer a 'neutral' space where everyone can come together.

The trustees continued to develop the Friends of the Garden initiative and discussed a website to make it easier for supporters to contribute.

3. Financial Review

Income: £27,733
Expenditure: £28,723
Unbanked cash at 31 December 2025: £145
Year-end bank balance: £3,316
Reserves carried forward: £3,461

The charity's previously reported reserves policy was to maintain at least £500 to cover core costs. Trustees voted to retain this policy moving into 2026.

4. Plans for the Coming Year

- Continue maintaining the garden and allotments, including seasonal planting, hedge cutting, bramble clearance and mowing.
- Plan volunteer activity and community events in May and September 2026
- Progress the Friends of the Garden initiative and website to support ongoing donations.
- Continue discussions with the PCC to finalise the revised lease.

5. Structure, Governance and Management

The charity is governed by a constitution adopted on 1 March 2023. Trustees are appointed by resolution of the trustees in accordance with the constitution. No paid staff are employed.

In November 2025 the trustees reviewed and agreed to carry forward into 2026 the charity's core policies, including internal financial controls, finance procedures, risk management, trustee expenses, conflicts of interest and serious incident reporting. The risk register, asset register and register of trustees' interests were also reviewed.

6. Reference and Administrative Details

Independent examiner/auditor: N/A
Bankers: Cooperative Bank

Approval

Approved by the trustees January 2025
Signed on behalf of the board:



Laura Bradley

Annual Return 2025
Rous Lench Community Gardens

Financial Period Start	1 January 2025
Financial Period End	31 December 2025

Income £	27,732.95
Spending £	28,722.76
Grants £	25,250.00

Summary of transactions	**Bank £**	**Cash £**	**TOTAL £**
Opening balance as at 1 January 2025	**3,504.84**	**946.05**	**4,450.89**
Receipts			
Allotment rent	802.00	0.00	**802.00**
Friends Of...	0.00	25.00	**25.00**
Events	1,535.95	120.00	**1,655.95**
Grants/Funding	25,250.00	0.00	**25,250.00**
Other	946.05	(946.05)	**0.00**
Total receipts	**28,534.00**	**(801.05)**	**27,732.95**
Payments			
Rent	(562.50)	0.00	**-562.50**
Insurance	(214.49)	0.00	**-214.49**
Maintenance	(6,289.47)	0.00	**-6,289.47**
Events	(1,340.88)	0.00	**-1,340.88**
Assets	(20,315.42)	0.00	**###**
Surveys	0.00	0.00	**0.00**
Other	0.00	0.00	**0.00**
Total payments	**###**	**0.00**	**###**
Closing balance as at 31 December 2025	**3,316.08**	**145.00**	**3,461.08**

Rous Lench Community Gardens

Date	Details	Ref	Bank/Cash	Bank	Cash	RECEIPTS: Allotment rent	Friends Of...	Events	Grants/ Funding	Other	TOTAL RECEIPTS	PAYMENTS: Rent	Insurance	Maintenance	Events	Assets	Surveys	Other	TOTAL PAYMENTS
	Accounting period - 25/9/2023 to 31/12/2024			3,504.84	946.05	565.00	80.00	1,001.61	14,272.18	1,200.01	17,118.80	187.50	178.91	559.51		10,943.99	798.00		12,667.91
	Balances b/fwd as at 1 January 2025			**3,504.84**	**946.05**														
	Transactions Accounting year 2025																		
Jan-25	Plot 1 rent	Jenna Guest from Jan 25	Bank	30.00	0.00	30.00					30.00								0.00
Oct-25	Plot 1 rent	Jenna	Bank	50.00	0.00	50.00					50.00								0.00
Feb-25	Plot 2 rent	Suzanne	Bank	50.00	0.00	50.00					50.00								0.00
Feb-25	Plot 3 rent	Madeleine	Bank	50.00	0.00	50.00					50.00								0.00
Feb-25	Plot 4 rent	Madeleine	Bank	50.00	0.00	50.00					50.00								0.00
Oct-25	Plot 5 rent	Karen	Bank	50.00	0.00	50.00					50.00								0.00
Oct-25	Plot 6 rent	Karen	Bank	50.00	0.00	50.00					50.00								0.00
Oct-25	Plot 7 rent	Karen	Bank	50.00	0.00	50.00					50.00								0.00
Oct-25	Plot 8 rent	Simon	Bank	50.00	0.00	50.00					50.00								0.00
Oct-25	Plot 9 rent	Simon	Bank	50.00	0.00	50.00					50.00								0.00
Feb-25	Plot 10 rent 24/25	Cashmore	Bank	50.00	0.00	50.00					50.00								0.00
Oct-25	Plot 10 rent	Vivienne Sparks	Bank	42.00	0.00	42.00					42.00								0.00
Oct-25	Plot 11 rent	Carolyn Phillips	Bank	50.00	0.00	50.00					50.00								0.00
Jan-25	Plot 12 rent	Davina Spooner	Bank	30.00	0.00	30.00					30.00								0.00
Sep-25	Plot 12 rent	Davina Spooner	Bank	50.00	0.00	50.00					50.00								0.00
Oct-25	Plot 13 rent (paddock)	Karen	Bank	50.00	0.00	50.00					50.00								0.00
Oct-25	Plot 14 rent (paddock)	Karen	Bank	0.00	0.00						0.00								0.00
Jan-25	Plots Apple Orchard x2	John Whitfield	Bank	50.00	0.00	50.00					50.00								0.00
Mar-25	Friends	Fran Herdman	Cash	0.00	25.00		25.00				25.00								0.00
Jan-25	Wychavon District Council		Bank	25,000.00	0.00				25,000.00		25,000.00								0.00
Mar-25	PC money for VE day celebration		Bank	250.00	0.00				250.00		250.00								0.00
Oct-25	May 25 VE celebration takings (deposited via PO 13th October 25)*		Bank	625.95	0.00			625.95			625.95								0.00
Sep-25	Sept 25 Feast Night takings (cash at home to deposit)	Item 1	Cash	0.00	120.00			120.00			120.00								0.00
Oct-25	Sept 25 Feast Night takings (cash banked)	Item 1	Bank	100.00	0.00			100.00			100.00								0.00
Sep-25	Set 25 Feast night card payments	Item 1	Bank	810.00	0.00			810.00			810.00								0.00
Oct-25	Previously unbanked cash (deposited via PO 13th October 25)*		Bank	946.05	0.00					946.05	946.05								0.00
Oct-25	Previously unbanked cash (deposited via PO 13th October 25)*		Cash		(946.05)					(946.05)	(946.05)								0.00
Jan-25	6 month rent 24-25	PCC	Bank	(187.50)	0.00						0.00	187.50							187.50
Mar-25	6 month rent	PCC	Bank	(187.50)	0.00						0.00	187.50							187.50
Sep-25	6 month rent	PCC	Bank	(187.50)	0.00						0.00	187.50							187.50
Sep-25	Insurance	PolicyBee	Bank	(214.49)	0.00						0.00		214.49						214.49
Jan-25	Alick Webb Topsoil spreading Dec 24	1414	Bank	(335.00)	0.00						0.00			335.00					335.00
Jan-25	Taylor Landscape	608	Bank	(1,379.47)	0.00						0.00			1,379.47					1,379.47
Jan-25	Taylor Landscape	607	Bank	(4,260.00)	0.00						0.00			4,260.00					4,260.00
Jan-25	Jupiter	4065	Bank	(7,372.50)	0.00						0.00					7,372.50			7,372.50
Feb-25	Hirons: Borehole drilling, pump and installation	8483, 8484, 8446	Bank	(12,942.92)	0.00						0.00					12,942.92			12,942.92
Apr-25	Mark Gill Hedge cutting	inv 1100	Bank	(90.00)	0.00						0.00			90.00					90.00
May-25	CB Whitfield money for VE celebrations		Bank	(269.95)	0.00						0.00				269.95				269.95
Oct-25	Hillers food bill VE celbrations		Bank	(99.67)	0.00						0.00				99.67				99.67
Sep-25	Holden Machinery lead for generator feast night		Bank	(4.00)	0.00						0.00				4.00				4.00
Sep-25	Holden Machinery feast night generator		Bank	(57.00)	0.00						0.00				57.00				57.00
Oct-25	Simon Newton reimbursement for costs	Item 2	Bank	(910.26)	0.00						0.00				910.26				910.26
Oct-25	Frazer Colley planting carried out in Feb 2025		Bank	(225.00)	0.00						0.00			225.00					225.00
											0.00								0.00
	TOTAL BALANCES			**3,316.08**	**145.00**	**802.00**	**25.00**	**1,655.95**	**###**	**0.00**	**###**	**562.50**	**214.49**	**6,289.47**	**1,340.88**	**###**	**0.00**	**0.00**	**###**
	Bank					802.00	0.00	1,535.95	25,250.00	946.05	28,534.00	562.50	214.49	6,289.47	1,340.88	20,315.42	0.00	0.00	28,722.76
	Cash					0.00	25.00	120.00	0.00	(946.05)	(801.05)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Balance per the bank statement as at 31 December 2025			3,316.08															
	Cash in petty cash as at 31 December 2025				145.00														
	Check (0)			(0.00)	0.00														

Feast night - income and costs

Item 1 - Income

Feast night WILD x 1		card
Feast night WING x 4		card
Feast night GUEST x 1+1		card
Feast night DABER x 7+3		card
feast night WHITFIELD x2		card
Feast night PERKINS x2		card
Feast night STANLEY x 2+1		card
Feast night CASHMORE x2+2		card
Feast night SPOONER x 4		card
Feast night BAKER x1		card
Feast night SAVAGE x2		card
Feast night OAKENFULL x 2+1		card
Feast night MASTERS x 2+2 (minus £20 pot		card
Feast night NEWTON +BELCUORE x 3+3		card
Feast night PERRY x 2		cash
Feast night DAVIES x1		cash
Feast night ROBERTS x2		cash
Feast nig	LONG X2	cash
Feast nig	BENTLEY x1	cash
Feast nig	HERDMAN x1	cash
Feast nig	JUDITH& COLIN	cash

Item 2 - Costs

18.08.25	Sainsburys	dessert food shopping
18.08.25	Amazon	foil trays
31.08.25	Ecoleaf	crockery and plates
31.08.25	Amazon	bbq grills
31.08.25	Amazon	storage containers
01.09.25	amazon	shot glasses
03.09.25	MICA	gas and cylinder
04.09.25	Amazon	ice blocks
05.09.25	ocado	food shopping
10.09.25	hillers	food shopping
10.09.25	Mica	charcoal
10.09.25		tarpaulins
10.09.25	Masters	potatoes
10.09.25	Amazon	bbq equipment
11.09.25	hillers	potato refund

20.00
80.00
30.00
170.00
40.00
40.00
50.00
60.00
80.00
20.00
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90.00
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40.00
20.00
20.00
40.00
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69.69
14
121.11
35.07
16.98
5.85
64.98
5.99
146.72
282.66
48.76
102.96
20
12.99
-37.5
910.26

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of	Rous Lench and Radford Community Garden		
On accounts for the year ended	Dec 2025	**Charity no (if any)**	1204895
Set out on pages	Page 1 of 1 (Annual Return 2025 attached) (remember to include the page numbers of additional sheets)		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2025**

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:		**Date:**	29 Oct'26
Name:	Robert Sparks		
Relevant professional qualification(s) or body (if any):	Fellow of Institute of Chartered Accountants in England & Wales		
Address:	Severn House, Radford Road, Rous Lench WR11 4UL		

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.	N/A

Annual Return 2025
Rous Lench Community Gardens

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Financial Period End	31 December 2025

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Rent	-562.50	0.00	**-562.50**
Insurance	-214.49	0.00	**-214.49**
Maintenance	-6,289.47	0.00	**-6,289.47**
Events	-1,340.88	0.00	**-1,340.88**
Assets	-20,315.42	0.00	**-20,315.42**
Surveys	0.00	0.00	**0.00**
Other	0.00	0.00	**0.00**
Total payments	**-28,722.76**	**0.00**	**-28,722.76**
Closing balance as at 31 December 2025	**3,316.08**	**145.00**	**3,461.08**