Curborough (Lichfield) Community Association

Registered Charity Number 1204442

Annual Report for the Year Ending 31 December 2025

Trustees' Annual Report

Curborough (Lichfield) Community Association operates Curborough Community Centre and Cruck House on behalf of Lichfield City Council.

The principal address is:

Curborough (Lichfield) Community Association
Reynolds Close
Lichfield
WS13 7NY

The trustees who served during the period of operations covered by the Financial accounts were:

Paula Knight, Chair
Colin Booker, Treasurer

Member representative trustees:
Mark White
Sientje Sherry
Elizabeth Rawling
Anne Pitman
Colin Ball
Jude Killip
Ed Strain
Bob Harrison

Lichfield City Council representatives:

During the period Cllr David Robertson, Cllr Bob Harrison and Cllr Paul Jones also attended trustee meetings as representatives of Lichfield City Council.

Governance

The objects of the Association are to:

- Promote the benefit of the inhabitants of the City of Lichfield and the neighbourhood together defined by boundaries of the Civil Parish without distinction of sex, sexual orientation, race or of political or other opinions, by associating together with said inhabitants and the local authorities, voluntary or other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for said inhabitants;
- Establish, or secure the establishment of, a Community Centre and to maintain and manage the same (whether alone or in cooperation with any local authority or other person or body) in furtherance of these objects; and
- Promote such other charitable purposes as may from time to time be determined.

Curborough Community Association was registered as a charity on 22nd August 2023, and became active on the 1st September 2020. It is governed by a constitution document.

Trustees are selected from members of the Association and sit on the general committee. All members of the general committee retire at the conclusion of each annual general meeting but may be re-elected or re-appointed. The general committee meets not less than six times a year, and subcommittees may be convened, as required, to undertake specific tasks.

Chair's Report

The Year ending December 2025 has continued to be busy and productive, as the Curborough Community Association CIO continued to operate the Curborough Community Centre and the Cruck House. The period has seen a continued increase in the number of bookings at the two centres we manage for our local community. More groups and local businesses than ever use Curborough Community Centre and Cruck House and through our Lichfield Cares Good Neighbour Scheme we have created two new free, friendly and welcoming sessions including one at Cruck House on a Sunday. At this point there is very little spare capacity for the overall level of activity at either of our premises to increase.

During the year we were homes for two really important voluntary sector groups, working closely with our staff and volunteers and theirs. The Lichfield Foodbank distribution point and Citysave Credit Union (formerly Fusion Credit Union) each in their own ways are sustaining and supporting local people and are more needed than ever. We continue with the partnership with Burton Mind to unlock health service funding to be able to employ a Mental Health Recovery Worker, who supports people and enables them to continue accessing services that keep them well.

We recognise the vital role our staff play and were able to implement straight away the recommendation of the Real Living Wage Foundation with inflation matching pay awards. We have trained the dedicated staff members who have shown flexibility and high levels of customer service to centre users and visitors.

We continue to have a very good working relationship with Lichfield City Council, we have substantial financial reserves and are financially self-sufficient under present arrangements. All of this will help us to face the financial challenges that inevitably will lie ahead for us all and the Association.

I urge interested parties to consider joining the Association as a member, a volunteer, a trustee or an elected officer, to help sustain and develop the physical and human assets we have. Thank you to all the volunteers, staff and funders who have supported our committee of trustees this year.

Paula Knight, Chair

Treasurer's Report

The accounts for the 12 month period ended 31 December 2025 have been prepared using the cash receipts and payments basis, as was the case in prior years for this body and its predecessor the CLCA.

During the 12 month period, the services offered by Curborough Community Centre apart from space usage were :

- The partnership with Burton and District Mind to host a Recovery Worker continues. The Association acts as the employer for the consultant, and this is reflected in the wage bill
- Citysave Credit Union (formerly Fusion Credit Union) continue to occupy space in the centre as a subtenant, and rental income from that body continues
- Lichfield Foodbank continues its distribution service from the centre.
-

The result for the year was a net deficit of £2,226, which was covered from reserves. This deficit arises as a result of significant improvement/maintenance spends during the year., as well as smaller spending on equipment purchases. These are as detailed in note 2 to this report. When these non-regular items are excluded, the financial performance of the Centre remains very strong

Total Cash balances as at the end of the year were £72, 298. A breakdown of this total can be found at Note 1 to these accounts

Colin Booker, Treasurer

Accounts for the year ended 31 December 2025

Receipts and payments:

	Notes	2024	2025 £
Children's groups		10,280.79	8,313.80
Fundraising and donations		1,304.70	524.50
Fusion Credit Union		4,950.00	4'108.50
Health and fitness groups		14,674.73	10,222.29
Games and sports groups		12,705.15	11,650.25
All abilities groups		43,671.00	49,726.17
Senior citizens groups		5,965.45	3,037.20
Arts and crafts groups		4,573.85	4,342.30
Music and dance groups		8,266.37	5,929.38
Educational, political and spiritual		6,444.12	5,226.23
One-off bookings		3,638.20	3,224.38
Miscellaneous income		482.82	1.00
Interest on deposits		1,120.73	639.77
Grants received	4	2,822.00	1,300.00
Refundable deposits		2,848.00	2,275.00
Total receipts		123,747.91	110,520.77
Cleaning and pest control		2,498.8	782.12
Consumables		2,253.33	1975.77
Deposits refunded		2,898.00	2,474.00
Fundraising spend		1,701.40	235.10
Garden costs		84.16	86.03
Gas and electricity		10,262.42	9,419.80
Insurance		630.24	681.69
Internet and telephone		1,563.70	1,167.32
Office costs		3,185.88	6,650.99
Payroll costs		4,090.83	4,530.50
Rates		436.74	715.99
Refuse			930.00
Repairs and maintenance		11,854.45	8,447.21
Miscellaneous		293.40	35.00
Wages		73,078.63	63,118.03
Water		2,212.3	3,283.29
		117,044.30	104,532.8
Purchase of assets	2	4,086.07	8,214.65
Total payments		121,130.	112,747.43
Deficit for the Period		2,617.54	-2,226.66
Cash balances at 1 January 2024	1	71,907-	74,524
Cash balances at 31 December 2024	1	74,524.	72,298

Approved on behalf of the trustees by Colin Booker, ACMA, BA(Hons)

Notes to the Accounts

1. Cash balances

	At 1 Jan 2025	Movement in the year	At 31 Dec 2025
	£	£	£
Current account	2,079.54	-1,542.01	3,796.77
Deposit account	72,185.25	4,185.25	67,760.02
Petty cash	259.95	-25.70	741.29
Total	74,524.74	2,617.54	72,298.08

2. Other assets

Assets purchased during the year were:

	£
Kitchenette Refurbishment-units, work surfaces, doors, fittings etc	2,650.00
Kitchenette White goods	584.00
Kitchenette- Installation costs	2,907.96
Sundry smaller items	2,072.69
Total	8,214.65

The smaller items include Sports mats £476), a leaf blower (£97), Code Club Spending (£711), locks and Keys (£100) and a replacement radiator (£245).

Amounts owed by users at 31 December 2025 for unpaid invoices were:

	£
Invoices issued in November 2025	35.60
Invoices issued in December 2025	418.84
Total	454.44

There have been no bad debt write offs during the year.

3. Liabilities

There were no significant unpaid liabilities at the year end.

4. Grants Received

Grants received during the year are detailed below.

	£
Lichfield District Council –	750.00
School Blazer Grant	500.00
Community Foundation	50.00
Total	*1,300.00*

Independent Examiner's Report on the Accounts –

Report to the trustees of Curborough (Lichfield) Community Association (registered charity number 1204442) on the accounts for the 16 month period ended 31 December 2024

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 December 2024.

As the charity trustees of Curborough (Lichfield) Community Association, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (''the Act''). I report in respect of my examination of the Charity's accounts carried out under section145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b)of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- Accounting records were not kept in accordance with section130 of the Act, or;
- The accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding to be reached.

Kevin Hancox
HMRC Senior Criminal Investigation Officer (Retired)
21 Silver Birch Drive
Hollywood
Birmingham
B47 5 RB
23/04/2025