Managers Annual Report for the January – December 2025

Charity Name: The Greenwood Pre-school

Registered charity number: 1204101

Charity's address:
c/o Winnersh Primary School
Greenwood Grove
Winnersh
Berkshire
RG41 5LH

Names of the charity trustees:
Karen Davies
Atika Sharma
Kathryn Owers
Claire Cittern-Jones
Lindsay Kemp
Emily Hurst

We are trying to promote us that bit more in the community, with leaflets and Facebook promotional page.

Staffing

7 members of staff
LB, NE, LK, NP, KK, KB, KP in December 25
I am fully flexible on staff wanting to further their professional development.
I have sent options for this via email as and when it becomes available.
I have an open-door policy where staff can come and speak to me as and when they need to. We also carry out termly supervision with all staff.
Admin person Jen left in Jan 2025- self employed.
Staff member TR was employed as level 3/ admin support. Only remained at Greenwood for a few months. Left in June 2025.
Now admin is managed by myself and Karen.
Attendance
Attendance of children was good by Summer term 2025. With children leaving we had a slower start to September 2025, this builds up as the academic year goes on.
Most of our children move on to Winnersh Primary School and the rest on to Wheatfield Primary School and some other local schools.
All staff have continued to work extremely hard to ensure they have developed good relationships with their key children's families. We have kept parents up to date by sending out regular emails as necessary.

Tapestry has continued being a great communication allowing us to share the children's activities and learning daily. In the shed is a notice board where parents can sign up to stay and plays, to have the opportunity to see how their children are developing during sessions and what they get up to.

Garden
The garden continues to be the main attraction at Greenwood. Forever adding new resources via donations or cheaply sourced, we updated our trampolines. Had the play house roof reconstructed by Millie husband and father for free which was kind.

Inside
The more natural and open-ended resources continue to be popular in the setting and giving the children more opportunities to use their imagination. We continue to improve the setup of the Pre-school, with the aim to make the setting open ended and homely. The children can access the resources they would like to use and if they can't see or reach them, they know they can ask an adult to help them. There is the option to set up a quiet calming space for those children with any needs. With resources purchased, calmer lighting, black out tent, pillows.

Transition
We have been working closely with the Primary schools to ensure that the children are prepared to move up and we are giving the school staff as much information as possible to prepare them for the intake. We have also been working with parents to help them prepare the children for big school.

Provisions
We are continuing to ensure that we are meeting all the children's needs. We have delivered speech and language support for those that need it as well as other provisions such as Attention Autism and Sensory Circuits. The biggest provision has been time – giving those children with anxiety, lots of adult attention whilst also developing their independence.

Trips and Experience

We have "Music with Heather" in to provide music sessions at the setting fortnightly, which the parents make a voluntary donation to cover the cost. This has been a huge success.

Train trip to Winnersh Train station – reading. Successful with staff and parents support. All the children had a lovely time, walking safely and exploring the train station.

Zoo Lab visited us with their creepy crawlies!

End of term fun at Pirates landing soft play in Wokingham- all cohort invited.

We held our traditional Christmas Party in December. The staff did an amazing job organising games and "Music with Heather" came to do a movement session in line with theme. We were visited by Father Christmas who met all the children and gave them gifts of a Greenwood Teddy.

We had the photographer visit for Christmas; we made 10% of her total cost of sales.

Structure, governance and management
The committee has remained stable over the year.

Type of governing document: Constitution of a Charitable Incorporated Organisation (CIO) whose only voting members are its charity trustees.

Trustee selection methods: Manager and Committee
The trustees declare that they have approved the manager's report above.

Signed on behalf of the charity's trustees:

KDavies

KAREN DAVIES

22/09/26

THE GREENWOOD PRESCHOOL
Charity Number 1204101

1. Receipts and Payments Account	**01Jan25-31Dec25**	**01Jan24-31Dec24**
Income Receipts		
Trading Activities		
WBC Fees Received	131,720.72	134,857.53
Greenwood Fees Received	14,196.00	17,671.25
Fundraising	2,870.32	2,385.32
Gift Aid		265.26
Milk Reimbursement	643.25	322.84
Uniform Sales	171.50	301.50
Other Income		70.00
Investment Income		
Interest Earned	942.64	639.51
TOTAL RECEIPTS	**£ 150,544.43**	**£ 156,513.21**
Cost of Sales		
Uniform Purchased	0.00	942.50
Expenditures		
Building Costs/Maintenance	1,868.60	13,381.06
Cost to Fundraising events	129.15	122.36
Supplies	2,775.52	3,514.10
Electricity	3,147.63	3,280.14
Rent/Rates	2,785.11	1,193.86
Insurances	2,169.37	2,173.92
Phone Costs	1,385.38	1,102.44
Staff Wages and Employers Pension	118,559.34	114,867.72
Other Wages	2,004.50	4,301.32
Printing, Postage and Stationery	1,100.43	732.89
Training	1,335.84	591.60
Trips and Booked Activities	513.60	566.76
Gifts/Staff Entertaining	510.67	1,013.96
Other Expenditure	235.35	1,425.44
Subscriptions	1,093.80	914.40
Food/Milk	972.97	871.52
TOTAL PAYMENTS	**£ 140,587.26**	**£ 150,995.99**
Profit / Loss	**£ 9,957.17**	**£ 5,517.22**

2. Statement of Assets and Liabilities at 31 December 2025	**2025**	**2024**
Monetary Assets		
Current Account as of 31Dec25	6,729.88	9,377.40
Savings Account as of 31Dec25	74,575.87	60,031.64
Petty Cash as of 31Dec25	246.01	47.11
Old Charity Account as of 31Dec25	0.00	966.26
Total Assets	**£ 81,551.76**	**£ 70,422.41**

CHARITY COMMISSION The regulator for charities in England and Wales

Independent examiner's report to the trustees of The Greenwood Preschool CIO

I NICOLA JACOMBS-WINTER. report on the accounts of The Greenwood Preschool CIO for the year ended 31 December 2025, which are set out on pages 1 to 2.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:

    - to keep accounting records in accordance with section 130 of the 2011 Act; and
    - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

    have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: NICOLA JACOMBS-WINTER

Address: 54 REINARDS CLOSE, WINNERSH, WOKINGHAM. RG41 5NU.

Date: 7/8/2026