Bramhope Recreation Trust (CIO)

Charity Number 1199842

Annual Report & Financial Statements

1st April 2025 to 31st March 2026

Contents

Trustees' report

Receipts and payments account

Statement of assets and liabilities

Notes to the accounts

Prepared by Nicola Woodward, Executive Officer (Delegated Person)

Trustees' report for the year ended 31st March 2026

Reference and administrative details of the charity, its trustees and advisors.

The Bramhope Recreation Trust (CIO) was created on 28th July 2022.

The objects of the CIO are the Village Car Park, Old Lane, Bramhope (formally the object of the BVPT) and the Recreation Ground, car park and Pavilion, Old Lane, Bramhope (formally the objects of the RGT)

Bramhope & Carlton Parish Council is the sole corporate trustee of the Bramhope Recreation Trust CIO and are required to hold separate meetings for the CIO which are separate from Parish Council meetings. Any decisions made as the sole corporate trustee of the BRT CIO should be made in the best interests of the CIO.

All Councillors are included in the invitation to attend any of the meetings relating to the CIO. A separate committee and the Executive Officer have appropriate delegations to deal with the day to day running of the CIO. Any strategic, large financial decisions or decisions outside the scope of the delegated powers are made at a full meeting of the CIO.

For the period 1st April 2025 to 31st March 2026 Martin Fogel, Marion Rider, John Howard, Ian Robinson and Alan Anslow were the members of the delegated committee of the BRT CIO.

The CIO holds an annual meeting in June each year at which it will receives the year end accounts for the financial year ending 31st March. The annual report is approved at the annual meeting and is then sent to the Parish Council.

The CIO has its own constitution, operating procedures and financial procedures.

The councillors in post during the financial year and up to and including the date the report was approved were:

Name

Hilary Harris (Chair)	Campbell Cowan	Amanda Lawrence
Alan Anslow	Billy Flynn	Ian Robinson
John Howard	David Bryant	Jane Orton
Marion Rider	Anne-Marie Pickstock	Martin Fogel
Diane Fox		

Executive Officer – Nicola Woodward

Charity number: 1199842

Principal address: Parish Office, Bramhope & Carlton Parish Council, Bramhope Village Hall, Old Lane, Bramhope, LS16 9AZ.

Bankers: Unity Trust Bank, Four Brindleyplace, Birmingham, B1 2JB.

Structure, governance and management

Method of recruitment and appointment of trustees

The charity is governed by a Constitution dated 25 January 2023.

In addition, the charity follows its Operating Procedures and Financial Regulations adopted at the meeting held on 25th January 2023.

The members of the charity are all councillors currently serving as Parish Councillors for Bramhope & Carlton Parish Council.

The charity was registered with the Charity Commission for England and Wales, number 1199842, on 28th July 2022.

The Property Trust holds an annual meeting in June/July each year with interim meetings for major decisions relating to operational procedures and financial commitments and committee meetings, for the day to day running of the CIO, as and when the need arises.

The following meetings have been held in the period since the Annual Meeting held on 20th May 2025

2nd September 2025 – Committee meeting

25th March 2026 - Full trustee meeting

Objectives and activities

The charity's objects

The provision and maintenance of the Village Car Park, Old Lane, Bramhope, LS16 9AZ and the Recreation Ground and Pavilion, Old Lane, Bramhope, LS16 9AZ, for the benefit and enjoyment of the inhabitants of the Parish of Bramhope and Carlton and the neighbourhood and to protect and preserve any land, property and buildings of historic, architectural or aesthetic interest within the Parish of Bramhope and Carlton and also to protect and preserve any of the countryside with the Parish of Bramhope and Carlton.

The charity's main activities

Provides a village car park and recreation ground and pavilion for the residents of Bramhope and Carlton and visitors to the village.

Public benefit statement

The Village Car Park is a well used facility. It houses a toilet facility and recycling centre, both provided by Leeds City Council, for use by the residents and visitors to the village. The Parish Council support the activities of the Bramhope Recreation Trust by ensuring that the Village Car Park is kept tidy and well-maintained, including cutting hedges, disposing of excess rubbish left at the recycling centre, removing weeds from the car par perimeter, notifying Leeds City Council of any issues that arise with the recycling centre or toilets.

In November 2026 Bramhope & Carlton Parish Council funded a patch repair to an area at the entrance to the car park.

There are currently no plans for further development or maintenance of the village car park as it is in good order.

The Recreation Ground is a well used facility. It is well used by members of the public predominantly for dog walking. The football pitch and pavilion are currently used by two football teams (one adult and one junior) who pay a season fee. Bramhope & Headingley Cricket Club is a long standing tenant of the cricket pitch and pavilion and use the pitch weekly during the cricket season for their first and second team home matches. The Cricket Team arranges the upkeep of the cricket square at their cost and pay a season fee to contribute towards the running costs of the pavilion.

The proposed refurbishment and extension of the pavilion took place in 2024/25. The works were undertaken and paid for by Bramhope & Carlton Parish Council and gifted to the Bramhope Recreation Trust CIO.

The pavilion is available for hire to any member of the public subject to availability and since the start of the financial year 2025/26 the Executive Officer has had enquiries and made bookings of pilates classes and children's birthday parties.

There are proposed football camps for 2026/27 which will provide additional income for the CIO and reduce the shortfall in running costs, currently estimated to be £1500 in 2026/27.

Hilary Harris (Chair)

Financial review

The net receipts for the year were £2680.93 (£2490 recreation ground fees, room hire for parties/pilates sessions £110, Credit from insurance company £51.46, bank interest £15.50, wayleaves payment of £14.07). This was approximately a £600 increase on the income in 2024/25.

Expenditure for the year was £5,355.63. This represents an increase of £2,748.66. However, this included the full electricity bill of £1,187.98 for 2024/25 which was not received before the end of the financial year. Other costs included cleaning, white lining, legionella monitoring, water rates, repairs, accountancy fee, insurance and bank charges).

Costs supported by Bramhope & Carlton Parish Council were for grass cutting and repairs/maintenance. The value of costs supported by Bramhope & Carlton Parish Council in 2025/26 was £2,322.

The CIO opened a linked bank account with Unity Trust to provide a savings account which generates additional income for the CIO, estimated to be around £120.

In 2026/27 the estimated shortfall on income vs expenditure is expected to be approximately £1,300.

Reserves policy

The charity's cash reserves at 31st March 2026 were £8,818.30

The trustees do not have a formal reserves policy.

Signed on behalf of the board of the members:

Signed: …… Date: ……

Name …….. (Member)

Statement of assets and liabilities

Cash Funds	
Unity Trust Current Account	302.90
Unity Trust Savings Account	8515.40
Total cash funds	£8,818.30

Assets retained for the charity's own use

The charity owns the property known as the Village Car Park, Old Lane, Bramhope, LS16 9AZ and The Recreation Ground and Pavilion, Old Lane, Bramhope, LS16 9AZ.

Approval of the accounts

The financial statements were approved by the members on 28th May 2026

Date……

Signed…… (Member)

Name…….

Notes to the accounts

Taxation

As a registered charity the organisation is generally exempt from income tax and capital gains tax but not from BVAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Member Expenses

No member received any expenses during this year or in previous years.

Trustee remuneration and benefits

No member received any remuneration or benefit during this year or the previous year.

Bramhope Recreation Trust

Income and Expenditure Account for year ended 31 March 2026

Income	2026
Recreation Ground Fees	2490.00
Wayleaves	14.07
Donation	0.00
Room Hire	110.00
Credit (Insurance)	51.46
Bank Interest	15.40
	2680.93
Expenditure	
Cleaning	900.00
Business Rates	218.56
Water testing	630.00
Insurance	949.16
Accountancy	
Electricity	1629.04
Water rates	514.18
Repairs	0.00
Pitch Marking	300.00
Bank charges	67.00
VAT paid	147.69
	5355.63
Loss/Profit for the year	-2674.70

Represented by	
Balance brought forward	11493.00
Loss/profit for the year	-2674.70
Bank as at 31.03.26	8818.30

Signed N Woodward

Dated 01/02026