# Trustees' Annual Report for the period

| | Period start date | | | | Period end date | | |
|---|---|---|---|---|---|---|---|
| **From** | 01 | 01 | 2025 | **To** | 31 | 12 | 2025 |

## Section A Reference and administration details

| | |
|---|---|
| **Charity name** | Oundle Museum Trust |
| **Other names charity is known by** | |
| **Registered charity number (if any)** | 1202160 |
| **Charity's principal address** | Oundle Museum |
| | The Court House, Mill Road |
| | Oundle, Peterborough |
| | **Postcode** **PE8 4BW** |

**Names of the charity trustees who manage the charity**

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|---|---|---|---|
| 1 | David Fuller | Chair | | Yes |
| 2 | Donald Campbell | | | |
| 3 | Carole Bancroft-Turner | | | |
| 4 | Carmel Crawley | | | |
| 5 | Valerie Chesser | | | |
| 6 | David Chapple | | | |
| 7 | Max Schurer | | | |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|---|---|---|
| **Treasurer** | Dawn Fuller | 24 New Road, Oundle, PE8 4LB |
| **Secretary** | Diana Watson | |

## Section B Structure, governance and management

**Description of the charity's trusts**

| | |
|---|---|
| Type of governing document (eg. trust deed, constitution) | Trust constitution |
| How the charity is constituted (eg. trust, association, company) | CIO |
| Trustee selection methods (eg. appointed by, elected by) | Four are appointed by Oundle Town Council. Two are members of the Museum Management Committee. One from the Oundle Historical Society (currently vacant). One from the Middle Nene Archaeological Group. |

## Section C Objectives and activities

| | |
|---|---|
| **Summary of the objects of the charity set out in its governing document** | The object of the CIO is to advance the education of the public in Oundle and the surrounding area by providing and maintaining a museum to acquire, preserve, and display items of historical interest relating to Oundle and its environs. |
| **Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)** | Providing and maintaining a museum to acquire, preserve, and display items of historical interest relating to Oundle and its environs to advance the education of the public in Oundle and the surrounding area. |

## Section D Achievements and performance

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**Summary of the main achievements of the charity during the year**

- Succeeded in providing a museum as described in our objects during the year.
- Still recovering from the impact of the lockdowns during Covid.
- Putting on the exhibition of selected items from the Museum storeroom.

## Section E Financial review

| | |
|---|---|
| **Brief statement of the charity's policy on reserves** | The COIF Charities Deposit Fund is regarded as the Museum's contingency fund to help deal with unexpected events.<br>At the end of 2025 it had £11,593.<br>The Barclays no 1 (Friends) account is an account setup to deposit the generous donations from the Friends of the Museum. It is used to help fund special activities that may be arranged from time to time. At the end of 2023 it had £18,647. |
| **Details of any funds materially in deficit** | None |

## Section G Declaration

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

| | | |
|---|---|---|
| **Signature(s)** |  | |
| **Full name(s)** | David Fuller | |
| **Position (eg Secretary, Chair, etc)** | Chair | |

| | |
|---|---|
| **Date** | 27/9/26 |

## OUNDLE MUSEUM TRUST

### Summary of the receipts and payments account for the year ending 31 December 2025

| | Barclays No. 2 Account | Barclays Friends Account | COIF Deposit Fund | 2025 Total | 2024 Total |
|---|---|---|---|---|---|
| **Receipts** | | | | | |
| Donation from Northants Heritage Forum for History Day | | | | £0.00 | £221.37 |
| Donation from Oundle School for History Day | | | | £0.00 | £221.37 |
| Grant from Feoffees | | £1,500.00 | | £1,500.00 | £1,700.00 |
| Leicestershire County Council | | | | £0.00 | £1,593.00 |
| Community Support Fund grant from OTC | | | | £0.00 | £750.00 |
| From OTC for sale of maps | £40.00 | | | £40.00 | £60.00 |
| Donation from the McLaren Trust | | | | £0.00 | £500.00 |
| Alice Thomas Legacy | | | | £0.00 | £2,000.00 |
| Donations from visitors | £985.73 | | | £985.73 | £1,321.73 |
| Sales | £210.29 | | | £210.29 | £386.07 |
| Loan of Roman Handling Boxes | £100.00 | | | £100.00 | £0.00 |
| Donations from Friends | | £1,273.00 | | £1,273.00 | £1,173.00 |
| Gift aid recovery | | £0.00 | | £0.00 | £0.00 |
| Barcays Compensation (paid to Tony Hoyle) | | £150.00 | | £150.00 | £0.00 |
| Interest received | | | £475.16 | £475.16 | £541.87 |
| | **£1,336.02** | **£2,923.00** | **£475.16** | **£4,734.18** | **£10,468.41** |
| **Payments** | | | | | |
| Rent | £1,722.12 | | | £1,722.12 | £1,722.12 |
| Insurance | £783.89 | | | £783.89 | £775.39 |
| Office & administration | £214.10 | | | £214.10 | £282.08 |
| BT | £922.66 | | | £922.66 | £544.47 |
| Website fees | £66.00 | | | £66.00 | £66.00 |
| Subs (NHF £45, Modes £216, Microsoft £85, Norton £ | £385.89 | | | £385.89 | £237.00 |
| Exhibition | £1,073.49 | | | £1,073.49 | £84.00 |
| Publicity | £0.00 | | | £0.00 | £177.00 |
| Tools & equipment | £0.00 | | | £0.00 | £1,394.78 |
| Maintenance | £591.52 | | | £591.52 | £283.09 |
| Shop purchases | £0.00 | | | £0.00 | £100.00 |
| Events (Museum opening) | £0.00 | | | £0.00 | £78.68 |
| Compensation paid to Tony Hoyle (Barclays) | £150.00 | | | £150.00 | £0.00 |
| Expenses (other) | £37.74 | | | £37.74 | £0.00 |
| Travel expenses (Carole) | £30.10 | | | £30.10 | £53.00 |
| | **£5,977.51** | **£0.00** | **£0.00** | **£5,977.51** | **£5,797.61** |
| **Net receipts over payments for the year** | **-£4,641.49** | **£2,923.00** | **£475.16** | **-£1,243.33** | **£4,670.80** |

### Balance sheet as at 31 December 2025

| | | | | | |
|---|---|---|---|---|---|
| **Bank Balances** | | | | | |
| Opening balances (1 January 2025) | £6,706.93 | £15,724.00 | £11,117.98 | £33,548.91 | £28,874.20 |
| Plus receipts | £1,336.02 | £2,923.00 | £475.16 | £4,734.18 | £10,468.41 |
| Less payments | £5,977.51 | £0.00 | £0.00 | £5,977.51 | £5,797.61 |
| Less cash | £6.76 | £0.00 | £0.00 | £6.76 | £3.91 |
| Closing balances (31 December 2025) | **£2,058.68** | **£18,647.00** | **£11,593.14** | **£32,298.82** | **£33,548.91** |
| Plus cash (including £25 steward's float) | £31.76 | | | £31.76 | £26.06 |
| Balance Barclays (31st December 2025) | £248.07 | | | | |
| Balance Coop (31st December 2025) | £1,810.61 | | | | |
| | **£2,058.68** | | | **£32,330.58** | **£33,574.97** |

**Signed by Accounts Clerk:**

D. E. Fuller ..... Date: 23.3.26

D E Fuller

**Statement by Independent Examiner:**

In accordance with instructions given to me, I have checked, without carrying out an audit, the accounts to the accounting records, information and explanations provided, and confirm them to be in accordance therewith.

**Signed by Independent Examiner:**

A C Hoyle ..... Date: 23 March 2026