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المدرسة السودانية كارديف
Sudanese School Cardiff

Trustees' Annual Report (TAR) – 2025

Sudanese School Cardiff

Trustees' Annual Report

For the year ended 31 December 2025

Registered Charity No: 1203500

1. Introduction

This report has been prepared by the trustees of Sudanese School Cardiff for the financial year 1 January 2025 to 31 December 2025, in accordance with the Charities Act 2011.

2. Charitable Objects

The charity is a Charitable Incorporated Organisation (CIO). Its registered objects are the advancement of education and development of children and young people through education in the Arabic language, Arabic culture and heritage, including preparation for Arabic GCSE examinations, and through sports education.

3. Activities and Public Benefit

During 2025, the charity continued to deliver its core educational services, including weekly classes in Arabic, Quranic studies, and preparation for Arabic GCSE examinations. The school provided Arabic educational books and materials to support student learning. All activities were conducted in accordance with the Charity Commission's public benefit guidance.

4. Governance and Trustees

The charity is governed by its trustees, who act voluntarily and receive no remuneration.

During the financial year, Hadiel Kulaib and Insaf Salah stepped down as trustees. The remaining trustees serving at the year-end are:

Elfadil Hussein (Chair)

Mahir Tajelsir

Mohamed Babeker Ahmed

5. People

The charity's activities were delivered by:

12 Teachers (including those teaching Arabic GCSE)

6 Volunteers who supported the school's operations and events.

6. Safeguarding

The charity has a robust Safeguarding Policy in place to protect children and adults at risk. During the year, the school completed a free online DBS refresh for its staff and volunteers to ensure all safeguarding records were up to date.

7. Financial Review and Reserves

Total Receipts (excluding opening balance): £29,185.56

Total Payments: £42,468.72

Excess of payments over receipts: (£13,283.16)

Closing Bank Balance: £1,073.50

The £900 council grant received during the year was unrestricted. The school retained its laptop and audio equipment (original combined cost £3,434.58) for charitable use.

The year-end bank balance is lower than the previous year due to higher expenditure on educational materials, events, and premises. Trustees are actively reviewing future funding, matching spending to available resources, and will agree on an updated reserves policy in early 2026.

8. Future Priorities

Maintain and improve teaching provision, including Arabic GCSE support.

Improve record-keeping for cash collections and reimbursed expenses.

Secure sustainable funding to support the school's operational costs.

Approved by the trustees on: 22/10/2026

Signed on behalf of the trustees:

Name: Elfadil Hussein Role: Chair

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المدرسة السودانية كارديف
Sudanese School Cardiff

Annual Accounts – 2025 (Receipts & Payments Basis)

Sudanese School Cardiff

Receipts and Payments Account

For the year ended 31 December 2025

Registered Charity No: 1203500

Receipts and Payments Account

Receipts	£
Opening Balance (1 Jan 2025)	14,356.66
School, registration and book fees (Gross)	28,315.10
Less: Refund to parent	-48
Net School Fees	28,267.10
Council Grant (Unrestricted)	900.00
Supplier Refund	8.99
Other Income (Stripe receipt)	9.47
Total Receipts (incl. opening balance)	43,542.22

Payments	£
Teachers' Wages & Staff Costs	27,176.00
Rent, Hall Hire & Storage	5,593.60
Books & Educational Materials	5,389.86
Events, Refreshments & Water	1,259.61
Insurance & Laptop Protection	771.60
Safeguarding Training	525.00
Telephone & Communications	403.84
Software & Subscriptions	340.56

Volunteer Payments	340.00
Printing & Stationery	323.55
Accountancy Fees	250.00
DBS Checks	47.10
Total Payments	42,468.72

| Closing Balance (31 Dec 2025) | 1,073.50 |

(Note: Equipment comprising one laptop and one Spartan Audio system, with a combined original cost of £3,434.58, is retained for charitable use and disclosed in the Statement of Assets and Liabilities).

Notes to the Accounts – 2025

1. Basis of Preparation

The accounts have been prepared on a receipts and payments basis using the 2025 Metro Bank statements and committee explanations. Receipts and payments are recorded when money is received or paid. No depreciation charge is made in the receipts and payments account.

2. Receipts and Income

School Fees: Gross receipts from school, registration, and book-related fees totalled £28,315.10. A refund of £48.00 was issued to a parent during the year and has been deducted to show net school fees of £28,267.10.

Other Income: A Stripe receipt of £9.47 has been classified as Other Income. A supplier refund of £8.99 is also disclosed separately.

Grants: The £900 council grant received is unrestricted.

3. Payments and Expenses

Volunteers: Payments totalling £340.00 were made to volunteers.

Event Expenses: The "Events, Refreshments and Water" category includes a £165.00 reimbursement to former trustee Hadiel Kulaib for event expenses he paid out-of-pocket on behalf of the school. This is classified as an operational event expense, not a trustee payment.

Safeguarding & DBS: The school completed a free online DBS refresh for its staff and volunteers. The £47.10 recorded under DBS Checks relates to specific administrative or enhanced check fees incurred during the year.

4. Assets and Liabilities

The committee confirmed there is no unsold stock, no outstanding loans, and no unpaid bills at year-end. The school retains a laptop and Spartan Audio system (original cost £3,434.58) for charitable use. These are shown as a memorandum note and are not charged again as 2025 payments.

FULHAM
ACCOUNTING LTD

Independent Examiner's Report

Independent Examiner's Report to the Trustees of Sudanese School Cardiff
Charity Name: Sudanese School Cardiff
Registered Charity Number: 1203500
Accounting Period: 1 January 2025 to 31 December 2025

1. Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities Act 2011 (the "Act"). The charity's trustees have appointed me to conduct the independent examination of the accounts.

My responsibility is to carry out the examination in accordance with the Directions given by the Charity Commission under section 145 of the Act.

2. Basis of examination

I have been engaged to examine the accounts of Sudanese School Cardiff for the year ended 31 December 2025, which have been prepared on a receipts and payments basis.

My examination was conducted in accordance with the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011. This involved reviewing the accounting records, the receipts and payments account, the statement of assets and liabilities, and the trustees' annual report to ensure they are in agreement and to identify any matters requiring disclosure.

3. Examiner's conclusion

In the course of my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:
to keep accounting records in accordance with section 130 of the Act; and
to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act
have been met.

Signed:

Name: Eihab Abdelmagid
For and on behalf of: Fulham Accounting Ltd
Date : 22/10/2026

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