Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	10	2024		30	09	2025

Section A Reference and administration details

Charity name	The Millie Garbutt Foundation
Other names charity is known by	
Registered charity number (if any)	1203378
Charity's principal address	34 Lynscott Way
	South Croydon
	Surrey
	Postcode **CR2 6BW**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emma Garbutt			
2	Stacey O'Neill			
3	Anthony Garbutt			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Charity not yet fully formed
How the charity is constituted (eg. trust, association, company)	Charity not yet fully formed
Trustee selection methods (eg. appointed by, elected by)	Charity not yet fully formed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO PRESERVE AND PROTECT THE HEALTH OF THOSE CARING FOR CHILDREN AND YOUNG PEOPLE WITH AN AIRWAY TRACHEOSTOMY WITHIN THE FAMILY OR HOME BY OFFERING A RESPITE SERVICE THROUGH THE PROVISION OF GRANTS TO PAY FOR REPLACEMENT NIGHT CARERS WHERE THE USUAL NIGHT CARER IS ABSENT OR WHERE A NIGHT CARER IS UNAVAILABLE TO THE FAMILY DUE TO LACK OF LOCAL AUTHORITY FUNDING.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity is not yet fully set up so have not had any activity

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

The charity is not yet fully set up so have not had any activity

Section E Financial review

Brief statement of the charity's policy on reserves	No reserves policy in place
Details of any funds materially in deficit	N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about: • the charity's principal sources of funds (including any fundraising); • how expenditure has supported the key objectives of the charity; • investment policy and objectives including any ethical investment policy adopted.	

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	S O'Neill	
Full name(s)	Stacey O'Neill	
Position (eg Secretary, Chair, etc)	Trustee	

Date	30/07/26