Annual Report and Financial Statements for the Trustees of Todmorden Food Drop In

Year Ending 31st May 2026

Charity Number 1201934

Todmorden Food Drop In
Annual Report of the Trustees 1st June 2025 to 31st May 2026

Reference and administrative details of the charity, its trustees and advisors.

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Janet Garner	Chair	31/8/22 to 2/9/25
Sue Knowles	Chair from 2/9/25	13/3/23 to 13/3/26; reappointed 13/3/26 to 12/3/29
Neil Howarth	Treasurer	31/8/22 to 30/8/26
Judith Clayton	Secretary	1/9/24 to 2/9/25
Peter Dougherty	Secretary from 2/9/25	29/7/25 to 2/5/26
June Turner	Secretary from 12/5/26	13/3/23 to 12/3/26; reappointed 13/3/26 to 12/3/29
Hannah Badrick		22/5/23 to 29/7/25
Lowis Chafe		13/3/23 to 29/7/25
Elsa Fairbanks		13/3/23 to 12/3/26; reappointed 13/3/26 to 12/3/29
Margareta Holmstedt		13/3/23 to 12/3/26
Sarah Sayer		13/3/23 to 31/12/25
John Hymas		4/11/24 to 3/11/27
Paul Johnson		29/7/25 to 28/7/28
Ian Scott		29/7/25 to 28/7/28
Catherine Shelley		29/7/25 to 28/7/28

Todmorden Food Drop In
Annual Report of the Trustees 1st June 2025 to 31st May 2026

Charity Number 1201934 Registered in England and Wales

Registered and Principal Address

Todmorden Learning Centre and Community
Hub, Burnley Rd, Todmorden OL14 7BX

Bank

Virgin Money
25 Manchester Road
Burnley BB11 1HX

Independent Examiner

Wendy Gledhill
Gledhill Accountancy Ltd
26 Halifax Rd, Todmorden OL14 5QG

Structure and governance

Todmorden Food Drop In opened in June 2013. It became a charity, a Charitable Incorporated organisation, formed on 13 February 2023 and governed by a constitution.

Method of recruitment and appointment of Trustees

The trustees of the charity are appointed by the members at a properly convened meeting of the trustees.

Objectives and activities

The charity's objects

For the public benefit, the prevention or relief of poverty or financial hardship within Todmorden and surrounding areas, primarily through the provision of food, essential items, and through the provision of signposting to support agencies and charities.

The charity's main activities

Todmorden Food Drop In is a foodbank, which runs weekly sessions for the prevention or relief of poverty or financial hardship within Todmorden and surrounding areas. This is carried out primarily through the provision of food, essential items, a free cafe and signposting to other support agencies and charities.

Public benefit statement

In setting our objectives and planning our activities the Trustees have considered the Charity Commission's general guidance on public benefit and in particular alleviating the effects of food poverty in our area.

Todmorden Food Drop In
Annual Report of the Trustees 1st June 2025 to 31st May 2026

Achievements and Performance

1. Todmorden Food Drop In-much more than a food bank.

We have no barriers to use such as need for a referral or restrictions on attendance; everyone is welcome and can come for as long as they need our service. People choose what they need from a printed list and choice always includes fresh fruit, vegetables, cheese, eggs, and bread as well as toiletries. We listen to service users and adapt the range on offer according to suggestions. A volunteer is always available to help anyone who needs support in completing their order form. While waiting for their bags to be packed, people can relax in our free café and get help from advice agencies.

2. Improving our financial situation

In the financial year June 1st, 2024, to May 31st, 2025, we raised £96,513 in income but, for the first time ever, expenditure was greater at £139,422. The cost-of-living crisis has meant the costs of everything we provide have gone up significantly. Trustees have responded to the financial situation by holding a fund-raising appeal in the local community, strengthening the capacity of the grants team and making a small reduction in the number of items people can choose.

Household size	No of items 2024	No of items 2025
1-2	15+ 3 toiletries	14+3 toiletries
3-4	21 +3 toiletries	19+3 toiletries
5 or more	25 + 3 toiletries	23+3 toiletries

After a lot of hard work by many volunteers and strong support from our local community, we have built up our financial reserves again and will be starting the next financial year with £82,344.58 in the bank.

Todmorden Food Drop In has always had strong community support via Local Giving and fundraising activities. The Food Drop In is active on social media telling our generous community what we need in terms of food and money. We have donation points for cash and food in a variety of locations across our catchment area of Todmorden, Hebden Bridge and the surrounding areas.

There was an exceptional response to our appeal for food items, donating money or fund-raising activities. For example, Todmorden High School held a non-uniform day, and all who could donated food items such as pasta, tuna, tinned meat or toiletries. During December everyone doing the Saturday Park Run brought food donations, which were taken to the food bank after the weekly run finished. Fund raising activities included a 3 Valleys Choir concert which raised a huge amount of £1,414. The annual Christmas collection on the market raised £576.36. The improvement in our finances meant that, at Christmas, we once again provided everyone attending the Food Drop In with an additional bag full of Christmas goodies. 200 Christmas bags in total were given out, with again much of the content contributed by members of the public.

£64,409.97 has been raised from grant applications with several outstanding applications waiting a decision. In the last financial year, the grant money raised was £20,000.

Todmorden Food Drop In
Annual Report of the Trustees 1st June 2025 to 31st May 2026

3. Food bags given out and statistical data

During the year ending 31 May 2026, a total of 6,554 parcels were given out, a weekly average of 126 bags providing food for 200 adults and 107 children. Households are removed from the register if they have not attended for 3 months and can re-register when they need further support. 12 attended each week, 53 attended only once. The average attendance was 6 times over the previous 14 weeks.

The total number of service users registered at the end of May 2026 was 265, representing 401 adults and 203 children.

The ages of service users varied from 16-20 to over 80, the majority being between 40 and 50. 57% were female, 43% male. 31% were disabled or long term ill. 37% lived in council or housing association properties, 33% privately rented, 9% house owners, 6% in a hostel or refuge, 5% were refugee sponsors, 5% stayed with friends or family, 4% were homeless or in some other situation.

60% were unemployed or not working, 10% were in some kind of employment. The others were either retired, ill, students, carers or asylum seekers. 61% were on universal credit, 15% received PIP. 13% of those answering had no benefits.

4. Free café

There has been a free café ever since we opened in 2013 and we know how important it is to people for their wellbeing and social connection. Although it is busy all morning, it is the one place where both service users and volunteers can chat together and often it is where we hear about the problems people have and can signpost them to visiting advice agencies as appropriate. We offer hot and cold drinks, sandwiches, sausage rolls, quiche and biscuits. The quiche is replaced by hot dogs in the winter. We are grateful to the National Lottery Community Fund whose grant covered the café costs during 2024 and 2025.

5. Advice agencies

Todmorden Food Drop In has rented space each Saturday for different advice agencies to come in and help and support the people who come to us. These are independent advice agencies and not part of the foodbank.

Disability Support Calderdale

This charity has made a huge difference to the lives of many people. During the year 2024-2025, they helped 144 people with housing and benefit issues and were busy again during the 2025-2026 year. Very sadly though the charity closed at the end of May and it has not been possible to get full statistics.

The information below has been provided by Tom Griffiths who was part of Disability Support

Calderdale and relates to the people he helped at the Food Drop In over the year.

Disability Support Calderdale	
Personal Independence Payments (including initial applications, Mandatory Reconsiderations and appeals	**10**
Universal Credit	**4**
Other Welfare Benefits - ESA, Disability Living Allowance, Attendance Allowance, Carers Allowance	**7**
Housing queries (including housing benefits)	**7**
Problems with fuel and utility bills	**8**
Other issues including child's education, social care, information about immigration status, criminal matters	**7**
Total helped	**43**

Tod Support
This local charity helped people in fuel and food poverty over the winter months through two different funding streams.
Pre-payment meters
12 households were helped (10 of them with children) to the amount of £2,477.
Direct debit or monthly payment schemes
10 households were helped, (8 of them with children) to the amount of £2,150.

6. Volunteers
Since opening in 2013, the Food Drop In has maintained a team of up to 80 volunteers. They are drawn from a range of different backgrounds - retired and in work and include volunteers who are also service users. We have roles for people of all abilities. We have no paid staff, and the volunteers undertake a range of different roles. The main thrust of the volunteer work is on a Saturday, when we need 25 people for the service to function fully. These jobs are in reception and administration, registration of new service users, a team of runners and packers and running our cafe. On Fridays we need 9 volunteers to prepare the food storage unit and cafe for the following day when we open. On Monday volunteers with cars collect our food order from a local supermarket and then on Friday the fresh food is collected. Midweek sees volunteers driving to collect food and other purchases from a range of different places. In addition, we have trustees who have a range of more managerial functions including writing, reviewing and implementing policies, volunteer coordination and training, fundraising, administration, and financial management. We're very proud of all our volunteers.

7. User Survey
A survey was carried out in 2022 through individual interviews over several weeks. This took a lot of time both for the interviews and the analysis. In November 2025 we carried out a further survey but this time using a pre-printed grid, which asked people to score different aspects of our service from 10 being the highest and 1 the lowest. There was also space to provide written feedback.

90 surveys were completed over 2 weeks, which equates to 34% of registered users. In the first survey when people were asked what they liked about the food bank, the volunteers,

the range of food and the café were highlighted the most and this was the same again in 2025. The highest scores of all were given to volunteers.

User Survey November 2025 90 returns	Score 10	Score 9	Score 8	Score 7
Volunteer helpfulness	76	5	3	2
Volunteer friendliness	74	2	5	3
Café	64	6	6	2
Quality of food	57	14	6	6

Written feedback included *Always helpful, wonderful people, you do a great job. Café is good, nice food, Love that you get a shopping list.* Trustees plan to repeat the survey every 2 years.

8. Financial review and reserves policy
Income streams

Income from donations and legacies	£73,239.76
Income from grants	£64,409.97
Interest	£337.20

Key expenditure

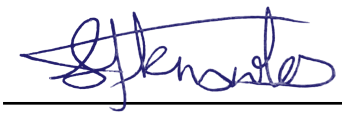
Food and general supplies	£64,194.13
Fresh food	£25,631.57
Café expenses	£14,093.97
Rent	£8,175.98
Insurance	£957.13

Reserves policy

The trustees' policy is to hold unrestricted reserves equal to at least three months' operating costs. At 31 May 2026 unrestricted reserves were £82,344.58, enough to cover about 8.3 months of operating costs.

Approval

This report was approved by the trustees on 30 October 2026 and signed on their behalf by:

Signature 

Name Sue Knowles

Position Chair

Date 30 October 2026

TODMORDEN FOOD DROP IN

Charity Reg No 1201934

I report to the trustees of Todmorden Food Drop In on my examination of their accounts for the year ended 31st May 2026.

The Trustees have requested that an independent examination be carried out for the year ending 31st May 2026.

Responsibilities of Trustees and Examiner

Trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). The trustees consider that an audit is not required for this year as their income is below £1 million and that an independent examination is appropriate.

I report in respect of my examination of the organisation's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of Examination

My examination included the review of the accounting records kept by the organisation and a comparison of accounts with those records. It also took consideration of any unusual items in the accounts of which there were none. The procedures carried out do not provide all the evidence required for the purposes of an audit and therefore no opinion is given on the 'true and fair view', this is not a matter for the independent examination.

Independent Examiner's Statement

The general bookkeeping is carried out by the treasurer, Neil Howarth, using QuickBooks online accounting software. The bookkeeping is of a high standard, bank and control accounts are reconciled regularly, and financial procedures are followed at all times.

The board have welcomed financial controls and agreed that all financial procedures are in line with those required by a registered charity to ensure the correct recording of financial information and protect the organisation and trustees going forward.

The organisation has a reserves policy which states they must hold a minimum of 3 months operating costs in reserve. The organisation currently holds reserves that would fund its operating costs for 8.3 months.

I can confirm that, in the case of my examination, no material matters have come to my attention that would give me cause to believe that accounting records were not kept in respect of the organisation as required by section 130 of the Act, or the accounts do not accord with those records.

I have no other concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Signed 

Wendy Gledhill
Gledhill Accountancy Ltd
26 Halifax Rd, Todmorden OL14 5QG

Date: 30 October 2026

Financial Statements for the Trustees of Todmorden Food Drop In

Year Ending 31st May 2026

Charity Number 1201934

TODMORDEN FOOD DROP IN (Reg Charity Number 1201934)

Statement of Financial Activities for the year ending 31st May 2026

Incoming Resources	**Notes**	**Restricted Funds**	**Unrestricted Funds**	**Total Funds**	**Total Funds**
		31/05/2026	**31/05/2026**	**31/05/2026**	**31/05/2025**
From Generated Funds:		**£**	**£**	**£**	**£**
Income from Donations and Legacies	2		£73,239.76	£73,239.76	£76,513.00
Income from Grants	2	£29,649.97	£34,760.00	£64,409.97	£20,000.00
Investment Income	3		£337.20	£337.20	£357.00
From Charitable Activities:	4			£0.00	£0.00
Total Incoming Resources		**£29,649.97**	**£108,336.96**	**£137,986.93**	**£96,870.00**
Resources Expended:					
Charitable Activities	5	£19,649.97	£84,803.69	£104,453.66	£124,533.00
Donations	6				£0.00
Governance Costs	7	£10,000.00	£4,233.69	£14,233.69	£14,889.00
Total Resources Expended		**£29,649.97**	**£89,037.38**	**£118,687.35**	**£139,422.00**
Net Income before Transfers		**£0.00**	**£19,299.58**	**£19,299.58**	**-£42,552.00**
Transfers between funds		£0.00	£0.00	£0.00	£0.00
Net movement of Funds		**£0.00**	**£19,299.58**	**£19,299.58**	**-£42,552.00**
RECONCILIATION OF FUNDS					
Total Funds Brought Forward		£0.00	£63,045.00	£63,045.00	£105,597.00
Total Funds carried Forward		£0.00	£82,344.58	£82,344.58	£63,045.00

	31/05/2026	**31/05/2025**
	£	**£**
Income	£137,649.73	£96,513.00
Interest and investment income	£337.20	£357.00
Gross Income for the year	**£137,986.93**	**£96,870.00**
Expenditure	£118,687.35	£139,422.00
interest payable	£0.00	£0.00
Depreciation and charges for impairment of fixed assets	£0.00	£0.00
Total expenditure for the year	**£118,687.35**	**£139,422.00**
Net income/expenditure for the year	**£19,299.58**	**-£42,552.00**

TODMORDEN FOOD DROP IN (Reg Charity Number 1201934)

Balance Sheet as at 31st May 2026

	Notes	31/05/2026 £	31/05/2025
Fixed Assets			
Tangible Assets	8	£0.00	£0.00
Current Assets			
Stocks	9	£0.00	£0.00
Debtors	10	£0.00	£0.00
Cash at Bank	11	£82,344.58	£63,045.00
Creditors			
Amounts due within one year	12	£0.00	£0.00
Net Current Assets		£82,344.58	£63,045.00
Creditors			
Amounts due after one year	12	£0.00	£0.00
Total Net Assets		**£82,344.58**	**£63,045.00**
Funds			
Unrestricted Funds		£82,344.58	£63,045.00
Restricted Funds		£0.00	£0.00
Total Funds		**£82,344.58**	**£63,045.00**
Opening Balance Funds		**£63,045.00**	**£105,597.00**
Funds Generated in Year		£19,299.58	-£42,552.00
Total Net Assets		**£82,344.58**	**£63,045.00**

These accounts have been prepared in accordance with the Charities Act 2011 and the Charities SORP (FRS 102).

For the year ended 31st May 2026 the charity was entitled to exemption from audit under section 144 of the Charities Act 2011, and its accounts have been subject to independent examination under section 145 of that Act.

The trustees acknowledge their responsibilities for ensuring that the charity keeps proper accounting records and for preparing accounts which comply with the requirements of the Charities Act 2011.

Approval

These accounts were approved by the trustees on 30 October 2026 and signed on their behalf by:

Signature 

Name Sue Knowles

Position Chair

Date 30 October 2026

TODMORDEN FOOD DROP IN (Reg Charity Number 1201934)

Statement of Cash Flows for the year ending 31st May 2026

	31/05/2026	31/05/2025
	£	£
Cash flows from operating activities		
Net income/(expenditure) per Statement of Financial Activities	£19,299.58	-£42,552.00
Adjustments for:		
Depreciation of Plant and Machinery	£0.00	£0.00
Increase/Decrease in Stock	£0.00	£0.00
(Increase)/decrease in trade and other receivables	£0.00	£2,000.00
Increase/(decrease) in trade and other payables	£0.00	-£1,200.00
Net Cash provided by operating activities	£19,299.58	-£41,752.00
Cash flows from investing activities		
Payments for property, plant and equipment	£0.00	£0.00
Dividends, interest and rents from investments	£0.00	£0.00
Net cash from investing activities	£0.00	£0.00
Cash flows from financing activities		
Repayment of borrowings	£0.00	£0.00
Net cash used in financing activities	£0.00	£0.00
Net increase/(decrease) in cash and cash equivalents	£19,299.58	-£41,752.00
Cash and Cash equivalents at the beginning of the year	£63,045.00	£104,797.00
Cash and Cash equivalents at the end of the year	£82,344.58	£63,045.00
Components of cash and cash equivalents		
Cash and bank balances	£82,344.58	£63,045.00

TODMORDEN FOOD DROP IN (Reg Charity Number 1201934)
Notes to the financial Statements for the Year Ended 31 May 2026

Note 1 Accounting Policies

Basis of preparation: the financial statements have been prepared under the historical cost convention in accordance with the Charities SORP (FRS 102), Financial Reporting Standard 102 and the Charities Act 2011.

Going concern: the trustees consider that the charity is a going concern.

Income: recognised when the charity is entitled to it, receipt is probable and the amount can be measured reliably.
Expenditure: recognised on an accruals basis.

Funds: restricted funds are used only for the purposes set by the donor; unrestricted funds may be used for any of the charity's objects.

	31/05/2026
	£
2. Voluntary Income	
Donations	£73,239.76
CFFC Grant	£20,909.97
Calderdale MBC	£500.00
The Hobsons Charity	£15,000.00
Garfield Western Foundation	£10,000.00
The Liz and Terry Bramall Foundation	£5,000.00
Brelms Trust	£6,000.00
Todmorden Town Council	£7,000.00
	£137,649.73
3. Investment Income	
Bank Interest	£337.20
4. Incoming Resources from Charitable Activities	**£0.00**
	£0.00
5. Resources Expended - Charitable Activities	
Food and General Supplies for Distribution	£64,194.13
Fresh Food	£25,631.57
Café Expenses	£14,093.97
Packaging	£533.99
	£104,453.66

TODMORDEN FOOD DROP IN (Reg Charity Number 1201934)
Notes to the financial Statements for the Year Ended 31 May 2026

	31/05/2026
6. Resources Expended - Donations	
Charitable Donation	£0.00
7. Resources Expended - Governance Costs	
Volunteer Training and Welfare	£24.00
Rent	£8,175.98
Marketing and Advertising	£0.00
Insurance	£957.13
Office and General Administration	£3,986.58
Accountancy Costs	£1,090.00
	£14,233.69

8. TANGIBLE FIXED ASSETS

	Land & Buildings	Plant & Machinery
COST	£0.00	£0.00

	£
9. Stocks	
Finished Goods	£0.00
10. Debtors	
Trade debtors	£0.00
11. Cash at Bank	
Cash at Bank	£82,344.58
12. Creditors	
Amounts due within one year	£0.00

13. Ultimate Controlling Party

The Charity is under the control of the board of Trustees.