CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period
From 30/11/2024 **Period start date** **To** 30/11/2025 **Period end date**

Charity name: Penhill Community Church
Charity registration number: 1200098

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document
The objects of Penhill Community Church is the advancement of the Christian faith in accordance with the Basis of Faith, primarily, but not exclusively, within Swindon and the surrounding neighbourhood; and such other charitable purposes as shall, in the opinion of the charity Trustees, put into practice the Christian faith in accordance with the Basis of Faith.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.

- Preaching — the preaching of God's word and the teaching of the church's Basis of Faith
- Sunday worship, prayer, teaching and fellowship, and involvement in world mission
- Christianity Explored courses, introducing people to the message of Jesus
- Communion, marking the Lord's death on the first day of the week
- Home Groups meeting in members' homes during the week to study the Bible and pray for one another
- A monthly prayer meeting at the church building, praying for the church family and for Penhill
- Community outreach and special events for the local area
- Regular church family lunches and an annual Away Day of teaching, fellowship and games
- Little Lights, a Thursday-morning toddler group for pre-school children and their parents or carers
- Discussion evenings, engaging biblically with contemporary cultural topics
- Friendship Café, a weekly café offering tea, coffee and conversation to the community
- Training and discipleship for church members and workers

This year the church building was also used on Saturdays by a Portuguese-speaking congregation and, from later in the year, a Nigerian congregation, extending the building's use for worship within the wider Penhill community.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit
The trustees have had due regard to the Charity Commission's guidance on public benefit when planning and delivering the charity's activities. The trustees believe that the church's work, which includes regular worship services, pastoral care, community outreach, and charitable support, provides significant benefit to the public in accordance with its charitable objectives.

Achievements and Performance

Summary of Main Achievements

During the year the church continued to run its regular pattern of worship, teaching, pastoral care and community activities set out above, alongside practical work to maintain and improve the church building and grounds, including a maintenance work party, and steps taken on fire safety and to address suspected woodworm in the loft.

The trustees began planning improvements to the back room of the church building to support the church's growing youth ministry, and renewed the church website.

- **Toddler Group**: The church has run a popular Toddler Group every Thursday during term time. This has been an invaluable space for parents, carers, and young children to connect, offering support and friendship in a safe, welcoming environment. It has not only provided social interaction for the children but also served as a support network for parents, some of whom may feel isolated.
- **Carol Services at the Deers Leap Pub**: By hosting carol services at a local pub, the church provided an accessible and informal way for people who might not typically attend church services to engage with the Christian faith. This event brought together the local community, fostering relationships and a sense of togetherness during the Christmas season.
- **Family and Children's Events**: The church organised successful Easter parties for families and children. These events were well-attended and provided an opportunity for families to engage with the church in a relaxed, fun atmosphere. Through these activities, the church was able to build stronger connections with the local community, introducing children and parents alike to the message of the Christian faith.

Impact on Beneficiaries

These activities have made a tangible difference to the lives of many people in Penhill:

- **The Toddler Group** has been a lifeline for many parents and carers, offering social support and a sense of belonging.
- **Carol services at the pub** created a space for both regulars and newcomers to experience the warmth of Christian worship in a familiar, comfortable setting.
- **Partnerships with charities** helped meet urgent needs, such as financial support and family care, making a lasting impact on some of the most vulnerable in the community.

Wider Benefits to Society

By hosting other congregations, running community events and maintaining a welcoming building, the church continued to contribute to social cohesion and community life in Penhill.

Financial Review

Review of the charity's financial position at the end of the period

At the end of the reporting period, Penhill Community Church was able to meet all its financial obligations and maintained a stable financial position. There was no significant deficit, and income exceeded expenses, ensuring a positive cash flow throughout the year.

Total income for this period amounted to **£45,761**, primarily from Church offerings and donations.

Expenditure for the year totalled **£34,955**, giving a net surplus for the year of **£10,806**.

Sources of income

- Donations: £18,273
- Planned giving, Gift Aided: £12,849
- Cash collections: £7,637
- Planned giving, non-Gift Aided: £3,825
- Rent received for use of the charity centre: £2,622
- Recurring grants: £625

Main areas of expenditure

- Salary contributions: £20,337
- Overseas missions: £3,831
- Gas, water, insurance and other running costs of the charity centre: approximately £4,192 in total
- Children's work, discipleship, outreach and the café: approximately £1,777 in total
- Away day, speaker gifts and worship equipment: £704
- Training courses and travel: £360

Reserves policy
In arriving at its reserves policy, the trustees have sought to reflect biblical principles — not hoarding funds for their own sake, using them for the benefit of God's kingdom, and storing some to sustain the charity's future work — alongside Charity Commission guidance.

The trustees' general reserves policy is to retain sufficient reserves to meet the charity's short to medium-term financial commitments, to demonstrate that the charity is sustainable, to allow it to manage unforeseen financial difficulties, and to avoid holding excessive funds without an identifiable purpose. This policy relates to the charity's unrestricted funds; restricted funds are held and used only for the purposes for which they were given.

Structure, Governance and Management

Governing Document and Structure of the Charity
Penhill Community Church is governed by a Charity Constitution in line with the Charity Commission's model for Charitable Incorporated Organisations (CIOs). The constitution outlines the church's charitable purposes, rules for governance, and procedures for appointing trustees.

As a CIO, the church is a legally incorporated entity, which allows it to own property, enter into contracts, and act as a legal person in its own right. The trustees have limited liability, which ensures they are protected while maintaining accountability for the church's charitable activities.

The church's trustees are appointed by resolution at properly convened trustee meetings, as stipulated in the constitution. In selecting individuals for appointment, the trustees assess the skills, knowledge, and experience necessary for the effective administration of the CIO, including expertise in areas such as finance, legal matters, and ministry oversight. Trustees are appointed with careful consideration to ensure the board is equipped to meet the governance needs of the charity.

Safeguarding

Rebecca de Vos is the church's safeguarding lead. The safeguarding policy was reviewed during the year and found to be legally compliant and effective, and the church's Single Central Record and Designated Safeguarding Lead training are up to date. The trustees are working with the safeguarding lead to complete outstanding DBS checks and refresh training for staff, volunteers and voluntary workers, and are considering the appointment of a deputy safeguarding lead to strengthen the team.

Reference and Administrative details

Charity name: Penhill Community Church
Charity registration number: 1200098
Charity's principal address: Penhill Community Church, 173a Penhill Drive, Swindon, SN2 5DX

Independent Examine: Chris Vaughan Accountants, 195 Ermin Street, Swindon, Wiltshire, SN3 4NA

Names of the charity trustees who served as a trustee in the reporting period

Rachel Pike, David Childs-Clarke (Chair), Jason O'Sullivan, Hubrecht de Vos (Treasurer)

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature 

Full name David Childs-Clarke
Position Chair
Date 25th September 2026

Independent examiner’s report to the trustees of Penhill Community Church CIO

I report on the accounts of Penhill Community Church CIO (the “charitable company”) for the year ended 30 November 2025.

Responsibilities and basis of report

As trustees of the charitable company (and also its directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (“the 2006 Act”).

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charitable company’s accounts carried out under section 145 of the Charities Act2011 (“the 2011 Act”) and in carrying out my examination, I have followed all applicable Directions given by the Charity Commission under 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or

2. the accounts do not accord with those records; or

3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a ‘true and fair’ view which is not a matter considered as part of an independent examination; or

4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)]

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Christopher Vaughan
Chris Vaughan
195 Ermin Street
Stratton St Margaret
Swindon
Wiltshire
SN3 4NA
United Kingdom

Date: 21 September 2026

Penhill Community Church CIO

(limited by guarantee)

Statement of financial activities
for the year ended 30 November 2025

	Note	Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total funds £
Income from:					
Donations and legacies	3	42,949	190	43,139	31,679
Investments	4	2,622	-	2,622	3,050
Total		45,571	190	45,761	34,729
Expenditure on:					
Charitable activities	5	(32,415)	(2,540)	(34,955)	(24,718)
Net movement in funds		13,156	(2,350)	10,806	10,011
Reconciliation of funds:					
Total funds brought forward		17,043	2,762	19,805	9,794
Total funds carried forward		30,199	412	30,611	19,805

Penhill Community Church CIO

(limited by guarantee)

Balance sheet
as at 30 November 2025

	Note	£	2025 £	£	2024 £
Current assets					
Cash at bank and in hand	12	30,821		19,805	
			30,821		19,805
Creditors: amounts falling due within one year	13		(210)		-
Net current assets			30,611		19,805
NET ASSETS			**30,611**		**19,805**
The funds of the charity:					
Unrestricted funds			30,199		17,043
Restricted funds			412		2,762
TOTAL FUNDS	14		**30,611**		**19,805**

The company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies for the year ended 30 November 2025.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities to comply with the Companies Act 2006 in respect to accounting records and the preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved by the Board of trustees and authorised for issue on 21 September 2026 and signed on its behalf by:

D Childs - Clarke, Trustee
21 September 2026

Notes to the financial statements for the year ended 30 November 2025

1 Statutory information

Penhill Community Church CIO is a charitable company registered in England and Wales. Its company registration number is CE030011 and its charity registration number is 1200098. The charitable company is limited by guarantee. Its registered office is 173a Penhill Drive, Swindon, Wiltshire, SN2 5DX.

2 Accounting policies

Basis of preparing the financial statements

These financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', the Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006. The financial statements have been prepared under the historic cost convention.

Going concern

In preparing these financial statements, the trustees have assessed whether there are any material uncertainties related to events or conditions that cast significant doubt upon the charitable company's ability to continue as a going concern. In making this assessment, the trustees take into account all available information about the future which is at least 12 months from the date that the financial statements are authorised for issue.

The trustees consider that the charitable company has adequate resources to continue in business for the foreseeable future and that it is appropriate to adopt the going concern basis in preparing the financial statements.

Income

All income is recognised in the Statement of financial activities once the charitable company has entitlement to the funds, it is probable that the income will be received and and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charitable company to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Notes to the financial statements - continued for the year ended 30 November 2025

2 Accounting policies - continued

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charitable company. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of financial activities on a straight line basis over the period of the lease.

3 Income from donations and legacies

	Unrestricted funds	Restricted funds	2025 Total funds	2024 Total funds
	£	£	£	£
Donations	42,324	190	42,514	25,779
Grants	625	-	625	5,900
	42,949	190	43,139	31,679

4 Investment income

	Unrestricted funds	Restricted funds	2025 Total funds	2024 Total funds
	£	£	£	£
Rents received	2,622	-	2,622	3,050

5 Expenditure on charitable activities

Analysis by type of fund

	Unrestricted funds	Restricted funds	2025 Total funds	2024 Total funds
	£	£	£	£
Furtherance of the Christian faith	32,415	2,540	34,955	24,718

Notes to the financial statements - continued for the year ended 30 November 2025

5 Expenditure on charitable activities - continued

Analysis by type of expenditure

	Direct costs (see note 6) £	Grant funding of activities (see note 7) £	2025 Total £	2024 Total £
Furtherance of the Christian faith	31,194	3,761	34,955	24,718
	31,194	3,761	34,955	24,718

6 Direct costs

	Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total funds £
Staff costs	20,337	-	20,337	10,812
Operating leases	1,781	-	1,781	2,862
Other costs	9,076	-	9,076	9,429
	31,194	-	31,194	23,103

7 Grants payable

	2025 £	2024 £
Total grants to individuals	3,761	1,615

8 Independent examiner's remuneration

	2025 £	2024 £
Fees paid to the charitable company's independent examiner for:		
Independent examination of the charitable company's annual accounts	210	174

9 Trustees' remuneration and expenses

The trustees did not receive any remuneration or other benefits in either year.

9 Trustees' remuneration and expenses - continued

Trustees' expenses

No trustee was reimbursed for expenses incurred in either year.

10 Employees

	2025	2024
	£	£
Wages and salaries	20,337	10,812

During the year the average number of employees was Nil (2024 - Nil).

No employees received emoluments exceeding £60,000 in either year.

11 Comparatives for the Statement of financial activities

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
Income from:			
Donations and legacies	29,429	2,250	31,679
Investments	3,050	-	3,050
Total	32,479	2,250	34,729
Expenditure on:			
Charitable activities	(24,718)	-	(24,718)
Net income	7,761	2,250	10,011
Transfers between funds	(500)	500	-
Net movement in funds	7,261	2,750	10,011
Reconciliation of funds:			
Total funds brought forward	9,782	12	9,794
Total funds carried forward	17,043	2,762	19,805

Notes to the financial statements - continued for the year ended 30 November 2025

12 Cash at bank and in hand

	2025	2024
	£	£
Other bank accounts	30,598	19,713
Cash in hand	223	92
	30,821	19,805

13 Creditors: amounts falling due within one year

	2025	2024
	£	£
Accruals and deferred income	210	-

14 Movement in funds

	At 1 December 2024 £	Income £	Expenditure £	At 30 November 2025 £
Unrestricted funds				
Church Workers	3,573	1,600	-	5,173
General fund	13,470	43,971	(32,415)	25,026
	17,043	45,571	(32,415)	30,199

	At 1 December 2024 £	Income £	Expenditure £	At 30 November 2025 £
Restricted funds				
Hubert & Rebecca de Vos - missions	2,740	150	(2,490)	400
Caring Fund	12	-	-	12
Helen Byrne mission	10	40	(50)	-
	2,762	190	(2,540)	412

	At 1 December 2024 £	Income £	Expenditure £	At 30 November 2025 £
Total funds	19,805	45,761	(34,955)	30,611

Notes to the financial statements - continued for the year ended 30 November 2025

14 Movement in funds - continued

Comparatives for movement in funds

	At 1 December 2023 £	Income £	Expenditure £	Other movements £	At 30 November 2024 £
Unrestricted funds					
Church Workers	-	7,600	(4,027)	-	3,573
General fund	9,782	24,879	(20,691)	(500)	13,470
	9,782	32,479	(24,718)	(500)	17,043

	At 1 December 2023 £	Income £	Expenditure £	Other movements £	At 30 November 2024 £
Restricted funds					
Jo Price- short term mission	(500)	-	-	500	-
Hubert & Rebecca de Vos - missions	500	2,240	-	-	2,740
Caring Fund	12	-	-	-	12
Helen Byrne mission	-	10	-	-	10
	12	2,250	-	500	2,762

	At 1 December 2023 £	Income £	Expenditure £	Other movements £	At 30 November 2024 £
Total funds	9,794	34,729	(24,718)	-	19,805

Other movements shown above are analysed as follows:

	Transfers £
Unrestricted funds	
General fund	(500)

	Transfers £
Restricted funds	
Jo Price- short term mission	500

14 Movement in funds - continued

Total funds	-

15 Analysis of net assets

At 30 November 2025

	Unrestricted funds £	Restricted funds £	Total funds £
Current assets			
Cash at bank and in hand	30,409	412	30,821
Creditors: amounts falling due within one year	(210)	-	(210)
Net assets	30,199	412	30,611

At 30 November 2024

	Unrestricted funds £	Restricted funds £	Total funds £
Current assets			
Cash at bank and in hand	17,043	2,762	19,805
Net assets	17,043	2,762	19,805

16 Restricted Funds

The charity operates restricted funds for the following purposes -

Helen Byrne
Individual contributions devoted to the occasional work carried out by Helen Byrne, as a volunteer, through project "Dengke" in China.
Hubert & Rebecca fund
Resources utilised to support long-term work conducted by Hubert and Rebecca de Vos acting as volunteers with the mission organisation WEC International.
Jo Price
Funds provided to support Jo Price’s work as a volunteer with WEC International.
Caring
A fund holding donations that individuals specifically give towards support for those going through hard times. The funds are used for flowers, fruit baskets, etc. to encourage those in hard times, at the discretion of the trustees.

The detailed statement of financial activities which follows is for information purposes only.

It does not form part of the statutory financial statements.

Penhill Community Church CIO
(limited by guarantee)

Detailed statement of financial activities
for the year ended 30 November 2025

		2025		2024
	£	£	£	£
INCOME				
Donations and legacies				
Donations	42,514		25,779	
Grants	625		5,900	
		43,139		**31,679**
Investments		**2,622**		**3,050**
Total income		**45,761**		**34,729**
EXPENDITURE				
Charitable activities				
Wages	20,337		10,812	
Rent	1,781		2,862	
Water and sewage	270		247	
Insurance	254		260	
Light and heat	1,626		3,659	
Postage and stationery	21		148	
Internet and webhosting	466		421	
Sundries	543		1,470	
Housekeeping	1,103		1,086	
Home relief agencies	20		-	
Waste management	494		391	
Speakers' gifts	150		200	
Worship and AV equipment	210		60	
Outreaches	1,777		561	
Repairs and renewals	1,398		245	
Training	360		513	
Independent examination fee	384		168	
Overseas missions	3,761		1,615	
		(34,955)		**(24,718)**
Total expenditure		**(34,955)**		**(24,718)**
NET INCOME		**10,806**		**10,011**

This page does not form part of the statutory financial statements.