Pontypridd Foodbank
Banc Bwyd Pontypridd
Together with Trussell

Trustees' Annual Report for year ending 31st March 2026

Registered with the Charity Commission for England and Wales

Registration number 1203999

Details of the Charity

The Charity name is Pontypridd Foodbank and we are located and operate from the Riverside Centre, Nile Street, Treforest, Pontypridd, CF37 1BW. Our current opening hours are Mondays to Fridays, 9.00am to 1.45pm, and Saturdays 10am to 11.45am.

Our bank accounts are held with Barclays Bank.

Our Auditor/Independent Examiner is KW John, T/A KWJ Bookkeeping, Pontypridd.

Governance Structure and Management

The charity was established in 2012, originally started by a small team of volunteers based at St Luke's Church Rhydyfelin (part of the Pontypridd Ministry area), to offer short-term emergency food aid to those in crisis situations. We outgrew that space and after periods of time in different locations during the Covid pandemic, with help from the local council we moved to our current location in November 2022.

In July 2023 Pontypridd Foodbank became a Charitable Incorporated Organisation (CIO).

During 2024, we completed an asset transfer of the premises, and we are very grateful to Rhondda Cynon Taf County Borough Council for all their assistance.

The Charity is currently governed by the following 7 trustees, with remaining terms of office in brackets:

Elizabeth Pearce – Chair (2 years)
Ray Minton – Treasurer (2 years)
Diane Morgan - Secretary (1 year)
Carole Jones (1 year)
Ann Davies (1 year)
Babs Minton (1 year)
Simon Pritchard (2 years)

Trustee meetings are normally held every 2 months. The Chair circulates an agenda in advance of each meeting and minutes and decisions are recorded. The draft minutes of each meeting are circulated to trustees via email after the meeting for review and amendment (if applicable). The final draft is then approved at the next trustees' meeting. The trustees identify and review any potential risks to which the charity may be exposed to, and systems and procedures are put in place to effectively manage these risks.

The Charity is an affiliated member of the Trussell Foodbank Network, who support a nationwide network of over 1300 food bank centres in the UK, and campaign for change to end the need for food banks in the UK. Trussell provides operational procedures, data services and advice/support. The charity retains the authority to exercise its powers to raise funds, buy/lease and maintain and equip its own property.

Objectives and Activities

The Object of the charity is the prevention or relief of poverty in Pontypridd and surrounding areas, primarily through the provision of food, but also related additional services, assistance and support for those in need. We provide emergency food parcels to clients in need who have been referred to us by partner referral agencies. We provide access to information and signposting to relevant services and organisations who can assist. As part of the Trussell national network of foodbanks we also campaign for policy change to prevent the need for emergency food aid.

Our activities are undertaken by collecting and receiving donations of food and/or money from individuals, schools, faith groups, businesses and supermarkets. Food items are normally dried goods, e.g. tinned and packet foods and are stored in date order to minimise wastage.

Parcels are given to an individual or family (the client) via the presentation of an e-voucher which will have been issued by a referral agency. The agency will be one who has been recognised by the charity as having the necessary skills and judgement to determine if an individual or family are in crisis and needs to be given assistance. There are currently 64 referral agencies, each of which has been accredited by the charity following meetings/dialogue. The agencies raise an electronic voucher (E-voucher) for the client, with each voucher having a unique number which is traceable via our data system. When the client arrives at our centre to fulfil their e-voucher, they are given a quantity of food dependant on their circumstances, i.e., the number of people in the home plus ages of those being fed. The food has been nutritionally balanced by a dietician and the quantity given is sufficient to last for 10 meals or up to 3 days per person. Referral agencies are encouraged not to issue more than 3 vouchers per client so that they do not become reliant on the charity for food on an ongoing basis. The agency is expected to ensure that having referred the client, they will do all they can to work with the client to help them deal with the crisis they find themselves in, either by direct assistance or signposting the client to another agency. In exceptional circumstances, a referral agency can issue more than 3 vouchers to a particular client, although it is expected that this will be agreed in advance with the charity.

For the 12 month period ending 31st March 2026 we issued **5,360** food parcels to feed 3,932 adults and 1,428 children.

Pontypridd Foodbank employs a full time Project Manager, working 35 hours a week, whose main responsibility is to oversee the operation of the foodbank. With concern for its operational efficiency and standards, in accordance with the Trussell franchise model, the Manager works in partnership with the trustees to guide the development of the foodbank, including its material resources, financial assets, reputation, partnerships and volunteer body. The manager reports to the trustees, providing regular updates and advice on various aspects of the foodbank operations.

A part time paid Volunteer Coordinator was appointed in April 2024 to help with the day to day operational needs of the charity. This includes managing the daily operations of the foodbank, recruiting, training, and supervising volunteers, liaising with donors, and ensuring smooth food distribution. They also work to maintain accurate volunteer records, update our social media and coordinate community engagement initiatives

A part time paid Local Organiser was appointed in May 2024 and is responsible for developing the foodbank's capacity to organise and campaign for change, building the skills and confidence of foodbank clients, volunteers and staff to campaign locally. Local Organisers build relationships in foodbanks to identify some of the issues driving poverty in the community and to bring people together to take action on those issues. This role is funded by Trussell as part of their Organising Programme and is part of a network of Local Organisers around the UK doing this work.

Our foodbank activities are undertaken mostly by volunteers, none of whom are remunerated for their valuable help and commitment, and are essential to the work and operation of the charity. They are very much appreciated by the trustees.

Building Project

During 2024 we embarked on a £250,000 capital project to transform our premises into a modern, energy-efficient community hub that better meets the needs of our clients, the organisation and the local community. The work was completed in January 2026 at a cost of £257,711.26. With grants support and appeals/donations of £163,726.90, the foodbank's own expenditure project costs came to £93,768.36. A big thank you to all the contractors for their help and assistance in completing the project.

Chair's Introduction

Following the completion of the capital works project to the centre our new ways of working have become embedded in the operation of the organisation. This has meant some significant changes for our volunteers and we are hugely grateful to them for the way in which they have responded to all the changes thrown at them over the last 18 months or so. If it were not for their dedication the foodbank would not be able to provide the compassionate and caring service that it does to people who are at some of the lowest points in their lives.

I would also like to thank our trustees for their support and commitment to the organisation during this year. Their knowledge and experience contribute greatly to the smooth running of the foodbank. As always, particular mention must be made of our treasurer Ray Minton. Without his work on our behalf we would struggle to function. We also want to thank our staff - Mandy, Neil and Sharon - for their commitment to the foodbank. They have, as always, gone above and beyond what could be reasonably expected of them. Our heartfelt thanks also go out to those in the local area who support our work and give so much to benefit others. We know that many people are struggling with the challenges of the high costs of food, energy, fuel and other services. As we see a rise in the number of people needing our help we are also experiencing a

drop in our donations. We are having to purchase much more of our stock than ever before and this does not look likely to change in the near future. No-one should have to rely on foodbanks in order to be able to live in dignity so for as long as we are needed we aim to be here to provide the care and support required.

We don't know what lies ahead in the coming year, but we remain positive about our ability to give a small amount of hope and comfort to those in need. Thank you all for helping us in this endeavour.

Liz Pearce
Chair

Financial review

The opening financial balance for the year was £164,534.19. This included Restricted funds of £72,004.91 and Designated funds of £1,562.44. Reserves of £161,312.15 were set aside to cover the building project, existing grant funded costs, maintenance costs, utility bills and contingency operations.

Financial Income for the year was £301,271.31.
This included £249,954.52 in grants, £40,417.90 in donations & HMRC Tax Relief (Donations = £10,610.56 from organisations etc., £24,814.48 individuals, and £3,127.00 from faith groups).
Money raising events raised £2,203.31.
Building Project Donations Appeal raised £7,265.56.
Bank interest was £1,430.02

Financial Expenditure for the year was £339,007.21.
£78,189.63 for staff costs. (2 part time staff positions were covered by grants totalling £58,692.80)
£2,930.76 for general expenses (stationery etc)
£15,169.06 was spent on premises utilities and premises maintenance costs
£2,070.93 for Foodbank van costs (servicing/repairs/diesel etc.)
£10,752.20 for essential stock purchases
£42,261.00 for Rhondda Cynon Taf Citizens Advice Bureau (RCTCAB)
(re services provided at the foodbank and for which match funded grants had been received).
£187,633.63 for building project costs for the year

Our bank cash balance as at 31st March 2026 was £126,798.29

Our stock as at 31st March 2026 was **3,009** kgs. Using guidance provided by Trussell (of £2.88 per kg), the stock has a value of £**8,666**. All donated stock is weighed in upon receipt, and weighed out when distributed to clients.

We thank the following organisations for their invaluable help, support and financial assistance:

Rhondda Cynon Taf County Borough Council, Pontypridd Town Council, and Trussell.

We are sincerely grateful to each and every one of our donors, without whom we would be unable to carry out our mission and objectives. We thank every business, organisation and individual who have supported us throughout the year – their contributions are greatly appreciated.

Finally, wholehearted thanks to all our trustees, our Foodbank Manager and staff, and the wonderful volunteers. We have an amazing team and without their time, help and dedication we would not be able to maintain our objectives nor our community mission work.

Ray Minton
Treasurer

Thank you to everyone who supports Pontypridd Foodbank!

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees.





Liz Pearce
Chair

14 July 2026

Ray Minton
Treasurer

14 July 2026



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Financial Control * VAT * Income Tax * Financial Control * VAT * Income Tax * Financial Control * VAT * Income Tax

Examiner's Report on Pontypridd Foodbank accounts for the year ended 31st March 2026.

Respective responsibilities of trustees and examiner

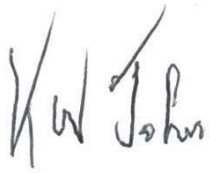
The Pontypridd Foodbank trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed.

It is my responsibility to:

1) Examine the accounts (under section 43 of the Act)
2) Follow the procedures laid down in the General Directions given by the Charity Commission (under section 43 (7) (b) of the Act and
3) State whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a percentage review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in these accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.



K W John (Maat)
KWJ Bookkeeping
Independent examinder
7th August 2026



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Independent Examiner's Statement
Pontypridd Foodbank

In the course of my examination no matter has come to my attention

1) Which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records which are kept in accordance with section 41 of the Act and

- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K W John (Maat)
KWJ Bookkeeping
Independent examiner
7th August 2026

Pontypridd Foodbank
Together with Trussell

Summary of Accounts

year ended 31 March 2026

RECEIPTS

FUNDS	Unrestricted	Designated	Restricted	*Totals*
INCOME				
Donations	£38,552.04	£0.00	£0.00	***£38,552.04***
HMRC Tax Refunds	£1,865.86	£0.00	£0.00	***£1,865.86***
Legacies	£0.00	£0.00	£0.00	***£0.00***
Grants	£22,558.02	£0.00	£227,396.50	***£249,954.52***
Money Raising	£2,203.31	£0.00	£0.00	***£2,203.31***
Investment Income	£1,430.02	£0.00	£0.00	***£1,430.02***
Other Income – Building Project Appeal	£0.00	£0.00	£7,265.56	***£7,265.56***
Total Income	**£66,609.25**	**£0.00**	**£234,662.06**	***£301,271.31***
PAYMENTS				
General Expenses	£30,960.82	£0.00	£50,159.57	***£81,120.39***
Property maintenance	£15,169.06	£0.00	£0.00	***£15,169.06***
Foodbank Vehicle Costs	£2,070.93	£0.00	£0.00	***£2,070.93***
Core Work – stock purchases	£10,752.20	£0.00	£0.00	***£10,752.20***
Charitable Mission	£0.00	£0.00	£42,261.00	***£42,261.00***
Premises Building Project Works/Alterations	£0.00	£0.00	£187,633.63	***£187,633.63***
Cost of Money Raising	£0.00	£0.00	£0.00	***£0.00***
Total Expenditure	**£58,953.01**	**£0.00**	**£280,054.20**	***£339,007.21***
Net Surplus/Deficit	**£7,656.24**	**£0.00**	**-£45,392.14**	***-£37,735.90***
*Gross transfers between accts/funds – **c/a in***	*£0.00*	*£0.00*	*£228,176.35*	***£228,176.35***
*Gross transfers between accts/funds – **d/a out***	*£0.00*	*£0.00*	*£228,176.35*	***£228,176.35***
Net movement in funds	**£7,656.24**	**£0.00**	**-£45,392.14**	**-£37,735.90**
Fund Balances brought forward as at 01/04/25	£90,966.84	£1,562.44	£72,004.91	
Combined totals 01/04/2025		***£164,534.19***		
Fund Balances carried forward as at 31/03/26	**£98,623.08**	**£1,562.44**	**£26,612.77**	
Combined totals 31/3/26		***£126,798.29***		

BANK ACCOUNTS	***Current a/c Balance***	***Deposit a/c Balance***	
Current Acct Balance b/f 01/04/2025	***£25,984.99***	**Dep a/c b/f 01/04/2025**	***£138,549.20***
Receipts to date	£431,906.64	Receipts to date	£169,077.82
Expenditure to date	£410,544.01	Expenditure to date	£228,176.35
Receipts less payments	£21,362.63	Receipts less payments	-£59,098.53
Current Acct Balance to date	**£47,347.62**	**Dep Acct Bal to date**	**£79,450.67**
cross check against combined total		***£126,798.29***	
Account balances agreed to bank a/c*		**31/03/26**	