CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From Period start date To 1st Jan 2025
Period end date 31st Dec 2025

Charity name: A Helping Paw

Charity registration number: 1201480

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	We aim to ensure that no pet in Northumberland goes to sleep hungry. We provide pet food parcels for struggling households
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We complete raise donations both financial and physical pet food to provide as much pet food support as we can. This is typically 1 week's worth of food for each pet in the household up to a maximum of once per month
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The board of trustees have had regard to the Charity Commission's guidance on public benefit when planning and reviewing the charity's activities. The trustees consider that providing pet food to households experiencing financial hardship advances the charity's purposes for the public benefit

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A – The charity currently doesn't have the size or funds available to consider grant making
Policy on social investment including program related investment	Para 1.38	N/A – The charity currently doesn't have the size or funds available to consider social investment
Contribution made by volunteers	Para 1.38	Volunteers primarily support organising & distributing the pet food parcels at our locations supported by the board trustees. All other activities are managed by the board

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity has achieved the below • Had a further increase in the number of pets we managed to feed and, in the process supporting struggling households • Operated 4 Hubs across the northeast for a full year broadening service • Developed our social media awareness and grew our Facebook following • Set up additional drop off points in Northumberland for pet food donations • Improved governance through reinforcing policy • Changed to a more suitable charity bank account with Lloyds • Insured the charity in full • Onboarded a system to process the service user requests and maintain better data protection

Additional information (optional)
You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Focus this year was to improve on the policies held, and ensure the charity could sustain itself operationally on going. Through the policy development & software to process orders we feel we have met this. We also wanted to ensure we could manage the 4 hubs we'd set up and again have done that.
Performance of fundraising activities against objectives set	Para 1.41	- Similar effort to prior year but catered less results. Likely due to the significant reduction in media interest. - Annual Christmas fundraising raffle wasn't held due to restricted capacity of board & volunteers at end of 2025
Investment performance against objectives	Para 1.41	**N/A**
Other		**N/A**

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We are still in a very sustainable position at the end of the year despite using some of the reserves to cover spend on rent & insurance. We had a higher level of physical stock donations however and still supported more pets than prior years.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our policy for reserves is to work towards having a total of 6 months total expenditure cover or rent for 12 months to enable the charity to continue operating without risk. This continues from previous years and is our aim to work towards.
Amount of reserves held	Para 1.22	£2,807 for unrestricted use
Reasons for holding zero reserves	Para 1.22	**N/A**
Details of fund materially in deficit	Para 1.24	**N/A**
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Our biggest concern would be if the price of rent for our hubs increases significantly however we have reserves to support & can look at alternatives in a worst case scenario. Continues from prior years

Additional information (optional)
You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	All funds raised for 2025 are through direct donations. Majority of fundraising has been done digitally via social media. We still aren't looking at grants yet while the charity donations alone are supporting our strategy
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A – we are too small for social investment at this stage
A description of the principal risks facing the charity	Para 1.46	Continued reliance on our storage unit & free/low cost hubs has enabled us to avoid high rent costs and keep overheads low, if this changes we would be significantly impacted however we still feel this risk is not great at this time.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO – Foundation Constitution, reg 3rd Jan 2023
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO - Foundation Constitution, reg 3rd Jan 2023
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The board appoints trustees based on an electoral system where 50% of the board must agree to the appointment. Criteria will vary subject to the needs and strategy of the charity however professional background, availability, commitment and familiarity to the board will all be considered. This is unchanged from prior years

Additional information (optional)
You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustee training will be provided by the chair of the board directly in order to maintain a consistent onboarding process. We may review this if the charity grows but for now this is our best practice
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity structure is contained of the chair, the treasurer/co-chair and 3 other trustees.
Relationship with any related parties	Para 1.51	N/A – we are supported by various local businesses but have no formalised agreements with them.
Other		

Reference and Administrative details

Charity name	A Helping Paw – Pet Food Bank
Other name the charity uses	A Helping Paw
Registered charity number	1201480
Charity's principal address	21-31 Park View Whitley Bay Tyne & Wear NE26 2TP

Name of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tyesha Muncaster	Chair	3/1/2023 – Present	
2	Michael Brannighan	Treasurer / Co-Chair	3/1/2023 – Present	
3	Charlotte Louise Orr	Trustee	25/2/2025 - Present	
4	Candice Kilford	Trustee	26/1/2025 - Present	
5	Caroline Johnson	Trustee	6/3/2025 – 20/10/2026	
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17				
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19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	T Muncaster	M Brannighan
Full name(s)	Tyesha Muncaster	Michael Brannighan
Position (eg Secretary, Chair, etc)	Chair of the board	Treasurer

Date	20/10/2026

CHARITY COMMISSION FOR ENGLAND AND WALES

Charity Name	No (if any)
A Helping Paw - Pet Food Bank	1201480

Receipts and payments accounts

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For the period from	01/01/2025	To	31/12/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donation - Towards rental for 1 year	-	-	-	-	
Donations - Facebook campaign for pet food	-	-	-	-	
Donations - General unrestricted donations	3,247	-	-	3,247	10,403
Expense Error Corrections		-	-	-	84
		-		-	-
			-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total *(Gross income for AR)*	3,247	-	-	3,247	10,487
A2 Asset and investment sales, (see table).					
N/A	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	3,247	-	-	3,247	10,487
A3 Payments					
Pet Food & Service Packages	952			952	4,114

Fuel Payments				-	-
Rent	2,916			2,916	2,054
DBS Check	22			22	-
Set up operational costs				-	570
Marketing materials & Costco membership				-	762
Expenses - Animal Food & Fuel	15			15	540
Expenses - Error	9			9	84
Service User Form Processing - (Typeform)				-	-
Trustee Meeting	7			7	-
Insurance	139			139	
Sub total	4,059	-	-	4,059	8,124

A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-

Total payments	4,059	-	-	4,059	8,124
Net of receipts/(payments)	- 812	-	-	- 812	2,363
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	3,619	-	-	3,619	-
Cash funds this year end	2,807	-	-	2,807	2,363

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Unrestricted for operational costs e.g Food	2,807	-	-

Rent reserves			-	-
Cash float for events		-	-	-
Total cash funds		**2,807**	**-**	**-**
(agree balances with receipts and payments account(s))		OK	OK	OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Cash reserves held from prior year		-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
N/A - sought no investment		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Tablet	Unrestricted	**132**	**>132**
Card Reader	Unrestricted	**95**	**>95**
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
N/A		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
M Brannighan	Michael Brannighan	20/10/2026
T Muncaster	Tyesha Muncaster	20/10/2026